



CITY COUNCIL AGENDA

Monday, January 26, 2026

Broadcast on Cable TV Channel 16
and northmetrotv.com/lino-lakes-stream

***Mayor Rafferty, Councilmembers Lyden, Nelson, Ruhland and Rennaker
City Administrator: Karen Anderson***

CITY COUNCIL WORK SESSION, 6:00 P.M. Community Room (not televised)

- A. Call to Order and Roll Call
- B. Setting the Agenda: Addition or Deletion of Agenda Items
- C. Review Regular Agenda
 - i. 2026 City Board and Committee Appointments
- D. Adjourn

CITY COUNCIL MEETING, 6:30 PM Council Chambers (televised)

- Call to Order and Roll Call
- Pledge of Allegiance
- Setting the Agenda: Addition or Deletion of Agenda Items

SPECIAL PRESENTATION

PUBLIC COMMENT

- Sign-in prior to the start of the meeting per Rules of Decorum

1. Consent Agenda

- A. Approval of Expenditures for January 26, 2026 (Check No. 124300 through 124392) in the Amount of \$1,059,496.83
- B. Approval of January 12, 2026, Work Session Minutes
- C. Approval of January 12, 2026, City Council Meeting Minutes
- D. Resolution No. 26-11 Approving Site Improvement Performance Agreement for Valvoline at Java of Lino Lakes

2. Finance Department Report

3. Administration Department Report

- A. 2026 City Board and Committee Appointments, Roberta Colotti
- B. Appointment of Police Officer, Meg Sawyer
- C. Appointment of Community Service Officer, Meg Sawyer

4. Police Department

- A. Sale of K9 Argos to Officer Wills, Curt Boehme

5. Fire Department

6. Public Services Department Report

7. Community Development Report

- A. Resolution 26-12, Approving Payment No. 6 and Final, Market Place Drive Realignment Project, Diane Hankee
- B. Resolution 26-13, Approving Payment No. 4 and Final, Test Well 7B Drilling Project, Diane Hankee

8. Unfinished Business

9. New Business

10. Notices and Communications

- A. There is an Economic Development Authority (EDA) meeting immediately following tonight's City Council meeting, to be held here in the Council Chambers.
- B. The City Council will be holding a Special Joint Work Session with the Planning & Zoning Board and Economic Development Advisory Committee (EDAC) on Wednesday, January 28th at 6 p.m. in the Community Room. While general business may be discussed, this is a visioning session for the Town Center Plan. This meeting is open to the public.
- C. Environmental Board Meeting on January 28th at 6:30 P.M. in the Council Chambers.

ADJOURNMENT

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM C.I.**

STAFF ORIGINATOR: Roberta Colotti, City Clerk

MEETING DATE January 26, 2026

AGENDA ITEM: 2026 City Board and Committee Appointments

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council makes annual appointments to the various boards and committees. The City Council also appoints the Chair, Vice Chair and Secretary of the Parks and Recreation Board and Environmental Board.

BACKGROUND

The City Council had an opportunity to meet with the new candidates for the Parks and Recreation Board and Economic Development Authority (EDAC) on January 12, 2026. Since that time, one candidate has withdrawn their name from the applicant list for EDAC.

It is recommended that the Parks and Recreation Board and Environmental Board be authorized to select a Chair and Vice Chair from their membership at the next board meeting. The appointment of a secretary was completed at the prior council meeting as that is a staff person.

See the staff report under Item 3A on the regular agenda for additional details.

RECOMMENDATION

It is requested that the City Council provide direction regarding the 2026 appointments for formal action at the regular meeting this evening for the Parks and Recreation Board and Economic Development Authority (EDAC). As well as direction on the selection process for Officers for the Parks and Recreation Board and Environmental Board.

ATTACHMENTS

None



Expenditures

January 26, 2026

Check #124297 to #124392

\$1,059,496.83

Significant Disbursements this Period:

- Staab Construction Corporation - \$507,826.55 – Water Treatment Plant

CHECK REGISTER FOR CITY OF LINO LAKES

CHECK NUMBER 124297 - 124392

- CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
01/02/2026	124297	AFSCME COUNCIL #5	Remittance Check	632.20
01/02/2026	124298	INTERNATIONAL UNION OF OPERAT	Remittance Check	630.00
01/02/2026	124299	LAW ENFORCEMENT LABOR SERVICE	Remittance Check	1,825.00
01/26/2026	124300	1ST CHOICE DOCUMENT DESTRUCTI	JAN SHREDDING	880.00
01/26/2026	124301	AFLAC	JANUARY 2026 INSURANCE PREMIUMS	322.68
01/26/2026	124302	AKER DOORS, INC.	DOOR ROLLER	7.40
			GARAGE DOOR REPAIR- SHOP	823.50
				830.90
01/26/2026	124303	ALLIED OIL & TIRE COMPANY	(2) 55 GALLON DRUMS DEF FLUID	414.70
			55 GALLONS 5W20 OIL, 55 GALLONS ATF	1,593.90
				2,008.60
01/26/2026	124304	AMERICAN LEGAL PUBLISHING COR	ORDINANCE UPDATE	55.00
01/26/2026	124305	ANOKA COUNTY CHIEFS OF POLICE	ANNUAL MEMBERSHIP - C. BOEHME	179.00
01/26/2026	124306	ANOKA COUNTY PROPERTY RECORDS	COUNTY RECORDING	230.00
01/26/2026	124307	ASCEN TEK, INC	RECYCLE 350 GALLONS USED OIL	75.00
01/26/2026	124308	ASPEN MILLS, INC.	DEPT EXPENSE - G. STREATER UNIFORM	857.23
			DEPT EXPENSE - S. MARTENSON	289.85
			DEPT EXPENSE - REPATCHING	498.00
			DEPT EXPENSE - J. JOHNSON NEW HIRE UNIF	263.90
			DEPT EXPENSE - P. KARTMAN NEW BADGE	168.50
			DEPT EXPENSE - B. FINKE REPATCHING	80.00
			PATCHES-REBRANDING	1,135.00
			UNIFORM ALLOWANCE - E. HEU	39.89
				3,332.37
01/26/2026	124309	BEN XIONG	ST ESCROW CLOSURE - 8018 RONDEAU LAKE R	1,845.50
01/26/2026	124310	BS&A SOFTWARE LLC	ANNUAL ONLINE SVC FEES (12/4/25-12/4/26	8,030.00
			PAS SERVICES CREDIT	(966.00)
				7,064.00
01/26/2026	124311	CARWASH TECHNOLOGIES	LT ESCROW CLOSURE 416 LILAC ST BR F ENTE	11,153.50
01/26/2026	124312	CENTENNIAL SCHOOL DISTRICT 12	CHRISTMAS CAROL ADULT TRIP DEC 2025	267.00
01/26/2026	124313	CENTENNIAL UTILITIES	NATURAL GAS	9,925.36
			1ST QTR 2026 UTILITIES	663.30
				10,588.66
01/26/2026	124314	CENTURYLINK	TELEPHONE - ROOKERY FIRE PROTECTION EQU	70.42
			TELEPHONE - ROOKERY POOL EMERGENCY PHON	147.77
			TELEPHONE - CIVIC COMPLEX FIRE PROTECTI	71.47
				289.66

CHECK REGISTER FOR CITY OF LINO LAKES

CHECK NUMBER 124297 - 124392

- CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
01/26/2026	124315	CINTAS CORPORATION	MATS AND SHOP TOWELS	350.13
01/26/2026	124316	CITY OF BLAINE	1ST QTR 2026 UTILITIES	4,517.82
01/26/2026	124317	CITY OF SHOREVIEW	4TH QTR 2025 UTILITIES	1,215.69
01/26/2026	124318	COLLINS ELECTRICAL CONSTRUCTI	REPLACE BATTERIES ON WARE RD CIVIL SIRE	553.79
01/26/2026	124319	COMCAST	PHONE & INTERNET SERVICES	167.65
			DEC 2025 & JAN 2026 0205678	425.50
				593.15
01/26/2026	124320	CORE & MAIN LP	WASHERS AND GASKETS	49.75
01/26/2026	124321	CUSTOM TRUCK ONE SOURCE	SEAT COVERS #518, #276, #277	1,132.18
01/26/2026	124322	DELTA DENTAL OF MINNESOTA	DENTAL INS PREMIUMS JANUARY 2026	5,430.54
			DENTAL INS PREMIUMS FEBRUARY 2026	5,274.36
				10,704.90
01/26/2026	124323	ELECTRO WATCHMAN, INC.	LOCKER ROOM CARD READER/LICENSE RENEWAL	16,140.00
01/26/2026	124324	FACTORY MOTOR PARTS COMPANY	VALVE COVER GASKETS #320	9.02
			ENGINE MOUNT #320	76.30
			STOCK AIR FILTERS	36.90
			STOCK AIR FILTERS	45.78
			CIVIL SIREN BATTERIES	354.48
			ENGINE OIL & OIL FILTERS (POLICE TAHOES	92.28
			STOCK FILTERS	75.24
			STOCK FILTERS	85.91
			TRANSMISSION FILTER #417	22.69
				798.60
01/26/2026	124325	FASTENAL COMPANY	SIGN BOLTS	101.18
01/26/2026	124326	FAUL PSYCHOLOGICAL PLLC	PRE-EMPLOYMNT EVAL - FIRE (6) POLICE (1	4,655.00
01/26/2026	124327	FIRST ADVANTAGE OCC.	ANNUAL ENROLLMENT & EMPLOYEE DRUG TESTI	286.21
01/26/2026	124328	GOPHER STATE ONE-CALL	DECEMBER LOCATES	193.05
01/26/2026	124329	GRAINGER	HVAC BELTS	82.29
01/26/2026	124330	GREAT LAKES SALT COMPANY	TREATED ROAD SALT	17,180.16
			TREATED ROAD SALT	6,344.65
				23,524.81
01/26/2026	124331	H&L MESABI COMPANY	CARBIDE UNDERBODY CUTTING EDGES FOR DUM	7,125.00
01/26/2026	124332	HAWKINS, INC.	WATER TREATMENT CHEMICALS	7,697.89
			CHLORINE CYLINDERS	120.00
				7,817.89
01/26/2026	124333	HENRY SCHEIN, INC.	GAUZE, SUCTION DEVICE, BURN DRSG	219.62
01/26/2026	124334	HUGO PLUMBING & PUMP SERVICE	TOILET REPAIR	361.50
			TOILET REPAIR	364.50

