



# CITY COUNCIL AGENDA

**Monday, February 9, 2026**

Broadcast on Cable TV Channel 16  
and [northmetrotv.com/lino-lakes-stream](http://northmetrotv.com/lino-lakes-stream)

***Mayor Rafferty, Councilmembers Lyden, Nelson, Ruhland and Rennaker***  
***City Administrator: Karen Anderson***

## **CITY COUNCIL WORK SESSION, 6:00 P.M.**

**Community Room (not televised)**

- A. Call to Order and Roll Call
- B. Setting the Agenda: Addition or Deletion of Agenda Items
- C. Review Regular Agenda
- D. Adjourn

## **CITY COUNCIL MEETING, 6:30 PM**

**Council Chambers (televised)**

- Call to Order and Roll Call
- Pledge of Allegiance
- Setting the Agenda: Addition or Deletion of Agenda Items

## **SPECIAL PRESENTATION**

- A. Oath of Office for Firefighters: Kaleb Paehlke, Kyle Fleury, Brandon Deutsch, Breyden Kaeding and Edward Enriquez
- B. MN Senator Heather Gustafson, Legislative Update

## **PUBLIC COMMENT**

- Sign-in prior to the start of the meeting per Rules of Decorum

## **1. Consent Agenda**

- A. Consider Approval of Expenditures for February 9, 2026 (Check No. 124393 through 124463) in the Amount of \$546,135.54
- B. Approval of January 26, 2026, City Council Work Session Minutes
- C. Approval of January 26, 2026, City Council Meeting Minutes

- D. Approval of January 28, 2026, City Council Special Joint Work Session Minutes
- E. Approval of February 2, 2026, City Council Special Closed Meeting Minutes
- F. Approval of February 2, 2026, City Council Work Session Minutes
- G. Membership Appointment, Economic Development Advisory Committee (EDAC)
- H. Adopt Resolution No. 26-14, Authorizing the Issuance of a Solicitor License to Renewal by Andersen
- I. Approval of Exempt Gambling Permit, Rice Creek Trail Association
- J. Adopt Resolution No. 26-18, Rice Creek Watershed District Board of Managers Submittal of Nominees
- K. Approval of Exempt Gambling Permit, ARCHES

## **2. Finance Department Report**

## **3. Administration Department Report**

- A. Appointment of Paid On-Call Firefighter, Dan L'Allier

## **4. Police Department Report**

## **5. Fire Department Report**

## **6. Public Services Department Report**

## **7. Community Development Report**

- A. Resolution 26-10, Order Project, Approve the Plans and Specifications and Authorize the Ad for Bid, 2026 Birch Street Sewer Crossing Project, Diane Hankee
- B. 2026 Street Rehabilitation, Diane Hankee
  - i. Resolution No. 26-15, Accepting Bids, Awarding Construction Contract
  - ii. Resolution No. 26-16, Approving Construction Services Contract with WSB LLC
- C. Resolution No. 26-17 for 2245 Tele Drive 3-Season Porch Setback Variance, Katie Larsen
- D. Resolution No. 26-19, Ordering Project, Approving Plans and Specifications and Authorizing the Ad for Bid, 2026 Public Works Building Bid Package No. 1, Michael Grochala

## **8. Unfinished Business**

**9. New Business**

**10. Notices and Communications**

- A. Wednesday, February 11, 2026, Planning & Zoning Board Meeting at 6:30 p.m.

**ADJOURNMENT**

**CITY COUNCIL  
STAFF REPORT  
AGENDA ITEM A.**

**STAFF ORIGINATOR:** Dan L'Allier, Fire Chief

**MEETING DATE** February 9, 2026

**AGENDA ITEM:** Oath of Office for Firefighters: Kaleb Paehlke, Kyle Fleury, Brandon Deutsch, Breyden Kaeding and Edward Enriquez

**VOTE REQUIRED:** Simple Majority

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**INTRODUCTION**

The City holds the oath of office once or twice a year for new firefighters. This evening there are five firefighters that will be sworn in.

**BACKGROUND**

Presented this evening are the following firefighters.

Duty Crew Firefighters:

- Kyle Fleury
- Brandon Deutsch
- Breyden Kaeding

Paid-On Call Firefighters:

- Kaleb Paehlke
- Edward Enriquez

**RECOMMENDATION**

Mayor Rafferty to administer the Oath of Office for new firefighters as presented.

**ATTACHMENTS**

None



## **Expenditures**

February 9, 2026

Check #124393 to #124463

\$546,135.54

Significant Disbursements this Period:

## CHECK REGISTER FOR CITY OF LINO LAKES

CHECK NUMBER 124393 - 124463

- CHECK TYPE: PAPER CHECK

| Check Date                        | Check  | Vendor Name                   | Description                             | Amount           |
|-----------------------------------|--------|-------------------------------|-----------------------------------------|------------------|
| <b>Bank CKING POOLED CHECKING</b> |        |                               |                                         |                  |
| 01/30/2026                        | 124393 | BOND TRUST SERVICES CORPORATI | BOND SERIES 2021A PAYING AGENT FEE      | 475.00           |
|                                   |        |                               | BOND SERIES 2020A PAYING AGENT FEE      | 475.00           |
|                                   |        |                               | BOND SERIES 2015A PAYING AGENT FEE      | 575.00           |
|                                   |        |                               | BOND SERIES 2025A PAYING AGENT FEE      | 475.00           |
|                                   |        |                               |                                         | <u>2,000.00</u>  |
| 01/30/2026                        | 124394 | CENTRAL PENSION FUND          | Remittance Check                        | 3,455.52         |
|                                   |        |                               |                                         | <u>10,531.42</u> |
| 01/30/2026                        | 124395 | DEPUTY 150                    | ALL CITY VEHICLE TAB RENEWAL            | 1,031.00         |
| 02/09/2026                        | 124396 | ALEX AIR APPARATUS            | TANK FILL ADAPTER FOR PEPPERBALLS       | 150.00           |
| 02/09/2026                        | 124397 | ALL-JO DRILLING LLC           | HYDRANT METER RENTAL REFUND             | 470.00           |
| 02/09/2026                        | 124398 | ANOKA COUNTY FIRE PROTECTION  | ANNUAL COUNTY FIRE PROTECTION FEE       | 7,323.00         |
| 02/09/2026                        | 124399 | ANOKA COUNTY SHERIFF'S OFFICE | SWAT INSURANCE                          | 236.08           |
| 02/09/2026                        | 124400 | ASPEN EQUIPMENT, LLC          | HEADLAMP CONTROL MODULE, #259 PLOW      | 281.99           |
|                                   |        |                               | CLAIM #CA457674 PLOW WIRING & MOUNT #27 | 4,127.00         |
|                                   |        |                               |                                         | <u>4,408.99</u>  |
| 02/09/2026                        | 124401 | ASPEN MILLS, INC.             | DEPT EXP - S. MOONEY                    | 48.95            |
|                                   |        |                               | DEPT EXP - E. ENRIQUEZ                  | 745.20           |
|                                   |        |                               | DEPT EXP - K. FLEURY                    | 932.11           |
|                                   |        |                               | DEPT EXP - J. JOHNSON                   | 509.63           |
|                                   |        |                               | DEPT EXP - B. DEUTSCH                   | 770.15           |
|                                   |        |                               | DEPT EXP - B. KAEDING                   | 658.20           |
|                                   |        |                               |                                         | <u>3,664.24</u>  |
| 02/09/2026                        | 124402 | BAYCOM, INC.                  | SQUAD DOCKING STATION                   | 606.00           |
| 02/09/2026                        | 124403 | BRIAN FINKE                   | TUITION REIMBURSEMENT                   | 507.15           |
| 02/09/2026                        | 124404 | BUSINESS ESSENTIALS           | PAPER TOWELS                            | 315.37           |
| 02/09/2026                        | 124405 | CENTERPOINT ENERGY            | NATURAL GAS                             | 6,607.84         |
| 02/09/2026                        | 124406 | CENTURYLINK                   | TELEPHONE                               | 108.22           |
| 02/09/2026                        | 124407 | CIVICPLUS                     | RECREATION MANAGMENT SOFTWARE           | 5,298.45         |
| 02/09/2026                        | 124408 | COLLINS ELECTRICAL CONSTRUCTI | CORD REEL/BLDG. REPAIRS CLAIM #CP490166 | 2,798.00         |
| 02/09/2026                        | 124409 | CORE & MAIN LP                | WATER METERS                            | 41,600.00        |
| 02/09/2026                        | 124410 | EARL F. ANDERSEN              | STREET SIGN BRACKETS                    | 635.40           |
| 02/09/2026                        | 124411 | ENDURANCE FITNESS OF MN, LLC  | MONTHLY FEE FEBRUARY 2026               | 11,665.00        |
|                                   |        |                               | Q4 2025 REVENUE SHARE                   | 4,698.00         |
|                                   |        |                               |                                         | <u>16,363.00</u> |
| 02/09/2026                        | 124412 | ESRI                          | 2026 ESRI SUBSCRIPTION                  | 2,634.00         |
| 02/09/2026                        | 124413 | FACTORY MOTOR PARTS COMPANY   | TIRE PLUG PATCHES (STOCK)               | 12.33            |
|                                   |        |                               | TIRE PLUG PATCHES (STOCK)               | 11.58            |
|                                   |        |                               | HEAVY DUTY ANTI-FREEZE (STOCK)          | 84.60            |

## CHECK REGISTER FOR CITY OF LINO LAKES

CHECK NUMBER 124393 - 124463

- CHECK TYPE: PAPER CHECK

| Check Date                        | Check  | Vendor Name                   | Description                             | Amount    |
|-----------------------------------|--------|-------------------------------|-----------------------------------------|-----------|
| <b>Bank CKING POOLED CHECKING</b> |        |                               |                                         |           |
|                                   |        |                               |                                         | 108.51    |
| 02/09/2026                        | 124414 | FCP SERVICES                  | HYDRANT METER RENTAL REFUND             | 370.00    |
| 02/09/2026                        | 124415 | FIDELITY SECURITY LIFE INSURA | DECEMBER 2025 VISION INSURANCE PREMIUMS | 215.31    |
|                                   |        |                               | JANUARY 2026 VISION INSURANCE PREMIUMS  | 215.31    |
|                                   |        |                               | FEBRUARY 2026 VISION INSURANCE PREMIUMS | 210.44    |
|                                   |        |                               |                                         | 641.06    |
| 02/09/2026                        | 124416 | FINANCE & COMMERCE, INC.      | AD FOR BID 2026 STREET REHAB            | 339.15    |
| 02/09/2026                        | 124417 | FREIMUTH ENTERPRISES, LLC     | JULY RECYCLING SATURDAY                 | 650.00    |
|                                   |        |                               | SEPT RECYCLING SATURDAY                 | 650.00    |
|                                   |        |                               | OCTOBER RECYCLING SATURDAY              | 650.00    |
|                                   |        |                               | NOVEMBER RECYCLING SATURDAY             | 650.00    |
|                                   |        |                               | DECEMBER RECYLING SATURDAY              | 650.00    |
|                                   |        |                               |                                         | 3,250.00  |
| 02/09/2026                        | 124418 | GDO LAW                       | FEBRUARY PROSECUTOR CONTRACT            | 8,750.00  |
|                                   |        |                               | JANUARY FORFEITURES                     | 31.50     |
|                                   |        |                               |                                         | 8,781.50  |
| 02/09/2026                        | 124419 | GREAT LAKES SALT COMPANY      | 150 TON TREATED ROAD SALT               | 16,582.75 |
| 02/09/2026                        | 124420 | HENRY SCHEIN, INC.            | CHILD MASK, CLOTH TAPE                  | 22.01     |
| 02/09/2026                        | 124421 | IMAGE PRINTING & GRAPHICS, IN | HELMET DECALS                           | 60.00     |
| 02/09/2026                        | 124422 | IMPERIAL DADE                 | JANITORIAL SUPPLIES                     | 292.75    |
| 02/09/2026                        | 124423 | INNOVATIVE OFFICE SOLUTIONS L | HIGHLIGHTERS, PENS, POST-IT NOTES       | 69.27     |
| 02/09/2026                        | 124424 | LEAST SERVICES/COUNSELING, LL | COUNSELING SERVICES                     | 750.00    |
|                                   |        |                               |                                         | 1,350.00  |
| 02/09/2026                        | 124425 | MACQUEEN EQUIPMENT, INC.      | SIREN REPAIR #623                       | 75.00     |
|                                   |        |                               | STRUCTURE FIRE HELMETS AND HOODS        | 2,285.21  |
|                                   |        |                               | FOAM                                    | 1,750.00  |
|                                   |        |                               | STRUCTURE FIRE MASKS                    | 1,586.35  |
|                                   |        |                               | 4 GAS DETECTOR                          | 1,145.30  |
|                                   |        |                               |                                         | 6,841.86  |
| 02/09/2026                        | 124426 | MANSFIELD OIL COMPANY         | 1,600 GALLONS DIESEL, 1,900 GALLONS GAS | 9,792.23  |
| 02/09/2026                        | 124427 | MENARDS - FOREST LAKE         | COUPLING FOR CURB STOP REPAIR           | 4.49      |
|                                   |        |                               | MISCELLANEOUS TOOLS                     | 238.53    |
|                                   |        |                               | SPRAY PAINT                             | 6.94      |
|                                   |        |                               | PD WALL REPAIR                          | 36.24     |
|                                   |        |                               | TV MOUNT                                | 19.99     |
|                                   |        |                               | VENT PIPE REPAIR SUPPLIES               | 25.11     |

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| <b>Bank CKING POOLED CHECKING</b> |        |                               |                                         |                 |
|                                   |        |                               |                                         | 331.30          |
| 02/09/2026                        | 124428 | MET COUNCIL ENVIRONMENTAL SER | MARCH WASTE WATER SERVICES              | 115,725.05      |
| 02/09/2026                        | 124429 | METRO CHIEF FIRE OFFICERS ASS | 2026 MEMBERSHIP DUES                    | 300.00          |
| 02/09/2026                        | 124430 | METRO SALES INCORPORATED      | ROOKERY COPIER                          | 503.34          |
|                                   |        |                               | PD COPIER CONTRACT                      | 36.00           |
|                                   |        |                               | CITY HALL CD COPIER                     | 175.59          |
|                                   |        |                               | CITY HALL COPY ROOM COPIER              | 516.81          |
|                                   |        |                               |                                         | <u>1,231.74</u> |
| 02/09/2026                        | 124431 | METRO-INET                    | FEBRUARY IT SERVICES                    | 33,282.00       |
| 02/09/2026                        | 124432 | MN DEPARTMENT OF LABOR & INDU | PRESSURE VESSEL AND BOILER CERTIFICATIO | 75.00           |
| 02/09/2026                        | 124433 | MRPA                          | MEMBERSHIP RENEWAL - R. DEGARDNER, A.LU | 1,500.00        |
| 02/09/2026                        | 124434 | NATHAN KATORSKI               | PARTIAL REFUND OF PERMIT #P2025-1697 65 | 673.94          |
| 02/09/2026                        | 124435 | NYSTROM PUBLISHING COMPANY    | WINTER 2025 NEWSLETTER                  | 6,981.15        |
| 02/09/2026                        | 124436 | O'REILLY AUTOMOTIVE STORES    | DIESEL FUEL ADDITIVE (STOCK)            | 79.96           |
|                                   |        |                               | REAR BATTERY #325                       | 218.99          |
|                                   |        |                               | PLOW BLADE GUIDES (STOCK)               | 55.38           |
|                                   |        |                               | ANTENNA BASE #506                       | 27.55           |
|                                   |        |                               |                                         | <u>381.88</u>   |
| 02/09/2026                        | 124437 | OCCUPATIONAL HEALTH CENTERS O | NEW HIRE TESTING                        | 103.00          |
| 02/09/2026                        | 124438 | OLSON'S SEWER SERVICE, INC.   | PUMP OUT HOLDING TANK                   | 475.00          |
|                                   |        |                               | EXCAVATOR DEMO -STRUCTURE FIRE          | 656.43          |
|                                   |        |                               |                                         | <u>1,131.43</u> |
| 02/09/2026                        | 124439 | OTTER LAKE ANIMAL CARE CENTER | K9 MEDICATION                           | 8.79            |
|                                   |        |                               | K9 MEDICATION                           | 52.00           |
|                                   |        |                               | K9 MEDICATION                           | 73.21           |
|                                   |        |                               | K9 EXAM                                 | 76.79           |
|                                   |        |                               | K9 EXAM                                 | 36.80           |
|                                   |        |                               |                                         | <u>247.59</u>   |
| 02/09/2026                        | 124440 | PAULA DITTRICH                | COUNCIL PHOTOS                          | 214.86          |
| 02/09/2026                        | 124441 | PEPPERBALL                    | PEPPERBALL KITS                         | 5,160.82        |
| 02/09/2026                        | 124442 | PRECISE MRM LLC               | DATA FOR GPS                            | 180.00          |
| 02/09/2026                        | 124443 | PRESS PUBLICATIONS, INC.      | SUMMARY BUDGET STATEMENT                | 223.74          |
|                                   |        |                               | STREET REHAB AD FOR BIDS                | 379.68          |
|                                   |        |                               |                                         | <u>603.42</u>   |
| 02/09/2026                        | 124444 | PYE-BARKER FIRE & SAFETY, LLC | FIRE STATION #2 ANNUAL SPRINKLER INSPEC | 533.00          |
|                                   |        |                               | FIRE STATION #1 ANNUAL SPRINKLER INSPEC | 533.00          |

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| <b>Bank CKING POOLED CHECKING</b> |        |                               |                                         |           |
|                                   |        |                               |                                         | 1,066.00  |
| 02/09/2026                        | 124445 | RECTRAC, LLC                  | NEW CUSTOMER TRAINING AND SETUP         | 875.00    |
|                                   |        |                               | NEW CUSTOMER TRAINING AND SETUP         | 1,750.00  |
|                                   |        |                               |                                         | 2,625.00  |
| 02/09/2026                        | 124446 | RP SCHROEDER CONSTRUCTION INC | HYDRANT METER RENTAL REFUND             | 385.00    |
| 02/09/2026                        | 124447 | SAFE-FAST, INC.               | UNIFORM ALLOWANCE - M. LASKE            | 79.95     |
| 02/09/2026                        | 124448 | SAFETY-KLEEN SYSTEMS, INC.    | SOLVENT                                 | 50.42     |
| 02/09/2026                        | 124449 | SITEONE LANDSCAPE SUPPLY LLC  | PLASTIC ADAPTER SLEEVE FOR SALTDogg ATT | 28.73     |
| 02/09/2026                        | 124450 | Steiner Construction Services | HYDRANT METER RENTAL REFUND             | 370.00    |
| 02/09/2026                        | 124451 | STREICHER'S, INC.             | DEPT EXP - D. STAIGERWALD               | 23.98     |
|                                   |        |                               | UNIFORM ALLOWANCE - A. HALLIN           | 216.11    |
|                                   |        |                               | UNIFORM ALLOWANCE - K. SINNA            | 23.98     |
|                                   |        |                               | UNIFORM ALLOWANCE - C. BOEHME           | 50.00     |
|                                   |        |                               | UNIFORM ALLOWANCE - M. PAULSON          | 45.97     |
|                                   |        |                               |                                         | 360.04    |
| 02/09/2026                        | 124452 | SUNSET LAW ENFORCEMENT        | DEPT TRAINING AMMO                      | 9,883.10  |
| 02/09/2026                        | 124453 | SYCOM, INC.                   | SCADA WELL SERVICE                      | 6,466.50  |
| 02/09/2026                        | 124454 | T-MOBILE USA INC              | CELL PHONES & WI-FI                     | 1,482.59  |
| 02/09/2026                        | 124455 | TOWMASTER                     | BRINE SYSTEM FOR DUMP TRUCK #272        | 6,038.00  |
| 02/09/2026                        | 124456 | TRAUT COMPANIES               | WELL 7B PAY APP 3                       | 35,245.00 |
| 02/09/2026                        | 124457 | TWIN CITIES TRANSPORT & RECOV | TRAINING VEHICLE-EXTRICATION            | 125.00    |
| 02/09/2026                        | 124458 | U.S. BANK EQUIPMENT FINANCE   | STATION 1 PRINTER/COPIER                | 333.16    |
| 02/09/2026                        | 124459 | WALSER POLAR CHEVROLET        | FUEL RAIL & INTERMEDIATE PIPE #259      | 202.12    |
|                                   |        |                               | FUEL RAIL #259                          | 179.00    |
|                                   |        |                               | RETURN INCORRECT FUEL RAIL #259         | (179.00)  |
|                                   |        |                               |                                         | 202.12    |
| 02/09/2026                        | 124460 | WHEELER HARDWARE COMPANY      | MONTHLY DONGLE SERVICE FEE              | 75.00     |
| 02/09/2026                        | 124461 | WSB & ASSOCIATES, INC.        | DECEMBER 2025 GENERAL ENGINEERING SERVI | 8,088.38  |
|                                   |        |                               | DECEMBER WILKINSON WATERS PFP FP        | 5,248.50  |
|                                   |        |                               | DECEMBER WATERMARK 8TH ADDITION         | 2,159.50  |
|                                   |        |                               | DECEMBER WATERMARK 7TH ADDITION         | 2,892.50  |
|                                   |        |                               | DECEMBER NATURES REFUGE NORTH           | 1,444.50  |
|                                   |        |                               | DECEMBER 2025 STREET RECON & MUNI UTILI | 7,081.00  |
|                                   |        |                               | DECEMBER OTTER LAKE RD EXT DESIGN & CON | 19,379.95 |
|                                   |        |                               | DECEMBER WATERMARK 6TH ADDITION         | 2,444.50  |
|                                   |        |                               | DECEMBER WATER TREATMENT PLANT          | 25,671.50 |
|                                   |        |                               | DECEMBER WATERMARK 5TH ADDITION         | 251.00    |
|                                   |        |                               | DECEMBER WINTERS WETLAND BANK           | 976.00    |
|                                   |        |                               | DECEMBER PINE OAKS CP                   | 818.50    |
|                                   |        |                               | DECEMBER 2025 REHAB PROJECT             | 29,499.75 |
|                                   |        |                               | DECEMBER 2025 LUMEN FIBER EXTENSION     | 3,372.00  |

## CHECK REGISTER FOR CITY OF LINO LAKES

CHECK NUMBER 124393 - 124463

- CHECK TYPE: PAPER CHECK

| Check Date | Check | Vendor Name | Description | Amount |
|------------|-------|-------------|-------------|--------|
|------------|-------|-------------|-------------|--------|

Bank CKING POOLED CHECKING

|                                         |            |
|-----------------------------------------|------------|
| DECEMBER HAMPTON ADDITION (ERICKSON PRO | 298.50     |
| DECEMBER JAVA LINO LAKES 2ND ADDITION   | 753.00     |
| DECEMBER OTTER CROSSING SOUTH           | 446.00     |
| DECEMBER CLEARWATER COMMONS CHIPOTLE CU | 125.50     |
| DECEMBER ALDI                           | 536.00     |
| DECEMBER TEST WELL NO 7B                | 7,215.00   |
| DECEMBER PELTIER PONDS PP/PPP           | 5,343.00   |
| DECEMBER OTTER LAKE RD EXT PRJ - ROW SE | 4,706.90   |
| DECEMBER LYNGBLOMSTEM PUD #3            | 868.50     |
| DECEMBER 2025 STREET REHABILITATION     | 3,452.75   |
| DECEMBER SPARGUR ESTATES                | 125.50     |
| DECEMBER 2025 BIRCH STREET SANITARY SEW | 2,908.50   |
| DECEMBER 2025 PRIVATE UTILITY PERMITS   | 1,757.00   |
| DECEMBER SHENANDOAH PARK BMP            | 250.50     |
| DECEMBER SHENDANDOAH FINAL DRAINAGE DES | 3,881.75   |
| DECEMBER 2025 PMP RATINGS               | 2,194.00   |
| DECEMBER PW UTILITY EXTENSION           | 5,983.00   |
| DECEMBER CITY SPEC UPDATE               | 4,527.25   |
| DECEMBER 2025 GPS/GIS MISCELLANEOUS ASS | 1,222.00   |
|                                         | <hr/>      |
|                                         | 155,922.23 |

|            |        |               |                                   |          |
|------------|--------|---------------|-----------------------------------|----------|
| 02/09/2026 | 124462 | XCEL ENERGY   | ELECTRIC                          | 1,054.85 |
| 02/09/2026 | 124463 | ZIEGLER, INC. | IDLER ROLLER FOR RIGHT TRACK #408 | 430.42   |
|            |        |               |                                   | <hr/>    |

CKING TOTALS:

|                            |            |
|----------------------------|------------|
| Total of 71 Checks:        | 546,135.54 |
| Less 0 Void Checks:        | 0.00       |
| Total of 71 Disbursements: | <hr/>      |
|                            | 546,135.54 |



Electronic Funds Transfer  
MN Statute 471.38 Subd. 3

### Council Meeting February 9, 2026

### Transfer In/(Out)

|                                                        |                |
|--------------------------------------------------------|----------------|
| 1/22/2026 Transfer from FRB MM                         | 3,000,000.00   |
| 1/22/2026 Bond Payments - due 2/1                      | (1,681,814.04) |
| 1/28/2026 2025 PD Holiday Pay                          | (103,477.98)   |
| 1/28/2026 2025 PD Holiday Pay PERA                     | (44,603.43)    |
| 1/28/2026 2025 PD Holiday Pay State                    | (7,831.68)     |
| 1/28/2026 2025 PD Holiday Pay Federal Deposit          | (23,641.96)    |
| 1/26/2026 Anoka Co. Final Tax Settlement               | 166,425.55     |
| 1/27/2026 Minnesota Management & Budget                | 3,717,171.10   |
| 1/28/2026 Transfer to FRB MM                           | (3,000,000.00) |
| 1/28/2026 PD Holiday Pay                               | (103,477.98)   |
| 1/28/2026 PD Holiday Pay Federal Deposit               | (23,641.96)    |
| 1/28/2026 PD Holiday Pay PERA                          | (44,603.43)    |
| 1/28/2026 PD Holiday Pay State                         | (7,831.68)     |
| 1/30/2026 Payroll #03                                  | (247,100.03)   |
| 1/30/2026 Payroll #03 Federal Deposit                  | (68,702.61)    |
| 1/30/2026 Payroll #03 PERA                             | (68,368.79)    |
| 1/30/2026 Payroll #03 State                            | (16,048.16)    |
| 1/30/2026 Payroll #03 H.S.A. Bank Pretax               | (3,874.01)     |
| 1/30/2026 Payroll #03 TASC Pretax                      | (1,698.04)     |
| 1/30/2026 Payroll #03 Mission Sq 457 Def. Comp #301596 | (3,520.00)     |
| 1/30/2026 Payroll #03 Mission Sq Roth IRA #706155      | (1,009.23)     |
| 1/30/2026 Payroll #03 MSRS HCSP #98946-01              | (6,020.25)     |
| 1/30/2026 Payroll #03 MSRS Def. Comp #98945-01         | (1,455.00)     |
| 1/30/2026 Payroll #03 MSRS Roth IRA #98945-01          | (1,430.00)     |

**Lino Lakes City Council  
Work Session  
Minutes**

DATE: January 26, 2026  
TIME STARTED: 6:00 P.M.  
TIME ENDED: 6:25 P.M.  
LOCATION: Community Room  
MEMBERS PRESENT: Mayor Rafferty Councilmembers Lyden, Nelson, Ruhland and Rennaker  
MEMBERS ABSENT: None

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Human Resources and Communications Manager Meg Sawyer, Community Development Director Mike Grochala, City Engineer Diane Hankee and Chief of Police Curt Boehme.

