



CITY COUNCIL AGENDA

Tuesday, May 26, 2026

Broadcast on Cable TV Channel 16
and northmetrotv.com/lino-lakes-stream

***Mayor Rafferty, Councilmembers Lyden, Nelson, Ruhland and Rennaker
City Administrator: Karen Anderson***

CITY COUNCIL WORK SESSION, 6:00 P.M. Community Room (not televised)

- A. Call to Order and Roll Call
- B. Setting the Agenda: Addition or Deletion of Agenda Items
- C. Review Regular Agenda
- D. City Administrator Update
- E. Adjourn

CITY COUNCIL MEETING, 6:30 PM Council Chambers (televised)

- Call to Order and Roll Call
- Pledge of Allegiance
- Setting the Agenda: Addition or Deletion of Agenda Items

SPECIAL PRESENTATION

- A. *Oath of Police Service* - Sergeants Nate Hamann and Robert Strub

PUBLIC COMMENT

Sign-in prior to the start of the meeting per Rules of Decorum

1. Consent Agenda

- A. Approval of Expenditures for May 26, 2026 (Check No. 124995 through 125080) in the Amount of \$1,421,999.86
- B. Approval of April 27, 2026/May 4, 2026, Local Board of Appeal & Equalization Meeting Minutes
- C. Approval of May 1, 2026, Special City Council Meeting Minutes

- D. Approval of May 11, 2026, City Council Work Session Minutes
- E. Approval of May 11, 2026, City Council Meeting Minutes
- F. Adopt Resolution No. 26-49, Appointing Election Judges
- G. Adopt Resolution No. 26-84, Establishing Absentee Voting Locations
- H. Adopt Resolution No. 26-69, Establishing an Absentee Ballot Board
- I. Adopt Resolution No.26-85, Authorizing Gambling Permit for the Centennial Football Boosters
- J. Adopt Resolution No. 26-86, Solicitor License — EcoShield
- K. Adopt Resolution No. 26-87, Authorizing the Issuance of a Special Event Permit: Eagle Brook Church Summer Events
- L. Hiring of Part-Time Staff for the Rookery Activity Center
- M. Adopt Resolution No. 26-94, Authorizing the Issuance of a Special Event Permit: LLVIPS Firehouse Family Splash Down Event
- N. Adopt Resolution No. 26-95, Authorizing the Issuance of a Temporary Liquor License to the 4th Congressional Dist. MN Republican Party
- O. Approve Amendment to Allina Health Systems Lease Agreement

2. Finance Department Report

3. Administration Department Report

4. Police Department Report

5. Fire Department Report

6. Public Services Department Report

7. Community Development Report

- A. 6030 Blanchard Blvd & Outlot C, Diane Hankee
 - i. 2nd Reading of Ordinance No. 04-26, Vacating Drainage & Utility Easement, 6030 Blanchard Blvd, Lot 2, Block 2, & Outlot C, Lyngblomsten at Lino Lakes Addition
 - ii. Resolution No. 26-77, Approving Summary Publication of Ordinance No. 04-26
- B. Resolution 26-89, Order Project, Approve the Plans and Specifications and Authorize the Ad for Bid, 2025 Street Reconstruction Water Service Connection Project, Diane

Hankee

- C. Resolution No. 26-88, Approving Professional Services Agreement with WSB for Preparation of West Relief Sewer Feasibility Study, Michael Grochala

8. Unfinished Business

9. New Business

10. Notices and Communications

- A. Environmental Board Meeting, May 27th at 6:30 p.m. at City Hall.

ADJOURNMENT



Expenditures

May 26, 2026

Check #124995 to #125080

\$1,421,999.86

Significant Disbursements this Period:

- Staab Construction Corporation - \$875,185.05 – Water Treatment Plant

CHECK REGISTER FOR CITY OF LINO LAKES

CHECK NUMBER 124995 - 125080

- CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
05/08/2026	124995	AFSCME COUNCIL #5	Remittance Check	505.76
05/08/2026	124996	INTERNATIONAL UNION OF OPERAT	Remittance Check	630.00
05/08/2026	124997	LAW ENFORCEMENT LABOR SERVICE	Remittance Check	1,606.00
05/26/2026	124998	ANOKA COUNTY	2026 AERIAL IMAGERY	1,000.00
05/26/2026	124999	ANOKA COUNTY	STATE WARRANTY DEED TAX PAR.5 OTTER LAK	92.40
05/26/2026	125000	ANOKA COUNTY	STATE WARRANTY DEED TAX PAR.7 OTTER LAK	207.90
05/26/2026	125001	1ST CHOICE DOCUMENT DESTRUCTI	MAY SHRED EVENT	880.00
05/26/2026	125002	ALAINA KUNZER	SPRING 2026 PHOTO CONTEST WINNER	25.00
05/26/2026	125003	ANGELA THORSON	MILEAGE REIMBURSEMENT	42.63
05/26/2026	125004	ASPEN MILLS, INC.	DEPT EXP - RECLASS ID BADGES	674.00
			DEPT EXP - DEPARTMENT REPATCHING 2026	2,976.95
			DEPT EXP - POC JUMPSUIT RELABELING	24.50
			DEPT EXP - RELABEL NEW HIRE WORK UNIFOR	25.50
			UNIFORM ALLOWANCE - A. HALVERSON	133.90
			DEPT UNIFORM SHIRTS, NAME EMBROID, PATC	4,939.60
			UNIFORM ALLOWANCE - K. SINNA	48.00
			UNIFORM ALLOWANCE - D. THILL	154.99
			UNIFORM ALLOWANCE - N. HAMANN	81.95
			UNIFORM ALLOWANCE - A. HALLIN	50.95
			UNIFORM ALLOWANCE - N. HAMANN	51.95
			UNIFORM ALLOWANCE - K. TRACY	12.00
			UNIFORM ALLOWANCE - C. BOEHME	16.85
			UNIFORM PATCHES SEWN - CHAPLAIN PEDERSO	8.00
				<u>9,199.14</u>
05/26/2026	125005	BENEFIT EXTRAS, INC.	APRIL 2026 COBRA ADMIN FEES	72.50
05/26/2026	125006	BULLFROG INDUSTRIES LLC	REPAINT STEEL RAILING & LOCK POSTS LEGA	11,258.00
05/26/2026	125007	CENTENNIAL SCHOOL DISTRICT 12	ADULT TRIP MN TWINS GAMES JUNE 2026	260.00
05/26/2026	125008	CENTENNIAL UTILITIES	NATURAL GAS	5,906.19
05/26/2026	125009	CENTRAL ROOFING COMPANY	ROOKERY ROOFING REPAIR	1,970.00
05/26/2026	125010	CENTURY COLLEGE	FAO & FIRE INSTRUCTOR TRAINING	2,160.00
05/26/2026	125011	CENTURYLINK	TELEPHONE - CIVIC COMPLEX FIRE PROTECTI	70.78
			TELEPHONE - ROOKERY POOL EMERGENCY PHON	146.96
				<u>217.74</u>
05/26/2026	125012	CINTAS CORPORATION	MATS AND SHOP TOWELS	536.14
05/26/2026	125013	CITY OF ST. PAUL	ASPHALT HOT MIX	1,581.38
05/26/2026	125014	COMCAST	FIRE STATION 2 INTERNET SERVICE	212.75
05/26/2026	125015	CONNEXUS ENERGY	ELECTRICITY	6,933.15
05/26/2026	125016	CORE & MAIN LP	SENSUS ANALYTICS & RNI ANNUAL FEE	18,256.00
			METER HORNS AND SWIVELS	7,118.41
			HYDRANT REPAIR PARTS	1,663.68
			SENSUS INTEGRATION	8,594.00
			METER GASKETS	78.75
				<u>35,710.84</u>

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Bank CKING POOLED CHECKING				
05/26/2026	125017	DACOTAH PAPER CO.	PAPER PAPER (6)	42.89 257.34 <hr/> 300.23
05/26/2026	125018	DELTA DENTAL OF MINNESOTA	DENTAL INS PREMIUMS JUNE 2026	5,222.29
05/26/2026	125019	DIMKE EXCAVATING, INC.	2025 SWMP - PV 1	72,550.24
05/26/2026	125020	EHLERS AND ASSOCIATES	TIF 1-13 LYNGBLOMSTEN INCOME CERT REVIE APRIL HOURLY SERVICES - K. HORN	295.00 15,535.00 <hr/> 15,830.00
05/26/2026	125021	ELECTRO WATCHMAN, INC.	ANNUAL FIRE ALARM MONITORING & INSPECTI ANNUAL FIRE ALARM MONITORING & INSPECTI ANNUAL FIRE ALARM MONITORING & INSPECTI	899.40 899.40 1,320.00 <hr/> 3,118.80
05/26/2026	125022	EMERGENCY APPARATUS MAINTENAN	#620 ENGINE 4 PUMP TEST #620 ENGINE 4 MAINTENANCE #622 AERIAL 1 MAINTENANCE #625 ENGINE 3 MAINTENANCE #625 ENGINE 3 MAINTENANCE #625 ENGINE 3 MAINTENANCE	265.00 1,486.47 3,221.36 28,886.52 1,176.36 4,035.88 <hr/> 39,071.59
05/26/2026	125023	EMERGENCY TECHNICAL DECON	DEPT EXP - NUMBER PATCHES FOR HELMETS	900.00
05/26/2026	125024	FACTORY MOTOR PARTS COMPANY	ENGINE OIL GEAR OIL BATTERY #804	37.68 112.74 97.87 <hr/> 248.29
05/26/2026	125025	FAUL PSYCHOLOGICAL PLLC	PRE-EMPLOYMENT EVALUATION - R. CALHOUN	675.00
05/26/2026	125026	FERGUSON WATERWORKS #2518	MARKING FLAGS AND PAINT	299.20
05/26/2026	125027	FREIMUTH ENTERPRISES, LLC	JANUARY RECYCLING SATURDAY FEBRUARY RECYCLING SATURDAY MARCH RECYCLING SATURDAY APRIL RECYCLING SATURDAY	700.00 700.00 700.00 700.00 <hr/> 2,800.00
05/26/2026	125028	GRAINGER	ROOF TOP CONDENSER FAN MOTOR	381.29
05/26/2026	125029	HAROLD'S TRUCKING	24 TON ROCK FOR EMERGENCY VALVE REPAIRS	1,650.00
05/26/2026	125030	HAWKINS, INC.	POOL CHEMICALS CHLORINE CYLINDERS WATER TREATMENT CHEMICALS	1,247.59 130.00 9,610.99