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Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
				726.00
01/26/2026	124335	IMPERIAL DADE	JANITORIAL SUPPLIES	1,079.65
			JANITORIAL SUPPLIES	402.97
				1,482.62
01/26/2026	124336	INSTRUMENTAL RESEARCH, INC.	SEPTEMBER AND AUGUST WATER SAMPLES	500.00
01/26/2026	124337	Jessica Crowe	Mileage Reimbursement	149.34
01/26/2026	124338	KIESLER'S POLICE SUPPLY, INC.	C&H PLATES FOR GLOCK 45 (2)	152.98
01/26/2026	124339	LANDFORM	MAIN STREET CPA/AUAR	2,831.25
01/26/2026	124340	LARIAT COMPANIES INC	LT ESCROW CLOSURE - 440 PARK CT TECH CE	3,081.25
01/26/2026	124341	LEAGUE OF MINNESOTA CITIES	TUITION - PATROL (32)	2,880.00
			MN CITIES STORMWATER CONTRIBUTIONS	1,510.00
				4,390.00
01/26/2026	124342	LEAST SERVICES/COUNSELING, LL	COUNSELING SERVICES	300.00
			COUNSELING SERVICES & RETAINER FEE	490.00
				790.00
01/26/2026	124343	LINO LAKES CUSTARD LLC	LT ESCROW CLOSURE CULVER'S	11,550.00
01/26/2026	124344	LITTLE FALLS MACHINE, INC.	UNDERBODY LIFT CYLINDER & PIVOT SHAFT #	1,088.56
			UNDERBODY SPACER TUBE #274	132.50
				1,221.06
01/26/2026	124345	LRS	TOLIET RENTAL - SUNRISE PARK	65.00
			TOILET RENTAL - BIRCH PARK	65.00
			TOILET RENTAL - CITY HALL PARK	65.00
			TOILET RENTAL - LINO PARK	65.00
				260.00
01/26/2026	124346	LUCKEN AUTO GLASS	WINDSHIELD REPLACEMENT #514	991.23
01/26/2026	124347	MANSFIELD OIL COMPANY	1,699 GALLONS GASOLINE, 1,600 GALLONS D	8,988.10
01/26/2026	124348	MARSHA ERICKSON	WINTER 2025 NEWSLETTER DESIGN	1,600.00
01/26/2026	124349	MC METALFAB, INC.	SQUAD 329 STORAGE BOX	1,387.47
01/26/2026	124350	Medica	HEALTH INSURANCE PREMIUMS FEBRUARY 2026	65,627.87
01/26/2026	124351	MEGAN & CALEB TAYLOR	UB refund for account: 016327-000	7,143.86
01/26/2026	124352	MENARDS - BLAINE	GARAGE DOOR REPAIR PARTS - PUBLIC WORKS	41.54
			LOBBY SHELVING	44.97
				86.51
01/26/2026	124353	MENARDS - FOREST LAKE	3 WAY LIGHT SWITCH- WELL 3	5.99

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Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
			WINDSHIELD WASHER FLUID	95.52
			CLR REMOVER	4.22
				<u>105.73</u>
01/26/2026	124354	MET COUNCIL ENVIRONMENTAL SER DEC 2025 SAC		68,884.20
01/26/2026	124355	METRO SALES INCORPORATED	CITY HALL WIDE COPIER	64.09
			PUBLIC WORKS COPIER	89.40
				<u>153.49</u>
01/26/2026	124356	METRO-INET	HARDWARE FOR RECTRAC SYSTEM	1,132.31
01/26/2026	124357	METRO-INET	JANUARY IT SERVICES	33,282.00
01/26/2026	124358	MIDWAY FORD COMPANY	(2) REAR SHOCKS & R FRNT CV AXLE #628	395.00
			SEAT BELT RECEPTACLE #633	60.58
			SIDE MIRROR ASSEMBLY #255	435.81
			FRONT DIFFERENTIAL PINION SEAL #267	29.48
				<u>920.87</u>
01/26/2026	124359	MIDWEST GROUNDCOVER	LINO PARK MULCH	5,880.00
			MULCH MARSHAN PARK	2,940.00
			MULCH HIGHLAND MEADOWS	5,880.00
			MULCH WOODS EDGE PARK	2,940.00
				<u>17,640.00</u>
01/26/2026	124360	MINNESOTA CHIEFS OF POLICE AS ANNUAL MEMBERSHIP - C. BOEHME		513.00
01/26/2026	124361	MINNESOTA EQUIPMENT	BOOM QUICK CONNECTS, CARBIDE TEETH #427	4,076.36
01/26/2026	124362	MINNESOTA FIRE SERVICE CERTIF	FIRE ACADEMY FOR PAID ON CALL	1,568.25
01/26/2026	124363	MN DEPARTMENT OF HEALTH	4TH QTR 2025 WATER CONNECTION FEE	14,310.00
01/26/2026	124364	MN METRO NORTH TOURISM BOARD	DECEMBER 2025 TOURISM TAX	5,228.00
01/26/2026	124365	NCPERS GROUP LIFE INSURANCE	Remittance Check	184.00
				<u>368.00</u>
01/26/2026	124366	NORTH COUNTRY AUTO BODY & MEC	CLAIM #CA486680 #512 BODY DAMAGE FROM M	6,311.15
01/26/2026	124367	NORTHDAL E CONSTRUCTION COMPAN	FINAL PAYMENT MARKETPLACE DRIVE IMPROVE	24,304.39
01/26/2026	124368	NORTHERN SALT INC	TREATED SALT	3,975.36
01/26/2026	124369	O'REILLY AUTOMOTIVE STORES	HEADLIGHT BULB #413	10.20
			ANTENNA #259	32.99
			TIE ROD END #255	81.33
			BATTERY #307	188.44
			BATTERY WEDGE #262	18.46
				<u>331.42</u>
01/26/2026	124370	OCCUPATIONAL HEALTH CENTERS O	OSHA BLOODBORNE PATHOGENS STANDARD	117.00
01/26/2026	124371	OERTEL ARCHITECTS	LINO LAKES PUBLIC WORKS FACILITY - DEC	29,417.80