**1. Call to Order and Roll Call**

Mayor Rafferty called the meeting to order at 6:00 p.m.

**2. Setting the Agenda: Addition or Deletion of Agenda Items**

The agenda was adopted as presented.

Council Member Ruhland requested that the City Council/EDA discuss the sale of a portion of the City property abutting Tower Park for a recreation sporting facility, at a future meeting. He recommended that the property be sold with covenants regarding the use of the property. Seconded by Council Member Rennaker.

The Community Development Director stated that staff will schedule this item for a future City Council Work Session and that the Economic Development Authority (EDA) would ultimately be responsible for negotiating any sale of the property.

**3. Review Regular Agenda**

The Council reviewed the list of candidates for the Parks and Recreation Board and Economic Development Advisory Committee (EDAC). The City Clerk asked for direction regarding selection of officers for the Parks and Recreation and Environmental Boards.

**Conflict of Interest Disclosure Statement:** Mayor Rafferty stated that he would abstain from the discussion of the appointment of the EDAC applicant as he does business with the applicant. He stated that he would also abstain from the vote at the regular meeting on this appointment.

The Council provided direction to schedule the appointment of Kellie Schmidt, Megan Mouser and Morgan Ross to the Parks and Recreation Board for terms ending 12/31/28 or until a successor is appointed. The Council provided direction to schedule the appointment of Mark Pfeil to the EDAC with a term ending 12/31/28 or until a successor is appointed. With further direction to authorize the Parks and Recreation Board and Environmental Board to select a Chair and Vice Chair at their next meetings.

The City Clerk stated that the list of candidates and direction regarding the selection of officers would be presented for formal action at the regular meeting this evening.

The Human Resources and Communications Manager reviewed the recommended appointment of a Police Officer and Community Service Officer scheduled for tonight.

The Chief of Police reviewed the requested retirement of K9 Argos and transfer to Officer Wills for \$1.00, which is in keeping with past practice. He stated that the Department is interested in bringing on a new K9 and possibly a therapy dog as well. They have applied for a USPC grant for a K9, and a local organization has also indicated they are willing to make a donation for the K9 program.

The Council was in support of the outline as presented by the Chief of Police for the K9 program.

The City Engineer reviewed the proposed resolution approving payment #6 and final payment for the Market Place Drive Realignment Project. She stated that this project came in approximately \$50,000 under budget.

The City Engineer reviewed the proposed resolution approving payment #4 and final payment for the Test Well 7B Drilling Project.

**Conflict of Interest Clarification:** Council Member Ruhland stated that in relation to Consent Agenda Item 1D “Resolution No. 20-11, Approving Site Improvement Performance Agreement for Valvoline at Java of Lino Lakes”, that he has had business dealings with Java Companies and asked if he should abstain from the vote this evening.

The Community Development Director clarified that the Site Improvement Performance Agreement is with Valvoline and that Java was the original property owner but is not part of the current development proposal or application.

Council Member Rennaker stated that following the last Council meeting it was reported that the low audio levels in the back of the Council Chambers made it difficult for those in the audience to hear the presentation.

#### 4. **Adjournment**

Mayor Rafferty adjourned the meeting at 6:25 p.m.

These minutes were approved at the regular Council Meeting on February 9, 2026.

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Roberta Colotti, CMC  
City Clerk

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Rob Rafferty,  
Mayor

**LINO LAKES CITY COUNCIL  
REGULAR MEETING  
MINUTES**

**DATE:** January 26, 2026  
**TIME STARTED:** 6:30 PM  
**TIME ENDED:** 6:59 PM  
**LOCATION:** City Council Chambers  
**MEMBERS PRESENT:** Mayor Rafferty Councilmembers Lyden, Nelson, Ruhland and Rennaker  
**MEMBERS ABSENT:** None

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Human Resources and Communications Manager Meg Sawyer, Communications Specialist Andrea Turner, Community Development Director Mike Grochala, City Engineer Diane Hankee and Chief of Police Curt Boehme.

The meeting was called to order by Mayor Rafferty at 6:30 PM.

**SETTING THE AGENDA**

The agenda was approved as presented.

**SPECIAL PRESENTATIONS**

None

**PUBLIC COMMENT**

Mayor Rafferty opened the public comment period at 6:33 p.m.

Teralynn Penner, 814 Orange Street, stated that M|I Homes contacted them and requested an easement. They denied the easement request and thought that the new subdivision project would then include a cul-de-sac. However, the plans continue to show an easement and road connection. It was noted that the plans are also posted to the City website and it was requested that they be updated to reflect that they will not be granted an easement. They are concerned with traffic and pedestrian safety if an easement is granted and the existing neighborhood is connected to the new M|I Homes development. The character of the Orange Street neighborhood would be altered if the roadway is connected. Before the development moves forward it is requested that all required environmental studies be completed and presented.

Scott Featherstone, 631 Andall Street, reported that his wife was out walking the dog and saw two suspicious vehicles, and as she got closer a masked man got out of the vehicle and back in again. When she called 911 it was confirmed that they were ICE personnel. He said that he spoke with the police department about their concerns with the verification process for ICE personnel. He asked that the City post information on best practices for others that face a similar safety situation and a phone number to call with any questions residents may have.

Mayor Rafferty closed the public comment period at 6:39 p.m.

**1. CONSENT AGENDA**

- A. Approval of Expenditures for January 26, 2026 (Check No. 124300 through 124392) in the Amount of \$1,059,496.83.
- B. Approval of January 12, 2026, Work Session Minutes.
- C. Approval of January 12, 2026, City Council Meeting Minutes.
- D. Resolution No. 26-11 Approving Site Improvement Performance Agreement for Valvoline at Java of Lino Lakes.

**Motion to Approve Consent Agenda Items 1A through 1D as presented.**

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [5-0]</b>                                 |
| <b>MOVER:</b>    | <b>Nelson</b>                                        |
| <b>SECONDER:</b> | <b>Rennaker</b>                                      |
| <b>AYES:</b>     | <b>Rafferty, Lyden, Nelson, Ruhland and Rennaker</b> |
| <b>NAYS:</b>     | <b>None</b>                                          |

**2. FINANCE DEPARTMENT REPORT**

No Report

**3. ADMINISTRATION DEPARTMENT REPORT**

- A. 2026 City Board and Committee Appointments

The City Clerk presented a slate of candidates for the Parks and Recreation Board as reviewed at the work session, including:

- Kellie Schmidt, appointment to a three-year term ending 12/31/28 or until a successor is appointed.
- Megan Mouser, appointment to a three-year term ending 12/31/28 or until a successor is appointed.
- Morgan Ross, appointment to a three-year term ending 12/31/28 or until a successor is appointed.

**Motion to appoint the slate of candidates as presented for the Parks and Recreation Board. Furthermore, to direct the Parks and Recreation Board to select a Chair and Vice Chair from their membership at the next Board Meeting.**

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [5-0]</b>                                 |
| <b>MOVER:</b>    | <b>Ruhland</b>                                       |
| <b>SECONDER:</b> | <b>Nelson</b>                                        |
| <b>AYES:</b>     | <b>Rafferty, Lyden, Nelson, Ruhland and Rennaker</b> |
| <b>NAYS:</b>     | <b>None</b>                                          |

**Motion to direct the Environmental Board to select a Chair and Vice Chair from their membership at the next Board Meeting.**

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [5-0]</b>                                 |
| <b>MOVER:</b>    | <b>Ruhland</b>                                       |
| <b>SECONDER:</b> | <b>Lyden</b>                                         |
| <b>AYES:</b>     | <b>Rafferty, Lyden, Nelson, Ruhland and Rennaker</b> |
| <b>NAYS:</b>     | <b>None</b>                                          |

The City Clerk presented a recommendation to appoint Mark Pfeil to the Economic Development Advisory Committee (EDAC) for a three-year term ending 12/31/28 or until a successor is appointed.

It was noted that Mayor Rafferty has provided notice that he would be abstaining from the vote, due to a conflict of interest as he does business with Mr. Pfeil.

**Motion to appoint the EDAC candidate as presented.**

|                   |                                            |
|-------------------|--------------------------------------------|
| <b>RESULT:</b>    | <b>CARRIED [4-0]</b>                       |
| <b>MOVER:</b>     | <b>Ruhland</b>                             |
| <b>SECONDER:</b>  | <b>Rennaker</b>                            |
| <b>AYES:</b>      | <b>Lyden, Nelson, Ruhland and Rennaker</b> |
| <b>NAYS:</b>      | <b>None</b>                                |
| <b>ABSTAINED:</b> | <b>Rafferty</b>                            |

B. Appointment of Police Officer

**Motion to appoint Samuel Petersen to the Police Officer position, at Step 1 of the Police Officer wage scale, with a start date of February 9, 2026.**

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [5-0]</b>                                 |
| <b>MOVER:</b>    | <b>Nelson</b>                                        |
| <b>SECONDER:</b> | <b>Rennaker</b>                                      |
| <b>AYES:</b>     | <b>Rafferty, Lyden, Nelson, Ruhland and Rennaker</b> |
| <b>NAYS:</b>     | <b>None</b>                                          |

C. Appointment of Community Service Officer

**Motion to appoint Cohen Vang to the Community Service Officer (CSO) position, at Step 1 of the CSO wage scale, with a start date of February 9, 2026.**

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [5-0]</b>                                 |
| <b>MOVER:</b>    | <b>Lyden</b>                                         |
| <b>SECONDER:</b> | <b>Rennaker</b>                                      |
| <b>AYES:</b>     | <b>Rafferty, Lyden, Nelson, Ruhland and Rennaker</b> |
| <b>NAYS:</b>     | <b>None</b>                                          |

**4. POLICE DEPARTMENT REPORT**

A. Sale of K9 Argos to Officer Wills

**Motion to authorize the Police Department to sell K9 Argos to Officer Wills for \$1.00, effective January 26, 2026.**

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [5-0]</b>                                 |
| <b>MOVER:</b>    | <b>Nelson</b>                                        |
| <b>SECONDER:</b> | <b>Ruhland</b>                                       |
| <b>AYES:</b>     | <b>Rafferty, Lyden, Nelson, Ruhland and Rennaker</b> |
| <b>NAYS:</b>     | <b>None</b>                                          |

**5. FIRE DEPARTMENT REPORT**

No Report

**6. PUBLIC SERVICES DEPARTMENT REPORT**

No Report

**7. COMMUNITY DEVELOPMENT REPORT**

A. Resolution No. 26-12, Market Place Drive Realignment Project

**Motion to adopt Resolution No. 26-12, Approving Payment No. 6 and Final, Market Place Drive Realignment Project.**

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [5-0]</b>                                 |
| <b>MOVER:</b>    | <b>Lyden</b>                                         |
| <b>SECONDER:</b> | <b>Rennaker</b>                                      |
| <b>AYES:</b>     | <b>Rafferty, Lyden, Nelson, Ruhland and Rennaker</b> |
| <b>NAYS:</b>     | <b>None</b>                                          |

B. Resolution No. 26-13, Test Well 7B Drilling Project

**Motion to adopt Resolution No. 26-13, Approving Payment No. 4 and Final, Test Well 7B Drilling Project.**

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [5-0]</b>                                 |
| <b>MOVER:</b>    | <b>Rennaker</b>                                      |
| <b>SECONDER:</b> | <b>Ruhland</b>                                       |
| <b>AYES:</b>     | <b>Rafferty, Lyden, Nelson, Ruhland and Rennaker</b> |
| <b>NAYS:</b>     | <b>None</b>                                          |

**8. UNFINISHED BUSINESS**

No Report

**9. NEW BUSINESS**

No Report

**10. NOTICES AND COMMUNICATIONS**

- A. There is an Economic Development Authority (EDA) meeting immediately following tonight's City Council meeting, the meeting will be held in the Council Chambers.
- B. The City Council will be holding a Special Joint Work Session with the Planning & Zoning Board and Economic Development Advisory Committee (EDAC) on Wednesday, January 28th at 6 p.m. in the Community Room. While general business may be discussed, this is a visioning session for the Town Center Plan. This meeting is open to the public.
- C. Environmental Board Meeting on January 28th at 6:30 P.M. in the Council Chambers.

**ADJOURNMENT**

Mayor Rafferty adjourned the meeting at 6:59 p.m.

These minutes were approved at the City Council Meeting on February 9, 2026.

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Roberta Colotti, CMC  
City Clerk

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Rob Rafferty,  
Mayor

**Lino Lakes City Council  
Special Joint Work Session w/EDAC and Planning & Zoning Board  
Minutes**

DATE: January 28, 2026  
TIME STARTED: 6:00 P.M.  
TIME ENDED: 8:48 P.M.  
LOCATION: Community Room

COUNCIL PRESENT: Mayor Rafferty Councilmembers Lyden, Nelson, Ruhland and Rennaker  
MEMBERS ABSENT: None

PNZ BOARD PRESENT: Chair Michael Root, Members Patrick Kohler, Perry Laden, Suzy Guthmueller,  
Nathan Vojtech and Isaac Wipperfurth  
MEMBERS ABSENT: Neil Evenson

EDAC PRESENT: Chair Nathan Vojtech (also PNZ), Members Patrick Kohler (also PNZ), Andrew  
Cravero, Suzy Guthmueller (also PNZ), Sam Bennett, Blakely LaCroix, Chad Wagner  
and Mark Pheil  
MEMBERS ABSENT: Barbara White

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Community  
Development Director Mike Grochala, City Planner Katie Larsen and Community Development Specialist  
Jessica Eller.

**1. Call to Order and Roll Call**

The meeting was called to order at 6:00 p.m.

**2. Setting the Agenda: Addition or Deletion of Agenda Items**

The agenda was adopted as presented.

**3. Town Center Master Plan – Visioning Session**

The Community Development Director introduced Ned Dodington with Tushie Montgomery Architects, Evan Jacobsen with Tushie Montgomery Architects, Mary Bujold with Maxfield Research and Consulting, Josh McKinney with Measure Group and Johnnie Workman with Measure Group.

The Community Development Director stated that Tushie Montgomery Architects, in partnership with Maxfield Research and Consulting was retained by the City to lead the Town Center South Master Plan process. The City Economic Development Authority (EDA) owns approximately nine (9) acres of property, including parcels across from City Hall, land adjacent to the Rookery Activity Center, and two commercial pad sites along I-35W. The project area has been defined to include not only the City property but the undeveloped/underutilized property west of Lake Drive.

Project work has been underway over the past several weeks to gather information, prepare

the communications plan and begin evaluating site characteristics. The Town Center South Master Plan study is intended to:

- Align development with market, community priorities and the Council’s strategic plan.
- Position the City to attract new investment and expand the tax base.
- Provide a roadmap for integrating civic, commercial, and recreational uses.
- Enhance the Rookery’s position as a community hub and asset.

This joint engagement and visioning session with the City Council, Planning and Zoning Board, and Economic Development Advisory Committee, is intended to establish key goals and priorities and performance metrics for the Master Plan.

Representatives from Tushie Montgomery Architects reviewed the process, provided background information and facilitated discussion on the planning objectives and goals

#### 4. **Adjournment**

Mayor Rafferty adjourned the meeting at 8:48 p.m.

These minutes were approved at the regular Council Meeting on February 9, 2026.

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Roberta Colotti, CMC  
City Clerk

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Rob Rafferty,  
Mayor

**Lino Lakes City Council  
Special Closed Meeting  
Minutes**

DATE: February 2, 2026  
TIME STARTED: 5:30 P.M.  
TIME ENDED: 6:13 P.M.  
LOCATION: Community Room  
MEMBERS PRESENT: Mayor Rafferty (arrived at 5:32 p.m.), Councilmembers Lyden, Nelson, Ruhland and Rennaker  
ABSENT: None

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, and Community Development Director Mike Grochala.

Also Attending: City Attorney Zach Cronen and WBS Representative Ben Barker.

**1. Call to Order and Roll Call**

Acting Mayor Ruhland called the meeting to order at 5:30 p.m.

**2. Setting the Agenda: Addition or Deletion of Agenda Items**

The agenda was adopted as presented.

**3. Announcement**

Acting Mayor Ruhland stated that the next agenda item is a Motion to go into Closed Session to discuss confidential legal strategy regarding possible litigation for the City's acquisition of right-of-way. The Open Meeting Law, Minnesota Statutes section 13D.05, subdivision 3(b), allows the City Council to close a meeting for the following purpose, among others: for confidential discussions permitted by the attorney-client privilege. The City Council will close the meeting to meet with its attorney regarding the City's options with respect to the possible litigation and strategies for the same. There is a need for absolute confidentiality because the City's position would be compromised if such discussions took place in public and could be overheard by adverse parties, and thus, the City's interest in maintaining confidentiality outweighs the public's right to hear the discussion. Accordingly, pursuant to the law I have cited, I will hereby entertain a motion that this meeting be closed pursuant to the attorney-client privilege.

**4. Motion to go into Closed Session**

**Motion to go into Closed Session Pursuant to Minnesota Statutes, Section 13D.05, subdivision 3(b), and the attorney-client privilege.**

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>Carried [5-0]</b>                                 |
| <b>MOVER:</b>    | <b>Lyden</b>                                         |
| <b>SECONDER:</b> | <b>Nelson</b>                                        |
| <b>AYES:</b>     | <b>Rafferty, Lyden, Nelson, Ruhland and Rennaker</b> |
| <b>NAYS:</b>     | <b>None</b>                                          |

**5. Closed Meeting Discussion with Attorney**

Discussion with legal counsel regarding possible litigation for the City's acquisition of right-of-way.

**6. Motion to return to Open Session at 6:13 p.m.**

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>Carried [5-0]</b>                                 |
| <b>MOVER:</b>    | <b>Ruhland</b>                                       |
| <b>SECONDER:</b> | <b>Rennaker</b>                                      |
| <b>AYES:</b>     | <b>Rafferty, Lyden, Nelson, Ruhland and Rennaker</b> |
| <b>NAYS:</b>     | <b>None</b>                                          |

**7. Adjournment**

Mayor Rafferty adjourned the meeting at 6:13 p.m.

These minutes were approved at the regular Council Meeting on February 9, 2026.

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Roberta Colotti, CMC  
City Clerk

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Rob Rafferty,  
Mayor

**Lino Lakes City Council  
Work Session  
Minutes**

DATE: February 2, 2026  
TIME STARTED: 6:15 P.M.  
TIME ENDED: 10:30 P.M.  
LOCATION: Community Room  
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Ruhland, Lyden, Rennaker and Nelson  
ABSENT: None

**Staff Members Present:** City Administrator Karen Anderson, City Clerk Roberta Colotti, Finance Director Tracy Thoma, Community Development Director Mike Grochala, City Planner Katie Larsen, Public Services Manager Rick DeGardner, Chief of Police Curt Boehme, Fire Chief Dan L'Allier and Fire Lieutenant Brian Finke.

**1. Call to Order and Roll Call**

Mayor Rafferty called the meeting to order at 6:15 p.m.

**2. Setting the Agenda: Addition or Deletion of Agenda Items**

The agenda was adopted as presented.

**3. Public Works Building, Bid Package No. 1**

The Community Development Director stated that the City hired Oertel Architects in January 2025 to design the new Public Works building planned for construction in 2026. RJM Construction was also retained to serve as the Construction Manager for the project.

The final design plans are now nearing completion. Due to significant lead times associated with several key building components, particularly those requiring specialized fabrication, the design team has prepared an initial bid package to maintain the project schedule and take advantage of pricing opportunities. This early package will primarily include demo, concrete, wall panels, electrical and structural steel. The estimated cost is approximately \$11 million.

Work will continue on plans for site improvements, sewer/water utilities, Furniture, Fixtures and Equipment (FFE), and the remaining building components. These elements will be finalized during the initial bidding period.

The Community Development Director introduced the representatives from Oertel Architects and RJM Construction present this evening to answer any questions.

#### Council Consensus

It was the consensus of the City Council to direct staff to place approval of plans and specifications and advertisement for Bid Package No. 1, on the February 9, 2026 regular council agenda.

#### **4. Peltier Ponds PUD Flexibility and Building Desing Standards**

The City Planner stated that the applicant, U.S. Home, LLC (aka Lennar), is proposing a master planned residential development located west of CSAH 54 (20th Ave N) across from Watermark, east of Peltier Lake, and north of the City of Centerville border. The development contains four (4) parcels totaling approximately 125 gross acres and 282 housing units. The proposed development is called Peltier Ponds.

At the January 5, 2026 Work Session, staff and Council reviewed the proposal. The site layout and land use plan was generally supported. Reduced garage sizes for some of the single-family homes and all the townhomes were not supported. Exterior material percentages for the townhomes were also questioned.

Lennar has revised the townhome garage sizes. All townhome garages are now at least 20 feet wide and garage sizes are 536-540 square foot. City standard is 20 feet wide and 520 square foot minimum.

The City Planner introduced Josh Metzger with Lennar who was present to answer any questions about the development project.

#### Council Direction

The City Council provided direction regarding the requested Planned Unit Development (PUD) flexibility and building design standards, including a condition to permit 14 units to be at the lower garage standard as requested.

This item will be brought back for formal consideration at a future Council meeting.

#### **5. Del Webb-Pulte Homes PUD Concept Plan**

The City Planner stated that the applicant, Pulte Homes of MN LLC, is proposing a master planned development in the northwest area of the City. It is located north of Main Street (CSAH 14), northeast of Sunset Ave. NE (CR 53) and south of Pine Street. The development contains approximately 260 gross acres and consists of a mix of 735 residential housing units. The proposed development will be referred to as Del Webb-Pulte Homes.

The City Planner stated that the proposal consists of three different development areas.

- The Del Webb neighborhood is in the northwest area of the site.
- The Pulte Homes neighborhood is in the southeast area of the site.
- A future Planned Residential/ Commercial area is in the southwest area of the site.

The City Planner introduced Paul H. with Pulte Homes, who was present to answer any questions.

Council Direction

The City Council provided high level feedback for the developer, as they move this project forward to the next stage in the planning process.

**6. Pine Oaks PUD Concept Plan Review**

The City Planner stated that the applicant, M|I Homes of Minneapolis/St. Paul, LLC, is proposing 82 single-family villa lots in a conservation subdivision. The development is approximately 75 gross acres. It is located northeast of Natures Refuge North and is called Pine Oaks. Wetlands, buffers and stormwater ponds are integrated throughout the development creating approximately 55 acres (73%) of open space.

The City Planner introduced Emily Becker with M|I Homes, who was present to answer any questions.

Council Direction

The City Council provided high level feedback for the developer, as they move this project forward to the next stage in the planning process.

**7. White Bear Township and City of North Oaks, JPA Update**

The Community Development Director stated that the Wilkinson Waters Preliminary Plat and Planned Unit Development (PUD) Preliminary Plan along with a Comprehensive Plan Amendment (CPA) were approved in May of 2025. The project area is planned to be served by sanitary sewer and water from White Bear Township through the City of North Oaks. The proposed Wilkison Way road serving the development is located in both Lino Lakes and the City of North Oaks.

The Community Development Director stated that the Joint Powers Agreement (JPA) with the City of North Oaks and White Bear Township to provide water and sanitary sewer to the Wilkinson Waters Development appears to be moving forward. A JPA addressing the terms of the shared roadway is also required as part of the final plat approvals. Staff anticipate bringing this item forward at the second meeting in February.