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			POOL CHEMICALS	347.05
			POOL CHEMICAL FEED EQUIPMENT	55.00
				<u>11,390.63</u>
05/26/2026	125031	IDENTISYS, INC.	ID CARD SERVICE	150.00
05/26/2026	125032	IMAGE PRINTING & GRAPHICS, IN	ROOKERY TRI-FOLD BROCHURES	371.17
05/26/2026	125033	IMPERIAL DADE	TOWELS (6)	114.22
			JANITORIAL SUPPLIES	1,085.86
			JANITORIAL SUPLIES	362.43
			TOWELS, LAUNDRY SOFTENER	278.99
			JANITORIAL SUPPLIES	399.05
			JANITORIAL SUPPLIES	225.35
			JANITORIAL SUPPLIES	390.09
			TOWELS (RETURNED)	(114.22)
				<u>2,741.77</u>
05/26/2026	125034	INSTRUMENTAL RESEARCH, INC.	APRIL WATER SAMPLING	634.00
05/26/2026	125035	INTERSTATE POWER SYSTEMS, INC	GENERATOR SERVICE - PW	1,155.00
05/26/2026	125036	KWIK TRIP, INC.	MARCH & APRIL FUEL STMT KWIK TRIP	4,951.55
05/26/2026	125037	LANDFORM	MAIN STREET CPA	108.75
05/26/2026	125038	LEAGUE OF MINNESOTA CITIES	SUPERVISORS TRAINING	165.00
05/26/2026	125039	LEAGUE OF MN CITIES INSURANCE	CLAIM #GL368435 DEDUCTIBLE EMPLOYEE LL	1,000.00
05/26/2026	125040	LEAST SERVICES/COUNSELING, LL	MONTHLY RETAINER FEE	180.00
05/26/2026	125041	LENNAR MN DIVISION	ESCROW RELEASE - 2157 KORONIS CIR	4,400.00
			ESCROW RELEASE - 2146 KORONIS CIR	5,400.00
			ESCROW RELEASE - 2126 KORONIS CIR	5,400.00
			ESCROW RELEASE - 2145 KORONIS CIR	5,400.00
			ESCROW RELEASE - 2149 KORONIS CIR	5,400.00
			ESCROW RELEASE - 2134 KORONIS CIR	5,400.00
			ESCROW RELEASE - 7429 FOREST LN	3,900.00
			ESCROW RELEASE - 2062 NORWAY LN	900.00
			ESCROW RELEASE - 2074 NORWAY LN	15,200.00
			ESCROW RELEASE - 7504 NORWAY LN	4,400.00
			ESCROW RELEASE - 2138 KORONIS CIR	5,400.00
				<u>61,200.00</u>
05/26/2026	125042	LRS	TOILET RENTAL - WATERMARK PARK	51.07
			TOILET RENTAL - BIRCH PARK	65.00
			TOILET RENTAL - CITY HALL PARK	65.00
			TOILET RENTAL - CLEARWATER CREEK PARK	51.07
			TOILET RENTAL - HIGHLAND MEADOWS	39.46
			TOILET RENTAL - LINO PARK	65.00
			TOILET RENTAL - MARSHAN PARK	39.46
			TOILET RENTAL - SUNRISE PARK (3)	143.92
			TOILET RENTAL - SUNSET OAKS PARK	51.07
			TOILET RENTAL - TOWER PARK	65.00

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Bank CKING POOLED CHECKING				636.05
05/26/2026	125043	MACQUEEN EQUIPMENT, INC.	SIDE BROOMS FOR STREET SWEEPER #631 SQUAD PARTS SHIPPING CHARGES	3,248.25 94.24 <u>3,342.49</u>
05/26/2026	125044	MAXFIELD RESEARCH AND CONSULT	ROOKERY/TCENTER MARKET STUDY	7,800.00
05/26/2026	125045	Medica	HEALTH INSURANCE PREMIUMS JUNE 2026	64,485.35
05/26/2026	125046	MENARDS - BLAINE	FURNACE FILTERS AND PORTABLE TOOL BATTE	141.72
05/26/2026	125047	MENARDS - FOREST LAKE	SUPPLIES FOR MOUNTING MXU'S TILE REPAIR PD OFFICE	52.62 14.42 <u>67.04</u>
05/26/2026	125048	MET COUNCIL ENVIRONMENTAL SER	APRIL 2026 SAC	51,663.15
05/26/2026	125049	METRO SALES INCORPORATED	CITY HALL WIDE COPIER ROOKERY COPIER PUBLIC WORKS COPIER	90.21 389.62 109.38 <u>589.21</u>
05/26/2026	125050	METROPOLITAN LIFE INSURANCE C	MAY 2026 LIFE AND LTD INSURANCE PREMIUM JUNE 2026 LIFE AND LTD INSURANCE PREMIU	2,309.33 2,570.01 <u>4,879.34</u>
05/26/2026	125051	MIDWEST MACHINERY CO.	HYDRAULIC FLUID #411	58.08
05/26/2026	125052	MINNESOTA FIRE SERVICE CERTIF	TUITION - S. SCHMIDT, J. CROOKS	262.00
05/26/2026	125053	MN OCCUPATIONAL HEALTH	EMPLOYEE DRUG TESTING	76.00
05/26/2026	125054	NORTH PINE AGGREGATE	RECYCLED GRAVEL FOR WATER VALVE REPAIR	50.00
05/26/2026	125055	NORTHERN TOOL COMMERCIAL ACCO	TRAILER LIGHT	17.09
05/26/2026	125056	NORTHWAY IRRIGATION/LANDSCAPE	IRRIGATION STARTUPS - ROOKERY IRRIGATION STARTUP - MEDIAN #3 IRRIGATION STARTUP - COM GREENS IRRIGATION STARTUP - CITY HALL IRRIGATION STARTUP - MAIN ST MEDIAN IRRIGATION STARTUP - LAKE DR MEDIAN #1 IRRIGATION STARTUP - LAKE DR MEDIAN #2	227.44 120.00 193.37 266.63 110.00 113.76 110.00 <u>1,141.20</u>
05/26/2026	125057	NOVACARE REHABILITATION	PRE-EMPLOYMENT EVAL - R. CALHOUN	185.00
05/26/2026	125058	O'REILLY AUTOMOTIVE STORES	DUMPBOX VIBRATOR SOLENOID #210 OIL DRAIN PLUG #308	96.88 2.99 <u>99.87</u>

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Bank CKING POOLED CHECKING				
05/26/2026	125059	OERTEL ARCHITECTS	LINO LAKES PUBLIC WORKS FACILITY	10,669.00
05/26/2026	125060	POMP'S TIRE SERVICE, INC.	(4) TIRES #805	500.96
05/26/2026	125061	PREMIUM WATERS, INC.	KANDIYOHI WATER	107.89
05/26/2026	125062	PRESS PUBLICATIONS, INC.	PHN - LYNGBLOMSTEN PUD 4 VACATE	108.48
			AFB PUBLIC WORKS BID PACK #2	291.54
			ORD 03-26 24 CENTURY TRAIL PUBLICATION	210.18
				<hr/>
				610.20
05/26/2026	125063	QUADIENT FINANCE USA, INC.	POSTAGE MACHINE INK	202.75
05/26/2026	125064	REDPATH AND COMPANY LLC	2025 FINANCIAL AUDIT - PROGRESS BILLING	35,000.00
05/26/2026	125065	SHRED-IT, C/O STERICYCLE, INC	DOCUMENT DESTRUCTION	137.26
05/26/2026	125066	STAAB CONSTRUCTION CORPORATIO	WTP PV 23	875,185.05
05/26/2026	125067	Starry, Shannon	PARTIAL REFUND 7080 SUNSET AVE	110.00
05/26/2026	125068	STOP STICK, LTD.	PIRANHA STOP STICKS (9)	439.00
05/26/2026	125069	TASC - CLIENT INVOICES	ADMIN FEES APRIL 2026	87.10
05/26/2026	125070	TESSMAN COMPANY	FIELD CHALK	422.80
05/26/2026	125071	TITLESMART, INC.	LONG TERM ESCROW CLOSURE - LINO LAKES S	880.72
05/26/2026	125072	TUSHIE MONTGOMERY ASSOCIATES	TOWN CENTER SOUTH MASTER PLAN	1,440.00
05/26/2026	125073	U.S. BANK	STREAMLIGHT BATTERY DOORS (3)	55.05
			RAPID RESPONSE BAG, DOOR STOPS (20)	71.97
			SCISSORS FOR RAPID RESPONSE BAGS	109.98
			PRINTER TONER	145.89
			ID CARD SLEEVES, LAPTOP STAND	62.52
			UNIFORM ALLOWANCE - A. HALLIN	13.41
			UNIFORM ALLOW - A. HALVERSON, PEPPERBAL	349.07
			SILICONE SPRAY	7.98
			USB CABLE (3)	29.97
			VACUUM CLEANER	523.99
			EVIDENCE BAGS & LABELS	83.39
			CAKE CUTTING SET, FLEX SEAL	20.85
			CALENDAR, HARD DRIVE CORD	13.59
			BAND-AIDS (2)	6.44
			ADMINISTRATION APRIL CELL PHONE BILL	202.12
			COMMUNITY DEVELOPMENT APRIL CELL PHONE	50.53
			CITY COUNCIL APRIL CELL PHONE BILL	190.82
			FIRE APRIL CELL PHONE BILL	486.66
			POLICE APRIL CELL PHONE BILL	2,029.76
			ROOKERY CELL PHONE BILL	45.48
			SWEARING-IN SUPPLIES	55.98
			DRONE REGISTRATION	10.00
			LODGING - C. BOEHME	539.04
			LODGING - R. STRUB	539.04
			LODGING - D. THILL	539.04
			NOTARY STAMPS (2)	96.60
			TINT METERS (5)	735.00
			DRONE ASSN MEMBERSHIP - A. HALLIN	49.50
			EXPLORER CONF REG-ADVISORS X2	1,194.00
			TUITION - M. SCHLUETER, A. CHRIST, C. L	525.00
			RESPONSE BAGS-GAUZE, CHEST SEAL, DRSG	485.13