CHECK REGISTER FOR CITY OF LINO LAKES

CHECK NUMBER 124297 - 124392

- CHECK TYPE: PAPER CHECK

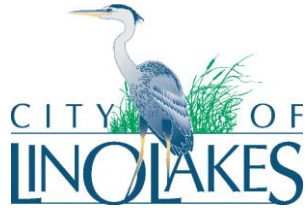
Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
01/26/2026	124372	OTTER LAKE ANIMAL CARE CENTER	K9 VET VISIT	67.29
			K9 MEDICATION	82.36
			RESCUE BOARDING	253.82
				403.47
01/26/2026	124373	PLAISTED COMPANIES, INC.	ICE CONTROL SAND	143.39
01/26/2026	124374	POMP'S TIRE SERVICE, INC.	(6) TIRES #141	660.00
01/26/2026	124375	QUADIENT LEASING USA, INC.	POSTAGE MACHINE LEASE	527.04
01/26/2026	124376	ROADKILL ANIMAL CONTROL	DECEMBER ROADKILL PICK UP SERVICES	258.00
01/26/2026	124377	SQUIRES, WALDSPURGER & MACE P	SEPTEMBER LEGAL	8,504.60
			OCTOBER LEGAL	8,831.54
			AUGUST LEGAL	11,695.02
				29,031.16
01/26/2026	124378	STAAB CONSTRUCTION CORPORATIO	WTP PAY APP 19	507,826.55
01/26/2026	124379	STATE OF MINNESOTA DEPARTMENT	HAZARDOUS MATERIALS FEE- WELL HOUSES	100.00
			HAZARDOUS CHEMICAL INVENTORY FEE- SHOP	25.00
			HAZARDOUS MATERIAL FEE- WELL HOUSE	100.00
			HAZARDOUS MATERIALS FEE- WELL HOUSES	100.00
			HAZARDOUS METERIALS FEE- WELL HOUSES	100.00
			HAZARDOUS MATERIALS FEE- WELL HOUSES	100.00
				525.00
01/26/2026	124380	STREICHER'S, INC.	UNIFORM ALLOWANCE - K. SINNA	194.96
			UNIFORM ALLOWANCE - K. SINNA	68.98
			UNIFORM ALLOWANCE - A. NG	324.94
			UNIFORM ALLOWANCE - M. REINEKE	200.00
				788.88
01/26/2026	124381	SUSA	2026 MEMBERSHIP FEE - L. CHAPMAN	150.00
			2026 MEMBERSHIP FEE - J. WILLIAMS	150.00
				300.00
01/26/2026	124382	TASC - CLIENT INVOICES	ADMIN FEES DECEMBER 2025	93.80
01/26/2026	124383	THE SHERWIN-WILLIAMS COMPANY	COLOR MATCH PAINT FOR PD	28.65
			TAX CORRECTION FOR PD PAINT	(4.27)
			TAX CORRECTION FOR COLOR MATCH PD PAINT	(2.70)
				21.68
01/26/2026	124384	TOWMASTER	CLAIM #CA457674 SWAP PARTS #268 TO #277	9,166.00
01/26/2026	124385	TRANS UNION LLC	PRE-EMPLOYMENT CREDIT CHECKS	16.49
01/26/2026	124386	TRAUT COMPANIES	TEST WELL 7B FINAL PAYMENT	9,798.38
01/26/2026	124387	U.S. BANK	MEDICINE BALLS, GRIP HANDLES, CLAMPS, B	224.74

CHECK REGISTER FOR CITY OF LINO LAKES

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Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
			PENS (2)	22.10
			MONTHLY SUBSCRIPTION FOR COMMUNICATIONS	45.00
			PROPANE TANK REFILL FOR TORCH	20.53
			MECA WORKSHOP REGISTRATION - R. KISSICK	150.00
			2026 MECA MEMBERSHIP - R. KISSICK	60.00
			STREET SWEEPINGS MATERIAL ANALYSIS	198.50
			TUITION - R. RENNAKER, J. NELSON	700.00
			TUITION - R. RENNAKER, J. NELSON	5.99
			2026 MN PUBLIC FINANCE SEMINAR - J. ELL	100.00
				<u>25,287.92</u>
01/26/2026	124388	WALSER POLAR CHEVROLET	SIDE MIRROR HOUSING #259	421.95
01/26/2026	124389	WALTERS RECYCLING & REFUSE	TRASH & RECYCLING	414.09
			TRASH & RECYCLING	1,660.38
				<u>2,074.47</u>
01/26/2026	124390	XCEL ENERGY	ELECTRIC	22,125.37
			ELECTRIC - STREET LIGHTS	4,992.47
				<u>27,117.84</u>
01/26/2026	124391	XTREME CUSTOM APPAREL & PROMO	DEPT EXP - 3 STAFF SHIRTS	128.00
01/26/2026	124392	ZIEGLER, INC.	HYDRAULIC HOSES FOR UNDERBODY SCRAPER #	125.01
CKING TOTALS:				
Total of 96 Checks:				1,062,584.03
Less 0 Void Checks:				0.00
Total of 96 Disbursements:				<u>1,062,584.03</u>



Electronic Funds Transfer
MN Statute 471.38 Subd. 3

Council Meeting January 26, 2026

Transfer In/(Out)

1/13/2026 Transfer from FRB MM	2,000,000.00
1/16/2026 Payroll #02	(240,064.35)
1/16/2026 Payroll #02 Federal Deposit	(68,208.86)
1/16/2026 Payroll #02 PERA	(68,797.92)
1/16/2026 Payroll #02 State	(15,991.54)
1/16/2026 Payroll #02 H.S.A. Bank Pretax	(3,874.01)
1/16/2026 Payroll #02 TASC Pretax	(1,698.04)
1/16/2026 Payroll #02 Mission Sq 457 Def. Comp #301596	(3,250.00)
1/16/2026 Payroll #02 Mission Sq Roth IRA #706155	(1,039.23)
1/16/2026 Payroll #02 MSRS HCSP #98946-01	(6,131.84)
1/16/2026 Payroll #02 MSRS Def. Comp #98945-01	(1,455.00)
1/16/2026 Payroll #02 MSRS Roth IRA #98945-01	(1,430.00)
1/19/2026 Building Permit Surcharge	(5,617.52)
1/20/2026 Medica	(62,766.57)
1/20/2026 Sales and Use Tax	(8,355.00)

**Lino Lakes City Council
Work Session
Minutes**

DATE: January 12, 2026
TIME STARTED: 6:00 P.M.
TIME ENDED: 6:28 P.M.
LOCATION: Community Room
MEMBERS PRESENT: Mayor Rafferty Councilmembers Lyden, Nelson, Ruhland and Rennaker
MEMBERS ABSENT: None

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Community Development Director Mike Grochala, Chief of Police Curt Boehme and Fire Chief Dan L'Allier.

1. Call to Order and Roll Call

Mayor Rafferty called the meeting to order at 6:00 p.m.

2. Setting the Agenda: Addition or Deletion of Agenda Items

The agenda was adopted as presented.

3. City Board Appointments

The City Council met with two candidates for the Parks and Recreation Board and two candidates for the Economic Development Advisory Committee (EDAC).

4. Police Department Staff Update – K9 Argos Retirement

The Chief of Police reported that Officer Wills has worked with K9 Argos since 2019. It is recommended that Argos be retired and sold to Officer Wills on January 26, 2026, for \$1.00, which is in keeping with past practice.

Council Consensus

It was the Consensus of the Council to support the request to retire K9 Argos, to authorize Officer Wills to purchase Argos for \$1.00 and to schedule this item for formal action at the January 26, 2026 Council Meeting.

5. Adjournment

Mayor Rafferty adjourned the meeting at 6:28 p.m.

These minutes were approved at the regular Council Meeting on January 26, 2026.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: January 12, 2026
TIME STARTED: 6:30 PM
TIME ENDED: 6:56 PM
LOCATION: City Council Chambers
MEMBERS PRESENT: Mayor Rafferty Councilmembers Lyden, Nelson, Ruhland and Rennaker
MEMBERS ABSENT: None

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Human Resources and Communications Manager Meg Sawyer, Communications Specialist Andrea Turner, Community Development Director Mike Grochala, City Planner Katie Larsen, Environmental Specialist Thomas Hoffman, Chief of Police Curt Boehme and Fire Chief Dan L'Allier.

The meeting was called to order by Mayor Rafferty at 6:30 PM.

SETTING THE AGENDA

The agenda was approved as presented.

SPECIAL PRESENTATIONS

Ceremonial Oath of Office: Mayor Rafferty, Council Member Randy Rennaker and Council Member Julia Nelson.

PUBLIC COMMENT

Mayor Rafferty opened the public comment period at 6:35 p.m.

No comments were presented.

Mayor Rafferty closed the public comment period at 6:35 p.m.

1. CONSENT AGENDA

- A. Approval of Expenditures for January 12, 2026 (Check No. 124091 through 124296) in the Amount of \$3,173,108.78
- B. Approval of December 8, 2025, City Council Work Session Minutes
- C. Approval of December 8, 2025, City Council Meeting Minutes
- D. Adopt Resolution No. 26-09, Ratifying the Code of Conduct and Rules of Decorum
- E. Adopt Resolution No. 26-07, Approving 2026 Annual Appointments
- F. Adopt Resolution No. 26-02, Authorizing the Issuance of a Special Event Permit: Centerville Lions Club, Annual Ice Fishing Contest (2/21/26)

- G. Adopt Resolution No. 26-03, Authorizing the Issuance of a Solicitor License to Sunburn Construction (DBA Everlight Solar)
- H. Hiring of Part-Time Staff for the Rookery Activity Center
- I. Accept Donation of Fitness Equipment
- J. Approval of December 15, 2025, Closed Meeting Minutes
- K. Approval of January 5, 2026, Work Session Minutes

Motion to Approve Consent Agenda Items 1A through 1K as presented.

RESULT:	CARRIED [5-0]
MOVER:	Rennaker
SECONDER:	Lyden
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

2. FINANCE DEPARTMENT REPORT

No Report

3. ADMINISTRATION DEPARTMENT REPORT

A. 2026 City Board and Committee Appointments

Motion to approve the Board and Committee Membership and Officer appointments as presented, with a request to the Parks and Recreation and Environmental Boards to submit a slate of Officers to the City Council for approval at a future meeting.