**8. Otter Lake Road Streetscape and Landscaping**

The Community Development Director stated that the Otter Lake Road extension will serve as an entryway to a growing commercial and industrial area along the I-35E corridor. The project will include medians and two roundabouts which allow for inclusion of landscaping elements. Staff is proposing the inclusion of landscaping within the roundabouts and colored, stamped concrete within the project medians. The two roundabouts will be required to include lighting. This lighting typically consists of a shoebox style fixture on a standard 30 -40' pole. The Council has previously expressed

an interest in replacing the typical lighting with a decorative pole and fixture. If desirable staff would recommend inclusion of decorative lighting from the intersection of Main Street through the first roundabout. Standard lighting would be incorporated into the northern roundabout at Heritage Parkway.

#### **Council Direction**

The City Council provide direction to staff regarding the inclusion of decorative lighting and design standards for the Otter Lake Road project.

#### **9. Police Department 2025 Report**

The Chief of Police presented the January through December 2025, Police Department report. The report included an overview of the police department's staffing levels and organizational structure, operational activity and crime statistics, training initiatives, community engagement efforts and operational equipment.

The Chief of Police reported that the Anoka County Joint Law Enforcement Council is looking at a pilot program for real time crime responses. The program would be built using Flock Safety company equipment and would include cameras and drones. It is anticipated that there would be no cost to participating cities the first year and that the annual cost after that would be approximately \$22,000.

The Council discussed the cost of the full system proposed under the Joint Law Enforcement Council as compared to the purchase cost of license plate readers for the city, which had been considered with the 2026 budget.

The Chief of Police stated that the Joint Law Enforcement Council is currently seeking interest statements from member cities, and a formal proposal would be developed if there is interest across the county.

#### **10. Fire Department 2025 Report**

The Fire Chief presented the 2025 Annual Report for the Fire Department. He stated that it was a year of growth, transition, rebranding and investment in community safety and reliable response. He reviewed the number of calls for service by type, staffing levels and response times.

#### **11. City Administrator Update**

The City Administrator presented the Q4 2025 Strategic Plan, Long-Term Core Strategies and Short-Term Goals report. She stated that the next steps include continued development of the action plans (measurables, action steps and resource needs), quarterly progress updates, City Council prioritization and decision points and community survey alignment with long-term direction and short-term goals.

#### **12. Adjournment**

Mayor Rafferty adjourned the meeting at 10:30 p.m.

These minutes were approved at the regular Council Meeting on February 9, 2026.

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Roberta Colotti, CMC  
City Clerk

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Rob Rafferty,  
Mayor

**CITY COUNCIL  
STAFF REPORT  
AGENDA ITEM 1.G.**

**STAFF ORIGINATOR:** Roberta Colotti, City Clerk

**MEETING DATE** February 9, 2026

**AGENDA ITEM:** Membership Appointment, Economic Development Advisory Committee (EDAC)

**VOTE REQUIRED:** Simple Majority

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**INTRODUCTION**

The City Council makes appointments to three boards and one committee.

**BACKGROUND**

It is recommended that Chad Wagner be re-appointed to the Economic Development Advisory Committee (EDAC) for a term ending 12/31/27 or until a successor is appointed.

**RECOMMENDATION**

Motion to appoint Chad Wagner to EDAC for a term ending 12/31/27 or until a successor is appointed.

**ATTACHMENTS**

None

**CITY COUNCIL  
STAFF REPORT  
AGENDA ITEM 1.H.**

**STAFF ORIGINATOR:** Roberta Colotti, City Clerk

**MEETING DATE** February 9, 2026

**AGENDA ITEM:** Adopt Resolution No. 26-14, Authorizing the Issuance of a Solicitor License to Renewal by Andersen

**VOTE REQUIRED:** Simple Majority

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**INTRODUCTION**

The Council is being asked to consider Resolution No. 26-14, Authorizing the Issuance of a Solicitor License to Renewal by Andersen.

**BACKGROUND**

Renewal by Andersen, located at 1920 County Road C, Roseville, MN, has applied for a solicitor's license

The term of the license is six (6) months, effective during 2026. The City has received the necessary forms required to issue a Solicitor's License. The company representatives requested to work in Lino Lakes are listed in the enclosed resolution.

**RECOMMENDATION**

Motion to Adopt Resolution No. 26-14, Authorizing the Issuance of a Solicitor License to Renewal by Andersen.

**ATTACHMENTS**

1. 26-14 - Resolution - Solicitor License Renewal by Andersen

**CITY OF LINO LAKES  
RESOLUTION NO. 26-14**

**AUTHORIZING THE ISSUANCE OF A SOLICITOR LICENSE TO  
RENEWAL BY ANDERSEN**

**WHEREAS**, Renewal by Andersen, located at 1920 County Road C, Roseville, MN, has applied for a solicitor's license to allow the following salespeople to solicit within the City of Lino Lakes and issuance of the permit shall be conditioned on a successful background check, with no disqualifying events.

1. Marwan Sakr
2. Kossi Kagni
3. Dylan Syverson
4. Mason Rainer
5. Ethan Kessel

**WHEREAS**, Renewal by Andersen has complied with the provisions of Chapter 613 of the Lino Lakes City Code for obtaining the necessary license.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Lino Lakes, Minnesota hereby approves the request of Renewal by Anderson to solicit throughout Lino Lakes for a period of six (6) months, for a license term completely within the year 2026, contingent upon full payment of all license fees, meeting and ongoing maintenance of all conditions of the license.

Adopted by the City Council of the City of Lino Lakes this 9<sup>th</sup> day of February 2026.

\_\_\_\_\_  
Rob Rafferty, Mayor

ATTEST:

\_\_\_\_\_  
Roberta Colotti, CMC  
City Clerk

**CITY COUNCIL  
STAFF REPORT  
AGENDA ITEM 1.I.**

**STAFF ORIGINATOR:** Roberta Colotti, City Clerk

**MEETING DATE** February 9, 2026

**AGENDA ITEM:** Approval of Exempt Gambling Permit, Rice Creek Trail Association

**VOTE REQUIRED:** Simple Majority

---

**INTRODUCTION**

The Minnesota Department of Public Safety, Alcohol and Gambling Enforcement division issues Exempt Permits to nonprofit organizations that conduct lawful gambling on five or fewer days and that award less than \$50,000 in prizes during a calendar year. This is not a regular gambling permit which requires a City Council resolution. Instead, the City is asked to acknowledge the permit with either: no waiting period, require a 30-day waiting period, or deny the application.

**BACKGROUND**

The City is in receipt of the following application:

- Raffle to be held by the Rice Creek (Snomobile) Association on January 8, 2027, in the conference space of the Renstrom Dental Studio.

**RECOMMENDATION**

Motion to acknowledge and approve the application for Exempt and Excluded Gambling Permit for Rice Creek Trail Association as presented, with no waiting period.

**ATTACHMENTS**

None

**CITY COUNCIL  
STAFF REPORT  
AGENDA ITEM 1.J.**

**STAFF ORIGINATOR:** Karen Anderson, City Administrator

**MEETING DATE** February 9, 2026

**AGENDA ITEM:** Adopt Resolution No. 26-18, Rice Creek Watershed District Board of Managers Submittal of Nominees

**VOTE REQUIRED:** Simple Majority

---

**INTRODUCTION**

The Council is being asked to consider Resolution No. 26-18, for submittal of a list of eligible nominees for consideration to the Anoka County Board of Commissioners, for the Rice Creek Watershed District Board of Managers open Manager position.

**BACKGROUND**

The City received a notice of a vacancy on the Rice Creek Watershed District Board of Managers due to a resignation, for the remainder of the term which expires on January 17, 2028. Anoka County notified the City that they can submit a list of nominations to the Anoka County Board of Commissioners.

The City would like to have representation on the Rice Creek Watershed District Board of Managers and the City has received interest from the following three individuals: Scott Robinson, Michael Perron, and Teresa O'Connell.

The City would like to submit this list of nominees to Anoka County for consideration by the Anoka County Board of Commissioners per Minnesota Statute 103D.311 for the open manager position on the Rice Creek Watershed District Board of Managers.

**RECOMMENDATION**

Motion to adopt Resolution No. 26-18 for submittal of the list of eligible nominees for consideration to the Anoka County Board of Commissioners for the open Manager position on the Rice Creek Watershed District Board of Managers.

**ATTACHMENTS**

1. 26-18 - Submittal of List of Eligible Nominees to Anoka County for RCWD

**CITY OF LINO LAKES  
RESOLUTION NO. 26-18**

**RESOLUTION SUBMITTING A LIST OF ELIGIBLE NOMINEES TO ANOKA COUNTY  
FOR THE OPEN MANAGER POSITION ON THE RICE CREEK WATERSHED DISTRICT  
BOARD OF MANAGERS**

**WHEREAS**, the City received NOTICE OF A VACANCY on the Rice Creek Watershed District Board of Managers due to a resignation, for the remainder of the term which expires January 17, 2028; and

**WHEREAS**, Anoka County notified the City they can submit a list of nominations to the Anoka County Board of Commissioners per Minnesota Statute 103D.311; and

**WHEREAS**, the City of Lino Lakes wishes to have representation on the Rice Creek Watershed District Board of Managers; and

**WHEREAS**, the City of Lino Lakes has received interest from three individuals for the Anoka County Board of Commissioners to consider.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Lino Lakes, Minnesota does hereby submit the following list of nominees for consideration by the Anoka County Board of Commissioners per Minnesota Statute 103D.311 for the open manager position on the Rice Creek Watershed District Board of Managers.

Scott Robinson, 8179 4<sup>th</sup> Avenue, Lino Lakes, MN 55014  
Michael Perron, 7617 Peltier Lake Dr, Lino Lakes MN 55038  
Teresa O'Connell, 1000 Main Street, Lino Lakes, MN 55014

Adopted by the City Council of the City of Lino Lakes this 9<sup>th</sup> day of February, 2026.

\_\_\_\_\_  
Rob Rafferty, Mayor

ATTEST:

\_\_\_\_\_  
Roberta Colotti, CMC, City Clerk

**CITY COUNCIL  
STAFF REPORT  
AGENDA ITEM 1.K.**

**STAFF ORIGINATOR:** Roberta Colotti, City Clerk

**MEETING DATE** February 9, 2026

**AGENDA ITEM:** Approval of Exempt Gambling Permit, ARCHES

**VOTE REQUIRED:** Simple Majority

---

**INTRODUCTION**

The Minnesota Department of Public Safety, Alcohol and Gambling Enforcement division issues Exempt Permits to nonprofit organizations that conduct lawful gambling on five or fewer days and that award less than \$50,000 in prizes during a calendar year. This is not a regular gambling permit which requires a City Council resolution. Instead, the City is asked to acknowledge the permit with either; no waiting period, require a 30-day waiting period or deny the application.

**BACKGROUND**

The City is in receipt of the following application:

- Bingo hosted by ARCHES (Aquinas Roman Catholic Home Education Services), at the Church of St. Joseph of the Lake, on March 15, 2026.

**RECOMMENDATION**

Motion to acknowledge and approve the application for Exempt and Excluded Gambling Permit for ARCHES (Aquinas Roman Catholic Home Education Services), as presented, with no waiting period.

**ATTACHMENTS**

None

**CITY COUNCIL  
STAFF REPORT  
AGENDA ITEM 3.A.**

**STAFF ORIGINATOR:** Dan L'Allier, Fire Chief

**MEETING DATE** February 9, 2026

**AGENDA ITEM:** Appointment of Paid On-Call Firefighter

**VOTE REQUIRED:** Simple Majority

---

**INTRODUCTION**

The Council is being asked to approve the appointment of Nathan Tarr for a Paid On-Call Firefighter position in the Fire Department.

**BACKGROUND**

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Nathan Tarr for a Paid On-Call Firefighter position.

Tarr would be located at Fire Station 2. Currently, the City has thirteen firefighters at Fire Station 1 and fifteen firefighters at Fire Station 2. Fully staffed would be 20 firefighters at each station.

The hourly rate of pay is \$23.11, which is the starting rate of pay for the position. Tarr would be eligible for a rate increase upon completion of 5 years of service and will be eligible for an annual cost of living (COLA) adjustment.

With the Council's approval, Tarr would start in the position on February 10, 2026.

**RECOMMENDATION**

Motion to appoint Nathan Tarr to the Paid On-Call Firefighter position, at the Starting Step of the Paid On-Call Firefighter wage scale, with a start date of February 10, 2026.

**ATTACHMENTS**

None

**CITY COUNCIL  
REGULAR MEETING STAFF REPORT  
AGENDA ITEM 7A**

**STAFF ORIGINATOR:** Diane Hankee, PE City Engineer

**MEETING DATE:** February 9, 2026

**TOPIC:** Resolution 26-10, Order Project, Approve the Plans and Specifications and Authorize the Ad for Bid, 2026 Birch Street Sewer Crossing Project

**VOTE REQUIRED:** Simple Majority

---

**INTRODUCTION**

Staff is requesting Council approval to order the project and authorize the ad for bid for the 2026 Birch Street Sewer Crossing Project.

**BACKGROUND**

On June 23, 2025, the City Council approved the preparation of the plans and specifications for the 2026 Birch Street Sewer Crossing Project. The 2026 Birch Street Sewer Crossing Project includes boring or jacking a 24-inch diameter casing pipe and installing a 12-inch diameter sanitary sewer pipe from the north side to south side of Birch Street, approximately 200 feet west of the intersection of Birch Street and West Shadow Lake Drive.

The project is necessary to increase capacity in the City's trunk sanitary sewer system. This increase will also accommodate the new Water Treatment Plant flushing effluent.

The estimated total project cost is \$495,000.00. Funding for the project is expected to be from the Area & Unit Trunk Fund.

The project schedule:

|                                                                   |                  |
|-------------------------------------------------------------------|------------------|
| Authorize Preparation of Plans and Specifications                 | June 23, 2025    |
| Order Improvement, Approve Plans and Specs, Authorize Ad for Bids | February 9, 2026 |
| City Opens Bids                                                   | March 17, 2026   |
| City Council Awards Contract                                      | March 23, 2026   |
| Construction Begins (after school year)                           | June 8, 2026     |
| Final Completion                                                  | August 31, 2026  |

## **RECOMMENDATION**

Staff is recommending approval of Resolution No. 26-10, Order Project, Approve the Plans and Specifications and Authorize the Ad for Bid for the 2026 Birch Street Sewer Crossing Project.

## **ATTACHMENTS**

1. Resolution No. 26-10
2. Construction Plans

**CITY OF LINO LAKES  
RESOLUTION NO. 26-10**

**ORDER PROJECT, APPROVE PLANS AND SPECIFICATIONS, AND AUTHORIZE  
ADVERTISEMENT FOR BIDS FOR 2026 BIRCH STREET SEWER CROSSING PROJECT**

**WHEREAS**, the City Engineer has prepared plans and specifications for the 2026 Birch Street Sewer Crossing Project. Project plans and specifications have been presented to the City Council for approval;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lino Lakes:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper and in Finance and Commerce an advertisement for bids for the making of such improvement under such approved plans and specifications. The advertisement shall be published for two weeks, shall specify the work to be done, shall state that bids will be received by the Clerk, at which time they will be publicly opened at the City Hall by the City Clerk and Engineer, will then be tabulated, and will be considered by the Council at 6:30 p.m. on March 23<sup>rd</sup>, 2026, in the Council chambers of the City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Clerk for five (5) percent of the amount of such bid.

Adopted by the Council of the City of Lino Lakes this 9<sup>th</sup> day of February 2026.

\_\_\_\_\_  
Rob Rafferty, Mayor

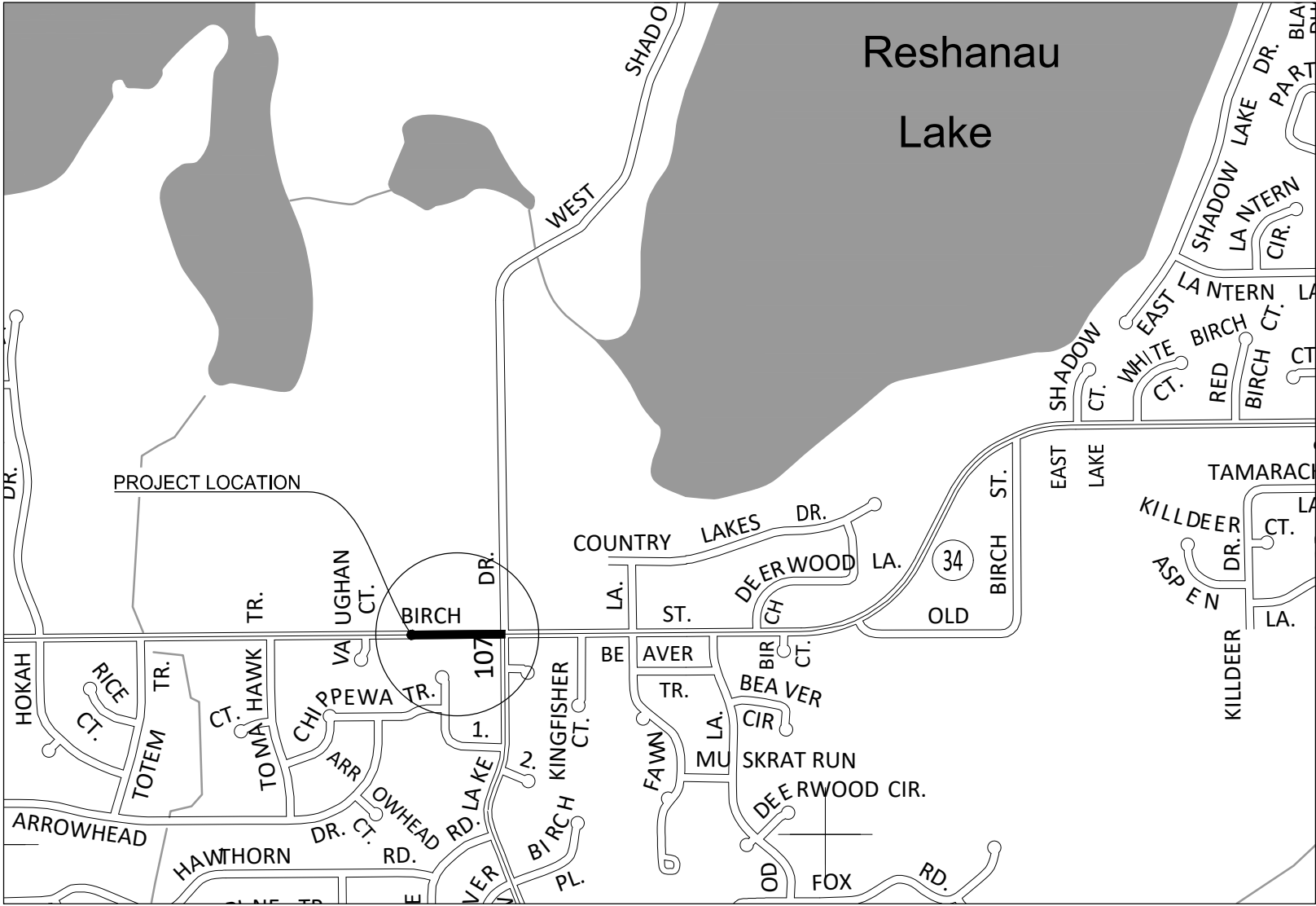
ATTEST:

\_\_\_\_\_  
Roberta Colotti, CMC, City Clerk

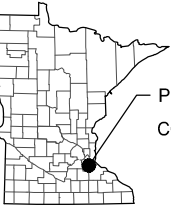
# BIRCH STREET SEWER IMPROVEMENT PROJECT

## CITY OF LINO LAKES

CONSTRUCTION PLAN FOR SANITARY SEWER INSTALLATION  
LOCATED ON BIRCH STREET FROM 610' WEST OF WEST SHADOW LAKE DRIVE TO WEST SHADOW LAKE DRIVE



**EXCAVATION NOTICE SYSTEM**  
A CALL TO GOPHER STATE ONE (651-454-0002) IS REQUIRED A MINIMUM OF 48 HOURS PRIOR TO PERFORMING ANY EXCAVATION.



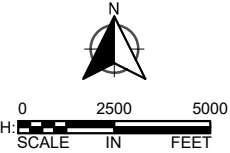
PROJECT LOCATION  
COUNTY: ANOKA

### PROJECT LOCATION MAP

SECT 29, TWP 31N, RNG 22W  
HORIZONTAL DATUM:  
ANOKA COUNTY COORDINATE SYSTEM  
DATUM: NAD83 (1996) ADJUSTMENT  
UNITS: US SURVEY FEET  
VRS MOUNT POINT: 1996 CMRX  
VERTICAL DATUM:  
NAVD88  
GEOID: MN03

**UTILITY INFORMATION**  
THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."  
GOPHER ONE CALL TICKET NUMBER: 250791641  
UTILITY COORDINATION MEETING HELD ON: XXXXXXXXXXXXXXXXXXXXXXX

| PLAN REVISIONS |           |             |
|----------------|-----------|-------------|
| DATE           | SHEET NO. | APPROVED BY |
|                |           |             |
|                |           |             |
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**GOVERNING SPECIFICATIONS**  
THIS WORK SHALL BE DONE IN ACCORDANCE WITH THE 2023 EDITION OF THE CITY OF LINO LAKES "GENERAL SPECIFICATIONS AND STANDARD DETAIL PLATES FOR STREET AND UTILITY CONSTRUCTION."  
THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.  
ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

### PLAN SET INDEX

| SHEET NO. | DESCRIPTION                       |
|-----------|-----------------------------------|
| 1         | TITLE SHEET                       |
| 2         | STATEMENT OF ESTIMATED QUANTITIES |
| 3         | CONSTRUCTION NOTES                |
| 4         | STANDARD DETAILS                  |
| 5         | SANITARY SEWER PLANS              |
| 6-7       | TRAFFIC CONTROL PLANS             |



THIS PLAN SET CONTAINS 8 SHEETS  
THIS PLAN SET HAS BEEN PREPARED FOR:  
  
CITY OF LINO LAKES  
600 TOWN CENTER PARKWAY  
LINO LAKES, MN 55014  
(651) 982-2400  
  
ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS AND ORDINANCES WILL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DIANE L. HANKEE, P.E.  
DATE:MM/DD/YYYY LICENSE NUMBER: 43338

WSB PROJ. NO. 026692-000 SHEET 1 OF 8

**CITY COUNCIL  
REGULAR MEETING STAFF REPORT  
AGENDA ITEM 7B**

**STAFF ORIGINATOR:** Diane Hankee PE, City Engineer

**MEETING DATE:** February 09, 2026

**TOPIC:** 2026 Street Rehabilitation

- i. Consider Resolution No. 26-15, Accepting Bids, Awarding Construction Contract
- ii. Consider Resolution No. 26-16, Approving Construction Services Contract with WSB LLC

**VOTE REQUIRED:** Simple Majority

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**INTRODUCTION**

Staff is requesting Council's consideration to accept bids, award a construction contract, and approve a construction services contract for the 2026 Street Rehabilitation Project.

**BACKGROUND**

On December 8, 2025, the City Council ordered the project and authorized the advertisement for bid for the 2026 Street Rehabilitation Project. The street project is in conformance with the City's Pavement Management Program and Capital Improvement Planning. The Pavement Management Program evaluates the condition of the roadways and provides recommendations for maintenance for the City's entire network of roadways. The proposed improvements are as follows:

Mill and Overlay (approximately 1.5 miles)

- Country Lakes Dr, Deerwood Ln and Fawn Ln (north of Birch St)
- Lonesome Pine Trl
- 4<sup>th</sup> Ave from Lilac St to Apollo Dr
- Terra Ct and Lea Ct and the cul du sac of Heather Ct and Meadow Ct.

Bid Alternate

- Ware Rd from Hodgson Rd to Birch St (.25 miles)

The bid alternate is included to advance the city's pavement management program as funding allows. Throughout the project area, gate valves will be replaced if they have not been previously repaired.

Bids were received on Thursday, January 29, 2026. A total of 7 bids were received and are summarized in the following table:

| <b>Contractor</b>         | <b>Base Bid</b> | <b>Alternate 1 -</b> | <b>Base Bid and Alternates</b> |
|---------------------------|-----------------|----------------------|--------------------------------|
| North Valley, Inc         | \$882,175.37    | \$154,607.49         | \$1,036,782.86                 |
| GMH Asphalt Corporation   | \$910,610.93    | \$194,429.33         | \$1,105,040.26                 |
| Park Construction Company | \$921,279.99    | \$179,693.76         | \$1,100,973.75                 |
| Northwest                 | \$922,252.18    | \$207,926.50         | \$1,130,178.68                 |
| Valley Paving, Inc        | \$1,003,137.16  | \$207,261.62         | \$1,210,398.78                 |
| Winberg Companies LLC     | \$1,105,116.22  | \$243,433.84         | \$1,348,550.06                 |
| Bituminous Roadways       | \$1,131,973.00  | \$274,282.00         | \$1,406,255.00                 |

The low bid was submitted by North Valley, Inc. of Nowthen, MN in the base bid amount of \$882,175.37 and bid alternate amounts totaling \$154,607.49 for a total project cost of \$1,036,782.86. North Valley, Inc. has completed numerous projects in Lino Lakes.

The base bid and bid alternate amount are within the budgeted amount and recommended for award. The estimated total project cost is \$1,261,000.00 which includes construction contingency. Funding for the project is through the Pavement Management Fund, and Water Operating Fund.

The project will start in April or May 2026, and the final completion date for this project is August 31, 2026.

WSB LLC has submitted a proposal to complete the construction services for the 2026 Street Rehabilitation Project in the amount of \$86,000.00.