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			TOURNIQUET (18)	544.45
			COFFEE MUG FOR EXPLORERS CONF	24.95
			MEDICAL TAC BAG	169.95
			SQUAD SEAT COVERS	747.00
			POSTAGE - BADGES SENT FOR RE-RIBBONING	28.80
			SWEARING-IN SUPPLIES	11.88
			FAUCET SENSOR	250.50
			POOL VAC PLUG	32.94
			HAND, HAIR AND BODY WASH (3)	162.78
			STANDING FRAMES, STORAGE DRAWERS	40.13
			FAUCET AERATOR	30.68
			KEYBOARD	31.79
			CORDLESS VACUUM CLEANER	129.99
			COFFEE CREAMER	15.98
			HAND SANITIZER (3), PAPER TOWELS	151.71
			MOP HEAD REPLACEMENTS	25.64
			LAMINATING POUCHES	38.98
			CHAIRS FOR SILVER SNEAKERS (2)	395.90
			FILE FOLDERS	24.29
			COMPUTER MONITOR	21.99
			SHEET PROTECTORS FOR SWIM LESSONS	15.67
			MOUSE PAD	8.49
			VINYL GLOVES, N95 MASKS (2)	52.58
			SOCCER NET	64.99
			BASKETBALL RIM (2)	352.00
			RECHARGEABLE BATTERIES WITH CHARGER (2)	43.98
			FLASHLIGHTS (3), PHONE CASE	74.16
			PHONE CASE, SHOE COVERS (2)	61.58
			POOL CHEMICAL	7.95
			SIGN HOLDER	21.74
			SOCCER NET (3)	194.97
			DRY LINE MARKER	534.00
			V-BELT (2)	20.54
			DISH SOAP (2), POOL CHEMICALS (2)	33.68
			PITCHING MOUND RUBBER	29.83
			LYSOL CLEANER (10), SPRAY BOTTLES (4)	85.04
			POOL CHEMICALS	12.99
			V-BELT	15.22
			BELTS (2), TRASH BAGS (2)	94.76
			WATER TRANSFER PUMP	104.49
			GREASE FITTING CAPS (6)	62.04
			PHONE CASE AND SCREEN PROTECTOR	35.59
			REAR CONTROL ARM BUSHING #615	99.90
			FRONT HUB REBUILD KIT #615	181.94
			CONTROL ARM BUSHING #615	11.88
			TRAILER HITCH PIN	8.69
			EMPLOYEE UNIFORMS	1,064.50
			DUMBBELLS FOR SILVERSNEAKERS (33)	369.00
			COFFEE, CUPS	333.11
			MONTHLY SUBSCRIPTION FOR COMMUNICATIONS	45.00

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			LITTLE FREE LIBRARY	356.74
			GRASS SEED & TRUFUEL	141.52
			BLENDED SOIL	152.02
			PULVERIZED BLACK DIRT	74.16
			PULVERIZED BLACK DIRT	55.62
			EMT TRAINING	2,495.00
			LODGING - M. REINEKE	150.33
			LODGING - M. PAULSON	150.33
			TUITION - W. OWENS	329.00
			LODGING - A. HALLIN	371.64
			TUITION - M. REINEKE	550.00
			GOPRO CAMERA FOR LIVE BURN TRAINING	529.99
			BUSINESS CARDS	65.70
			BATTERIES	13.12
			CASTER WHEELS	17.95
			TRAINING SMOKE	36.63
			NOTE PADS, PENS, WHITEBOARD ERASER	88.32
			HDMI SPLITTER, ELECTRIC PENCIL SHARPENE	118.15
			EMS TRAINING TOOLS	276.70
			BRUSHES	14.91
			EXPENSE REIMBURSED BY EMPLOYEE	42.31
			ADHESIVE FOR PD	63.30
			LEVEL TRANSDUCERS	1,973.14
			GAS FOR LIFT STATION 8 GENERATOR	52.02
			FENCE REPAIR MATERIALS	113.89
			APRIL WASHES	692.67
			GPS DATA FOR LINE LOCATOR	119.99
			FUN FOAM PUTTY	753.58
			PROGRAM CHECK IN SOFTWARE APRIL FEE	129.00
			TUITION - A. MOZ	96.00
			TUITION - P. MOONEN	140.00
			APRIL UB STATEMENTS	1,799.60
			ANNUAL STORM WATER STATEMENTS	1,434.13
			TASER BATTERIES (5)	459.40
			DOCUSIGN BUSINESS PRO ANNUAL SUBSCRIP	384.00
			APRIL 2026 JOB POSTING	253.84
			AICP MEMBERSHIP - M. GROCHALA	199.00
			BATTERY CHARGER - LIFT STATION 6 GENERA	98.59
			LIFT STATION 6 RADIATOR REPAIR	815.00
			STEERING & SUSPENSION PARTS #615	104.97
			MONTHLY SUBSCRIPTION FEE	440.00
			CHILD WATCH CHECK IN SOFTWARE APRIL FEE	129.00
			TUITION - K. LARSEN	58.00
			POST LICENSE RENEWAL (2)	180.00
			TAX REFUND	(20.96)
			TAX REFUND	(20.96)
			TAX REFUND	(20.96)
			REFUND - USB CABLES (2)	(19.98)
				32,624.84

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Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
05/26/2026	125074	U.S. BANK EQUIPMENT FINANCE	S1 & S2 PRINTER/COPIER	537.18
05/26/2026	125075	VALLEY-RICH CO., INC.	WATER MAIN REPAIR - 7470 4TH AVE	6,362.00
05/26/2026	125076	WALTERS RECYCLING & REFUSE	DUMPSTER FOR PW CLEANUP	1,045.72
			TRASH & RECYCLING	323.28
			TRASH & RECYCLING	2,016.20
				<u>3,385.20</u>
05/26/2026	125077	WATER CONSERVATION SERVICE IN	LEAK DETECTION - 7470 4TH AVE	577.36
05/26/2026	125078	WHEELER HARDWARE COMPANY	MAIN SLIDING DOOR PM	504.00
05/26/2026	125079	WM CORPORATE SERVICES, INC.	UNSCREENED STREET SWEEPINGS DISPOSAL	901.36
			UNSCREENED STREET SWEEPINGS DISPOSAL	2,752.26
				<u>3,653.62</u>
05/26/2026	125080	XCEL ENERGY	ELECTRIC - STREET LIGHTS	4,967.02
CKING TOTALS:				
Total of 86 Checks:				1,421,999.86
Less 0 Void Checks:				0.00
Total of 86 Disbursements:				<u>1,421,999.86</u>



Electronic Funds Transfer
MN Statute 471.38 Subd. 3

Council Meeting May 26, 2026	Transfer In/(Out)
5/6/2026 Transfer from 4M to FRB	2,000,000.00
5/8/2026 Payroll #10 Federal Deposit	(222,755.09)
5/8/2026 Payroll #10 PERA	(65,262.16)
5/8/2026 Payroll #10 State	(64,644.76)
5/8/2026 Payroll #10 H.S.A. Bank Pretax	(14,942.81)
5/8/2026 Payroll #10 TASC Pretax	(3,976.87)
5/8/2026 Payroll #10 Mission Sq 457 Def. Comp #301596	(1,648.06)
5/8/2026 Payroll #10 Mission Sq Roth IRA #706155	(3,270.00)
5/8/2026 Payroll #10 MSRS HCSP #98946-01	(720.00)
5/8/2026 Payroll #10 MSRS Def. Comp #98945-01	(5,376.22)
5/8/2026 Payroll #10 MSRS Roth IRA #98945-01	(1,505.00)
5/8/2026 Payroll #10 MSRS Roth IRA #98945-01	(1,330.00)
5/2/2026 H.S.A. Employer Contribution	(6,291.51)
5/11/2026 H.S.A. Employer Contribution	(208.33)
5/13/2026 Building Permit Surcharge	(4,079.16)
5/20/2026 Sales & Use Tax	(7,351.00)

**Lino Lakes City Council
Local Board of Appeal and Equalization Meeting
Minutes**

CALLED TO ORDER: April 27, 2026 at 5:30 P.M.
RECESSED: April 27, 2026 at 6:26 P.M.
RECONVENED: May 4, 2026 at 5:33 P.M.
ADJOURNED: May 4, 2026 at 5:58 P.M.
LOCATION: Council Chambers
MEMBERS PRESENT: Acting Mayor Ruhland, Councilmembers Lyden, Nelson and Rennaker
EXCUSED ABSENT: Mayor Rafferty

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti and Chief of Police Curt Boehme.

1. Call to Order and Roll Call

Acting Mayor Ruhland called the meeting to order at 5:30 p.m.

2. Setting the Agenda: Addition or Deletion of Agenda Items

The agenda was approved as presented.

3. Anoka County Assessors Report

The Anoka County Assessor reported that in Minnesota it is the duty of the Assessor to value and classify property. This is done annually as of the assessment date of January 2nd. All aspects of the assessment, including but not limited to the assessment date, sales period for each assessment and property tax classification are dictated by state statute and under the oversight of the Minnesota Department of Revenue.

The Assessor reviewed the sales ratio studies that were used in establishing market values. He reviewed the residential sales tools that were used. He reviewed the Lino Lakes, Median Sale Price vs. Estimated Market Value chart. He presented a table illustrating how values have changed from 2025 to 2026 by property type and how Lino Lakes compares to countywide figures.

4. Local Board of Appeal and Equalization Hearing

The public hearing was opened at 5:55 p.m.

Robert Nelson, 6733 East Shadow Lake Drive, Lino Lakes, requested that his valuation be reconsidered and reduced. He stated that he is an original owner of the property, that when he purchased the property it was one of the smaller building designs offered by the builder. That recently other properties have made significant site improvements, driving up the valuations in his neighborhood.

Jesse Johnson, 769 Country Lakes Drive, Lino Lakes, discussed two sales that took place along his street. One sale was \$607,000 and Anoka County had the assessed value at \$765,100, and the other sale was \$899,000 Anoka County had the assessed value at \$914,000. He thought his

property valuation should be set at \$650,000 based on those sales and Anoka County's assessed values and requested that this assessed valuation be revised.

The public hearing was closed at 6:19 p.m.

The Board directed that the County Assessor review the two properties and provide a recommendation to the Board at a reconvene meeting.

The County Assessor reported that several property owners contacted his office in advance and they had an opportunity to view the properties and presented here this evening are the recommended changes.

Motion to accept the valuation adjustments as presented for the following properties:

- PID 35-31-22-14-0003 adjusted to \$604,800
- PID 32-31-22-13-0017 adjusted to \$705,200
- PID 22-31-22-41-0055 adjusted to \$650,000
- PID 27-31-22-31-0008 adjusted to \$799,000
- PID 36-31-22-34-0027 adjusted to \$695,000
- PID 36-31-22-34-0026 adjusted to \$625,000

RESULT:	CARRIED [4-0]
MOVER:	Nelson
SECONDER:	Rennaker
AYES:	Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

5. Recess

Motion to recess the meeting until May 4, 2026 at 5:30 p.m. in the Council Chambers.