RESULT:	CARRIED [5-0]
MOVER:	Nelson
SECONDER:	Ruhland
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

B. Appointment of Public Works Maintenance Worker

Motion to appoint Jeffery Bean to the Parks Maintenance Worker position, at Step 1 of the Maintenance Worker wage scale, with a start date of January 13, 2026.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Rennaker
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

C. Appointment of Part-Time Firefighter

Motion to appoint Brandon Deutsch to the Part-Time Firefighter position, at Step 1 of the Part-Time Firefighter wage scale, with a start date of January 13, 2026.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Rennaker
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

4. POLICE DEPARTMENT REPORT

No Report

5. FIRE DEPARTMENT REPORT

No Report

6. PUBLIC SERVICES DEPARTMENT REPORT

No Report

7. COMMUNITY DEVELOPMENT REPORT

A. Resolution No. 26-08 Water Conservation Grant Rebate Program

Motion to approve Resolution No. 26-08, Approving Water Conservation Grant Rebate Program.

RESULT:	CARRIED [5-0]
MOVER:	Rennaker
SECONDER:	Ruhland
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

B. Resolution No. 26-04, Lyngblomsten at Lino Lakes PUD Amendment #3

Motion to approve Resolution No. 26-04, Approving Lyngblomsten at Lino Lakes PUD Amendment #3 – Skilled Nursing Care Center.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

8. UNFINISHED BUSINESS

No Report

9. NEW BUSINESS

No Report

10. NOTICES AND COMMUNICATIONS

- A. Planning & Zoning Board Meeting on Wednesday, January 14th at 6:30 p.m. at City Hall.
- B. The next City Council Work Session and Regular Meeting is on Monday, January 26th, beginning at 6 p.m. and 6:30 p.m. in the Council Chambers. The Economic Development Authority (EDA) will be meeting immediately following the regular council meeting that evening.

ADJOURNMENT

Mayor Rafferty adjourned the meeting at 6:56 p.m.

These minutes were approved at the City Council Meeting on January 26, 2026.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1D**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: January 26, 2026

TOPIC: Resolution No. 26-11 Approving Site Improvement Performance Agreement for Valvoline at Java of Lino Lakes

VOTE REQUIRED: 3/5

INTRODUCTION

Staff is requesting that City Council approve the site improvement performance agreement for the Valvoline at Java of Lino Lakes.

BACKGROUND

The City reviewed a land use application site and building plan for a Valvoline at Java of Lino Lakes located on a commercial lot south of Marketplace Drive and west of Lake Drive. The proposed commercial plans meet ordinance and performance standards and staff recommends approval of the project.

City Code Section 1007.020(5)(d) requires the execution of a site performance agreement prior to issuance of a building permit.

RECOMMENDATION

Staff is recommending the City Council approve Resolution 26-11 approving the site improvement performance agreement for the Valvoline at Java of Lino Lakes.

ATTACHMENTS

1. Resolution No. 26-11
2. Site Improvement Performance Agreement

**CITY OF LINO LAKES
RESOLUTION NO. 26-11**

**APPROVING SITE IMPROVEMENT PERFORMANCE AGREEMENT WITH VALVOLINE
OF JAVA OF LINO LAKES**

WHEREAS, the City has completed review of the site and building plans for a Valvoline instant oil change; and

WHEREAS, the legal description of the property is Lot 1 Block 2 Java Lino Lakes; and

WHEREAS, City Code Section 1007.020(5)(d) requires the execution of a site performance agreement prior to issuance of a building permit.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes that the Site Improvement Performance Agreement between the City of Lino Lakes and Valvoline LLC. is hereby approved and the Mayor and City Clerk are authorized to execute such agreements on behalf of the City.

Adopted by the Council of the City of Lino Lakes this 26th day of January, 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

**CITY OF LINO LAKES, MINNESOTA
SITE IMPROVEMENT PERFORMANCE AGREEMENT**

THIS AGREEMENT made this _____ day of _____, 2026, is by and between the **City of Lino Lakes**, a municipal corporation organized under the laws of the State of Minnesota, and, Valvoline LLC. ("Developer").

WHEREAS, the Developer has received approval of Site Development Plans, hereinafter called the "Plans", by the City of Lino Lakes on the 26th day of August, 2025, and in accordance with the Plans all of which are made a part hereof by reference. In consideration of such approval, the Developer, its successors and assigns, does covenant and agree to perform the work as set forth in the Plans, in the aforesaid approval, and as hereinafter set forth upon the real estate (hereinafter referred to as "Property") described as follows:

Lot 1 Block 2, Java Lino Lakes 1st Addition

NOW, THEREFORE, in consideration of the mutual promises of the parties made herein,

IT IS AGREED BY AND BETWEEN THE PARTIES HERETO:

I. DESIGNATION OF IMPROVEMENTS.

- A. Improvements on the project site to be installed at the Developer's expense by the Developer as hereinafter provided are hereinafter referred to as "On-site Work".
- B. Improvements off the project site to be installed at the Developer's expense, if any, by the Developer as hereinafter provided are hereinafter referred to as "Off-Site Work".
- C. Developer shall enter into a Declaration for Maintenance of Stormwater Facilities.

II. ON-SITE WORK.

- A. On-Site Work. The On-Site Work shall consist of the improvements described in the approved Plans, to include any approved subsequent amendments, and shall be in compliance with all applicable statutes, codes and ordinances of the City. The On-Site Work includes all on-site exterior amenities as shown on the approved Plans and as required by the plan approval, such as, but not limited to: landscaping, private driveways, parking areas, sanitary sewer extension, water system extension, storm drainage systems, curbing, lighting, fencing, fire lanes, sidewalks, exterior

building architectural design and building elements, site grading and erosion control measures.

Such improvements shall be completed in accordance with as outlined herein.

- B. Cost Estimates. The Developer shall provide the City with a written estimate of all applicable costs of the On-Site Work, itemized by type; the estimates shall be based upon the actual estimates provided by the contractors who are to do the Work. Said cost estimates shall be reviewed by the City, and the City shall establish the actual amount of the financial guarantee. The description and estimated cost of Developer's On-Site Work are as follows:

	Description of Improvements	Estimated Costs
1.	Lighting	\$ 15,000.00
2.	Fences / Screen Structures	\$ 23,000.00
3.	Trash Disposal Structures	\$ 36,000.00
4.	Curbing / Islands / Delineators	\$ 10,000.00
5.	Storm Drainage Systems / Sewers / Catch Basins / Culverts / Swales	\$ 30,000.00
6.	Public Trails and / or Sidewalk	\$ 0.00
7.	Private Trails and / or Sidewalk	\$ 0.00
8.	Driveway / Curb cut / Parking Lot / Fire Lane	\$ 60,000.00
9.	Water mains / Hydrants / Sanitary Sewers	\$ 66,000.00
10.	Landscaping	\$ 20,000.00
11.	Site Grading	\$ 65,000.00
12.	Erosion Control	\$ 5,000.00
	Total Estimated Cost of Developer Improvements	\$ 330,000.00
	Security Requirement (Total * 35%)	\$ 115,500.00

III. OFF-SITE WORK - Not applicable.

IV. EASEMENTS/RIGHT OF WAY

- A. The Developer is party to easements of record and Restated and Amended Declaration of Easements.

V. DEVELOPER FEES.

A. Trunk Sanitary Sewer Connection Fees

The City established trunk utility connection fees to uniformly distribute the costs of public trunk sanitary sewer infrastructure. The Trunk Utility Connection Fee consists of two components; a Trunk Charge and an Availability Charge.

Trunk Charge

Previously paid at the time of subdivision.

Availability Charge

Commercial/Industrial/Institutional availability charges shall be paid at the time of building permit. Fees are based on the number of sanitary access charge (SAC) units assigned by Metropolitan Council Environmental Services (MCES).

City Sewer (CSAC)	\$1,737.00 Per SAC Unit
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Trunk sewer unit charges addressed under this paragraph are in addition to any SAC charges imposed by Metropolitan Council Environmental Services.

B. Trunk Water Connection Fees

The City established trunk utility connection fees to uniformly distribute the costs of public trunk water infrastructure. The Trunk Utility Connection Fee consists of two components; a Trunk Charge and an Availability Charge.

Trunk Charge

Previously paid at the time of subdivision.

Availability Charge

Commercial/Industrial/Institutional availability charges shall be paid at the time of building permit. Fees are based on the number of sanitary access charge (SAC) units assigned by Metropolitan Council Environmental Services (MCES).

City Water (CWAC)	\$1,677.00 Per SAC Unit
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C. Surface Water Management Area Charges

Previously paid at the time of subdivision.

		Acre	Fee
1.	Sanitary Sewer Trunk Unit Fee (\$1,855/unit; 2.92 units/Acre)		Paid Previously
2.	City Sewer Availability Fee (\$1,737/SAC Unit)		To be Paid w/Building Permit
3.	Water Trunk Unit Fee (\$2,666/unit; 2.92 units/Acre)		Paid Previously
4.	City Water Availability Fee (\$1,677/SAC Unit)		To be Paid w/Building Permit
5.	City Surface Water Management Fee (\$/Acre)		Paid Previously
	Total Estimated (Budget) Developer Fees		w/Building Permit

- D. Metropolitan Council Environmental Services (MCES) Sewer Availability Charges (SAC) are in addition to the fees referenced above and shall be determined by MCES, and shall be paid with the Building Permit.