### **RECOMMENDATION**

Staff recommends adoption of Resolution No. 25-15, Accepting the Bid and Awarding a Construction Contract for 2026 Street Rehabilitation Project in the amount of \$1,036,782.86 to North Valley, Inc., and adoption of Resolution No. 25-16, Approving the Construction Services Contract with WSB LLC. for the 2026 Street Rehabilitation Project, in the amount of \$86,000.00.

### **ATTACHMENTS**

1. Resolution No. 26-15
2. Resolution No. 26-16

3. Project Map
4. Bid Summary
5. WSB Proposal

**CITY OF LINO LAKES  
RESOLUTION NO. 26-15**

**ACCEPT BID AND AWARDING A CONSTRUCTION CONTRACT  
2026 STREET REHABILITATION PROJECT**

**WHEREAS**, pursuant to an advertisement for bids for the construction of the 2026 Street Rehabilitation Project, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement; and

| Contractor                | Base Bid       | Alternate 1 - | Base Bid and Alternates |
|---------------------------|----------------|---------------|-------------------------|
| North Valley, Inc         | \$882,175.37   | \$154,607.49  | \$1,036,782.86          |
| GMH Asphalt Corporation   | \$910,610.93   | \$194,429.33  | \$1,105,040.26          |
| Park Construction Company | \$921,279.99   | \$179,693.76  | \$1,100,973.75          |
| Northwest                 | \$922,252.18   | \$207,926.50  | \$1,130,178.68          |
| Valley Paving, Inc        | \$1,003,137.16 | \$207,261.62  | \$1,210,398.78          |
| Winberg Companies LLC     | \$1,105,116.22 | \$243,433.84  | \$1,348,550.06          |
| Bituminous Roadways       | \$1,131,973.00 | \$274,282.00  | \$1,406,255.00          |

**WHEREAS**, it appears that North Valley, Inc is the lowest responsible bidder; and

**WHEREAS**, the base bid and bid alternate amount are within the budgeted amount and the City Council finds that it would be in the best interest of the city to proceed with the project,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lino Lakes:

1. The Mayor and Clerk are hereby authorized and directed to enter into a contract with North Valley, Inc in the amount of \$1,036,782.86 by the name of the City of Lino Lakes for the construction of the 2026 Street Rehabilitation Project according to the plans and specifications approved by the City Council and on file in the office of the City Clerk.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidder the Bid Bonds made with their bids, except that the deposits of the successful bidder and the next two lowest bidders shall be retained until a contract has been signed.

Adopted by the Council of the City of Lino Lakes this 9<sup>th</sup> day of February, 2026.

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Rob Rafferty, Mayor

ATTEST:

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Roberta Colotti, City Clerk

**CITY OF LINO LAKES  
RESOLUTION NO. 26-16**

**APPROVING THE CONSTRUCTION SERVICES CONTRACT  
2026 STREET REHABILITATION PROJECT**

**WHEREAS**, pursuant to the City Council awarding a construction contract to North Valley, Inc in the amount of \$1,036,782.86, on February 9, 2026; and

**WHEREAS**, WSB LLC has submitted a proposal to complete the construction services for the 2026 Street Rehabilitation Project in the amount of \$86,000.00; and

**WHEREAS**, the City Council finds that it would be in the best interests of the City to proceed with the construction oversight and administration,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lino Lakes, the Mayor and Clerk are hereby authorized and directed to enter into a contract with WSB LLC, in the name of the City of Lino Lakes for the construction services of the 2026 Street Rehabilitation Project.

Adopted by the Council of the City of Lino Lakes this 9<sup>th</sup> day of February, 2026.

\_\_\_\_\_  
Rob Rafferty, Mayor

ATTEST:

\_\_\_\_\_  
Roberta Colotti, CMC, City Clerk

2026 REHABILITATION PROJECT

LINO LAKES

GOVERNING SPECIFICATIONS

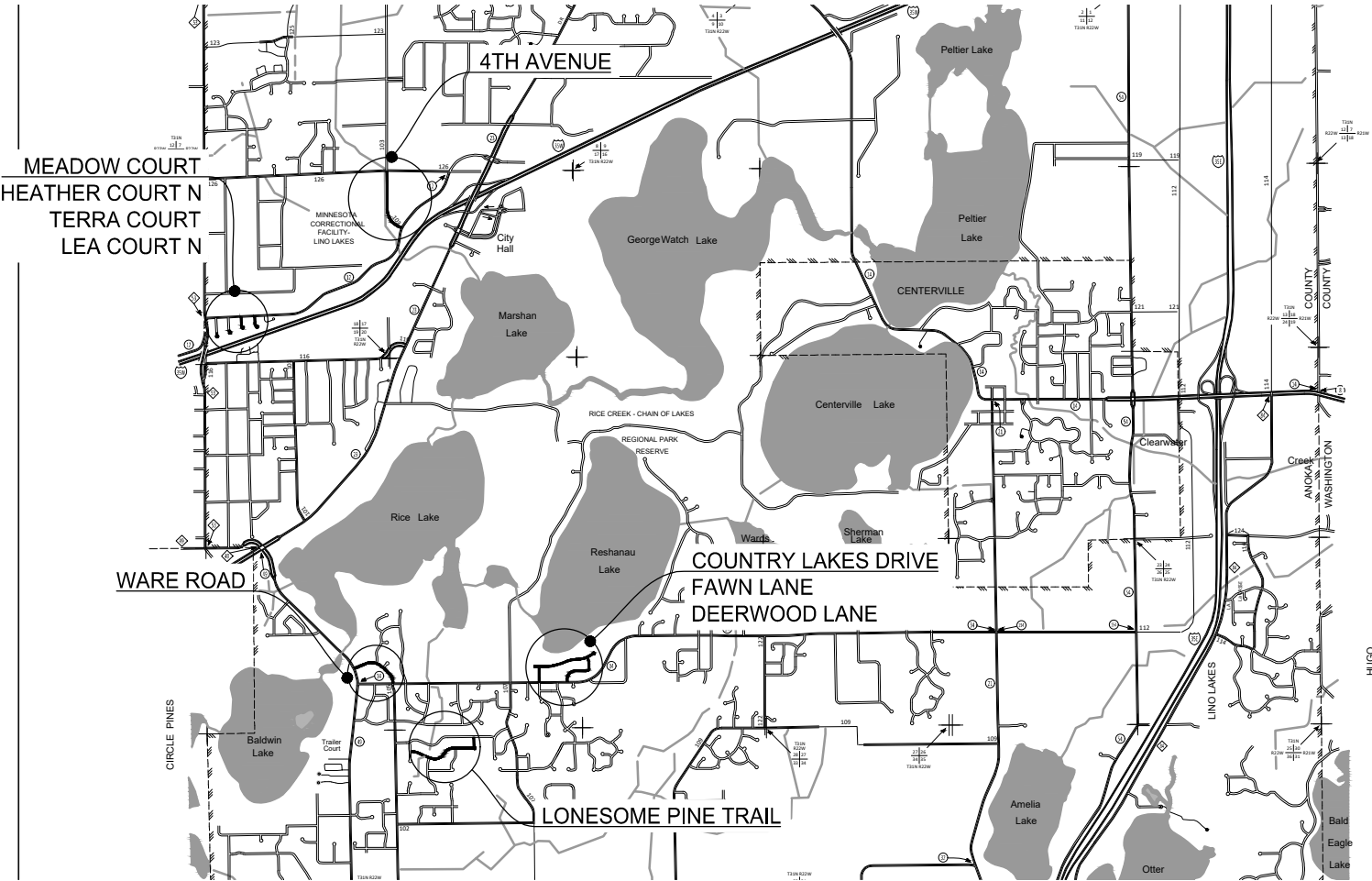
THIS WORK SHALL BE DONE IN ACCORDANCE WITH THE 2023 EDITION OF THE CITY OF LINO LAKES "GENERAL SPECIFICATIONS AND STANDARD DETAIL PLATES FOR STREET AND UTILITY CONSTRUCTION."

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

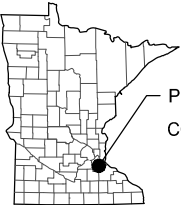
PLAN SET INDEX

|                       |                                                |              |                 |
|-----------------------|------------------------------------------------|--------------|-----------------|
| CONSTRUCTION PLAN FOR | 2026 MILL & OVERLAY AND GATE VALVE REPLACEMENT |              |                 |
| LOCATED ON            | LONESOME PINE TRAIL                            | FAWN LANE    | DEERWOOD LANE   |
|                       | WARE ROAD                                      | MEADOW COURT | HEATHER COURT N |
|                       | TERRA COURT                                    | LEA COURT N  | 4TH AVENUE      |
|                       | COUNTRY LAKES DRIVE                            |              |                 |
|                       |                                                |              |                 |



PROJECT LOCATION MAP

**EXCAVATION NOTICE SYSTEM**  
A CALL TO GOPHER STATE ONE (651-454-0002) IS REQUIRED A MINIMUM OF 48 HOURS PRIOR TO PERFORMING ANY EXCAVATION.



PROJECT LOCATION  
COUNTY: ANOKA

SECT 17, TWP 31N, RNG 22W  
SECT 18, TWP 31N, RNG 22W  
SECT 28, TWP 31N, RNG 22W  
SECT 29, TWP 31N, RNG 22W  
SECT 32, TWP 31N, RNG 22W

HORIZONTAL DATUM:  
ANOKA COUNTY COORDINATE SYSTEM  
DATUM: NAD83 (1996) ADJUSTMENT  
UNITS: US SURVEY FEET  
VRS MOUNT POINT: 1996 CMRX

VERTICAL DATUM:  
NAVD88  
GEOID: MN03

**UTILITY INFORMATION**  
THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-22, ENTITLED, "STANDARD GUIDELINES FOR INVESTIGATING AND DOCUMENTING EXISTING UTILITIES".  
GOPHER ONE CALL TICKET NUMBER: 253351632, 253351652, 253351669, 253351689, 2533516292, 253351708, 253351715, 253351719, 253351725, 253351732  
UTILITY COORDINATION MEETING HELD ON: XXXXXXXXXXXX

| PLAN REVISIONS |           |             |
|----------------|-----------|-------------|
| DATE           | SHEET NO. | APPROVED BY |
|                |           |             |
|                |           |             |
|                |           |             |
|                |           |             |



THIS PLAN SET CONTAINS 34 SHEETS

THIS PLAN SET HAS BEEN PREPARED FOR:

CITY OF LINO LAKES  
600 TOWN CENTER PARKWAY  
LINO LAKES, MN 55014  
(651) 982-2400

ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS AND ORDINANCES WILL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DIANE L. HANKEE, P.E.

DATE: 01/17/2025 LICENSE NUMBER: 43338

WSB PROJ. NO. 026891-000

SHEET  
---  
OF  
34

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## BID TABULATION SUMMARY

**PROJECT:**  
2026 Rehabilitation Project

**OWNER:**  
City of Lino Lakes

**WSB PROJECT NO.:**  
031338-000

**Bids Opened:** Thursday, January 29, 2026, at 10:00 am

| Contractor                  | Bid Security (5%) | Base Bid       |
|-----------------------------|-------------------|----------------|
| 1 North Valley, Inc         | X                 | \$882,175.37   |
| 2 GMH Asphalt Corporation   | X                 | \$910,610.93   |
| 3 Park Construction Company | X                 | \$921,279.99   |
| 4 Northwest                 | X                 | \$922,252.18   |
| 5 Valley Paving, Inc.       | X                 | \$1,003,137.16 |
| 6 Winberg Companies LLC     | X                 | \$1,105,116.22 |
| 7 Bituminous Roadways Inc   | X                 | \$1,131,973.00 |
| Engineer's Opinion of Cost  |                   | \$970,314.60   |

| Contractor                  | Bid Security (5%) | Base Bid       | Alternate 1  | Base Bid & Alternate  |
|-----------------------------|-------------------|----------------|--------------|-----------------------|
| 1 North Valley, Inc         | X                 | \$882,175.37   | \$154,607.49 | <b>\$1,036,782.86</b> |
| 2 GMH Asphalt Corporation   | X                 | \$910,610.93   | \$194,429.33 | <b>\$1,105,040.26</b> |
| 3 Park Construction Company | X                 | \$921,279.99   | \$179,693.76 | <b>\$1,100,973.75</b> |
| 4 Northwest                 | X                 | \$922,252.18   | \$207,926.50 | <b>\$1,130,178.68</b> |
| 5 Valley Paving, Inc.       | X                 | \$1,003,137.16 | \$207,261.62 | <b>\$1,210,398.78</b> |
| 6 Winberg Companies LLC     | X                 | \$1,105,116.22 | \$243,433.84 | <b>\$1,348,550.06</b> |
| 7 Bituminous Roadways Inc   | X                 | \$1,131,973.00 | \$274,282.00 | <b>\$1,406,255.00</b> |
| Engineer's Opinion of Cost  |                   | \$970,314.60   | \$241,368.10 | <b>\$1,211,682.70</b> |

I hereby certify that this is a true and correct tabulation of the bids as received on January 29, 2026.



Paul Hornby, Sr. Project Manager

 Denotes corrected figure

January 29, 2026

Mr. Michael Grochala  
Community Development Director  
City of Lino Lakes  
600 Town Center Parkway  
Lino Lakes, MN 55014

Re: Proposal for Construction Services for 2026 Street Rehabilitation Project  
WSB Project No. R-031338-000

Dear Mr. Grochala:

WSB & Associates, Inc. is pleased to provide a proposal for construction services associated with the 2026 Street Rehabilitation Project. This construction services proposal would be subsequent to the City Council awarding the construction contract.

The proposed 2026 Street Rehabilitation Improvements Project includes the following:

Mill and Overlay (approximately 1.5 miles)

- Country Lakes Dr, Deerwood Ln and Fawn Ln (north of Birch St)
- Lonesome Pine Trl
- 4<sup>th</sup> Ave from Lilac St to Apollo Dr
- Terra Ct and Lea Ct and the cul du sac of Heather Ct and Meadow Ct.

Bid Alternate

- Ware Rd from Hodgson Rd to Birch St (.25 miles)

In addition to the roadway rehabilitation, the City will be replacing gate valves throughout the street project.

**Scope of Engineering Services**

WSB is pleased to provide professional construction engineering services for the 2026 Street Rehabilitation Project including contract administration, construction observation, construction staking, and public notice and weekly updates for project stakeholders. Below is a detailed description of the engineering services and WSB's proposed approach.

**I. Construction Services**

**a. *Project Management/Contract Administration***

Contract Administration includes holding meetings with the contractor & City of Lino Lakes (preconstruction & weekly construction), processing monthly quantities for pay vouchers, and communicating with residents on a weekly basis.

**b. *Construction Observation***

WSB will provide an experienced engineering specialist whose responsibilities will include communicating with the Contractor as an agent of the City, calculating and keeping track of daily construction quantities and costs, contact and meet with residents as necessary, and work with the Contractor to assist with a quality constructed product.

**c. *Construction Staking (Survey)***

WSB will provide Surveying staff as necessary to provide field staking for necessary utility alignments, elevations, and any necessary curbing or structure related information during construction. WSB will collect as-built information as necessary once construction is completed.

**Proposed Fee**

WSB will complete the scope of work the project discussed herein on hourly basis for a not-to-exceed amount of \$86,000.00. Tasks not shown are considered outside of the scope of services. If additional work is necessary, we will prepare a detailed scope of work and include it as an addendum to this agreement.

This letter represents our complete understanding of the 2026 Street Rehabilitation Project and the proposed scope of services. If you agree with the scope of services and proposed fee, please sign in the appropriate space below and return one copy to us.

If you have any questions about this proposal, please feel free to call me at 763-287-8536.

Sincerely,



Brian Bourassa  
Client Representative

*Mark Erichson*

Mark Erichson  
Director

---

**ACCEPTANCE:**

The City of Lino Lakes hereby accepts the WSB proposal of \$86,000.00 for services outlined in this letter.

**City of Lino Lakes**

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**CITY COUNCIL  
REGULAR MEETING STAFF REPORT  
AGENDA ITEM 7C**

**STAFF ORIGINATOR:** Katie Larsen, City Planner

**MEETING DATE:** February 9, 2026

**TOPIC:** Approval of Resolution No. 26-17 for 2245 Tele Drive 3-Season Porch Setback Variance

**VOTE REQUIRED:** Simple Majority

---

**INTRODUCTION**

The applicant, Todd Wanka, is requesting a setback variance for the purpose of constructing a 3-season porch. The property address is 2245 Tele Drive.

Tentative Review Schedule:

|                                  |                  |
|----------------------------------|------------------|
| Complete Application Date:       | December 4, 2025 |
| 60-Day Deadline:                 | February 2, 2026 |
| Environmental Board Meeting:     | N/A              |
| Park Board Meeting:              | N/A              |
| Planning & Zoning Board Meeting: | January 14, 2026 |
| City Council Work Session:       | February 2, 2026 |
| City Council Meeting:            | February 9, 2026 |

**BACKGROUND**

The Land Use Application is for the following:

- Variance

This staff report is based on the following submittals:

- Applicant Narrative
- Survey prepared by Lot Surveys Company, Inc. dated June 24, 1997
- Construction Plans

## **ANALYSIS**

The applicant is proposing to construct a 16' x 16' 3-season porch off the back of the existing house. The lot is a corner lot. The rear lot line is opposite the front lot line along Tele Drive. The rear lot line is not parallel to the front lot line.

### *Zoning and Setback Requirements*

The property is zoned R-1, Single Family Residential. The required rear lot line principal building setback is 30ft. The 3-season porch is considered part of the principal building. Per the survey submitted with the variance application, the northeast corner of the porch will encroach 3.5ft into the required 30ft setback. The northwest corner of the porch will not encroach into the setback. No portion of the porch encroaches into the drainage & utility easement.

The applicant notes in the narrative that the "resident's desired design cannot shift east or west due to the existing windows and doors currently on the house".

### *Option*

A smaller 3-season porch could be constructed that meets setback requirements.

## **Planning & Zoning Board**

The Planning & Zoning Board reviewed the variance on January 14, 2026. The Board recommended approval.

## **Findings of Fact**

Resolution No. 26-17 details the criteria and findings of fact.

## **RECOMMENDATION**

Staff and Board recommends approval of the following setback variance for the 2245 Tele Drive 3-season porch:

- A 3.5 foot variance to reduce the rear lot line principal building setback from 30 feet to 26.5 feet as shown on the submitted survey.

## **ATTACHMENTS**

1. Site Location & Aerial Map
2. Applicant Narrative
3. Survey prepared by Lot Surveys Company, Inc. dated June 24, 1997
4. Construction plans

5. Resolution No. 26-17



1 in = 60 Ft

Address Labels

 Parcels





Client: Kurt and Caryn Henriksen  
Property: 2245 Tele dr  
Lino Lakes, MN 55038

Operator: WANKALTL

Estimator: Todd Wanka  
Company: Lake to Lake Construction  
Business: 2152 suite A 3rd  
White Bear Lake, MN 55110

Type of Estimate:

Date Entered: 7/17/2025

Date Assigned:

Price List: MNMN8X\_JUL25

Labor Efficiency: Restoration/Service/Remodel

Estimate: HENRIKSEN

### Scope.

- 16 x 16 3 season Porch with fireplace.
- The proposed new structure Exceeds set back (30') from the North lot line. The new proposed structures North East corner falls at 26' 6" from set back, The North west corner however fall in line at 32' setback. The set back comes through at a diagonal. The Residence desired design cannot shift East or west due to Existing windows and Doors correctly on the House.
- tree Cover between the Existing North side neighbor will cover a majority of the new site lines of the new structure
- Plans Have been sent Electronically also to.

Klarsen@Linolakes.US.

Established in 1982  
**LOT SURVEYS COMPANY, INC.**  
 LAND SURVEYORS

REGISTERED UNDER THE LAWS OF STATE OF MINNESOTA  
 7801 73rd Avenue North  
 Minneapolis, Minnesota 55428  
 612-600-3083  
 Fax No. 600-3828

**Surveyors Certificate**

**T & D HOMES**

Property located in Section  
 25, Township 31, Range 22,  
 Anoka County, Minnesota

INVOICE NO. 47029  
 F.B.NO. 769-77  
 SCALE: 1" = 20'

○ Denotes Iron Monument

□ Denotes Wood Hub Set  
 for excavation only

+000.0 Denotes Existing Elevation

(000.0) Denotes Proposed Elevation

— Denotes Surface Drainage

NOTE: Proposed grades are subject  
 to results of soil tests.

Proposed building information  
 must be checked with approved  
 building plan and development or  
 grading plan before excavation  
 and construction.

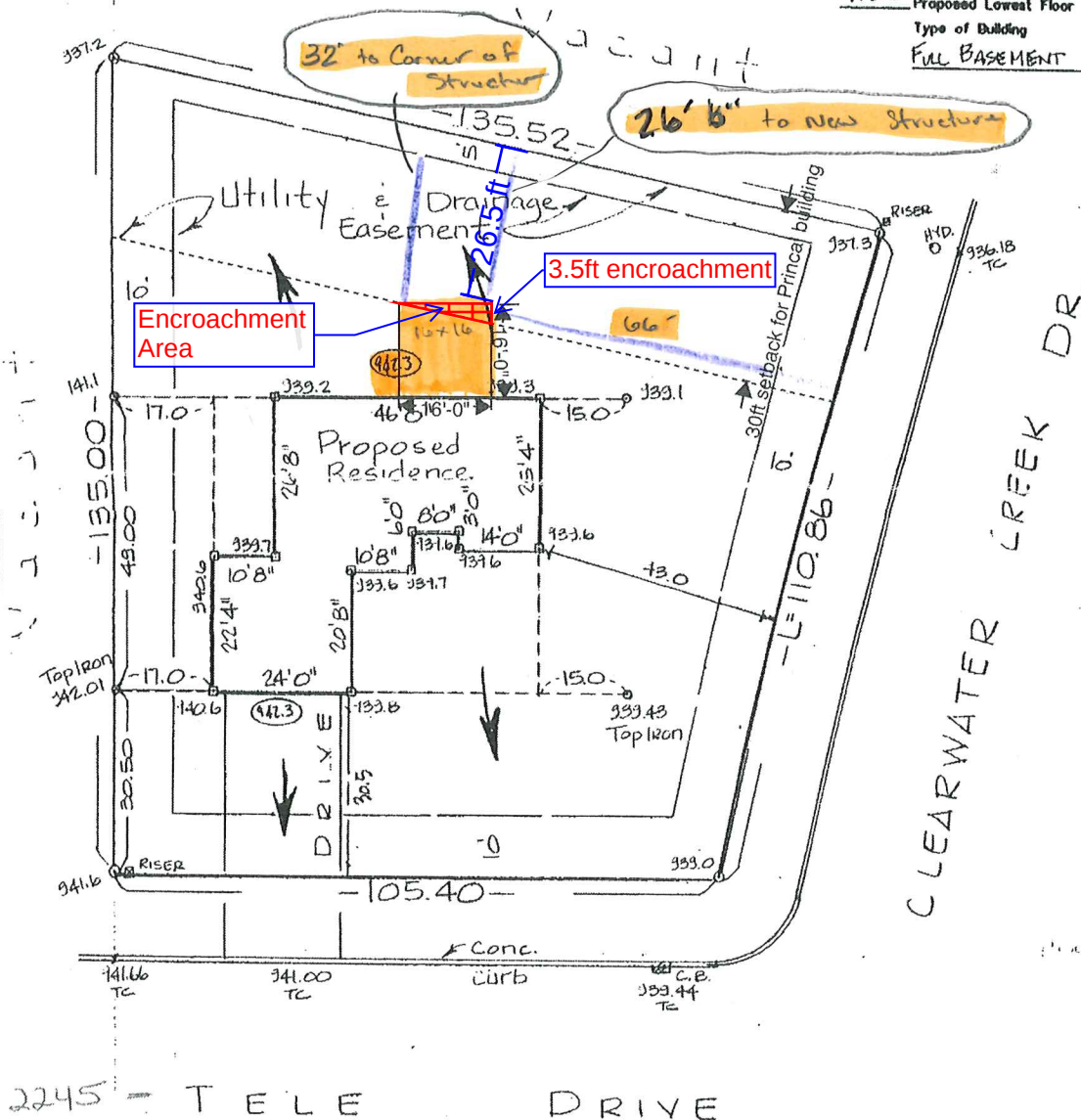
943.0 Proposed Top of Block

942.5 Proposed Garage Floor

935.0 Proposed Lowest Floor

Type of Building

FULL BASEMENT



Lot 7, Block 2, CLEARWATER CREEK 2ND ADDITION

The only easements shown are from plots of record or information  
 provided by client.

We hereby certify that this is a true and correct representation of  
 a survey of the boundaries of the above described land and the  
 location of all buildings and visible encroachments, if any, from or on  
 said land.