RESULT:	CARRIED [4-0]
MOVER:	Lyden
SECONDER:	Rennaker
AYES:	Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

6. Reconvene

Acting Mayor Ruhland reconvened the meeting at 5:33 p.m. on May 4, 2026.

7. Action on Appeal Requests

The Anoka County Assessor reported that they met with both property owners that requested an adjustment. He stated that 1% of the total value of the city is the maximum that can be reduced by the Board. That the city/county cannot create inequality in valuations.

The County Assessor stated that following review they recommend and Mr. Johnson was in agreement with a valuation change from \$818,400 to \$768,400.

Motion to accept the valuation change for PID 29-32-22-41-0040, owned by Mr. Johnson from \$818,400 to \$768,400.

RESULT:	CARRIED [4-0]
MOVER:	Nelson
SECONDER:	Lyden
AYES:	Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

The Assessor reported that following review of Mr. Nelson’s property an adjustment was proposed however an agreement was not reached with Mr. Nelson regarding the total amount.

Mr. Nelson presented additional comments regarding the proposed valuation with justification for a valuation of \$650,000.

The Board reviewed the comps presented by the County Assessor and discussed the proposed adjustment.

Motion to accept the valuation change for PID 28-31-22-21-0004, owned by Mr. Nelson from \$749,900 to \$650,000.

RESULT:	CARRIED [4-0]
MOVER:	Nelson
SECONDER:	Lyden
AYES:	Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

8. Adjournment

Motion to adjourn the meeting at 5:58 p.m.

RESULT:	CARRIED [4-0]
MOVER:	Lyden
SECONDER:	Rennaker
AYES:	Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

These minutes were approved at the regular Council Meeting on May 26, 2026.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**LINO LAKES CITY COUNCIL
SPECIAL MEETING
MINUTES**

DATE: May 1, 2026
TIME STARTED: 9:00 AM
TIME ENDED: 10:42 AM
LOCATION: Community Room
MEMBERS PRESENT: Councilmembers Lyden, Nelson and Rennaker
EXCUSED ABSENT: Mayor Rafferty and Councilmember Ruhland

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Community Development Director Mike Grochala, Environmental Specialist Tom Hoffman, Chief of Police Curt Boehme and City Attorney Kristin Nierengarten.

CALL TO ORDER / ROLL CALL

In accordance with City Code Section 202.04, Order of Business, the City Clerk called the meeting to order at 9:00 a.m.

Motion to appoint Councilmember Lyden as Temporary Chairperson in accordance with City Code Section 202.02, Presiding Officer – Appointment.

RESULT:	CARRIED [3-0]
MOVER:	Rennaker
SECONDER:	Nelson
AYES:	Lyden, Nelson and Rennaker
NAYS:	None

SETTING THE AGENDA

The agenda was approved as presented.

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT

Temporary Chairperson Lyden opened the public comment period at 9:00 a.m.

Patty Miller, 476 Lois Lane, Lino Lakes, requested that the City Council consider amending the City Code to allow for beekeeping in residential districts. She stated that she has a two-acre property and is requesting this amendment as an environmental matter and to support pollinators.

The Community Development Director reviewed that the City Council has discussed amending the code to allow for beekeeping in residential areas, every so many years. He stated that

beekeeping is allowed in rural areas, on larger lots. He stated that both the zoning code and animal control section of the code would need to be amended in order to permit beekeeping in residential areas.

Council Action

Request by Councilmember Nelson and Seconded by Councilmember Rennaker to direct staff to schedule a discussion regarding beekeeping in residential areas for a future Council Work Session.

Ms. Miller stated that she had a second topic and that is a request for information on the process to secure approval to build a pool house on her property.

The Community Development Director advised that she speak with the City Planner regarding her project. He noted that if the proposed project was not in conformance with City Code she would need to seek a variance.

Motion to close the public comment period at 9:07 a.m.

RESULT:	CARRIED [3-0]
MOVER:	Rennaker
SECONDER:	Nelson
AYES:	Lyden, Nelson and Rennaker
NAYS:	None

1. **CONSENT AGENDA**
No Report

2. **FINANCE DEPARTMENT REPORT**
No Report

3. **ADMINISTRATION DEPARTMENT REPORT**
No Report

4. **POLICE DEPARTMENT REPORT**
No Report

5. **FIRE DEPARTMENT REPORT**
No Report

6. **PUBLIC SERVICES DEPARTMENT REPORT**
No Report

7. COMMUNITY DEVELOPMENT REPORT

A. Great River Energy Easement Maintenance

The Environmental Coordinator reported that the City Council requested a meeting to discuss the ongoing maintenance and tree removal along the Great River Energy (GRE) transmission line corridor. GRE owns easements and operates power lines throughout the City of Lino Lakes. They are currently undertaking maintenance operations that include an area west of Lake Drive. The easement agreement for this location was executed on October 3, 1968. The easement is granted to Rural Cooperative Power Association and its successors; Great River Energy (GRE) and runs in perpetuity.

The easement documentation allows GRE the right to cut down, trim, and remove trees within the easement. In this location, the easement is 45' on either side of the transmission line. The language of the easement document grants the utility the right to cut down, trim, or in any manner eliminate all trees, shrubbery or brush within the easement and to cut down from time to time all other dead, weak, leaning, or dangerous trees that are tall enough to strike the wires in falling. The easement width varies along the corridor between a distance of 45' to 50' on either side of the electric transmission line.

GRE has completed routine maintenance, trimming, and removals throughout the city over the course of many years along the transmission lines.

The City was notified in early March by Carr Tree Service of the work that was proposed as part of normal maintenance operations within the city, which included land owned or managed by the city within the transmission easement. The City met with Carr and GRE in mid-March to go over proposed removals of trees and shrubs within the city owned and managed areas. City staff walked the corridor with GRE and spoke with several residents onsite during the site visit.

Lino Lakes was notified by GRE that they would be completing additional removals throughout the corridor to bring the area into compliance with federal regulations. The corridor was to be staked to show easement locations and GRE would inventory and list trees that were proposed for removals. It is our understanding the GRE door knocked and communicated with residents prior to the staking as feasible.

The City received a letter dated April 13th from GRE further outlining the work that was proposed within the city-managed parcels. The letter was specific to the area managed by the city and outlined the removal and work to be completed. It is our understanding that each impacted resident received a similar letter from GRE.

The City was concerned about erosion and sedimentation along the city stormwater pond and natural areas and reached out to GRE for a restoration plan. GRE and the city worked to complete a restoration plan for the city-maintained areas that would establish native vegetation where soil disturbance occurred and limit soil erosion and sedimentation.

The Environmental Coordinator stated that staff will gather questions from the Council today to provide GRE.

The City Attorney provided clarifying statements, before the meeting was open to public comment, that the GRE has the right to do maintenance. They have private lease agreements with the property owners. That the City does not have regulatory authority over GRE.

Public Comment

Bonnie Hermann, 7859 Lois Lane, Lino Lakes, stated that she did not believe GRE used the best method for notifying property owners, when they used a door hanger to provide notice, as they were out of town. A neighbor told them that the trees were marked and of the notice.

Ms. Hermann questioned why the trees on her property were marked this year (2026) when GRE is now saying they will be taken down in 2028.

Jon Hermann, 7859 Lois Lane, Lino Lakes, stated that the door hanger notice was from a private tree company not GRE. He stated that GRE has a list of property owners that could have been used to send a mailed notice.

Mr. Hermann stated that he first met with GRE in 2003. However, the first extensive meeting with GRE was in 2014/2015 when they reviewed three removal/re-planting plans within the easement. He stated that the agreement for the re-planting was a verbal agreement and with the recent discussions, GRE has reported that a written agreement is required for any variance. He has not heard that the variance process has been discussed with the other property owners.

Mr. Hermann stated that he did not want to be negative towards the company, as he has had a good working relationship with GRE. He stated that when his trees were marked this year, that a 90' easement for clear-cutting was listed as the plan. When he asked what had changed from the permitted shorter plantings in 2014/2015, he was told the clear-cutting was allowed by federal regulations.

Mr. Hermann stated that the trees that are marked for removal will not grow as tall as the previous trees that were in this location and that they were part of the verbal agreement/variance granted in the past.

Mr. Hermann stated that his neighbor planted trees in the name of each person in their family and now those trees are marked for removal as well. He said that those trees are reported to be a foot over the line and they are marked for total removal vs. trimming.

Mr. Hermann stated that he and his neighbors have been good stewards of the land.

Mr. Hermann reviewed the change in contact people at GRE that he has worked with over the years and the changes in the policy for vegetation removal and maintenance.

Mr. Hermann stated that his neighbor reported that they were told if GRE was to trim half the tree it would likely die and could land on the house. So, the neighbor chose to have the full tree removed.

The Environmental Coordinator confirmed that if a tree is trimmed on one side it can be weakened structurally and can become a hazard. General practice is to remove the tree entirely to avoid potential safety issues.

Mr. Hermann stated that there has not been a consistent message to the neighborhood regarding planting allowances, variances, and the level of fire danger created by having/not removing the plantings. He stated that looking ahead GRE needs a document outlining the planting and land use regulations for the easement.

Mr. Hermann stated that he has a copy of the deed/easement from 1968. He asked if GRE could change that easement if they want to expand the area.

The City Attorney stated that GRE cannot unilaterally change the easement agreement between the property owner and them. That would need to be coordinated with the private property owner. There is language in the current easement that they can go outside that area if there is a hazard. She stated that private companies cannot use eminent domain.

Jean Gobell, 7840 Lois Lane, stated that in 2003 when GRE cut down the tall trees along the easement on her property, she was told that she could plant trees less than 18' tall. She planted Arborvitae that met that qualification. She noted that they were also out of town when they received the door hanger notice regarding the planned removal.

Rick Gobell, 7840 Lois Lane, questioned if the trees and shelter building in the city park, within the easement, were going to be allowed to stand.

The Environmental Coordinator stated that when GRE gets to that section of the project, the trees will likely be removed, and GRE would evaluate the structure at that time. He stated that the structure has been in that location since 1979 and GRE would have LiDAR information on the height. He noted that the original project that was completed for the structure is from 1979 and the project files would need to be reviewed for any further details on this matter.