VI. RECORD DRAWINGS.

- A. Upon project completion, Developer shall submit record drawings, in electronic format, of all public and private infrastructure improvements, including grading, sanitary sewer, water main, storm sewer facilities, and roads, constructed by Developer. The as-built survey must include, but is not limited to, proposed and final contours with adequate elevation shots to show conformance, property irons (to be exposed in field), low floor and low opening elevations, and the 100-Year High Water Level (HWL) of all ponds, lakes, and wetland areas. The files shall be drawn in Anoka County NAD 83 Coordinate system and provided in both AutoCAD .dwg and Adobe .pdf file formats. The plans shall include accurate locations, dimensions, elevations, grades, slopes and all other pertinent information concerning the complete work. The Developer shall also submit certified compaction testing results for the site grading operations.
- B. A summary of the record plan attribute data for the storm sewer, water main, and sanitary sewer structures and pipes shall be

submitted in the form of an Excel Spreadsheet as provided by the City Engineer.

- C. No securities will be fully released until all record drawings have been submitted and accepted by the City Engineer.

VII. COMPLETION DATE.

If the activities authorized by site and building plan approval are not initiated within twelve (12) months from the final execution of this agreement, then Developer will need to start the site and building plan approval process from the beginning. If after twenty-four (24) months from the final execution of this agreement the Developer has not completed the project the City reserves the right to use securities to address site issues to ensure compliance with City Codes.

VIII. GUARANTEE.

- A. The Developer will fully and faithfully comply with all terms and conditions of any and all contracts entered into by the Developer. Concurrently with the execution hereof by the Developer, the Developer will furnish to, and at all times thereafter maintain with the City, a cash deposit, certified check, or Irrevocable Letter of Credit, based on thirty-five (35%) percent of the total estimated cost of Developer's On-site Work. An Irrevocable Letter of Credit shall be for the exclusive use and benefit of the City of Lino Lakes and shall state thereon that the same is issued to guarantee and assure performance by the Developer of all the terms and conditions of this Development Contract, construction of all required improvements in accordance with the ordinances and specifications of the City and guarantees the workmanship and materials for the landscape improvements for a period of one year following the City's acceptance of the landscape improvements. The City reserves the right to draw, in whole or in part, on any portion of the Irrevocable Letter of Credit for the purpose of guaranteeing the terms and conditions of this contract, if Developer has been found to be in default of this agreement and only after providing Developer with written notice and opportunity to cure any default. The Irrevocable Letter of Credit shall be automatically extended for additional periods of one year from present or future expiration dates unless sixty (60) days prior to such the City Clerk or Administrator is notified in writing by certified mail or overnight mail that the Letter of Credit will not be renewed.
- B. Upon written request, The City will grant a reduction of the Letter of Credit, or cash deposit based on prepayment or the value of the completed improvements at the time of the requested reduction.

The Developer may make such requests three times throughout the life of this agreement, with the third and/or final request being at the completion of the project. The City will respond to such request within 30 days time. Prior to the final acceptance of the Developer's Improvements the City shall require a Letter of Credit or Cash Escrow to cover the warranty provisions of the agreement. The amount shall be agreed to by the City Engineer and Developer and Developer may use the Letter of Credit discussed in Section VI.A above.

VII. REIMBURSEMENT OF COSTS.

- A. The Developer agrees to establish a non-interest bearing escrow account with the City in an amount established by the City Engineer or his designee for the payment of all City fees and costs incurred by the City related to the On-site Work, including, but not limited to, the following:

1.	Site Plan Review Fee	\$2,500.00
2.	Administration (Legal, Engineering, Planning and Contract Administration)	\$18,500.00
3.	Negative Short Term Escrow Balance	\$0.00
	Total Estimated (Budget) Costs for Escrow Account	\$21,000.00

- B. If it appears that the actual costs incurred will exceed the estimate or that the actual costs incurred will be less than the estimate, then Developer and City shall review the costs required to complete the project. In such case, if the actual costs exceed the estimate, then Developer shall promptly pay the additional sums to the City to pay for the agreed upon increase. However, in such case where the actual costs are less than the estimate, the City shall promptly reimburse to Developer any amounts overpaid by the Developer. The Developer may request a statement of the account each month for review.
- C. Intentionally Deleted.

VIII. REMEDIES FOR BREACH.

- A. The City shall give prior written notice to the Developer of any default hereunder before proceeding to enforce such financial guarantee or before the City undertakes any work for which the City will be reimbursed through the financial guarantee. If within twenty (20) days after receipt of such written notice to it, the Developer has not notified the City by stating in writing the manner in which the default will be cured and the time within which such default will be

cured, the City will proceed with the remedy it deems reasonably appropriate.

- B. At any time after the completion date and any extensions thereof, if any of the work is deemed incomplete, the City may proceed in any one or more of the following ways to enforce the undertakings herein set forth, and to collect any and all expenses reasonably incurred by the City in connection therewith, including, but not limited to, engineering, legal, planning and litigation costs and expense. The enumeration of the remedies hereunder shall be in addition to any other remedies available to the City.
1. Specific Performance. The City may in writing direct the surety or the Developer to cause the Work to be undertaken and completed within a specified reasonable time. If the Developer fails to cause the Work to be done and completed in a manner and time reasonably acceptable to the City, the City may proceed to bring an action for specific performance to require work to be undertaken.
 2. Completion by the City. The City, after written notice, may enter the premises and proceed to have the Work done either by contract, by day labor or by regular City forces. The Developer may not question the manner of doing such work or the letting of any such contracts for the doing of any such work; provided that all such work is performed in a reasonable manner, the costs are reasonable and the work is completed in a good and workman-like manner and in accordance with the approved plans and specifications. Upon completion of such work, the Developer shall promptly pay the City the full cost thereof as aforesaid.
 3. Deposit of Financial Guarantee. In the event the financial guarantee has been submitted in the form of a Letter of Credit, the City may draw on the Letter of Credit the sum equal to the reasonably estimated cost of completing the Work, plus the City's reasonably estimated expenses as defined herein, including any other reasonable costs, expenses, and damages for which the surety may be liable hereunder, but not exceeding the amount set forth on the Letter of Credit. The money shall be deemed to be held by the City for the purpose of reimbursing the City for any reasonable costs incurred in completing the Work as hereinafter specified. Any funds remaining after completion of the project shall be promptly returned to the Developer.

IX. OCCUPATION OF PREMISES.

The Developer agrees that it will not cause to be occupied any portion of the building or improvements to be constructed upon the premises until completion of the building and site improvements as more fully described in the approved plans and following issuance of a Certificate of Occupancy.

X. INSURANCE.

Developer or its general contractor shall take out and maintain until one year after the City accepted the Developer Improvements, public liability and property damage insurance covering personal injury, including death, and claims for property damage which may arise out of the Developer's or general contractor's work, as the case may be, or the work of its subcontractors or by one directly or indirectly employed by any of them. Limits for bodily injury and death shall be not less than Five Hundred Thousand and no/100 (\$500,000.00) Dollars for one person and One Million and no/100 (\$1,000,000.00) Dollars for each occurrence; limits for property damage shall be not less than One Million and no/100 (\$1,000,000.00) Dollars for each occurrence; or a combination single limit policy of Two Million and no/100 (\$2,000,000.00) Dollars or more. The City, its employees, its agents and assigns shall be named as an additional insured on the policy, and the Developer or its general contractor shall file with the City a certificate evidencing coverage prior to the City signing the plat. The certificate shall provide that the City must be given ten days advance written notice of the cancellation of the insurance. The certificate may not contain any disclaimer for failure to give the required notice.

XI. REIMBURSEMENT FOR LITIGATION EXPENSES.

The City and Developer agree that the prevailing party in any litigation pertaining to the enforcement of this Agreement shall be entitled to reimbursement from the non-prevailing party for all reasonable costs incurred by said prevailing party including court costs and reasonable engineering and attorneys' fees.

XII. VALIDITY.

If a portion, section, subsection, sentence, clause, paragraph or phrase in this Agreement is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect or void any of the other provisions of the Site Improvement Performance Agreement.