Surveyed by us this 24th day of June 19 97

Signed

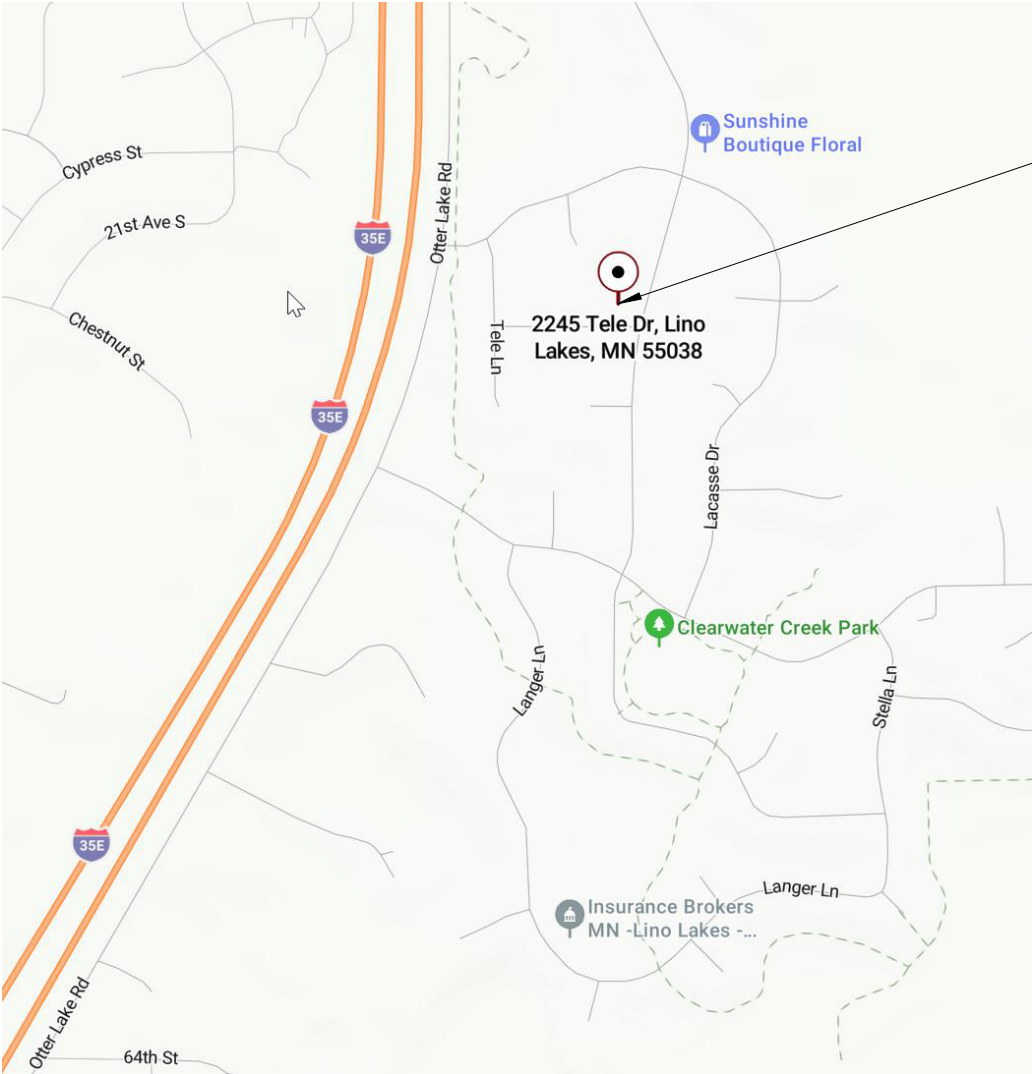
*Charles F. Anderson*

Charles F. Anderson, Minn. Reg. No. 21753

# Hendrickson Residence

2245 Tele Drive  
Lino Lakes, MN 55038

PROJECT PERMIT  
10.03.2025



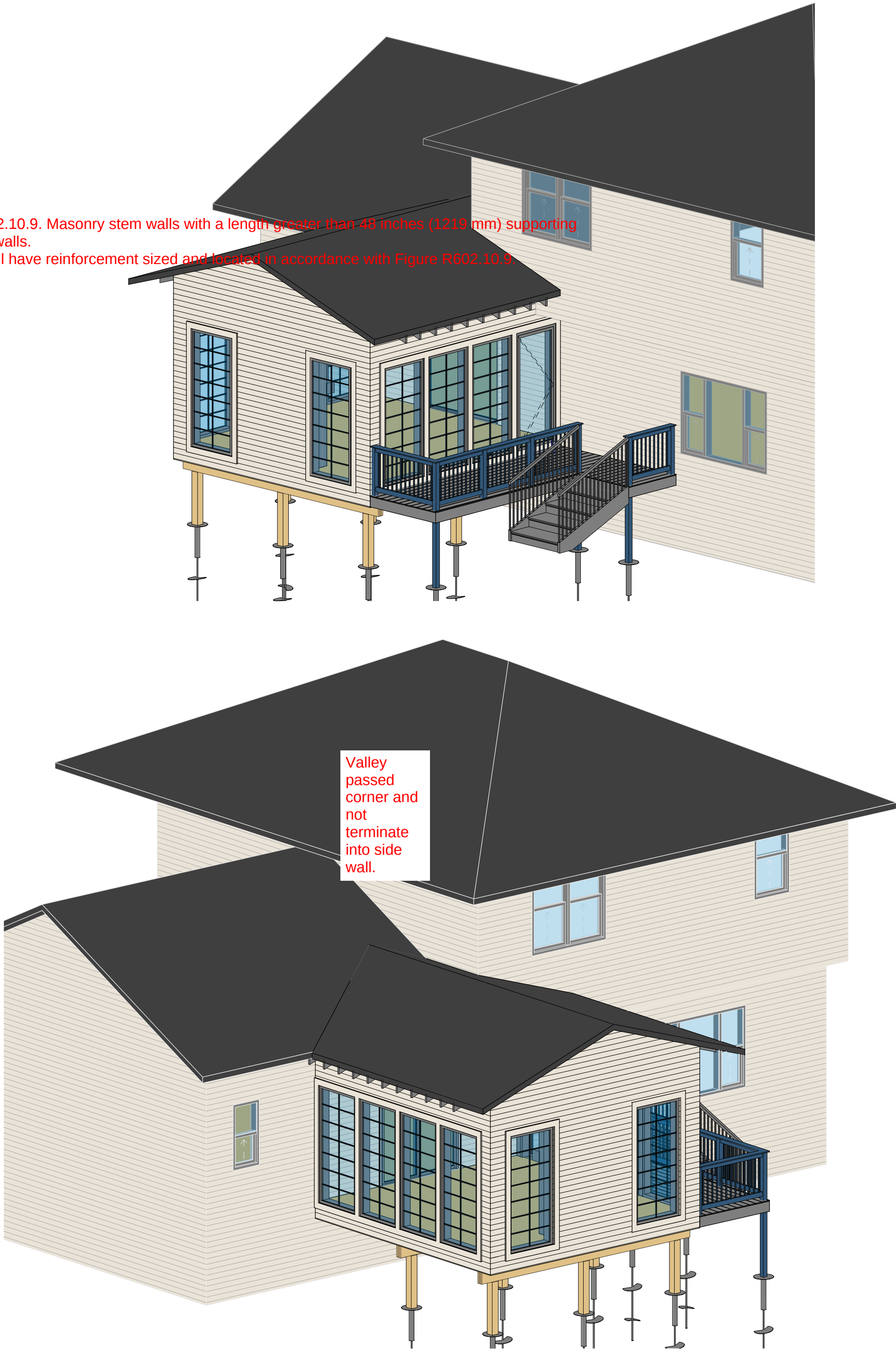
PROJECT SITE

2. Please submit Brace wall panel support info- I have copied the code section below at is applicable to this request.  
R602.10.9 Braced wall panel support.  
Braced wall panel support shall be provided as follows:
- 1.1. Cantilevered floor joists complying with Section R502.3.3 shall be permitted to support braced wall panels.
  - 2.2. Raised floor system post or pier foundations supporting braced wall panels shall be designed in accordance with accepted engineering practice.
  - 3.3. Masonry stem walls with a length of 48 inches (1219 mm) or less supporting braced wall panels shall be reinforced in accordance with Figure R602.10.9. Masonry stem walls with a length greater than 48 inches (1219 mm) supporting braced wall panels shall be constructed in accordance with Section R403.1 Methods ABW and PFH shall not be permitted to attach to masonry stem walls.
  - 4.4. Concrete stem walls with a length of 48 inches (1219 mm) or less, greater than 12 inches (305 mm) tall and less than 6 inches (152 mm) thick shall have reinforcement sized and spaced in accordance with Figure R602.10.9.
3. Please submit wall brace information Per R602.10  
4. Submit Preliminary report for Helical footings.  
5. Provide beam calcs for the 3 ply 9 ½" LVL.  
6. Provide header/beam information for bearing walls of porch  
7. Provide me header information for end gable wall openings.  
8. Clarification on what you are proposing for the roof system? 1/A4.0 states engineered roof trusses but all the other details showing Rafters.  
9. What is supporting the stairs?  
10. Provide window information  
11. Deck support information Beam-joist  
12. Valley terminated into side wall  
13. can not have foam insulation between framing and subfloor.



## SHEET INDEX

| 00-TITLE        |                                       |
|-----------------|---------------------------------------|
| A0.0            | TITLE SHEET                           |
| 01-ARCHITECTURE |                                       |
| A1.0            | DEMO FLOOR PLAN AND NEW FLOOR PLAN    |
| A2.0            | DEMO ROOF PLAN AND NEW ROOF PLAN      |
| A3.0            | EXTERIOR ELEVATIONS                   |
| A4.0            | BUILDING SECTION AND EXTERIOR DETAILS |
| A5.0            | INTERIOR ELEVATIONS                   |
| A6.0            | FRAMING PLANS                         |



Hendrickson Residence

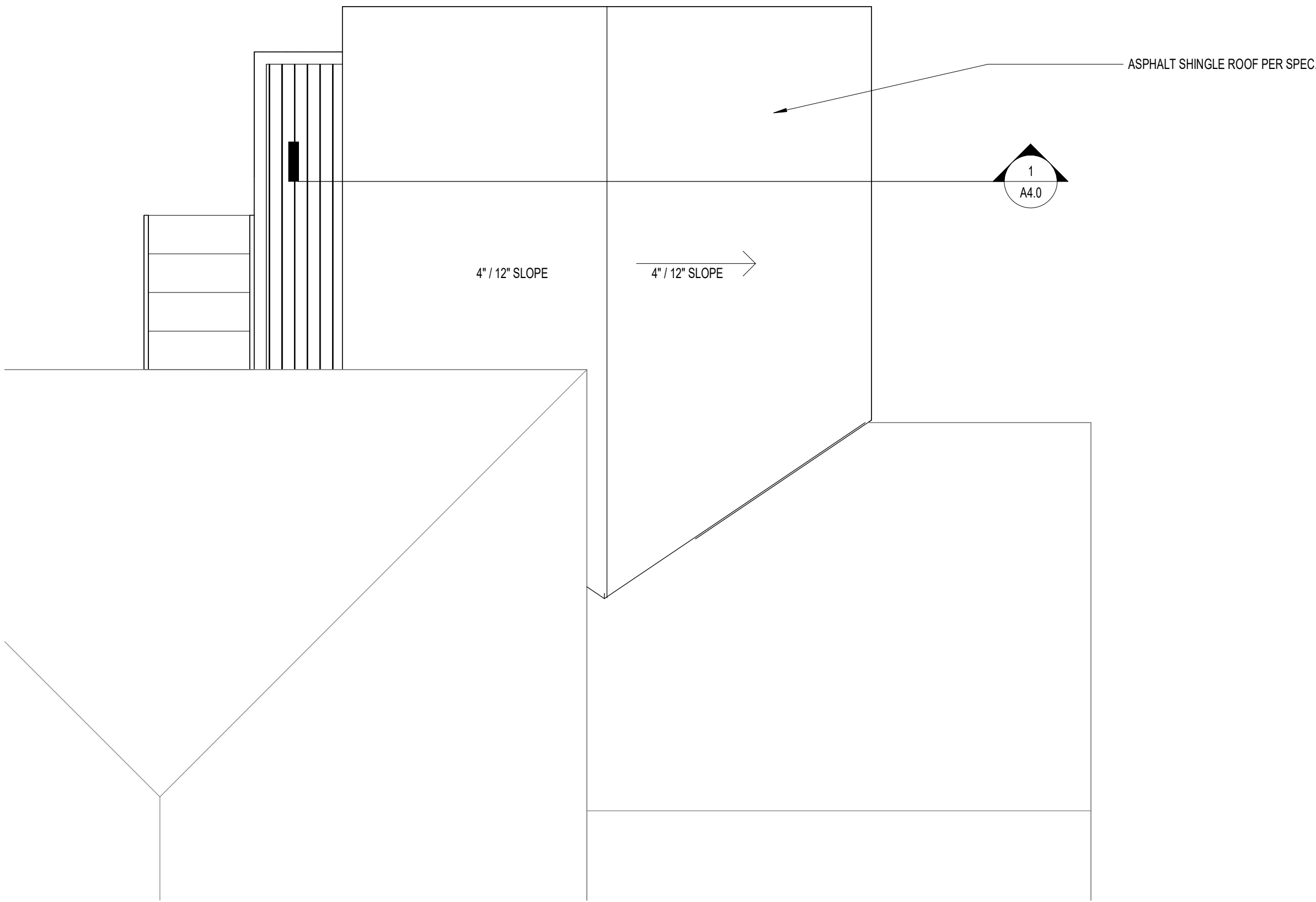
TITLE SHEET

Project Number 1023-02  
Date 10.03.2025

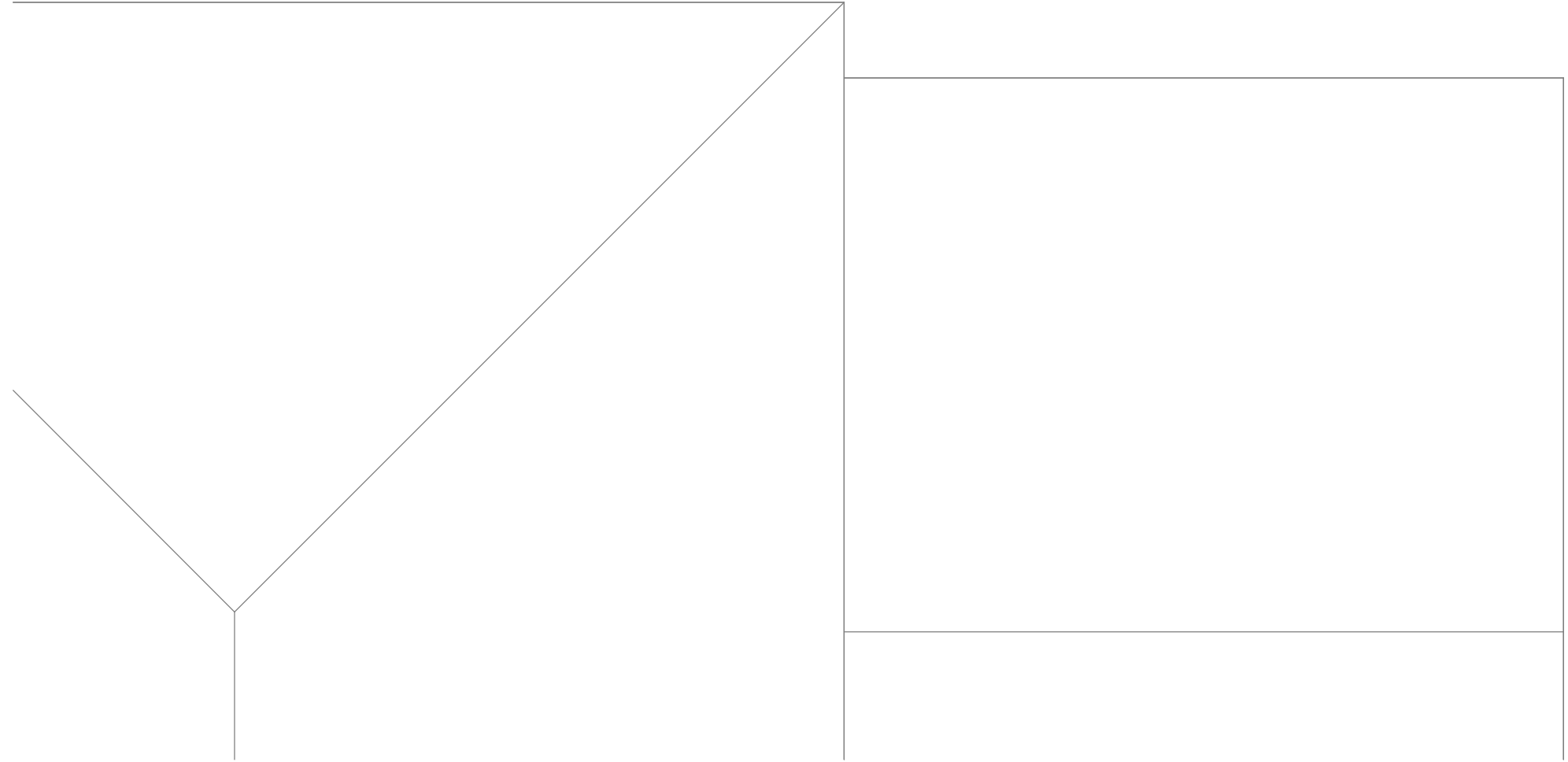
A0.0

Scale 1" = 40'-0"





2 ROOF PLAN  
SCALE: 1/4" = 1'-0"



1 DEMOLITION ROOF PLAN  
SCALE: 1/4" = 1'-0"



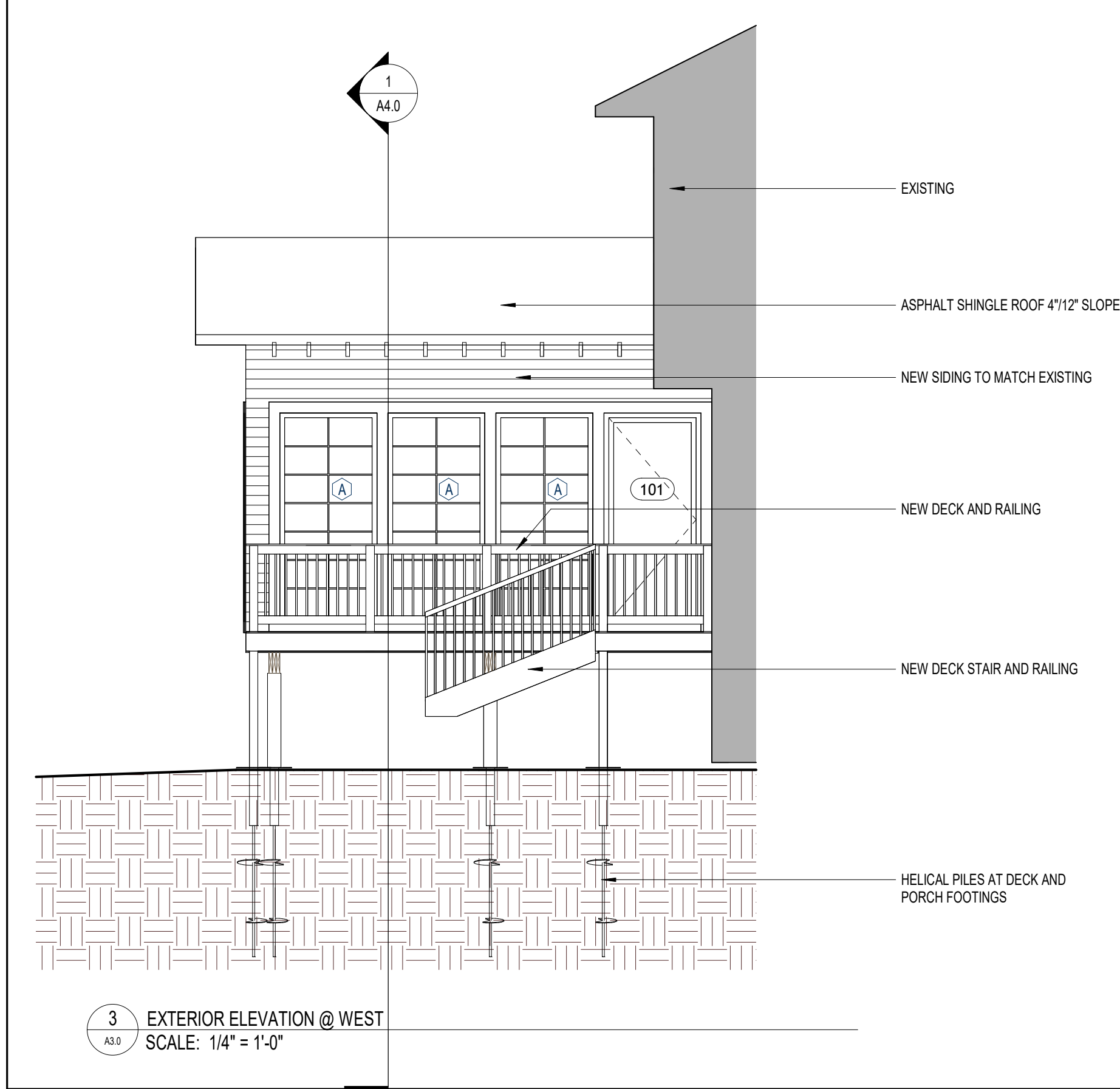
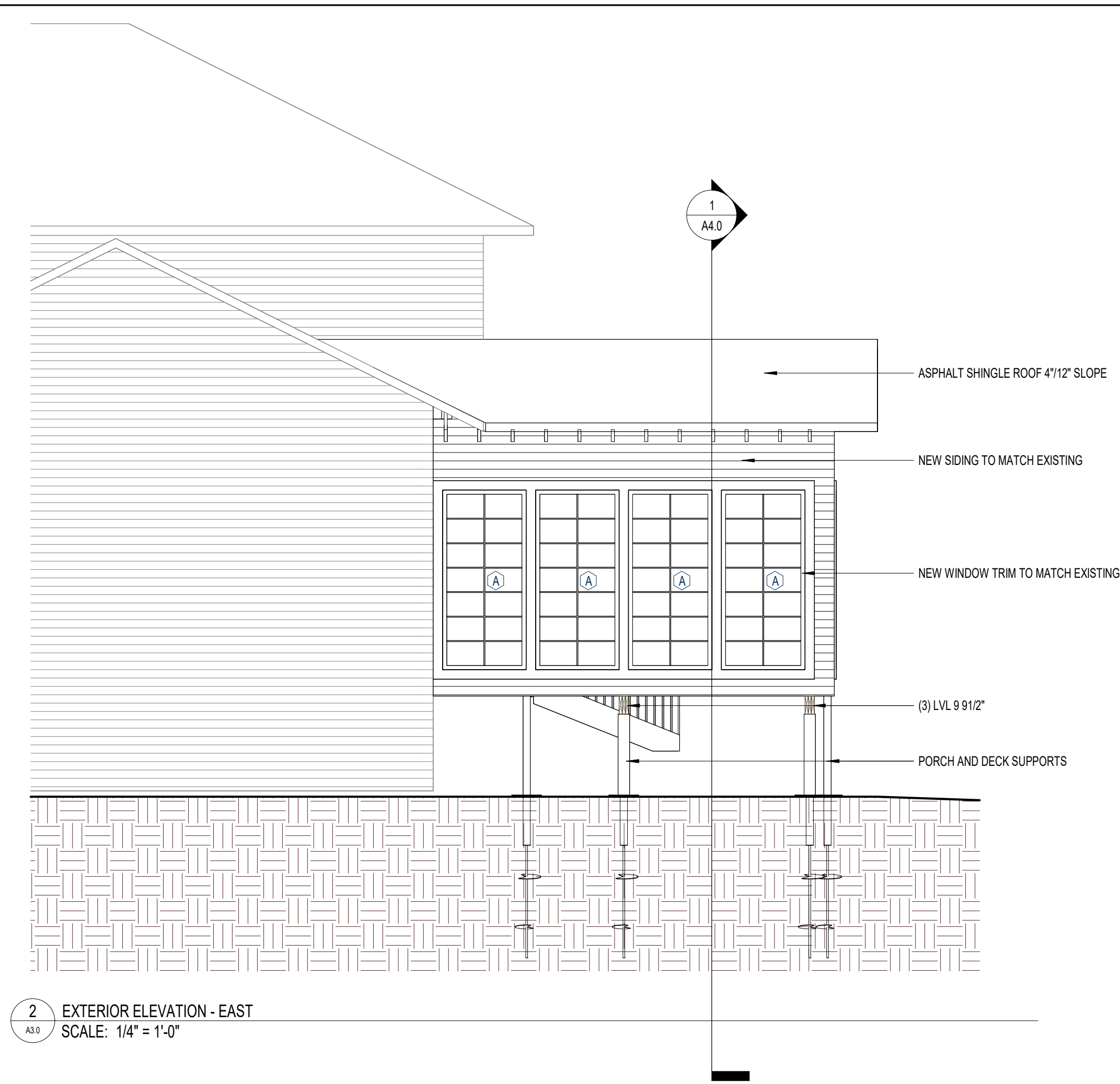
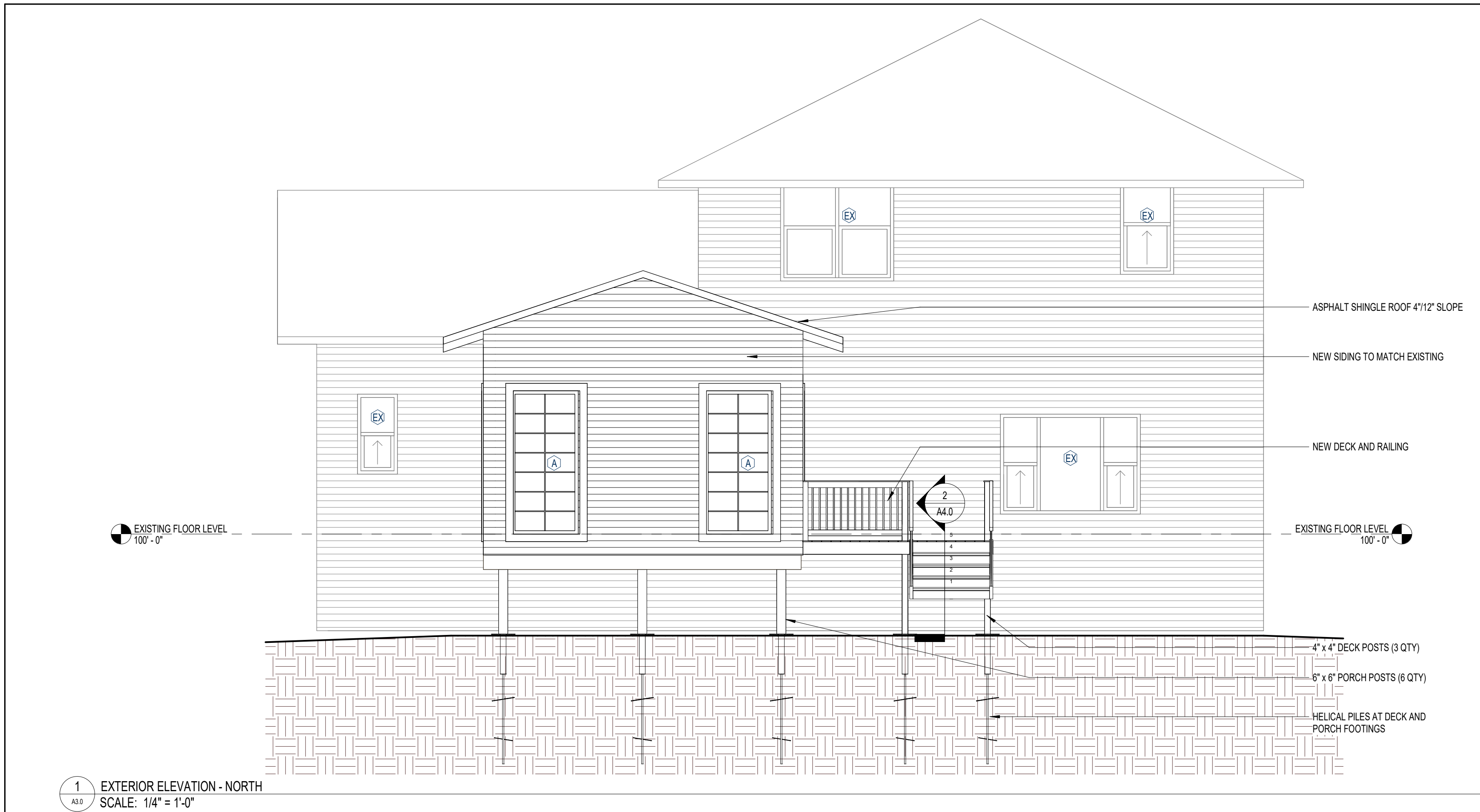
Hendrickson Residence