Kristi Jokela, 642 Lois Lane, Lino Lakes, stated that she was told by GRE that they want to increase the voltage of the transmission line and if they do they would look to buy her home and others. She stated that messaging has since changed. She would like to know from GRE what the future is regarding the possible need to purchase her home. She also questioned the impact of this on the value of her home if they do not buy it.

Ms. Jokela stated that they were told by the tree contractor for GRE that two trees needed to be cut and her husband did that. Then GRE identified more trees and the fence for possible removal as a potential hazard. She stated that she had to share the tags for the dwarf lilacs within the easement with GRE, to keep them. She questioned how it was safe for her family if the transmission lines presented such a potential hazard if a tree causes them to arc. She questioned how her house was allowed to be built if the lines were that dangerous.

Ms. Jokela stated that the stumps of the trees that were cut down were treated with an herbicide by the contractor for GRE. She reported that they did not receive advance notice that this was going to be applied and that they were told it would be safe (with caution that the dog should not chew on the bark) once dried in 15 minutes or so after application, however, it was not dry when they were outside that day.

The Environmental Coordinator concurred that an herbicide would be safe once it was dry. That while he did not know the timing of the application, however, it could have been the tree weeping not that the herbicide was not yet dry. He noted that typically this type of herbicide is painted on as well to prevent any drift.

Patty Miller 476 Lois Lane, Lino Lakes, stated that her home is one lot away from the transmission line easement. She noted that in the past GRE has used an herbicide spray that has drifted to her property. She said that she contacted GRE regarding why they were using herbicide when in the past they only cut the trees/shrubs to remove them from the easement. GRE has told her that the herbicide was safe, however, she still has environmental concerns with it's use. She said that GRE plans to remove all the greenery

in the easement and that she has a concern with the impact on the wildlife in the area of that.

Council Summary Statements

The City Councilmembers provided the following questions/summary statements to be forwarded by the Environmental Specialist to GRE.

Councilmember Nelson

- Request GRE to honor all previous agreements with property owners and to put that in writing
- Request that GRE provide an annual mailed notice to the property owners with the current program and policies related to easement management. All impacted homeowners should be advised by GRE on what can and cannot be planted within the easement
- GRE is requested to address the level of danger presented by the lines
- GRE is requested to clarify if they are going to increase the voltage of the lines even if it is 20 years in the future
- Would like GRE to bury the lines at their cost
- Request for the name of the herbicide used with the most recent tree trimming
- GRE is requested to outline their future plans for this easement and line
- GRE is requested to outline the future impact on Lino Park trees and structures within the easement, including copies of any maps of future plans related to the park area
- Clarification from GRE as to why they are clear-cutting the area within the easement vs. allowing for shorter and negotiated plantings. What does GRE envision for the future for a policy of clear-cutting or allowing limited plantings. Request copies of any maps showing future year plans.
- GRE is asked to provide a timeline for future tree removal project areas within the easement

Councilmember Lyden

Stated that he wants to create a win-win for GRE and residents of the community. That any comments are not about GRE's right to do work within the easement.

- Communication – Request that GRE improve communication with the property owners, possibly by having one designated representative
- Planning for the future by GRE to be shared with property owners
- Clarification of GRE corporate policy vs. federal policy (i.e. use of herbicide)

Councilmember Rennaker

- It's about being a good partner, collaborator and neighbor.

- Noted that there are multiple field representatives for GRE and then for the tree trimming company.

The Environmental Coordinator stated that he would coordinate with the City Administrator to follow-up with GRE and share the comments and questions received today. He stated that ultimately it will have to be GRE that communicates with the residents.

Councilmember Nelson asked how the City would follow up/communicate with the residents.

The Community Development Director stated that staff will need to go back and see what items staff can review and which items are for GRE to respond to directly.

The Environmental Coordinator stated that we have the contact information for those that spoke today to provide any individual question responses.

8. UNFINISHED BUSINESS

No Report

9. NEW BUSINESS

No Report

10. NOTICES AND COMMUNICATIONS

None

ADJOURNMENT

Motion to adjourn the meeting at 10:42 p.m.

RESULT:	CARRIED [3-0]
MOVER:	Nelson
SECONDER:	Rennaker
AYES:	Lyden, Nelson and Rennaker
NAYS:	None

These minutes were approved at the City Council Meeting on May 11, 2026.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**Lino Lakes City Council
Work Session
Minutes**

DATE: May 11, 2026
TIME STARTED: 6:00 P.M.
TIME ENDED: 6:27 P.M.
LOCATION: Community Room
MEMBERS PRESENT: Mayor Rafferty Councilmembers Lyden, Nelson, Ruhland and Rennaker
MEMBERS ABSENT: None

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Human Resources and Communications Manager Meg Sawyer, Community Development Director Mike Grochala, City Planner Katie Laresen, City Engineer Diane Hankee and Chief of Police Curt Boehme.

1. Call to Order and Roll Call

Mayor Rafferty called the meeting to order at 6:00 p.m.

2. Setting the Agenda: Addition or Deletion of Agenda Items

The agenda was adopted as presented.

3. Review Regular Agenda

The City Council reviewed the regular agenda for this evening.

The Chief of Police reviewed Item 1N, 3M Golf Open Cooperative Agreement. He stated that the City of Blaine is requesting assistance to keep the event safe and secure and they will make the final selection of personnel for the event.

The Human Resources and Communications Manager reviewed Item 3A, Appointment of Police Officer.

The Chief of Police stated that regarding the overall recruitment of Police Officers, conditional offers have been made to current CSO's, and the department will be conducting additional candidate interviews in the next two weeks.

The City Planner reported that Item 7A, Lyngblomsten Planned Unit Development (PUD) Amendment #4 – Mixed Use Building, was presented in detail at the last City Council Work Session and there have been no changes to the plan since that presentation.

Council Member Ruhland asked if the conditions for Resolution NO. 26-66, CUP for Residential Apartments for Lyngblomsten needed to state that the building restricted to ages 55+.

The Community Development Director stated that the resolution would not need to include that specification.

The City Engineer reviewed Item 7C, Resolution No. 26-71, Rejecting Bids and Authorizing Rebid, 2026 Birch Street Sewer Crossing Project. She stated that the bids came in over budget. That when the project was bid the construction timeline was limited to the summer when school was not in session. They believe by extending the timeline it may be possible to get better bid prices.

The Community Development Director reviewed Item 7D, Public Works Building Bid Package #2 Contract Awards. He stated that on Monday, May 10th the bids were opened. The bids came in on budget, there were a few project pieces that did not receive a bid, and quotes will be sought for that work. There are three bids that have alternates as part of the bid.

The Community Development Director stated that staff is planning a “Building Breaking” event to kick off the start of the old building demolition and construction of the new building.

Mayor Rafferty stated that those working in the current building have put up with a lot and it is exciting to see this new facility being built.

Council Member Rennaker stated that to avoid any appearance of a conflict of interest, with his employer, he would be abstaining from the vote on Resolution No. 26-78, Accepting bids, Awarding Construction Contracts, Bid Package 2, Category 8B Sectional and Specialty Doors.

The Community Development Director stated that Resolution No. 26-80 and 26-81 relate to rejecting the low bid and awarding the contract to the 2nd bid. This is because the low bids did not meet the bidding requirements for submitting a bid per the bid instructions.

Councilmember Lyden stated that he was opposed to Resolution No. 26-82, Approving Amendment to Professional Services Contract with Oertel Architects, Civil Engineering. He did not favor a \$25,600 increase in professional services fees over the current contract.

The Community Development Director stated that the city made changes to the scope of the structural, electrical, plumbing, utility location and parking. In addition, the irrigation was not originally included. This resulted in a change in the scope of the work for Oertel Architects.

Mayor Rafferty reviewed the scope of work change and professional services fees as a percentage of the total project.

The City Administrator provided a report on the follow-up to public comments received by the Council during the public comment period.

- The Environmental Specialist followed up with Mr. Roadfeldt, regarding the garbage truck oil spills reported at the April 27, 2026, meeting. He provided him with information including on the city licensing requirements for garbage trucks.
- The Community Development Director has been working with Teresa O’Connell regarding her suggestions/questions regarding the water and sewer system plans for the public works facility. It was shared that the municipal water has a higher upfront cost but a better long-term benefit. The sanitary sewer system would be cost neutral and cost effective over the short and long-term. In addition, if a septic system was installed on-site it would take up valuable space on an already constrained site.

- The City Council scheduled a Special City Council Meeting on May 1, 2026 to provide a Public Input Session regarding Great River Energy (GRE) Easement Maintenance. As a result the comments of Mr. Hermann regarding this matter presented at the April 27th meeting were incorporated in the communication with GRE following the May 1st meeting.
- At the April 27th meeting High School Student Nathan N. requested that the Council consider an ordinance prohibiting the sale of Menthol and Other Flavored Commercial Tobacco Product sales. It would require a motion/second by the Council to schedule this for further consideration.

Motion by Councilmember Nelson and seconded by Councilmember Rennaker to schedule a discussion at a future work session regarding adopting an ordinance prohibiting the sale of Menthol and Other Flavored Commercial Tobacco Product sales.

Councilmember Ruhland clarified that tobacco sales are currently limited to ages 21+.

4. **Adjournment**

Mayor Rafferty adjourned the meeting at 6:27 p.m.

These minutes were approved at the regular Council Meeting on May 26, 2026.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: May 11, 2026
TIME STARTED: 6:30 PM
TIME ENDED: 7:08 PM
LOCATION: City Council Chambers
MEMBERS PRESENT: Mayor Rafferty Councilmembers Lyden, Nelson, Ruhland and Rennaker
MEMBERS ABSENT: None

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Human Resources and Communications Manager Meg Sawyer, Community Development Director Mike Grochala, City Planner Katie Laresen, City Engineer Diane Hankee and Chief of Police Curt Boehme.

CALL TO ORDER

The meeting was called to order by Mayor Rafferty at 6:30 PM.

SETTING THE AGENDA

The agenda was approved as presented.

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT

Mayor Rafferty opened the public comment period at 6:33 p.m.

Jeff Johnson, 6965 Sunrise Drive, Lino Lakes, announced that the Music in the Park program he is organizing kicks off on May 19, 2026. He stated that they will be setting up a trailer. They will direct the music away from the neighboring properties. This program is open to anyone to join in.