XIII. GENERAL.

- A. Binding Effect. The terms and provisions hereof shall be binding upon and inure to the benefit of the heirs, representatives, successors and assigns of the parties hereto and shall be binding upon all future owners of all or any part of the Property and shall be deemed covenants running with the land.
- B. Notices. Whenever in this Agreement it shall be required or permitted that notice or demand be given or served by either party to this Agreement to or on the other party, such notice or demand shall be delivered personally or (i) mailed by United States mail by certified mail (return receipt requested) or (ii) sent by nationally recognized overnight carrier to the addresses hereinbefore set forth on Page 1. Such notice or demand shall be deemed timely given when delivered personally or when deposited in the mail or the overnight carrier in accordance with the above. The addresses of the parties hereto are as set forth on Page 1 until changed by notices given as above.
- C. Incorporation by Reference. All plans, special provisions, proposals, specifications and contracts for the improvements furnished and let pursuant to this Agreement shall be and hereby are made a part of this Agreement by reference as fully as if set out herein in full.
- D. Hours of Construction Activity. Construction activity shall be limited to the hours set out as follows:

Monday through Friday	7:00 a.m. to 7:00 p.m.
Saturday	9:00 a.m. to 5:00 p.m.
Sunday and Holidays	No working hours allowed

XIV. VIOLATIONS/BUILDING PERMITS.

In the event that Developer violates any of the covenants and agreements contained in this Site Improvement Performance Agreement and to be performed by the Developer, the City, at its option, and after providing written notice and opportunity to cure to Developer in addition to the rights and remedies as set out hereunder may refuse to issue building permits to any property within the development and/or stop building construction within the development until such time as such default has been corrected to the satisfaction of the City.

CITY OF LINO LAKES

By _____
Mayor

ATTEST:

By _____
City Clerk

STATE OF MINNESOTA)
) SS
COUNTY OF ANOKA)

This instrument was acknowledged before me on _____ day of _____, 2026 by Rob Rafferty as Mayor of the City of Lino Lakes on behalf of said City.

Notary Public

STATE OF MINNESOTA)
) SS
COUNTY OF ANOKA)

This instrument was acknowledged before me on _____ day of _____, 2026 by Roberta Colotti as City Clerk of the City of Lino Lakes on behalf of said City.

Notary Public

DEVELOPER

By _____
[Name/Owner of Developer]

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, 2026, before me, a Notary
Public within and for said County, personally appeared,
_____, who executed the foregoing instrument.

Notary Public

This instrument was drafted by:

City of Lino Lakes
600 Town Center Parkway
Lino Lakes, Minnesota 55014

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 3.A.**

STAFF ORIGINATOR: Roberta Colotti, City Clerk

MEETING DATE January 26, 2026

AGENDA ITEM: 2026 City Board and Committee Appointments

VOTE REQUIRED: Simple Majority

INTRODUCTION

Appointments are for three years, unless appointed to serve a remaining term of a vacated seat. Appointments are either by the Mayor with majority approval of the Council or by the full Council. As a result, the Council is asked to approve the slate of candidates, presented this evening. The City Council appoints the Chair, Vice-Chair and Secretary for the Parks and Recreation and Environmental Boards. The Planning and Zoning Board and EDAC select their own Chair, Vice-Chair and Secretary.

BACKGROUND

Parks and Recreation Board and Environmental Board Officers

It is recommended that the Parks and Recreation Board and Environmental Board be authorized to select a Chair and Vice-Chair from their membership at the next regular meeting of each board.

2026 Recommended Appointments:

Parks and Recreation Board

The City Council appoints officers to the Parks and Recreation Board. The Secretary was appointed on 01/12/26.

The following are recommended for appointment to the terms of office listed:

** The Council will be reviewing applications at the Work Session prior to the regular meeting and final nominations will be presented at the regular meeting.*

1. _____ Appointment three-year term, ending 12/31/28 or until a successor is appointed
2. _____ Appointment three-year term ending 12/31/28 or until a successor is appointed
3. _____ Appointment three-year term, ending 12/31/28 or until a successor is

appointed

EDAC

The following are recommended for appointment to the terms of office listed:

1. _____ Appointment one-year term, ending 12/31/26 or until a successor is appointed
2. _____ Appointment two-year term, ending 12/31/27 or until a successor is appointed
3. _____ Appointment three-year term, ending 12/31/28 or until a successor is appointed

RECOMMENDATION

Motion to approve the Board and Committee membership appointments as presented and to authorize the Parks and Recreation and Environmental Boards to select a Chair and Vice Chair at their next regular meeting.

ATTACHMENTS

None

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 3.B.**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE January 26, 2026

AGENDA ITEM: Appointment of Police Officer

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the appointment of Samuel Petersen to the Police Officer position within the Police Department.

BACKGROUND

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Petersen for the full-time position.

The starting wage for Petersen will be \$44.75 per hour, which is Step 1 in a 7-step wage scale for the Police Officer position.

With the Council's approval, Petersen will start in the Police Officer position on February 9, 2026.

There are currently four vacant Police Officer positions within the Police Department. The 2026 Approved Budget is funded for 29 sworn positions. The hiring of Petersen as an officer will bring the police department to 26 sworn staff.

RECOMMENDATION

Please approve the appointment of Samuel Petersen to the Police Officer position.

ATTACHMENTS

None

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 3.C.**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE January 26, 2026

AGENDA ITEM: Appointment of Community Service Officer

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the appointment of Cohen Vang to the Community Service Officer (CSO) position within the Police Department.

BACKGROUND

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Vang for the part-time position.

Vang is currently studying Law Enforcement at Hennepin Technical College.

The starting wage for Vang will be \$27.84 per hour, which is Step 1 in a 7 step wage scale for the Community Service Officer position.

With the Council's approval, Vang will start in the Community Service Officer position on February 9, 2026.

There is currently one vacant Community Service Officer position within the Police Department. The 2026 Approved Budget is funded for three Community Service Officer positions. The hiring of Vang as an Community Service Officer will bring the Police Department to three Community Service Officers.

RECOMMENDATION

Please approve the appointment of Cohen Vang to the Community Service Officer position.

ATTACHMENTS

None

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 4.A.**

STAFF ORIGINATOR: Curt Boehme , Chief of Police

MEETING DATE January 26, 2026

AGENDA ITEM: Sale of K9 Argos to Officer Wills

VOTE REQUIRED: Simple Majority

INTRODUCTION

The Police Department is requesting Council authorization to sell Canine Argos to Officer Krissy Wills for \$1.00.

BACKGROUND

On March 14, 2019, the City purchased Argos for use as a Police Canine (K9) and assigned him to Officer Wills. Officer Wills and Argos participated in a 14-week United States Police Canine Association (USPCA) patrol and narcotic detection training and graduated on June 28, 2019.

Since their graduation, Officer Wills and Argos have worked together serving our community making significant contributions to the safety of our officers, our community, and neighboring cities.

During their time together, they have deployed to 111 incidents, including searches for wanted subjects, searches for discarded articles, building searches, and narcotics detection.

In addition, Officer Wills and Argos have completed more than 1,000 hours of training and conducted 47 public demonstrations, showcasing Argos' skills and the enhanced service provided to the community.

Over the last two years, Argos has experienced health-related issues and has now reached the age of retirement. On January 26, 2026, Argos will be retired from police service.

Staff is requesting Council authorization to sell Argos to Officer Wills effective January 26, 2026, for \$1.00. This approach is consistent with previous retirements of K9 Recon in 2012 and K9 Justice in 2019.

RECOMMENDATION

Staff recommends that the Council authorize the Police Department to sell Argos to Officer Wills for \$1.00.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 7A**

STAFF ORIGINATOR: Diane Hankee, PE City Engineer

MEETING DATE: January 26, 2026

TOPIC: Consider Resolution No. 26-12, Approving Payment No. 6 and Final, Market Place Drive Realignment Project

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting Council consideration to finalize the Market Place Drive Realignment Project.

BACKGROUND

On April 14, 2025, the City Council passed Resolution 25-48, awarding the contract for the Market Place Drive Realignment Project to Northdale Construction Company, Inc. in the amount of \$1,035,427.63. Construction of the project began in summer of 2025 and was completed in fall of 2025.

The final contract amount is \$985,149.91 for the Market Place Drive Realignment Project. The project came in under budget. Funding the project is from land sale proceeds, Area and Unit Fund and Municipal State Aid Street funds.

RECOMMENDATION

Staff is recommending approval of Resolution No. 26-12 Approving Payment No. 6 and Final, Market Place Drive Realignment Project in the amount of \$24,304.39 to Northdale Construction Company, Inc.

ATTACHMENTS

1. Resolution No. 26-12
2. Pay Request No. 6 & Final – Market Place Drive Realignment Project

**CITY OF LINO LAKES
RESOLUTION NO. 26-12**

**RESOLUTION APPROVING PAYMENT NO. 6 AND FINAL
FOR THE MARKET PLACE DRIVE REALIGNMENT PROJECT**

WHEREAS, pursuant to Resolution 25-48 of the Council adopted on April 14, 2025, awarding the contract for the Market Place Drive Realignment Project to Northdale Construction Company, Inc. in the amount of \$1,035,427.63 and

WHEREAS, a complete summary of costs are detailed in Payment No. 6 (Final) where the final amount for the Market Place Drive Realignment Project was 985,149.91; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes, Minnesota that Payment Request No. 6 (Final) is approved in the amount of \$24,304.39 for the Market Place Drive Realignment Project.