DEMO ROOF PLAN AND  
NEW ROOF PLAN

Project Number 1023-02  
Date 10.03.2025

A2.0

Scale 1/4" = 1'-0"



Hendrickson Residence

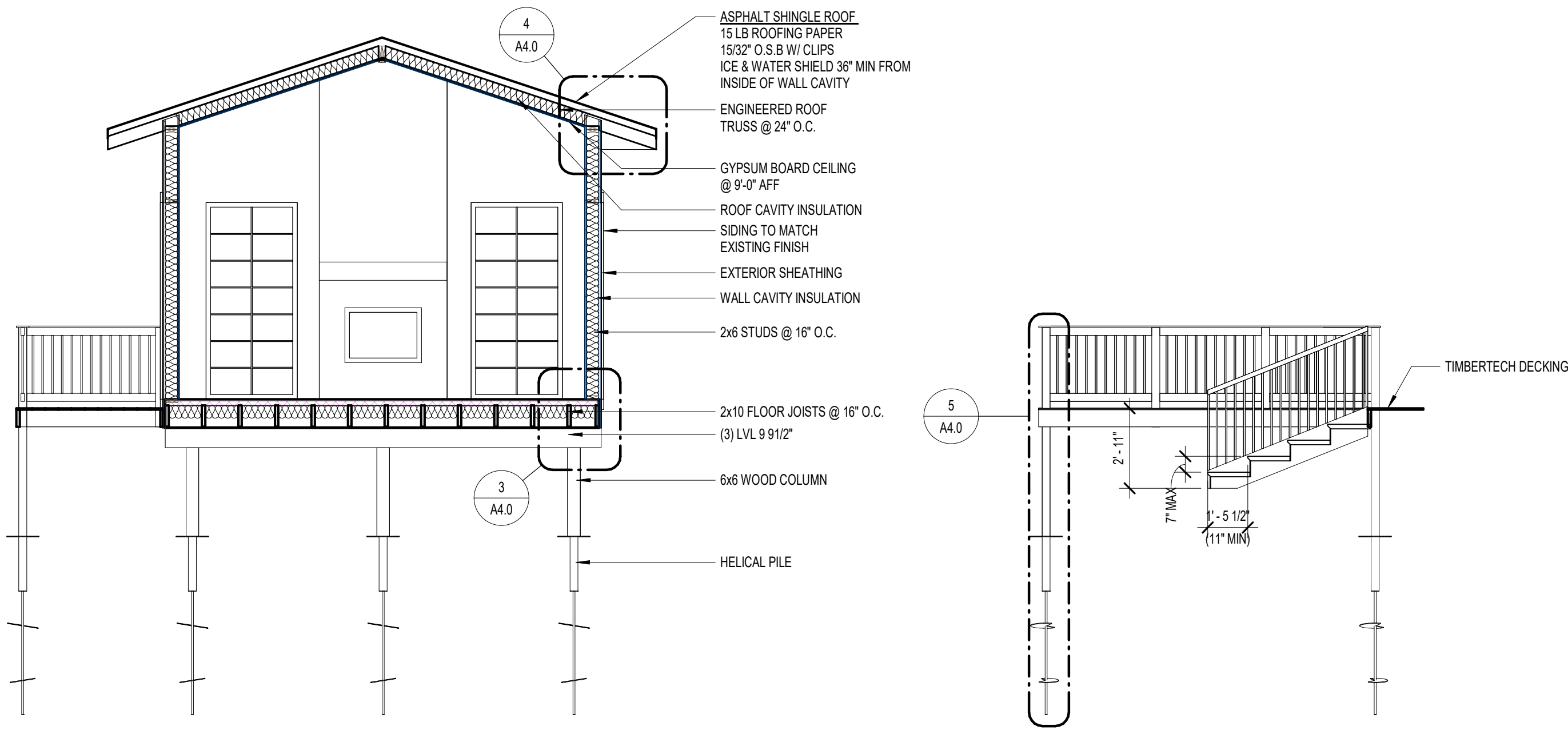
EXTERIOR ELEVATIONS

Project Number 1023-02

Date 10.03.2025

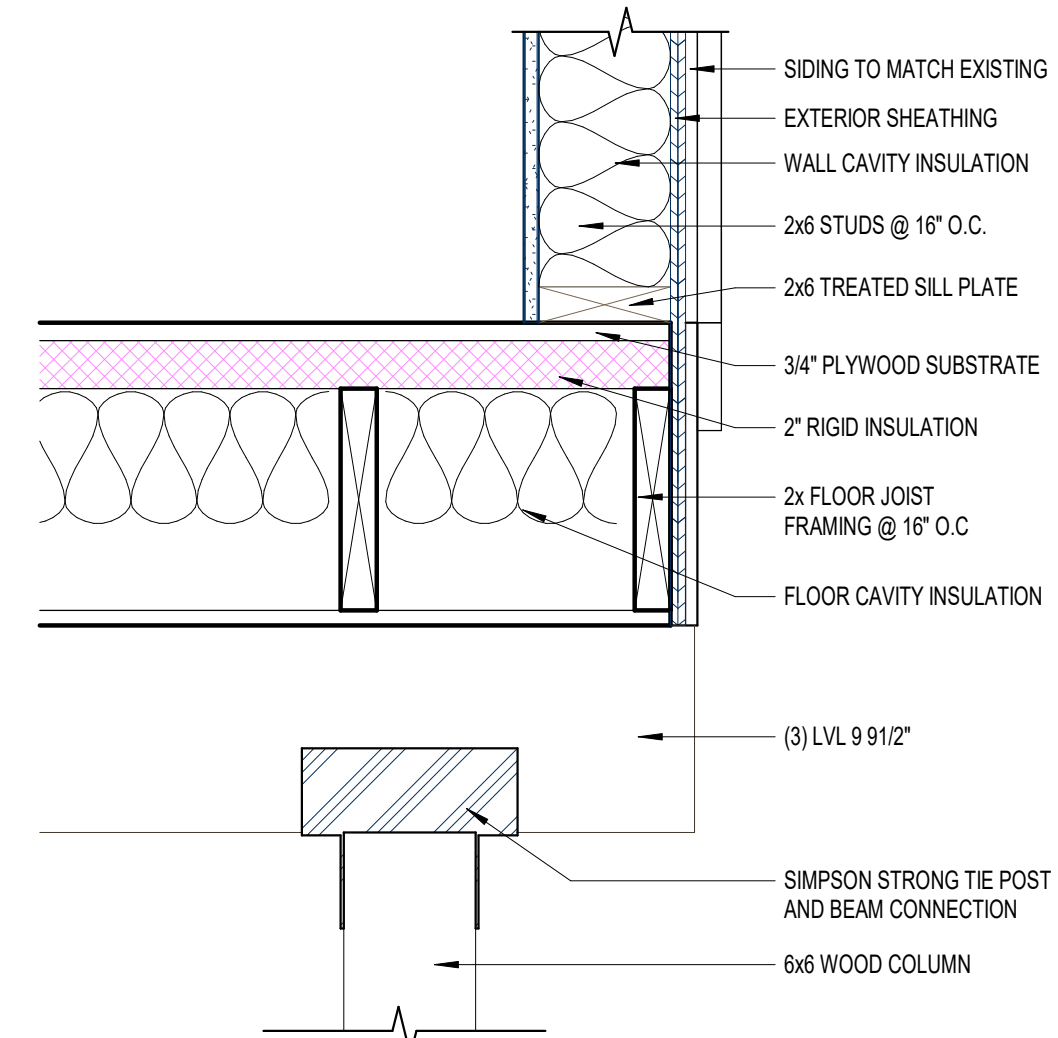
A3.0

Scale 1/4" = 1'-0"

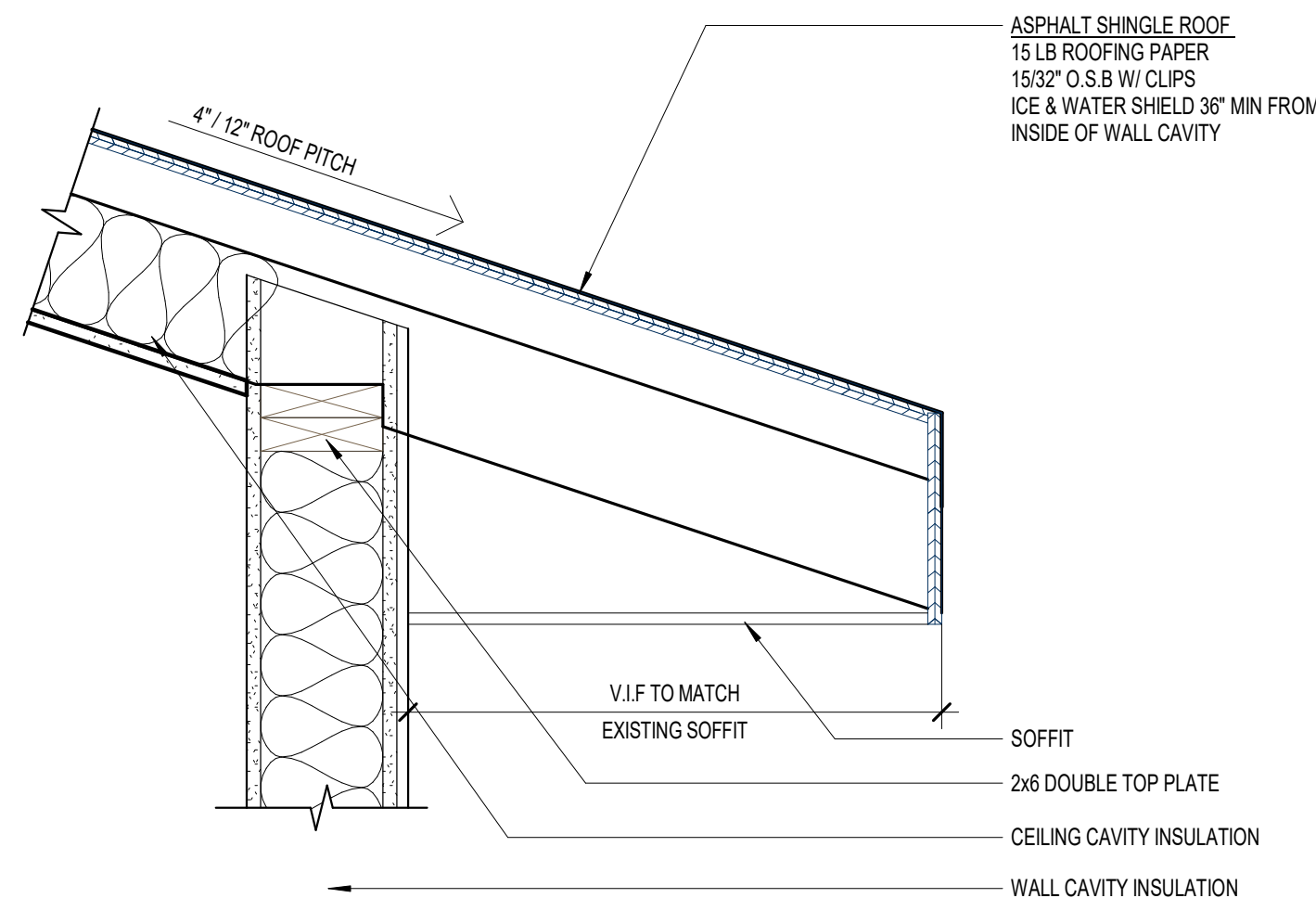


1 SECTION @ EAST - WEST  
SCALE: 1/4" = 1'-0"

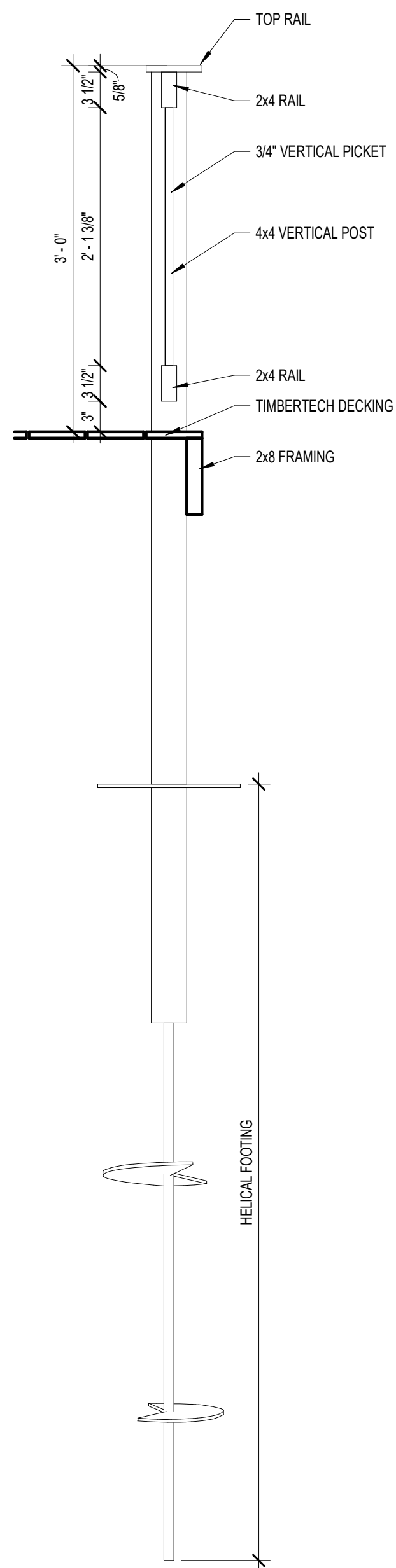
2 SECTION @ DECK STAIRS  
SCALE: 1/4" = 1'-0"



3 DETAIL @ FOUNDATION/WALL CONNECTION  
SCALE: 1 1/2" = 1'-0"



4 DETAIL @ SOFFIT/WALL CONNECTION  
SCALE: 1 1/2" = 1'-0"



5 SECTION AT DECK RAILING AND SUPPORTS  
SCALE: 1" = 1'-0"



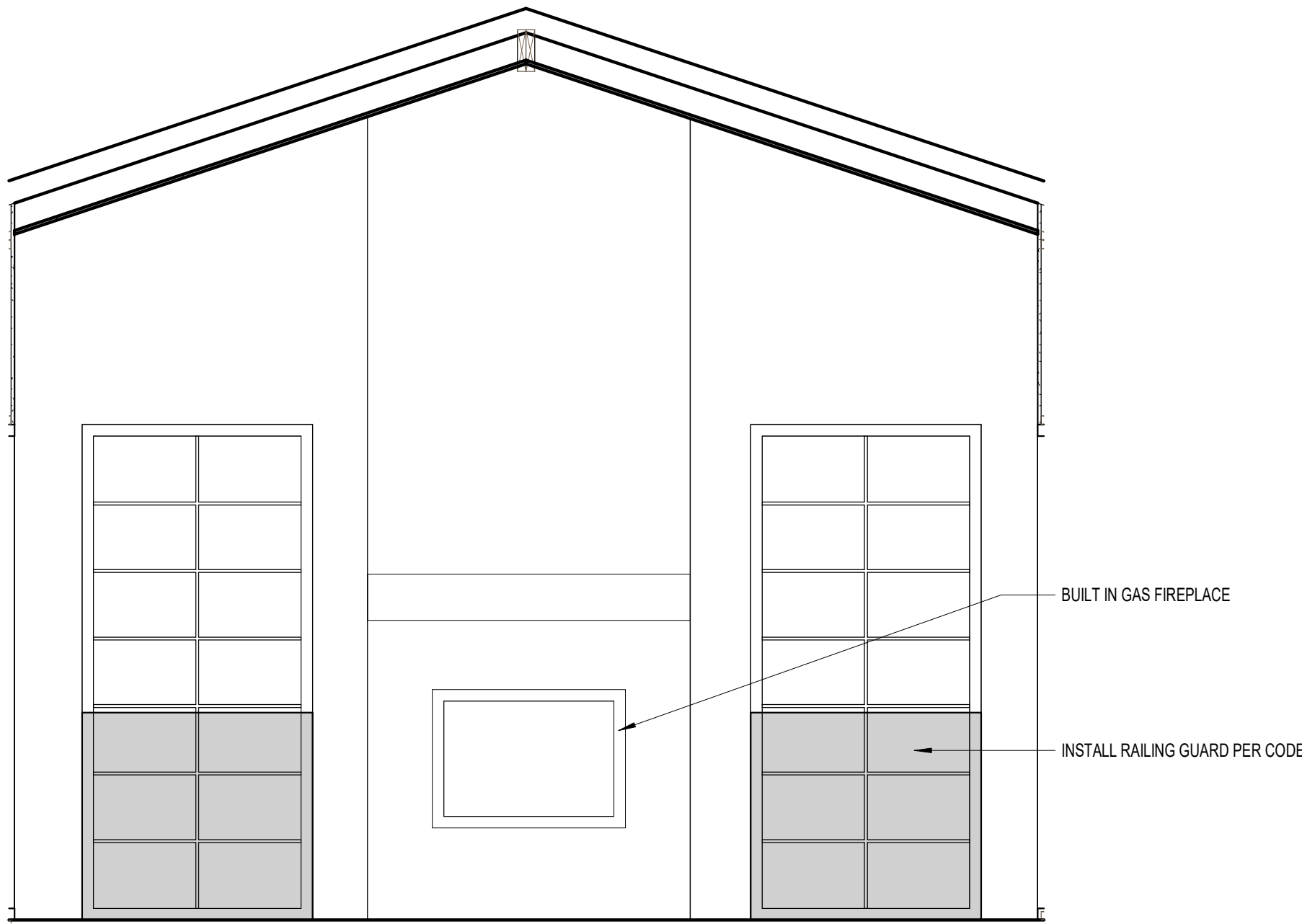
Hendrickson Residence

BUILDING SECTION AND  
EXTERIOR DETAILS

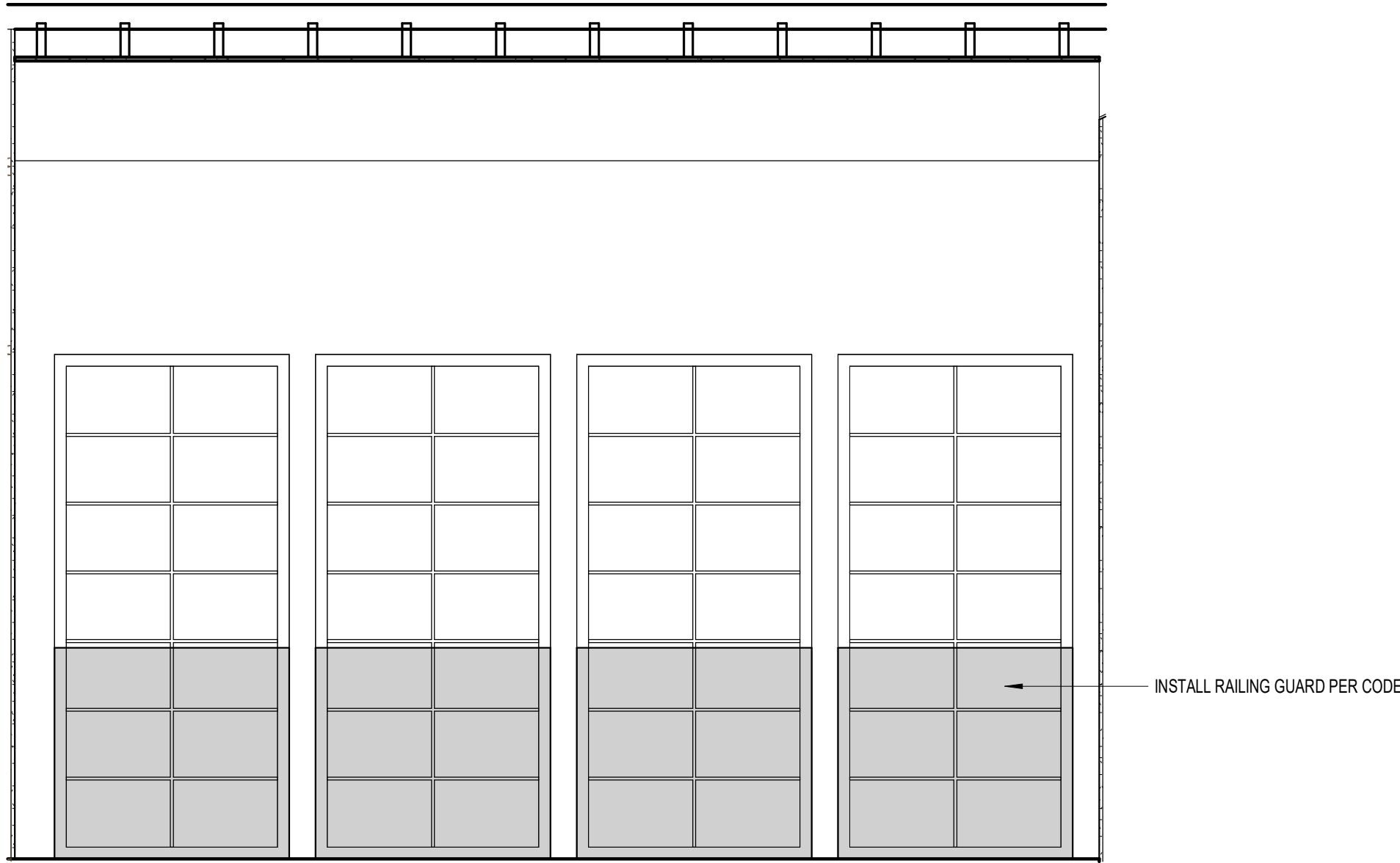
Project Number 1023-02  
Date 10.03.2025