Jacob Stein, 6656 Hokah Drive, Lino Lakes, requested to amend the City Code to allow for the keeping of chickens in residential districts

Motion to Close the Public Comment period at 6:36 p.m.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

1. CONSENT AGENDA

- A. Approval of Expenditures for May 11, 2026 (Check No. 124914 through 124994) in the Amount of \$1,990,455.98
- B. Approval of April 27, 2026, City Council Meeting Minutes
- C. Approval of May 4, 2026, City Council Special Work Session Minutes
- D. Approval of May 4, 2026, City Council Work Session Minutes
- E. Approval of May 4, 2026, City Council Closed Meeting Minute
- F. Adopt Resolution No. 26-70, Solicitor License, Edward Jones
- G. Adopt Resolution No. 26-83, Approving an Off-Sale Liquor and Tobacco License for BJP LLC
- H. Adopt Resolution No. 26-72, Approving a 3.2 On-Sale and Sunday Sales License for My Taco Stop
- I. Adopt Resolution No. 26-48, Approving 2026-2027 Business License Renewals
- J. Adopt Resolution No. 26-68, Approving Site Improvement Performance Agreement for Wilkinson Waters Apartments
- K. Adopt Resolution No. 26-74, Approving Acquisition of Permanent Easement, 601 Prairie Flower Road, Birch Street Sanitary Sewer Crossing
- L. Adopt Resolution No. 26-75, Approving Acquisition of Certain Real Property, Parcel 7, Right of Way Plat No. 4, Otter Lake Road Improvement Project
- M. Adopt Resolution No. 26-73, Authorizing the Issuance of a Cabaret License, Special Event Permit and Temporary Liquor License to St. Joseph of the Lakes Catholic Church
- N. Approve 3M Golf Open Cooperative Agreement
- O. Rookery Activity Center Part-Time Staff Adjusted Wage Scale
- P. Accept the Q1 2026 Financial Report for Filing

Motion to Approve Consent Agenda Items 1A through 1P as presented.

RESULT:	CARRIED [5-0]
MOVER:	Rennaker
SECONDER:	Lyden
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

2. FINANCE DEPARTMENT REPORT

No Report

3. ADMINISTRATION DEPARTMENT REPORT

A. Appointment of Police Officer

Motion to Approve the appointment of Ryan Calhoun to the Police Officer position, at Step 4 of the wage scale for the Police Officer position, with a start date of June 2, 2026.

RESULT:	CARRIED [5-0]
MOVER:	Nelson
SECONDER:	Rennaker
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

4. POLICE DEPARTMENT REPORT

No Report

5. FIRE DEPARTMENT REPORT

No Report

6. PUBLIC SERVICES DEPARTMENT REPORT

No Report

7. COMMUNITY DEVELOPMENT REPORT

A. Lyngblomsten PUD Amendment #4-Mixed Use Building

Motion to Approve Resolution No. 26-64 for PUD Preliminary Plan/Preliminary Plat Amendment #4.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

Motion to Approve Resolution No. 26-65 for Conditional Use Permit for Commercial Day Care Facility.

RESULT:	CARRIED [5-0]
MOVER:	Rennaker
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

Motion to Approve Resolution No. 26-66 for Conditional Use Permit for Residential Apartments.

RESULT:	CARRIED [5-0]
MOVER:	Nelson
SECONDER:	Lyden
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

B. Ordinance No. 04-26, Vacating Drainage & Utility Easement

Motion to Open the Public Hearing at 6:50 p.m.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Rennaker
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

No Comments Presented

Motion to Close the Public Hearing at 6:50 p.m.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Rennaker
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

Motion Waive Full Reading of Ordinance No. 04-26, Vacating Drainage & Utility Easement, 6030 Blanchard Blvd, Lot 2, Block 2, & Outlot C, Lyngblomsten at Lino Lakes Addition.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

Motion to provide first reading of Ordinance No. 04-06, Vacating Drainage & Utility Easement, 6030 Blanchard Blvd., Lot 2, Block 2, & Outlot C, Lyngblomsten at Lino Lakes Addition.

RESULT:	CARRIED [5-0]
MOVER:	Rennaker
SECONDER:	Ruhland
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

- C. Resolution 26-71, Rejecting Bids and Authorizing Rebid, 2026 Birch Street Sewer Crossing Project

Motion to Approve Resolution No. 26-71, Rejecting Bids and Authorizing Rebid, 2026 Birch Street Sewer Crossing Project.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Rennaker
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

D. Public Works Building Bid Package #2 Contract Awards

Motion to Approve Resolution No. 26-76, Accepting bids, Awarding Construction Contracts, Bid Package 2.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

Motion to Approve Resolution No. 26-78, Accepting bids, Awarding Construction Contracts, Bid Package 2, Category 8B Sectional and Specialty Doors.

Council Member Rennaker stated that to avoid any appearance of a conflict of interest, with his employer, he would be abstaining from the vote on Resolution No. 26-78, Accepting bids, Awarding Construction Contracts, Bid Package 2, Category 8B Sectional and Specialty Doors.

RESULT:	CARRIED [4-0]
MOVER:	Lyden
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson and Ruhland
NAYS:	None
ABSTAINED:	Rennaker

Motion to Approve Resolution No. 26-79, Reject Low Bid and Awarding 2nd Bid, Bid Category 32C Landscaping and Irrigation.

RESULT:	CARRIED [5-0]
MOVER:	Rennaker
SECONDER:	Lyden
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

Motion to Approve Resolution No. 26-80, Reject Low Bid and Awarding 2nd Bid, Quote Category 9B Tile.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

Motion to Approve Resolution No. 26-81, Reject Low Bid and Awarding 2nd Bid, Quote Category 9D Fluid Applied Flooring.

RESULT:	CARRIED [5-0]
MOVER:	Rennaker
SECONDER:	Lyden
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

E. Resolution No. 26-82, Approving Amendment to Professional Services Contract with Oertel Architects

Councilmember Lyden stated that he would not be voting in favor of the amendment to the professional services contract as he believed these costs should be included with the original contract.

Motion to Approve Resolution No. 26-82, Approving Amendment to Professional Services Contract with Oertel Architects, Civil Engineering and Survey Services.

RESULT:	CARRIED [4-1]
MOVER:	Ruhland
SECONDER:	Rennaker
AYES:	Rafferty, Nelson, Ruhland and Rennaker
NAYS:	Lyden

8. UNFINISHED BUSINESS

No Report

9. NEW BUSINESS

No Report

10. NOTICES AND COMMUNICATIONS

- A. May 13, 2026, Planning and Zoning Board Meeting at 6:30 PM in the Council Chambers

ADJOURNMENT

Mayor Rafferty adjourned the meeting at 7:08 p.m.

These minutes were approved at the City Council Meeting on May 26, 2026.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 1.F.**

STAFF ORIGINATOR: Roberta Colotti, City Clerk

MEETING DATE May 26, 2026

AGENDA ITEM: Adopt Resolution No. 26-49, Appointing Election Judges

VOTE REQUIRED: Simple Majority

INTRODUCTION

The State Primary Election will be held on Tuesday, August 11, 2026 and the General Election will be held on Tuesday, November 3, 2026.

BACKGROUND

Pursuant to Minnesota State Statutes, Election Judges shall be appointed to serve in an election precinct and the appointing authority shall also designate judges to serve as Head Election Judges. Students ages 16 and 17 are eligible to serve as Student Election Judges. Minnesota State Statutes require that appointments be made at least 25 days before the election at which the judges will serve, and that additional appointments may be made after the 25-day mark should the need arise.

The attached list of candidates are certified eligible voters who wish to serve as Election Judges, if called to do so for the 2026 State Primary Election and General Election.

It is requested that, should additional election judges, outside those hereby appointed, be needed within 25 days of the election, that the City Clerk be authorized to appoint additional certified and qualified Head Judges, Regular Election Judges and Student Election Judges.

RECOMMENDATION

Motion to adopt Resolution No. 26-49, Appointing Election Judges for the 2026 Primary and General Elections.

ATTACHMENTS

1. 26-49 - Appointing Election Judges 2026

**CITY OF LINO LAKES
RESOLUTION NO. 26-49**

APPOINTING ELECTION JUDGES FOR THE 2026 PRIMARY AND GENERAL ELECTIONS

WHEREAS, the State Primary Election will be held on Tuesday, August 11, 2026; and,

WHEREAS, the General Election will be held on Tuesday, November 3, 2026; and,

WHEREAS, pursuant to Minnesota State Statutes, Election Judges shall be appointed to serve in an election precinct and that appointing authority shall also designate judges to serve as Head Election Judges; and,

WHEREAS, students ages 16 and 17 are eligible to serve as Student Election Judges; and,

WHEREAS, Minnesota State Statutes require that appointments be made at least 25 days before the election at which the judges will serve and that additional appointments may be made after the 25-day mark should the need arise; and,

WHEREAS, the attached list of candidates are certified eligible voters and students who wish to serve as Head Judges, Regular Election Judges and Student Election Judges, if called to do so for the 2026 Municipal Election.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the attached list of certified eligible voters and Student Election Judges are hereby appointed to serve in the 2026 Municipal Election if called to do so.

BE IT FURTHER RESOLVED that should additional election judges, outside of those hereby appointed, be needed within 25 days of the election, the City Clerk is authorized to appoint additional certified and qualified Head Judges, Regular Election Judges and Student Election Judges.