Adopted by the Council of the City of Lino Lakes this 26th day of January 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, City Clerk

2025 Market Place Drive
Realignment Project

Final Pay Voucher 6

wsb

Client: City of Lino Lakes 600 Town Center Parkway Lino Lakes, MN 55014-1182	Contractor: Northdale Construction Co., Inc. 9760 71st Street NE Albertville, MN 55301
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WSB Project No.: 017210-000
Client Project No.:
State Project No.:
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$1,035,427.63	Original	\$1,035,427.63
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$1,035,427.63	Total	\$1,035,427.63

Work Certified To Date	
Base Bid Items	\$985,149.91
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$985,149.91

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$4,695.30	\$985,149.91	\$0.00	\$960,845.52	\$24,304.39	\$985,149.91
Percent Retained: 0%			Percent Complete: 95.14%		

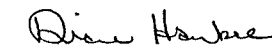
FINAL PAY VOUCHER

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By Northdale Construction Co., Inc.

Approved By WSB


Signature


Signature

1/9/2026
Date

11/24/2025
Date

Approved By City of Lino Lakes

Signature

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	05/21/2025	\$60,739.39	\$3,036.97	\$57,702.42
2	07/15/2025	\$450,473.57	\$22,523.68	\$427,949.89
3	08/13/2025	\$201,710.22	\$10,085.51	\$191,624.71
4	09/10/2025	\$263,030.92	\$13,151.55	\$249,879.37
5	11/10/2025	\$4,500.51	(\$29,188.62)	\$33,689.13
6	11/21/2025	\$4,695.30	(\$19,609.09)	\$24,304.39

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local	\$985,149.91	\$0.00	\$960,845.52	\$24,304.39	\$985,149.91

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	Local	\$24,304.39	\$1,035,427.63	\$1,035,427.63	\$985,149.91

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$68,927.50	1	0	\$0.00	1	\$68,927.50
2	2021.601	CONTRACTOR COORDINATION	L S	\$6,750.00	1	0	\$0.00	1	\$6,750.00
3	2101.505	CLEARING	ACRE	\$12,600.00	0.4	0	\$0.00	0.44	\$5,544.00
4	2101.505	GRUBBING	ACRE	\$10,500.00	0.4	0	\$0.00	0.44	\$4,620.00
5	2102.518	PAVEMENT MARKING REMOVAL	S F	\$5.25	184	0	\$0.00	0	\$0.00
6	2104.502	REMOVE SIGN	EACH	\$78.75	8	0	\$0.00	8	\$630.00
7	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$2.10	400	0	\$0.00	419	\$879.90
8	2104.503	REMOVE CURB & GUTTER	L F	\$4.15	290	0	\$0.00	290	\$1,203.50
9	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$5.19	100	0	\$0.00	250	\$1,297.50
10	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$4.69	2560	0	\$0.00	3100	\$14,539.00
11	2104.518	REMOVE CONCRETE SIDEWALK	S F	\$1.04	1270	0	\$0.00	1163	\$1,209.52
12	2104.601	REMOVE MISCELLANEOUS STRUCTURES	LS	\$6,750.00	1	0	\$0.00	1	\$6,750.00
13	2104.602	SEAL WELL SHAFT	EACH	\$2,625.00	1	0	\$0.00	0	\$0.00
14	2104.602	REMOVE MAIL BOX	EACH	\$157.50	3	0	\$0.00	3	\$472.50
15	2106.507	EXCAVATION - COMMON	C Y	\$21.09	1374	0	\$0.00	1374	\$28,977.66
16	2106.507	EXCAVATION - SUBGRADE	C Y	\$21.09	300	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
17	2106.507	EXCAVATION - CHANNEL AND POND	C Y	\$21.09	310	0	\$0.00	310	\$6,537.90
18	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$24.80	300	0	\$0.00	300	\$7,440.00
19	2106.507	COMMON EMBANKMENT (CV)	C Y	\$12.98	150	0	\$0.00	150	\$1,947.00
20	2106.601	DEWATERING	LS	\$0.01	1	0	\$0.00	1	\$0.01
21	2112.519	SUBGRADE PREPARATION	RDST	\$415.38	9	0	\$0.00	9	\$3,738.42
22	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$168.00	40	0	\$0.00	39	\$6,552.00
23	2123.610	UTILITY CREW	HOURL	\$1,350.00	40	0	\$0.00	4.1	\$5,535.00
24	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$48.08	787	0	\$0.00	789.9	\$37,978.39
25	2331.603	JOINT ADHESIVE	L F	\$1.94	1200	0	\$0.00	1441	\$2,795.54
26	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.39	150	0	\$0.00	207	\$701.73
27	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C) 3.0" THICK	S Y	\$121.49	20	0	\$0.00	26.4	\$3,207.34
28	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$103.07	220	0	\$0.00	232.61	\$23,975.11
29	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	\$95.14	430	0	\$0.00	350.19	\$33,317.08
30	2360.509	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	\$107.80	110	0	\$0.00	109.64	\$11,819.19
31	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3,C)	TON	\$115.32	60	0	\$0.00	55.23	\$6,369.12
32	2502.503	6" PERF PVC PIPE DRAIN	L F	\$48.50	200	0	\$0.00	0	\$0.00
33	2505.601	UTILITY COORDINATION	L S	\$6,750.00	1	0	\$0.00	1	\$6,750.00
34	2521.518	4" CONCRETE WALK	S F	\$7.13	2240	0	\$0.00	2303	\$16,420.39
35	2521.518	6" CONCRETE WALK	S F	\$13.64	300	0	\$0.00	697	\$9,507.08
36	2531.503	CONCRETE CURB & GUTTER DESIGN B424	L F	\$20.48	230	0	\$0.00	219	\$4,485.12
37	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$20.48	800	0	\$0.00	847	\$17,346.56
38	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	S Y	\$120.52	110	0	\$0.00	67.44	\$8,127.87
39	2531.518	TRUNCATED DOMES	S F	\$74.54	64	0	\$0.00	122.5	\$9,131.15
40	2540.602	TEMPORARY MAIL BOX	EACH	\$525.00	1	0	\$0.00	1	\$525.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
41	2540.602	MAIL BOX	EACH	\$525.00	1	0	\$0.00	0	\$0.00
42	2540.602	MAIL BOX SUPPORT	EACH	\$787.50	1	0	\$0.00	0	\$0.00
43	2563.601	TRAFFIC CONTROL	LS	\$5,512.50	1	0	\$0.00	1	\$5,512.50
44	2564.518	SIGN PANELS TYPE C	S F	\$89.25	32	32	\$2,856.00	32	\$2,856.00
45	2564.518	SIGN PANELS TYPE SPECIAL	S F	\$89.25	10	10	\$892.50	10	\$892.50
46	2565.516	REVISE SIGNAL SYSTEM	SYSTEM	\$104,107.50	1	0	\$0.00	1	\$104,107.50
47	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$124.62	8	0	\$0.00	4	\$498.48
48	2573.503	SILT FENCE, TYPE MS	L F	\$3.40	500	0	\$0.00	560	\$1,904.00
49	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$4.45	2000	0	\$0.00	2500	\$11,125.00
50	2573.601	STABILIZED CONSTRUCTION EXIT	LS	\$2,076.92	1	0	\$0.00	1	\$2,076.92
51	2574.507	COMMON TOPSOIL BORROW	C Y	\$42.00	776	0	\$0.00	710	\$29,820.00
52	2574.508	FERTILIZER TYPE 3	LB	\$1.05	490	0	\$0.00	150	\$157.50
53	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	S Y	\$3.15	1600	0	\$0.00	308	\$970.20
54	2575.505	SEEDING	ACRE	\$787.50	1.4	0	\$0.00	0.375	\$295.31
55	2575.508	SEED RESIDENTIAL TURFGRASS	LB	\$3.15	300	0	\$0.00	0	\$0.00
56	2575.508	SEED WET DITCH	LB	\$210.00	0.36	0	\$0.00	0.5	\$105.00
57	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	\$2.63	4000	360	\$946.80	1760	\$4,628.80
58	2575.523	WATER	MGAL	\$42.00	20	0	\$0.00	20	\$840.00
59	2575.608	SEED NORTHWEST SHORTGRASS ROADSIDE	LB	\$36.75	10	0	\$0.00	10	\$367.50
60	2582.503	4" SOLID LINE MULTI COMP	L F	\$1.47	1180	0	\$0.00	638	\$937.86
61	2582.503	24" SOLID LINE MULTI COMP	L F	\$12.78	40	0	\$0.00	43	\$549.54
62	2582.503	4" DBLE SOLID LINE MULTI COMP	L F	\$2.94	580	0	\$0.00	571	\$1,678.74
63	2582.518	PAVT MSSG PREF THERMO GR IN	S F	\$28.35	110	0	\$0.00	136.62	\$3,873.18
64	2582.518	CROSSWALK PREF THERMO GR IN	S F	\$14.70	200	0	\$0.00	180	\$2,646.00
65	2104.502	REMOVE MANHOLE	EACH	\$1,038.46	1	0	\$0.00	1	\$1,038.46