A4.0

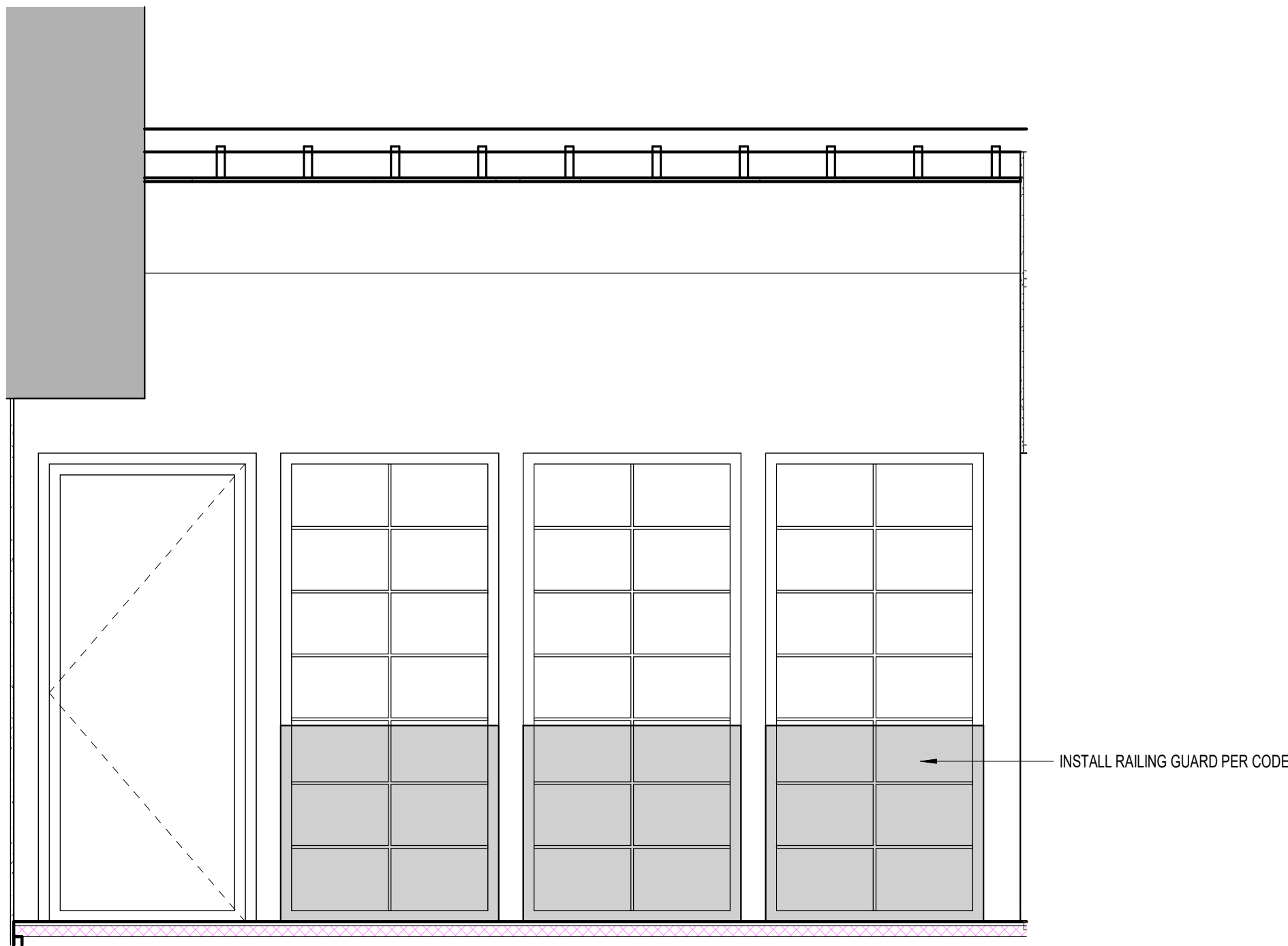
Scale As indicated



1  
A5.0 INTERIOR ELEVATION @ FIREPLACE  
SCALE: 1/2" = 1'-0"



2  
A5.0 INTERIOR ELEVATION @ EAST WINDOWS  
SCALE: 1/2" = 1'-0"



3  
A5.0 INTERIOR ELEVATION @ EXTERIOR DOOR  
SCALE: 1/2" = 1'-0"

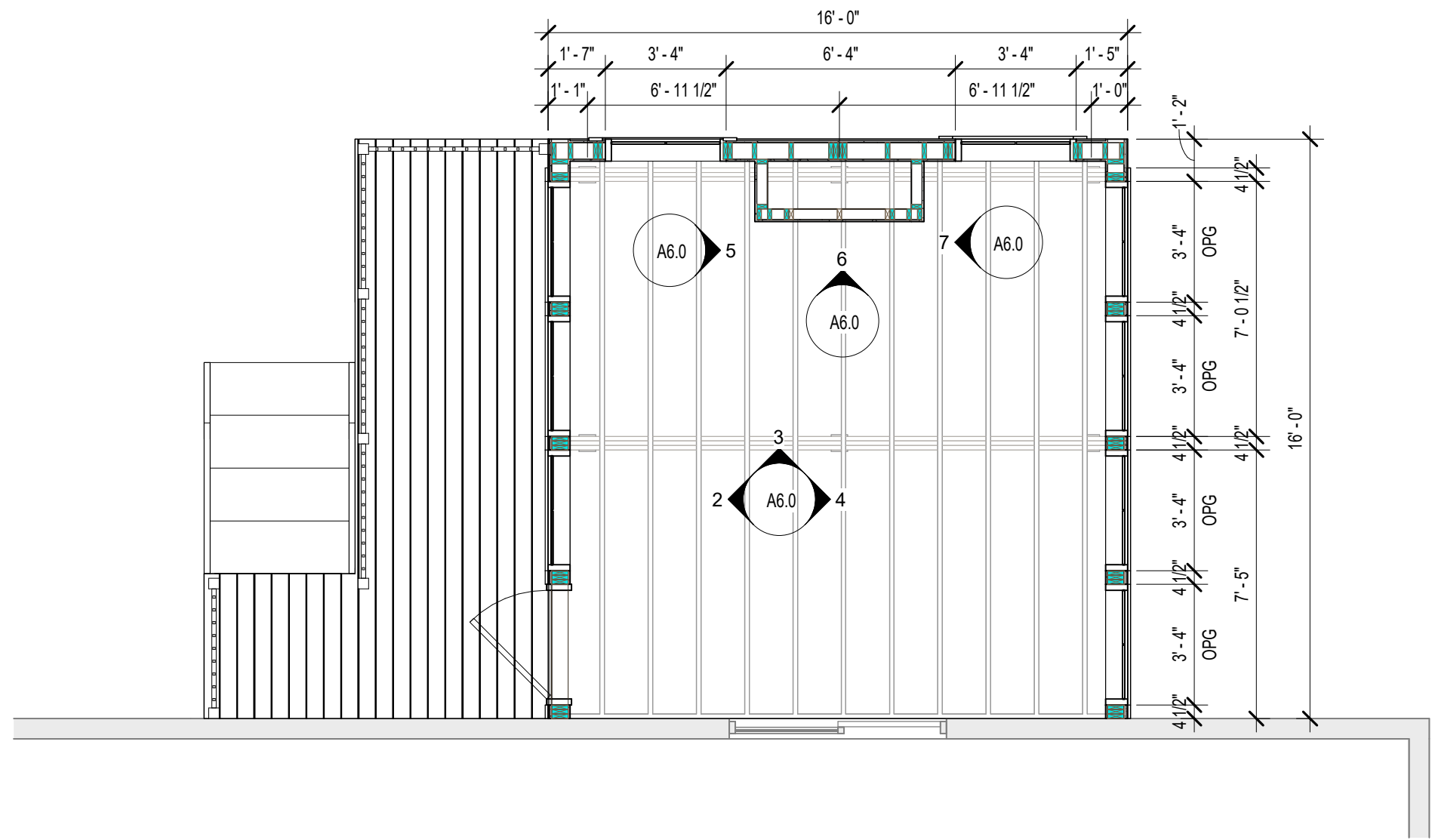
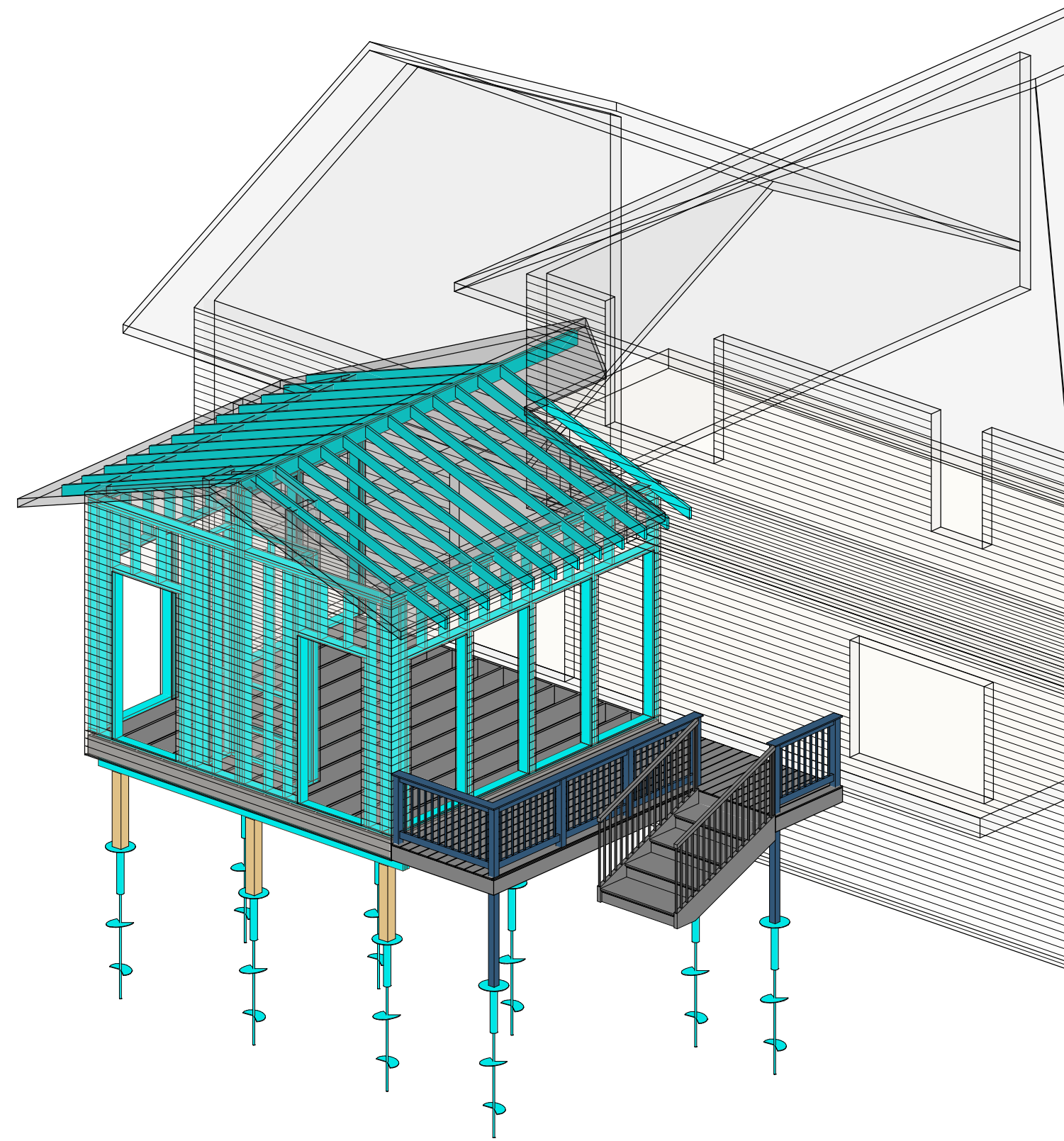
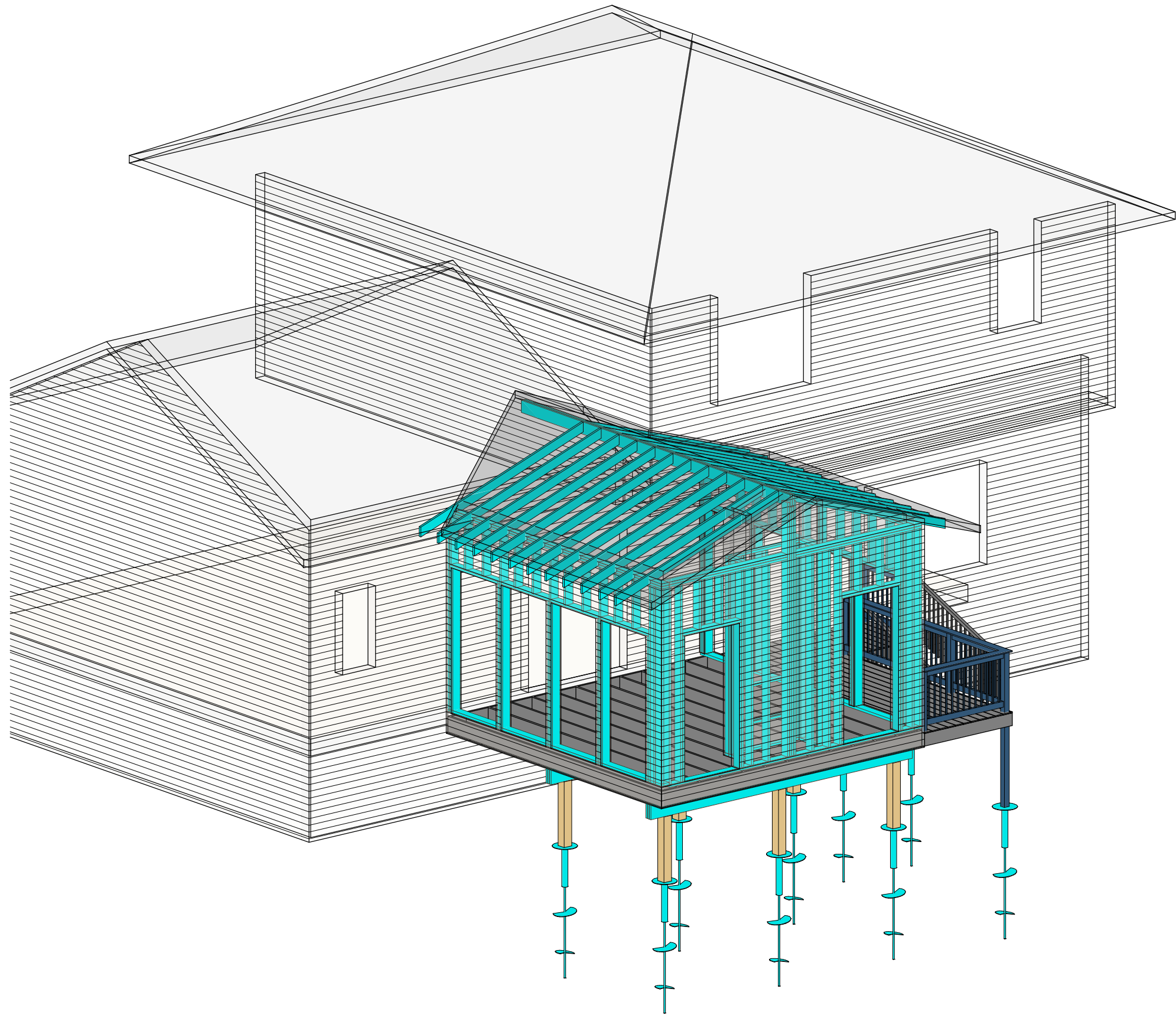


Hendrickson Residence

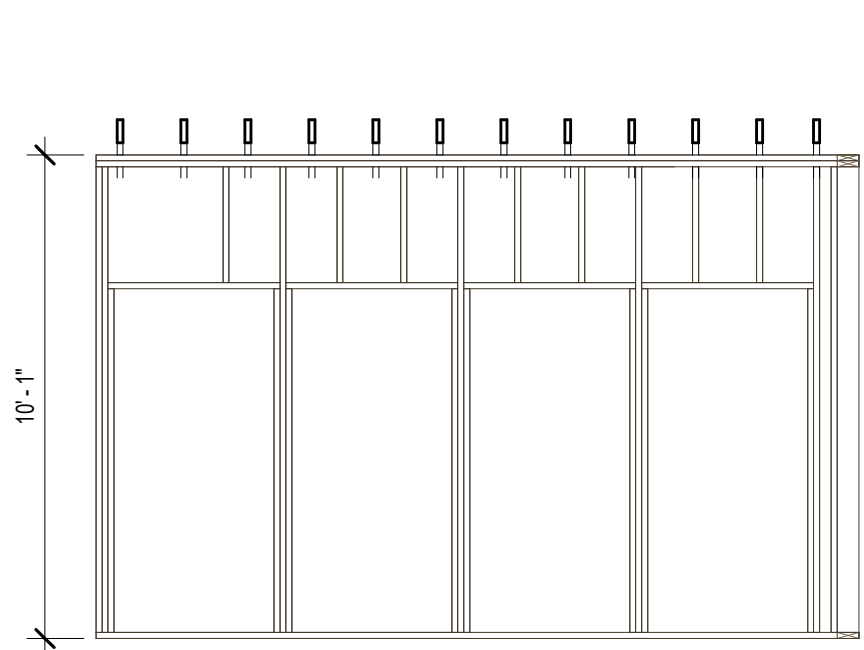
INTERIOR ELEVATIONS

Project Number 1023-02  
Date 10.03.2025

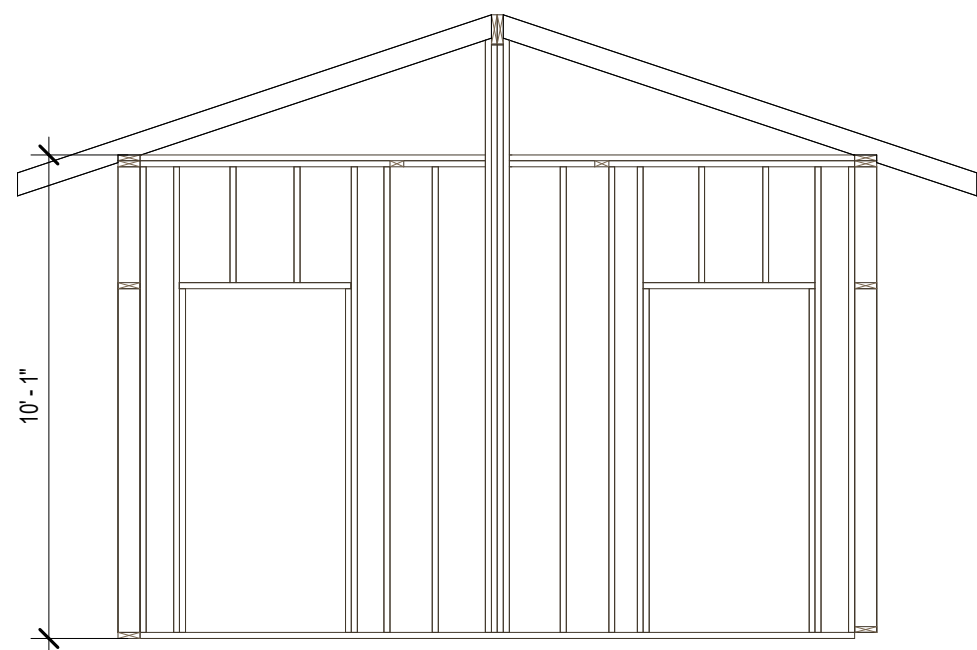
A5.0  
Scale 1/2" = 1'-0"



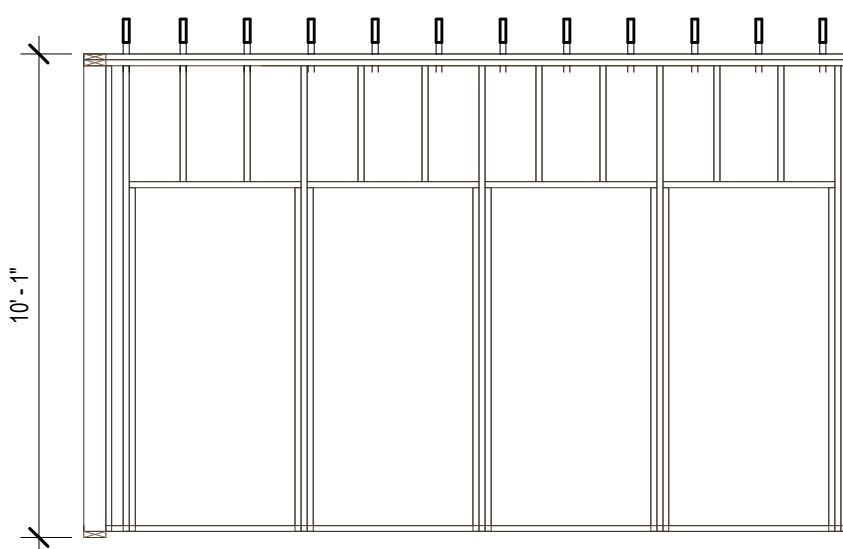
1 FLOOR PLAN - LEVEL 1 - FRAMING  
SCALE: 1/4" = 1'-0"



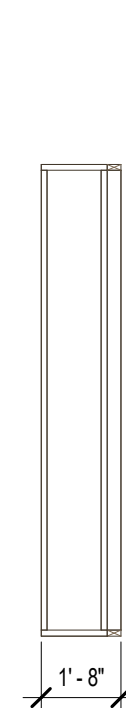
2 FRAMING ELEVATION - WEST WALL  
SCALE: 1/4" = 1'-0"



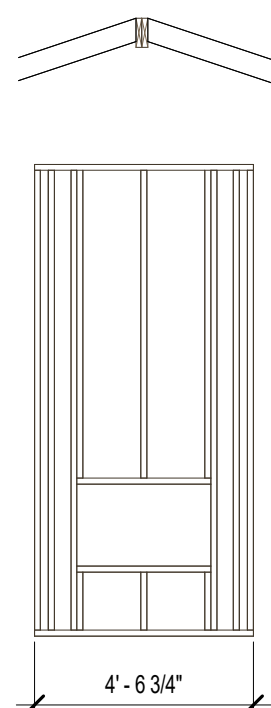
3 FRAMING ELEVATION - NORTH WALL  
SCALE: 1/4" = 1'-0"



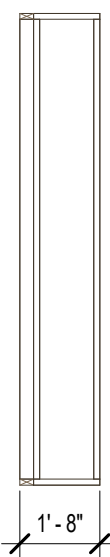
4 FRAMING ELEVATION - EAST WALL  
SCALE: 1/4" = 1'-0"



5 FRAMING ELEVATION - FIREPLACE WEST  
SCALE: 1/4" = 1'-0"



6 FRAMING ELEVATION - FIREPLACE NORTH  
SCALE: 1/4" = 1'-0"



7 FRAMING ELEVATION - FIREPLACE EAST  
SCALE: 1/4" = 1'-0"

Hendrickson Residence

FRAMING PLANS

Project Number 1023-02

Date 10.03.2025

A6.0

Scale 1/4" = 1'-0"

Established in 1962  
**LOT SURVEYS COMPANY, INC.**  
 LAND SURVEYORS

REGISTERED UNDER THE LAWS OF STATE OF MINNESOTA

7601 73rd Avenue North

612-660-3083

Fax No. 660-3622

Minneapolis, Minnesota 55428

**Surveyors Certificate**

T & D HOMES

Property located in Section  
 25, Township 31, Range 22,  
 Anoka County, Minnesota

INVOICE NO. 47029

F.B.NO. 769-77

SCALE: 1" = 20'

○ Denotes Iron Monument

□ Denotes Wood Hub Set  
 for excavation only

x000.0 Denotes Existing Elevation

(000.0) Denotes Proposed Elevation

— Denotes Surface Drainage

NOTE: Proposed grades are subject  
 to results of soil tests.

Proposed building information  
 must be checked with approved  
 building plan and development or  
 grading plan before excavation  
 and construction.

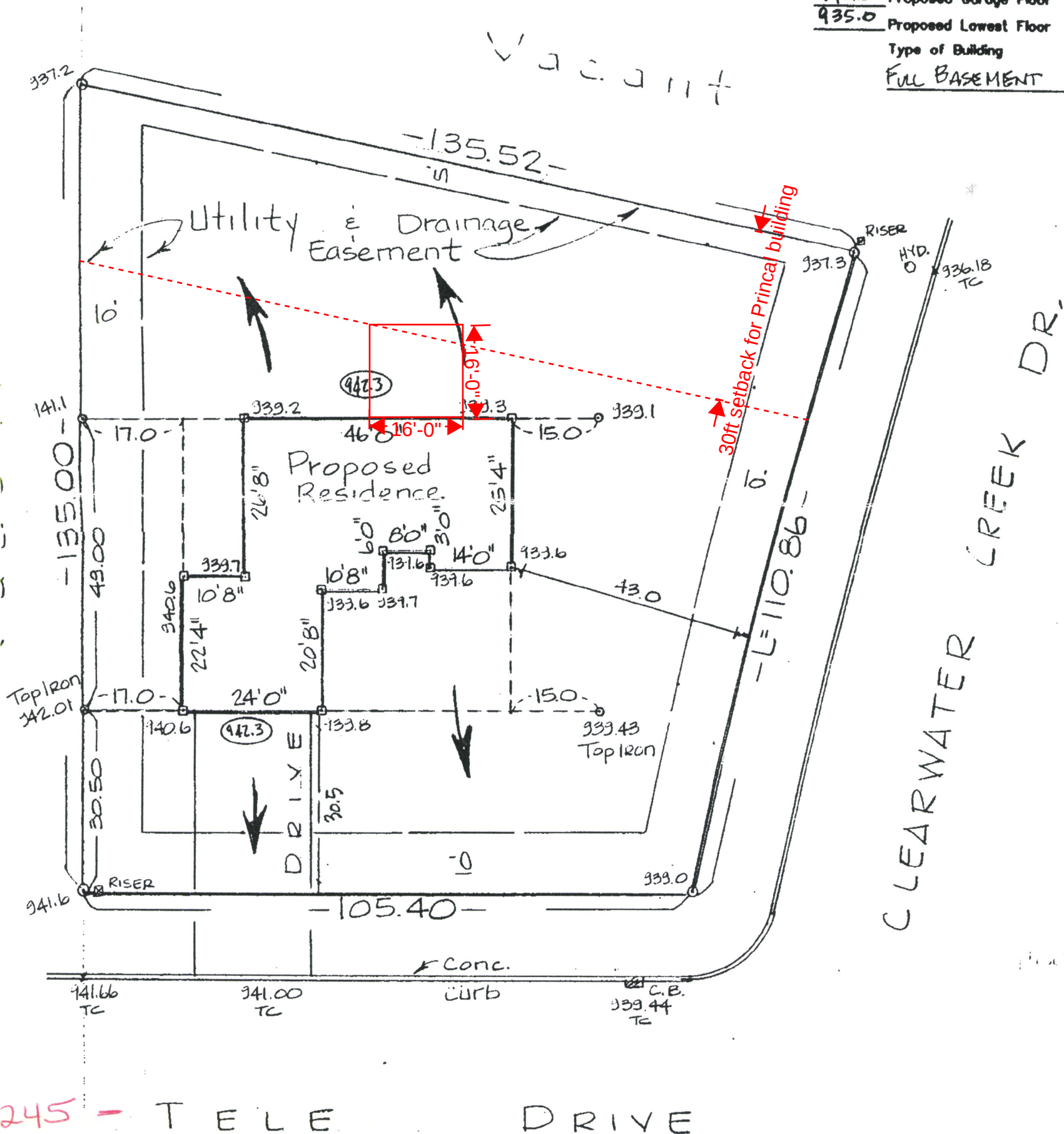
943.0 Proposed Top of Block

942.5 Proposed Garage Floor

935.0 Proposed Lowest Floor

Type of Building

Full BASEMENT



Lot 7, Block 2, CLEARWATER CREEK 2ND ADDITION

The only easements shown are from plats of record or information  
 provided by client.