Adopted by the City Council of the City of Lino Lakes on this 26th day of May 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC
City Clerk

Last Name	First Name	Position
Ahlgren	Meredith	Election Judge
Anderson	Lori	Election Judge
Anderson	Raoul	Election Judge
Andrychowicz	Joel	Election Judge
Bayandalai	Uyanga	Election Judge
Berg	Darman	Election Judge
Bixby	Scott	Election Judge
Bloomquist	Deanna	Election Judge
Borys	Colleen	Head Judge
Briss	Debra	Election Judge
Buchmeier	Lindsay	Election Judge
Carlson	Angela	Election Judge
Carr	Dolores	Election Judge
Cartman	Gwendolyn	Election Judge
Cheesebrow	Kathryn	Election Judge
Cheesebrow	Tom	Election Judge
Couture	Eileen	Head Judge
Cravero	Andrew	Election Judge
Dahl	Laurinda	Election Judge
Damiani	Kelli	Election Judge
Dixon	Ronald	Election Judge
Donnay-Rice	Rhonda	Election Judge
Dooher Anderson	Deborah	Election Judge
Fidler	Richard	Election Judge
Fletcher	Rebecca	Election Judge
Gades	Dara	Election Judge
Gates	Brenda	Election Judge
Heiskary	Steven	Election Judge
Herr	Robert	Election Judge
Hoffman	Edward	Election Judge
Hyden	Debra	Election Judge
Jacobson	Pamela	Election Judge
Jacobson	Thomas	Election Judge
Johnson	Kimberli	Head Judge
Kaczor	Kirby	Election Judge

Kahat	Steve	Election Judge
Knutson	Kathryn	Election Judge
Kohler	Patrick	Election Judge
Kolb	Peter	Election Judge
Kozlak	Paul	Election Judge
Lahlum	Jolie	Election Judge
Lee	Jennifer	Election Judge
Leslie	Zachary	Election Judge
Liberty	John	Election Judge
Lincoln	Tammy	Election Judge
Logid	Janet	Head Judge
Lucey	Jeff	Head Judge
Marquette	Tom	Election Judge
Matti	Jennifer	Election Judge
Maxwell	Dawn	Election Judge
McCool	Patrick	Election Judge
Melanson	Nathan	Election Judge
Miller	Becky	Election Judge
Minar	Stephen	Election Judge
Morris	Deborah	Head Judge
Musser	Dan	Head Judge
Nault	Ruth	Head Judge
Nelson	Jon	Election Judge
Nordlund	John	Election Judge
Palmer	Denise	Head Judge
Penn	Marg	Election Judge
Rogers	Gregory	Election Judge
Ruble	Anne	Election Judge
Rucinski	Dedrea	Election Judge
Sayre	Sheena	Election Judge
Schmidt	Barbara	Election Judge
Sheldon	Ann	Election Judge
Simonson	Katey	Election Judge
Stevenson	Mary Jo	Election Judge
Surma-Heine	Loerane	Head Judge
Utecht	Betty	Head Judge

Wangert	Daryl	Election Judge
Wedll	Jodi	Election Judge
Zola	Kenneth	Election Judge
Angle	Nicholas	Election Judge
Axelson	Judy	Election Judge
Baker	Steven	Election Judge
Baranick	Kelly	Election Judge
Barker	Theresa	Election Judge
Betker	Steve	Election Judge
Boryczka	Nancy	Election Judge
Breheim	Rodney	Election Judge
Burtman	Lee	Election Judge
Burtman	Lee	Election Judge
Callahan	Donald	Election Judge
Carlson	Julie	Election Judge
Chamberlain	Roger	Election Judge
Druck	Marylee	Election Judge
Eastman	Nicholas	Election Judge
Forester	Joan	Election Judge
Grone	Sheri	Election Judge
Hall	Kyle	Election Judge
Hansen	Ryan	Election Judge
Hanson	Susan	Election Judge
Harder-Chapman	Marisa	Election Judge
Harris	James	Election Judge
Hedberg	Wendy	Election Judge
Hinsverk	Alexandra	Election Judge
Holland	Eric	Election Judge
Hubble	Gretchen	Election Judge
Jendro	Kortney	Election Judge
Knutson	Lorne	Election Judge
Langanki	Danney	Election Judge
Lee	Bethany	Election Judge
Luther	William	Election Judge
Lysiak	Garrett	Election Judge
Maetzold	Paul	Election Judge

McKoskey	Jane	Election Judge
Merino	Ann	Election Judge
Moy	Cindy	Election Judge
Murphy	Kevin	Election Judge
Notto	Deb	Election Judge
Oman	Roberta	Election Judge
Pierson	Colleen	Election Judge
Plaisance	Joseph	Election Judge
Ranczka	Linda	Election Judge
Rehfuss	Victoria	Election Judge
Roberg	Roy	Election Judge
Rogahn	Marlys	Election Judge
Schultz	Melissa	Election Judge
Smisson	Richard	Election Judge
Stoesz	Monica	Election Judge
Syde-Hagen	Lisa	Election Judge
Voosen	Mary	Election Judge
Vraa	Kyle	Election Judge
Warner	Kim	Election Judge
Warrus	Audrey	Election Judge
Weaver	Ashley	Election Judge
Wilson	Kymberly	Election Judge
Zhao	Zhenfen	Election Judge

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 1.G.**

STAFF ORIGINATOR: Roberta Colotti, City Clerk

MEETING DATE May 26, 2026

AGENDA ITEM: Adopt Resolution No. 26-84, Establishing Absentee Voting Locations

VOTE REQUIRED: Simple Majority

INTRODUCTION

With the 2026 Legislative Session that ended here in May, the Legislature amended Minnesota Statutes, Section 203B.05, subdivision 1, to provide for the city to designate the locations for absentee and early voting.

BACKGROUND

Absentee Voting begins 46 days prior to the election and Early Voting begins 18 days prior to the election.

Early Voting is the time when voters are able to use the tabulator to vote their ballot directly. This time was previously known as Direct Balloting and has been re-named Early Voting. Before the 18 days, voters are required to use an envelope to return their ballot and voters retain the option to use the envelope for the full 46 days.

With the recent legislative change, it is requested that the City Council designate the locations for in-person absentee voting and early voting. Presented here this evening is a resolution designating Anoka County as an absentee voting location for the 46-day period and the City as an in-person voting location during the 18-day Early Voting period. The City will retain the right to accept returned ballots for the full 46 days.

RECOMMENDATION

Motion to adopt Resolution No. 26-84, Establishing Absentee Voting Locations for the City of Lino Lakes.

ATTACHMENTS

1. 26-84 - Resolution - Est Absentee Voting Locations

**CITY OF LINO LAKES
RESOLUTION NO. 26-84**

ESTABLISHING ABSENTEE VOTING LOCATIONS FOR THE CITY OF LINO LAKES

WHEREAS, the City is to establish the responsible authority and location for absentee voting for the 2026 State Primary and General Election, and future elections until this resolution is superseded, and

WHEREAS, with the 2026 Legislative Session, Minnesota Statutes, Section 203B.05, subdivision 1, was amended to require the city to designate if the city would administer in person voting under section 203B.081 starting on the 46th day before the election or the 18th day before the election, and

WHEREAS, the State of Minnesota provides for Absentee Voting for 46 days before the election and Early Voting 18 days before the election. With Early Voting being the time when the tabulator is set-up and voters may cast their ballot directly. Prior to 18 days, voters are required to use an envelope to return the ballot, with the option to return the ballot using an envelope continuing through the Absentee Voting period, and

WHEREAS, with this recent change in state law, cities are reviewing the voting designations, and

WHEREAS, the City designated Anoka County and the City to administer Absentee Voting per Resolution 25-169, prior to this law change, and

WHEREAS, with this change in state law, it is recommended that Anoka County be designated to administer Absentee Voting which would include the full 46 days, and the City of Lino Lakes be designated to administer in person voting the 18 days prior to the Election, which is the Early Voting period, with the designation to accept returned ballots for the full 46-days.

NOW, THEREFORE, BE IT RESOLVED that absentee voting shall be administered by Anoka County at the Anoka County Government Center, located at 2100 Third Avenue, Anoka, MN 55303, for the 2026 State Primary and General Election and future elections, beginning 46 days before the election. The City of Lino Lakes shall administer in-person voting at City Hall, located at 600 Town Center Parkway, Lino Lakes, MN 55014, for the 18 days prior to the 2026 State Primary and General Election and future elections until this resolution is superseded. The City shall be designated to accept and process returned ballots for the full 46 days.

Adopted by the City Council of the City of Lino Lakes this 26th day of May, 2026.

Rob Rafferty, Mayor

Attest:

Roberta Colotti, CMC
City Clerk

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 1.H.**

STAFF ORIGINATOR: Roberta Colotti, City Clerk

MEETING DATE May 26, 2026

AGENDA ITEM: Adopt Resolution No. 26-69, Establishing an Absentee Ballot Board

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City of Lino Lakes will be administering an Absentee Ballot Board for the 2026 State Primary and General Election.

BACKGROUND

To facilitate the processing of absentee ballots, it is required that the City establish an Absentee Ballot Board. This Board will meet as required to process absentee ballots, in accordance with the processing timeline established by law.

RECOMMENDATION

Motion to adopt Resolution No. 26-69, Establishing an Absentee Ballot Board for the 2026 State Primary and General Election

ATTACHMENTS

1. 26-69 - Resolution - Est Absentee Ballot Board 2026

**CITY OF LINO LAKES
RESOLUTION NO. 26-69**

**ESTABLISHING AN ABSENTEE BALLOT BOARD FOR THE
2026 STATE PRIMARY AND GENERAL ELECTION**

WHEREAS, the City of Lino Lakes is required by Minnesota Statutes 203B.121, subd. 1, to establish an Absentee Ballot Board effective prior to the start of absentee voting, and

WHEREAS, this board will bring uniformity in the processing of accepting or rejecting returned absentee ballots, and

WHEREAS, the Absentee Ballot Board would consist of a sufficient number of party balanced election judges as provided in Sections 204B.19 to 204B.22 or appointed staff trained in the processing and counting of absentee ballots.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that an Absentee Ballot Board that would consist of a sufficient number of election judges as provided in Sections 204B.19 to 204B.22 or appointed staff as necessary to perform the task, is hereby established.

Adopted by the City Council of the City of Lino Lakes this 26th day of May, 2026.

Rob Rafferty, Mayor

Attest:

Roberta Colotti, CMC
City Clerk

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 1.I.**

STAFF ORIGINATOR: Roberta Colotti, City Clerk

MEETING DATE May 26, 2026

AGENDA ITEM: Adopt Resolution No.26-85, Authorizing Gambling Permit for the Centennial Football Boosters

VOTE REQUIRED: Simple Majority

INTRODUCTION

The State of Minnesota issues lawful gambling permits and requires a resolution of support from the City of Lino Lakes as a condition of the application.

BACKGROUND

Centennial Football Boosters are making an application to offer pull-tabs (paper) with a dispensing device, electronic pull-tabs and electronic linked bingo at the Fiesta Mexican Grill and Bar, located at 7090 21st Avenue NE, Lino Lakes, MN.

They currently operate pull-tabs at Campanelle Restaurant & Bar, located at 7114 Otter Lake Road, Lino Lakes, MN.

The Forrest Lake Athletic Association operated pull-tabs at the Fiesta Mexican Grill and Bar until March of this year.

RECOMMENDATION

Motion to adopt Resolution No. 26-85, Authorizing Gambling Permit for the Centennial Football Boosters.