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
66	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	\$27.00	300	0	\$0.00	292.88	\$7,907.76
67	2104.503	REMOVE SANITARY SERVICE PIPE	L F	\$27.00	50	0	\$0.00	63	\$1,701.00
68	2104.603	ABANDON PIPE SEWER	L F	\$8.18	125	0	\$0.00	0	\$0.00
69	2503.602	10"X8" PVC WYE	EACH	\$913.62	1	0	\$0.00	0	\$0.00
70	2503.602	CONNECT TO EXISTING MANHOLES (SAN)	EACH	\$2,450.50	1	0	\$0.00	1	\$2,450.50
71	2503.602	10"X4" PVC WYE	EACH	\$521.22	1	0	\$0.00	3	\$1,563.66
72	2503.603	8" PVC PIPE SEWER SDR 35	LF	\$117.88	159	0	\$0.00	134	\$15,795.92
73	2503.603	TELEWISE SANITARY SEWER	L F	\$3.31	880	0	\$0.00	880	\$2,912.80
74	2503.603	4" PVC PIPE SEWER	L F	\$32.63	44	0	\$0.00	82	\$2,675.66
75	2503.603	10" PVC PIPE SEWER SDR 35	L F	\$123.15	504	0	\$0.00	457	\$56,279.55
76	2503.603	10" PVC PIPE SEWER SDR 26	L F	\$127.65	217	0	\$0.00	214	\$27,317.10
77	2504.604	4" POLYSTYRENE INSULATION	S Y	\$60.70	10	0	\$0.00	11	\$667.70
78	2506.502	CASTING ASSEMBLY (SANITARY)	EACH	\$1,147.86	3	0	\$0.00	4	\$4,591.44
79	2506.502	ADJUST FRAME & RING CASTING	EACH	\$851.38	1	0	\$0.00	1	\$851.38
80	2506.503	CONST 48" DIA SAN SEWER MANHOLE	LF	\$352.32	66.1	0	\$0.00	91.55	\$32,254.90
81	2506.602	CHIMNEY SEAL	EACH	\$245.55	3	0	\$0.00	4	\$982.20
82	2104.502	REMOVE HYDRANT ASSEMBLY	EACH	\$778.86	1	0	\$0.00	1	\$778.86
83	2104.503	REMOVE WATER MAIN	L F	\$5.19	50	0	\$0.00	220	\$1,141.80
84	2104.503	REMOVE WATER SERVICE PIPE	L F	\$2.08	50	0	\$0.00	50	\$104.00
85	2104.603	ABANDON WATER MAIN	L F	\$8.18	150	0	\$0.00	0	\$0.00
86	2504.602	HYDRANT ASSEMBLY	EACH	\$9,826.38	2	0	\$0.00	2	\$19,652.76
87	2504.602	ADJUST GATE VALVE & BOX	EACH	\$393.29	2	0	\$0.00	3	\$1,179.87
88	2504.602	6" GATE VALVE & BOX	EACH	\$2,713.90	2	0	\$0.00	3	\$8,141.70
89	2504.602	12" GATE VALVE & BOX	EACH	\$6,038.40	2	0	\$0.00	2	\$12,076.80
90	2504.602	12"X12" WET TAP	EACH	\$12,329.36	1	0	\$0.00	1	\$12,329.36

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
91	2504.602	SACRIFICIAL ANODE BAG (32 LB)	EACH	\$570.76	5	0	\$0.00	7	\$3,995.32
92	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$73.46	79	0	\$0.00	115	\$8,447.90
93	2504.603	8" WATERMAIN DUCTILE IRON CL 52	L F	\$88.00	115	0	\$0.00	115	\$10,120.00
94	2504.603	12" WATERMAIN DUCTILE IRON CL 52	L F	\$113.46	742	0	\$0.00	668	\$75,791.28
95	2504.604	4" POLYSTYRENE INSULATION	S Y	\$55.51	10	0	\$0.00	7.2	\$399.67
96	2504.608	DUCTILE IRON FITTINGS	LB	\$19.54	1359	0	\$0.00	2631	\$51,409.74
97	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$1,038.46	1	0	\$0.00	1	\$1,038.46
98	2501.502	15" RC PIPE APRON	EACH	\$1,464.26	2	0	\$0.00	3	\$4,392.78
99	2501.602	TRASH GUARD FOR 15" PIPE APRON	EACH	\$617.24	2	0	\$0.00	3	\$1,851.72
100	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$79.37	492	0	\$0.00	494	\$39,208.78
101	2503.602	CONNECT TO EXISTING MANHOLE (STORM)	EACH	\$2,250.00	1	0	\$0.00	1	\$2,250.00
102	2506.502	CASTING ASSEMBLY (STORM)	EACH	\$1,295.01	6	0	\$0.00	6	\$7,770.06
103	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$580.88	28.2	0	\$0.00	29.75	\$17,281.18
104	2506.602	CHIMNEY SEAL	EACH	\$305.50	6	0	\$0.00	6	\$1,833.00
105	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC (2'X3')	EACH	\$1,804.73	1	0	\$0.00	1	\$1,804.73
106	2511.507	RANDOM RIPRAP CLASS III	C Y	\$130.95	10	0	\$0.00	10	\$1,309.50
Bid Totals:							\$4,695.30		\$985,149.91

Project Category Totals				
Category			Amount This Voucher	Amount To Date
SCHEDULE A - SURFACE IMPROVEMENTS			\$4,695.30	\$541,850.61
SCHEDULE B - SANITARY SEWER IMPROVEMENTS			\$0.00	\$158,990.03
SCHEDULE C - WATER SYSTEM IMPROVEMENTS			\$0.00	\$205,569.06
SCHEDULE D - DRAINAGE IMPROVEMENTS			\$0.00	\$78,740.21

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:											

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 7B**

STAFF ORIGINATOR: Diane Hankee, PE City Engineer

MEETING DATE: January 26, 2026

TOPIC: Consider Resolution No. 26-13, Approving Payment No. 4 and Final, Test Well 7B Drilling Project

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting Council consideration to finalize the Test Well 7B Drilling project.

BACKGROUND

On May 27, 2025, the City Council awarded the quote for the Test Well 7B Drilling Project to Traut Companies in the amount of \$107,270.00. Initial drilling of the well was completed and the material encountered at the bottom of bore hole was loose and required a screen to be installed. On October 13, 2025, the City Council approved change order No. 1 in the amount of \$38,177.58 for the screen which increased the total contract amount to \$145,447.58.

The final contract amount is \$142,767.58 for the Test Well 7B Drilling Project. Funding for the project is through the Area & Unti Trunk Fund.

RECOMMENDATION

Staff is recommending approval of Resolution No. 26-13 Approving Payment No. 6 and Final, Test Well 7B Drilling Project in the amount of \$9,798.38 to Traut Companies.

ATTACHMENTS

1. Resolution No. 26-13
2. Pay Request No. 4 & Final – Test Well 7B Drilling Project

**CITY OF LINO LAKES
RESOLUTION NO. 26-13**

**RESOLUTION APPROVING PAYMENT NO. 4 AND FINAL
FOR THE TEST WELL 7B DRILLING PROJECT**

WHEREAS, pursuant to Resolution 25-72 of the Council adopted on May 27, 2025, awarding the contract for the Test Well 7B Drilling Project to Traut Companies in the amount of \$107,270.00; and

WHEREAS, on October 13, 2025, the City Council approved change order No. 1 in the amount of \$38,177.58 which increased the total contract amount to \$145,447.58; and

WHEREAS, a complete summary of costs are detailed in Payment No. 4 (Final) where the final amount for the Test Well 7B Drilling Project was \$142,767.58 and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes, Minnesota that Payment Request No. 4 (Final) is approved in the amount of \$9,798.38 for the Test Well 7B Drilling Project Adopted by the Council of the City of Lino Lakes this 26th day of January 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, City Clerk

**CITY OF LINO LAKES**

600 Town Center Pkwy

Lino Lakes, MN 55014

Test Well No. 7B - WSB Project No. 027536-000

Final Pay Voucher No. 4

Contractor: Traut Companies
32640 Co Rd 133
St Joseph, MN 56374

For Period: 12/03/2025 - 1/8/2026

Contract Amounts	
Original Contract	\$107,270.00
Contract Changes	\$38,177.58
Revised Contract	\$145,447.58
Work Certified to Date	
Base Bid Items	\$116,787.58
Change Order	\$25,980.00
Total	\$142,767.58

Work Certified This Pay Voucher	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid to Date
\$2,800.00	\$142,767.58	\$0.00	\$132,969.20	\$9,798.38	\$142,767.58
Percent retained		0%			
Amount Paid This Pay Voucher				\$9,798.38	

This is to certify that the items of work shown in this certificate of Pay Voucher have been actually furnished for the work comprising the above mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By: WSB

Project Engineer

01/12/26

Date

Approved By: Traut Companies

Contractor

01/12/26

Date

Approved By: City of Lino Lakes

City of Lino Lakes

Date