We hereby certify that this is a true and correct representation of  
 a survey of the boundaries of the above described land and the  
 location of all buildings and visible encroachments, if any, from or on  
 said land.

Surveyed by us this 24th day of June 19 97

Signed

*Charles F. Anderson*

Charles F. Anderson, Minn. Reg. No. 21753

**CITY OF LINO LAKES  
RESOLUTION NO. 26-17**

**APPROVING 2245 TELE DRIVE 3-SEASON PORCH SETBACK VARIANCE**

**WHEREAS**, the City received a land use application for 2245 Tele Drive 3-season porch setback variance; and

**WHEREAS**, City staff completed review of the proposed variance based on the following submittals:

- Applicant Narrative
- Survey prepared by Lot Surveys Company, Inc. dated June 24, 1997
- Construction Plans; and

**WHEREAS**, the legal description of the property addressed 2245 Tele Drive is Lot 7, Block 2 Clearwater Creek 2nd Addition; and

**WHEREAS**, the applicant is proposing to construct a 16' x 16' 3-season porch off the back of the existing house. The lot is a corner lot. The rear lot line is opposite the front lot line along Tele Drive. The rear lot line is not parallel to the front lot line; and

**WHEREAS**, the property is zoned R-1, Single Family Residential. The required rear lot line principal building setback is 30ft. The 3-season porch is considered part of the principal building. Per the survey submitted with the variance application, the northeast corner of the porch will encroach 3.5ft into the required 30ft setback. The northwest corner of the porch will not encroach into the setback. No portion of the porch encroaches into the drainage & utility easement; and

**WHEREAS**, the Planning & Zoning Board reviewed and recommended approval of the variance on January 14, 2026.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of Lino Lakes, Minnesota that:

**FINDINGS OF FACT**

Per City Code Section 1007.018(3)(a) *Criteria and findings of fact*. No variance shall be granted unless it meets all the criteria in divisions 1. through 6. below, or unless division 7. below applies. The city shall make findings regarding compliance with these criteria.

1. The variance shall be in harmony with the general purposes and intent of this chapter.

*City Code Section 1007.000(2) details the purpose and intent of Chapter 1007: Zoning Code. The variance is in harmony with the general purposes and intent of this chapter.*

2. The variance shall be consistent with the official City Comprehensive Plan.

*Per the Comprehensive Plan, the property is guided for Low Density Residential land use.*

*The variance request is consistent with residential land use. The property is intended for single family detached dwellings with 3-season porches.*

3. There shall be practical difficulties in complying with this chapter. "Practical difficulties," as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by this chapter. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

*The property owner proposes to use the property in a reasonable manner not permitted by this chapter. The practical difficulty is created by the angle of the rear lot line. Only a portion of the 3-season porch encroaches into the setback.*

4. The plight of the landowner shall be due to circumstances unique to the property not created by the landowner.

*The plight of the landowner is due to the circumstances unique to the property due to the angle of the rear lot line. The plight was not created by the landowner.*

5. The variance shall not alter the essential character of the locality.

*The variance will not alter the essential character of the of the locality. The residential neighborhood consists of single family detached dwellings with additions.*

6. A variance shall not be granted for any use that is not allowed under the ordinance for property in the zoning district where the subject site is located.

*The variance is not being granted for a use that is not allowed under the ordinance. Single family detached dwellings with 3-season porches are permitted uses in the R-1, Single Family Residential zoning district.*

7. In accordance with M.S. § 462.357, Subd. 6, variances shall be granted for earth sheltered construction as defined in M.S. § 216C.06, Subd. 14, when in harmony with the zoning ordinance.

*Not applicable.*

**BE IT FURTHER RESOLVED** the following setback variance for 2245 Tele Drive 3-season porch is approved:

- A 3.5 foot variance to reduce the rear lot line principal building setback from 30 feet to 26.5 feet as shown on the submitted survey.

Adopted by the City Council of the City of Lino Lakes this 9<sup>th</sup> day of February, 2026.

---

Rob Rafferty, Mayor

ATTEST:

---

Roberta Colotti, CMC, City Clerk

**CITY COUNCIL  
REGULAR MEETING STAFF REPORT  
AGENDA ITEM 7D**

**STAFF ORIGINATOR:** Michael Grochala, Community Development Director

**MEETING DATE:** February 9, 2026

**TOPIC:** Resolution 26-19, Ordering Project, Approving Plans and Specifications and Authorizing the Ad for Bid, 2026 Public Works Building Bid Package No. 1

**VOTE REQUIRED:** Simple Majority

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**INTRODUCTION**

Staff is requesting Council approval to order the project and authorize the ad for bid for the 2026 Public Works Building Bid Package No. 1.

**BACKGROUND**

On January 27, 2025, the City Council approved the preparation of the plans and specifications for the 2026 Public Works Building Project. The 2026 Public Works project is included in the City's Capital Improvement Program and is replacing the existing facility originally constructed in 1971. Oertel Architects and the City's Construction Manager, RJM, have been working with City staff to satisfy the primary project goals to provide storage for the entire fleet and equipment, provide mechanic bays to expand scope of service to accommodate all city vehicles, including fire vehicles, provide safe and adequate facilities for staff and provide public space needs for elections and other community events.

The building is approximately 92,000 square feet including mezzanine space and accommodates both short term and near-term public works needs for the community. To address material lead times, the project team is recommending approval of bid package 1 covering Cast-In-Place Concrete, Precast Concrete and Structural Steel. Additional bid packages will be forthcoming.

The estimated total project cost is \$31,000,000 including contingency, design and utilities. The estimate for Bid Package No. 1 is \$7,441,071. The project will be funded through the issuance of EDA Lease Revenue bonds supported by the Building Facilities Fund, Sewer and Water Operating Funds, and Area and Unit Fund.

Bids for Bid Package No. 1 will be opened on March 12, 2026, and are expected to be considered by the City Council for award on March 23, 2026. Subsequent bid packages

including demolition, site work, assembly and utilities are expected in March. Construction is expected to begin in May and be substantially complete by October of 2027.

### **RECOMMENDATION**

Staff is recommending approval of Resolution No. 26-19, Ordering Project, Approve the Plans and Specifications and Authorizing the Advertisement for Bid for 2026 Public Works Building Bid Package No. 1.

### **ATTACHMENTS**

1. Resolution No. 26-19
2. Building Elevation
3. Construction Plans

**CITY OF LINO LAKES  
RESOLUTION NO. 26-19**

**ORDERING PROJECT, APPROVING PLANS AND SPECIFICATIONS AND  
AUTHORIZING ADVERTISEMENT FOR BIDS FOR 2026 PUBLIC WORKS BUILDING  
BID PACKAGE NO. 1**

**WHEREAS**, Oertel Architects have prepared plans and specifications for bid package 1 for the 2026 Public Works Building Project; and

**WHEREAS**, project plans and specifications for bid package 1 have been presented to the City Council for approval,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Lino Lakes, Minnesota that:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper and in QuestCDN and Building Connected, an advertisement for bids for the making of such improvement under such approved plans and specifications. The advertisement shall be published for two weeks, shall specify the work to be done, shall state that bids will be received by the Clerk, at which time they will be publicly opened at the City Hall by the City Clerk and Engineer, will then be tabulated, and will be considered by the Council at 6:30 p.m. on March 23, 2026, in the Council chambers of the City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Clerk for five (5) percent of the amount of such bid.

Adopted by the City Council of the City of Lino Lakes this 9<sup>th</sup> day of February, 2026.

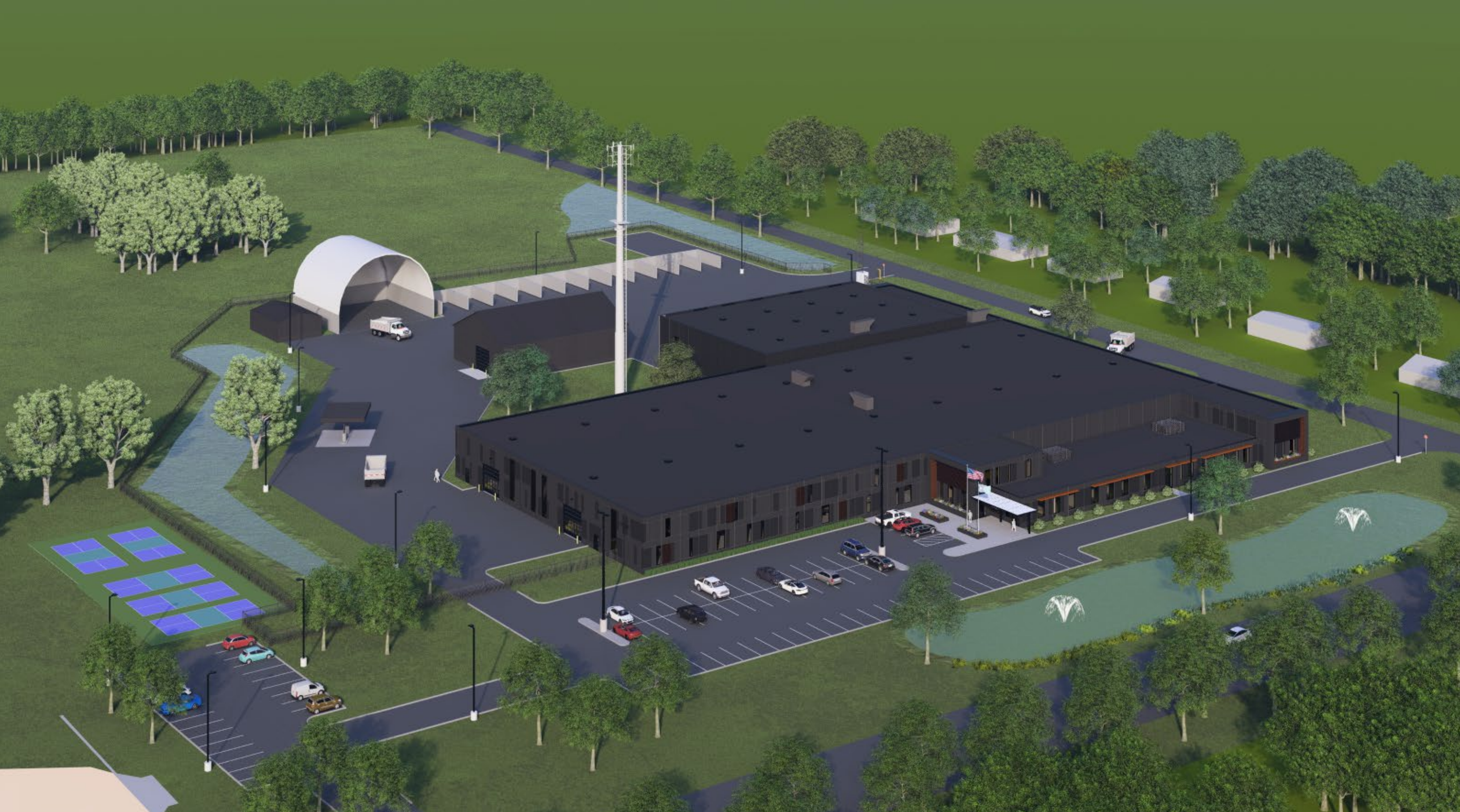
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Rob Rafferty, Mayor

ATTEST:

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Roberta Colotti, CMC, City Clerk

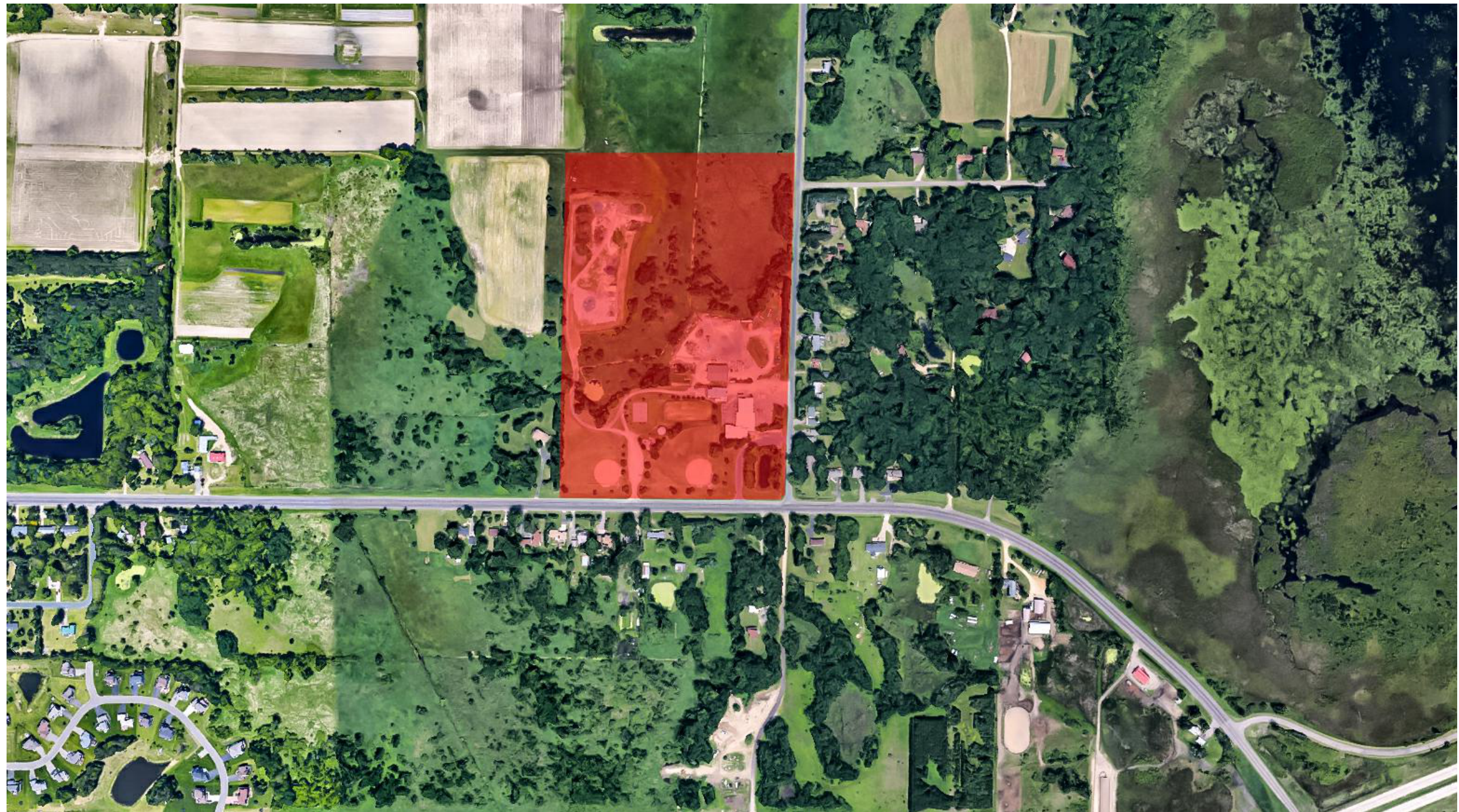
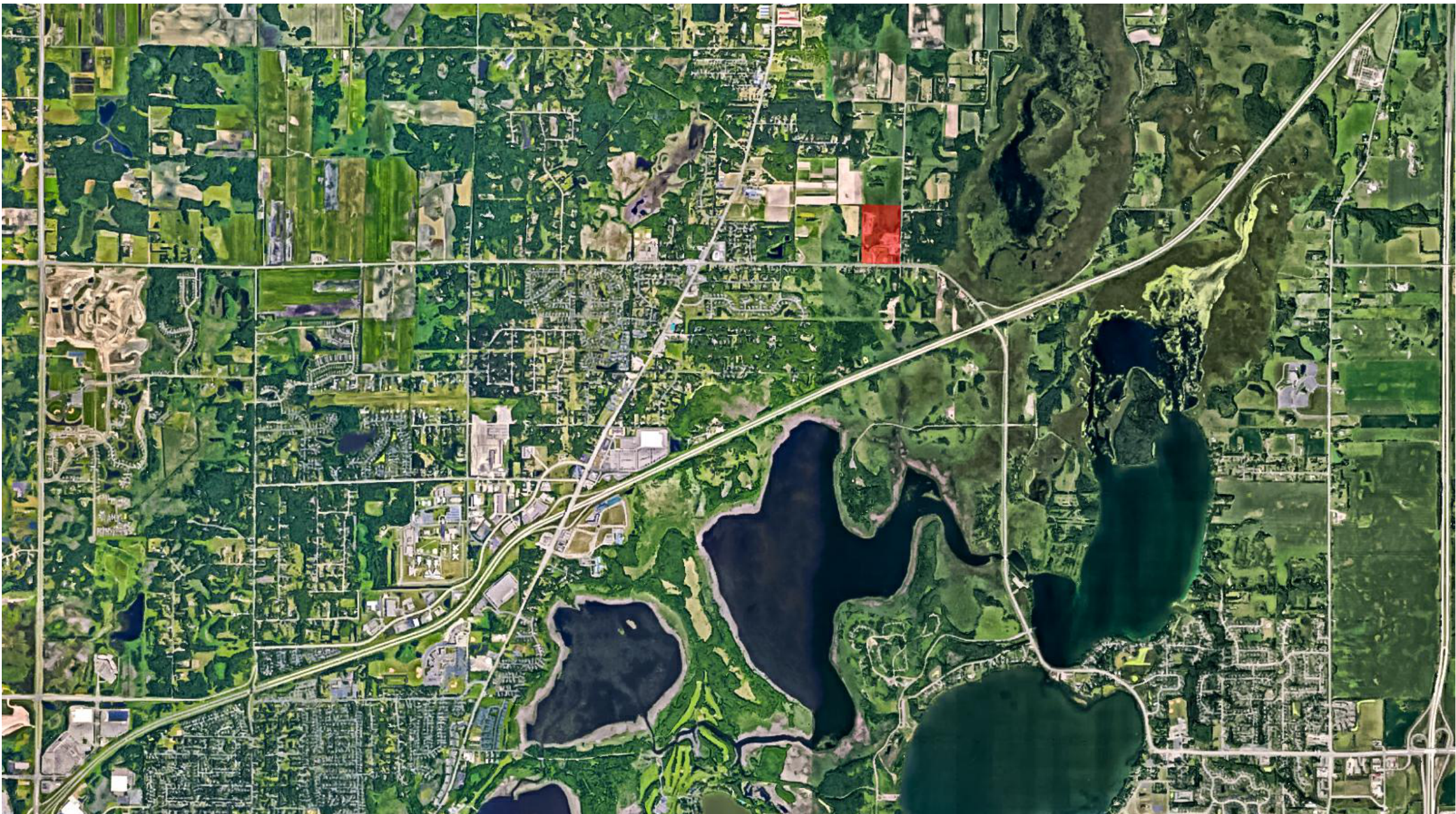
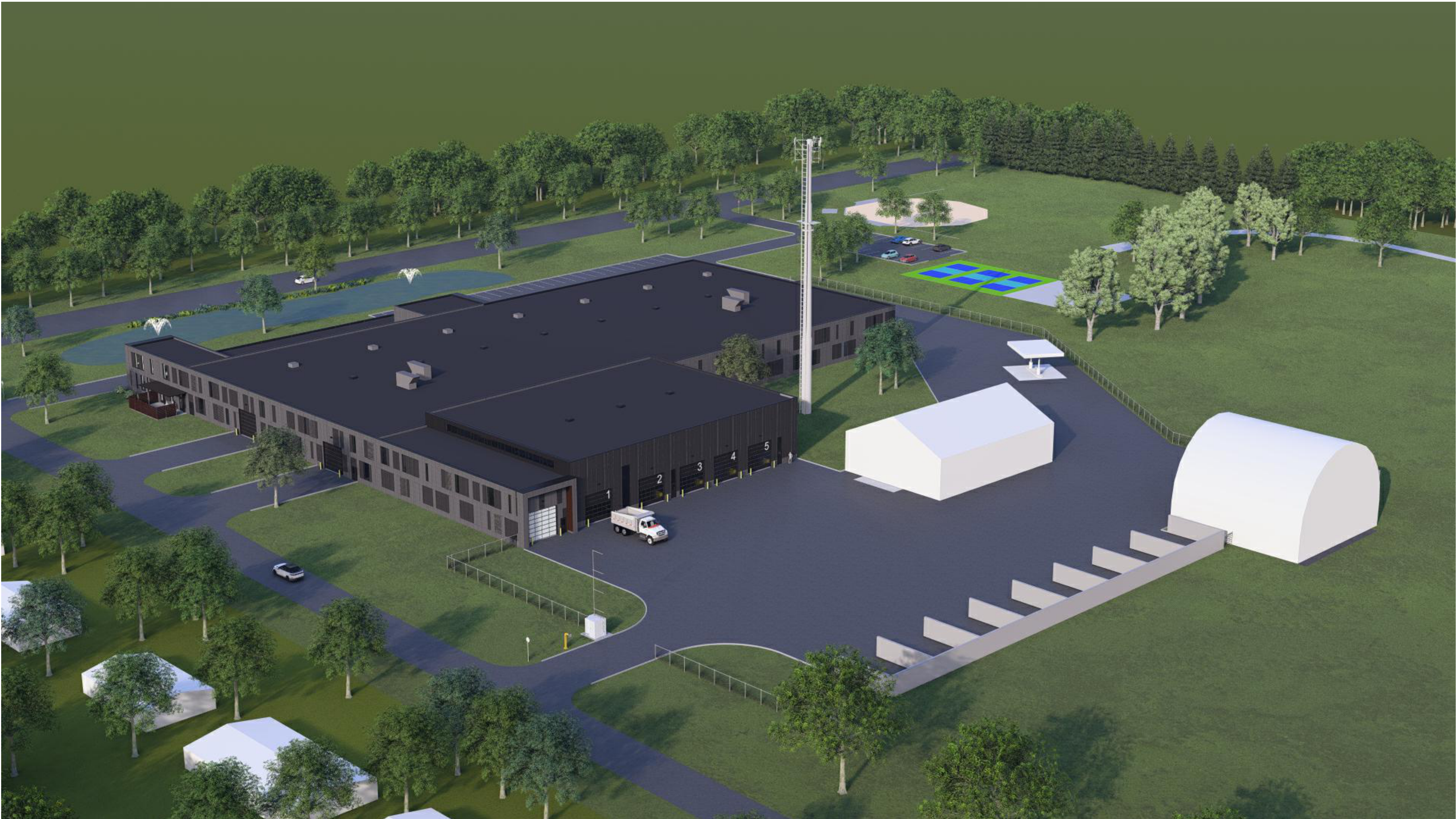


LINO LAKES

PUBLIC WORKS

1189 MAIN ST, LINO LAKES, MN 55014

ARCH. PROJECT NO. 25-02



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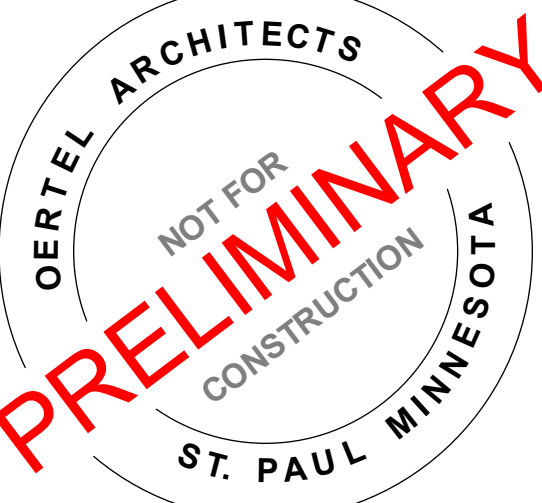
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CLIENT:



CONSULTANT:

NOTES:  
Project Status



PROJECT NAME:  
LINO LAKES PUBLIC WORKS

OWNER

1189 MAIN ST, LINO LAKES, MN 55014

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: THOMAS STROMSODT

LICENSE # DATE 08/22/2025

SHEET NAME:

TITLE

REVISIONS:

| No. | Date | Description |
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25-02 08/22/2025

PROJECT NUMBER DATE

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G001