ATTACHMENTS

1. 26-85 - Resolution - Centennial Football Boosters - Gambling Permit

**CITY OF LINO LAKES
RESOLUTION NO. 26-85**

**AUTHORIZING GAMBLING PERMIT FOR THE
CENTENNIAL FOOTBALL BOOSTERS**

WHEREAS, the State of Minnesota issues lawful gambling permits and requires a resolution of support from the City of Lino Lakes as a condition of the application, and

WHEREAS, Centennial Football Boosters are making application to offer pull-tabs (paper) with dispensing device, electronic pull-tabs and electronic linked bingo at the Fiesta Mexican Grill and Bar, located at 7090 21st Avenue NE, Lino Lakes, MN.

NOW, THEREFORE, BE IT RESOLVED that the Lino Lakes City Council authorizes the award of a lawful gambling permit for the Centennial Football Boosters for pull-tabs (paper) with dispensing device, electronic pull-tabs and electronic linked bingo at the Mexican Grill and Bar, located at 7090 21st Avenue NE, Lino Lakes, MN.

Adopted by the City Council of the City of Lino Lakes this 26th day of May, 2026.

Rob Rafferty, Mayor

Attest:

Roberta Colotti, CMC
City Clerk

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 1.J.**

STAFF ORIGINATOR: Roberta Colotti, City Clerk

MEETING DATE May 26, 2026

AGENDA ITEM: Adopt Resolution No. 26-86, Solicitor License — EcoShield

VOTE REQUIRED: Simple Majority

INTRODUCTION

The Council is being asked to approve Resolution No. 26-86, Authorizing the Issuance of a Solicitor's License to EcoShield.

BACKGROUND

The attached resolution outlines the conditions and requirements for the issuance of a solicitor's permit to the applicant. All conditions must be met prior to the permit being finalized and as a condition of continued maintenance of the permit. The list of salespeople is included in the resolution. All salespeople are required to complete a successful background check as a condition of approval.

RECOMMENDATION

Motion to adopt Resolution No. 26-86 Authorizing the Issuance of a Solicitor's License to EcoShield.

ATTACHMENTS

1. 26-86- Solicitor License EcoShield

**CITY OF LINO LAKES
RESOLUTION NO. 26-86**

**AUTHORIZING THE ISSUANCE OF A SOLICITOR LICENSE TO
ECOSHIELD**

WHEREAS, EcoShield, 8467 Xerxes Ave. N., Minneapolis, MN 55444, has applied for a solicitor license to allow the following salespeople to solicit within the City of Lino Lakes:

1. Carson Henderson
2. Emmanuel Berroa

WHEREAS, EcoShield will be required to comply with the provisions of Chapter 613 of the Lino Lakes City Code for obtaining the necessary license as a condition of issuance.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Lino Lakes, Minnesota hereby approves the request of EcoShield to solicit throughout Lino Lakes for a period of six (6) months, for a license term beginning within the year 2026, contingent upon successful completion of all conditions of the license.

Adopted by the City Council of the City of Lino Lakes on May 26, 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC
City Clerk

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 1.K.**

STAFF ORIGINATOR: Roberta Colotti, City Clerk

MEETING DATE May 26, 2026

AGENDA ITEM: Adopt Resolution No. 26-87, Authorizing the Issuance of a Special Event Permit: Eagle Brook Church Summer Events

VOTE REQUIRED: Simple Majority

INTRODUCTION

Eagle Brook Church has applied for a Special Event Permit for a series of summer events on June 17, July 15 and August 12, 2026.

BACKGROUND

The applicant is proposing to host a student ministries series over the summer. The events will include outdoor music from approximately 5:30 p.m. to 6 p.m. and 8 p.m. to 9 p.m., food trucks, and outdoor games (i.e., basketball, pickleball, etc.). At the July event they will be having a BMX stunt show that will be approximately 30–45 minutes.

Their plan includes the security, sanitation and operations of the planned event and these plans have been provided to the Police, Fire and Public Services Departments.

They are not requesting the rental of any city park equipment for this event.

RECOMMENDATION

Motion to Adopt Resolution No. 26-87, Authorizing the Issuance of a Special Event Permit: Eagle Brook Church Summer Events.

ATTACHMENTS

1. 26-87 - Resolution - Special Event Permit - Eagle Brook Church Event

**CITY OF LINO LAKES
RESOLUTION NO. 26-87**

**AUTHORIZING THE ISSUANCE OF A SPECIAL EVENT PERMIT:
EAGLE BROOK CHURCH SUMMER EVENTS**

WHEREAS, Eagle Brook Church has applied for a Special Event Permit for a series of summer events on June 17, July 15 and August 12, 2026; and,

WHEREAS, the permit application and plan for the event will be required to be in compliance with city code and regulations as a condition of approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes, Minnesota, that the City Council authorizes issuance of a Special Event Permit for the Eagle Brook Church – Rally Night, as presented, contingent upon meeting all city code requirements and conditions.

Adopted by the Lino Lakes City Council on the 26th day of May, 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC
City Clerk

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 1.L.**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE May 26, 2026

AGENDA ITEM: Hiring of Part-Time Staff for the Rookery Activity Center

VOTE REQUIRED: Simple Majority

INTRODUCTION

The Council is being asked to approve the hiring of part-time staff for The Rookery.

BACKGROUND

Staff is seeking approval to hire part-time personnel to work at The Rookery. The recruiting process has identified candidates that will be a great addition to our staff at The Rookery.

RECOMMENDATION

Staff Recommends the Council approve the hiring of the part-time personnel listed below:

First Name	Last Name	Title
Jackie	Nieves	Manager on Duty
Austin	Allison	Lifeguard

Start dates vary based on position and training schedule.

ATTACHMENTS

None

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 1.M.**

STAFF ORIGINATOR: Roberta Colotti, City Clerk

MEETING DATE May 26, 2026

AGENDA ITEM: Adopt Resolution No. 26-94, Authorizing the Issuance of a Special Event Permit: LLVIPS Firehouse Family Splash Down Event

VOTE REQUIRED: Simple Majority

INTRODUCTION

Lino Lakes Volunteers in Public Service (LLVIPS) has applied for a Special Event Permit for a Firehouse Family Splash Down event on June 14, 2026.

BACKGROUND

The applicant is proposing to host a Firehouse Family Splash Down event on June 14, 2026, from Noon to 2 p.m. at Fire Station 2. With set-up and take-down scheduled before and after the event.

Their plan includes the security, sanitation and operations of the planned event and these plans have been provided to the Police, Fire and Public Services Departments.

They are requesting use of city facilities and equipment for this event as part of the application.

RECOMMENDATION

Motion to Adopt Resolution No. 26-94, Authorizing the issuance of a Special Event Permit: Lino Lakes Volunteers in Public Service (June 14, 2026)

ATTACHMENTS

1. 26-94 - Resolution - Special Event Permit - LLVIPS 06-14-26

**CITY OF LINO LAKES
RESOLUTION NO. 26-94**

**AUTHORIZING THE ISSUANCE OF A SPECIAL EVENT PERMIT:
LINO LAKES VOLUNTEERS IN PUBLIC SERVICE (JUNE 14, 2026)**

WHEREAS, Lino Lakes Volunteers in Public Service (LLVIPS) has applied for a Special Event Permit for a Firehouse Family Splash Down event on June 14, 2026; and,

WHEREAS, the permit application and plan for the event will be required to be in compliance with city code and regulations as a condition of approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes, Minnesota, that the City Council authorizes issuance of a Special Event Permit for the LLVIPS June 14, 2026 Firehouse Family Splash Down event, as presented, contingent upon meeting all city code requirements and conditions.

Adopted by the Lino Lakes City Council on the 26th day of May, 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC
City Clerk

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 1.N.**

STAFF ORIGINATOR: Roberta Colotti, City Clerk

MEETING DATE May 26, 2026

AGENDA ITEM: Adopt Resolution No. 26-95, Authorizing the Issuance of a Temporary Liquor License to the 4th Congressional Dist. MN Republican Party

VOTE REQUIRED: Simple Majority

INTRODUCTION

The 4th Congressional District MN Republican Party has applied for a Temporary Liquor License for an event on June 25, 2026.

BACKGROUND

The applicant has completed all necessary application forms.

RECOMMENDATION

Motion to Adopt Resolution No. 26-95, Authorizing the Issuance of a Temporary Liquor License to the 4th Congressional District MN Republican Party.

ATTACHMENTS

1. 26-95 - Resolution - Temp Liq Lic Permit - 4th Congressional Dist MN Republican Party

**CITY OF LINO LAKES
RESOLUTION NO. 26-95**

**AUTHORIZING THE ISSUANCE OF A TEMPORARY LIQUOR LICENSE TO THE 4TH
CONGRESSIONAL DISTRICT MN REPUBLICAN PARTY**

WHEREAS, the 4th Congressional District MN Republican Party has applied for a Temporary On-Sale Liquor License for summer event to be held on June 25th of this year; and

WHEREAS, the event site plan will be required to be in compliance with City ordinances and regulations.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the City Council authorizes the issuance of a Temporary On-Sale Liquor License to the 4th Congressional District MN Republican Party for the event planned for June 25, 2026 at 7625 24th Ave. in Lino Lakes, conditioned upon meeting all license requirements.

Adopted by the City Council of the City of Lino Lakes this 26th day of May 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC
City Clerk

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 1.O.**

STAFF ORIGINATOR: Karen Anderson, City Administrator

MEETING DATE May 26, 2026

AGENDA ITEM: Approve Amendment to Allina Health Systems Lease Agreement

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City has a lease agreement with Allina Health Systems for use of Fire Station 1.

BACKGROUND

The City of Lino Lakes entered into a lease agreement with Allina Health Systems in 2020 and the lease agreement was extended in 2023 to May 31, 2026. The lease renewal presented this evening provides for a month-to-month lease for the use of Fire Station 1.

RECOMMENDATION

Staff recommends that the Mayor is authorized to sign the Second Amendment to Lease agreement with Allina Health Systems as drafted by the City Attorney.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 7A**

STAFF ORIGINATOR: Diane Hankee, PE, City Engineer

MEETING DATE: May 26, 2026

TOPIC: 6030 Blanchard Blvd & Outlot C

- i. 2nd Reading of Ordinance No. 04-26, Vacating Drainage & Utility Easement, 6030 Blanchard Blvd, Lot 2, Block 2, & Outlot C, Lyngblomsten at Lino Lakes Addition
- ii. Resolution No. 26-77, Approving Summary Publication of Ordinance No. 04-26

VOTE REQUIRED: Super Majority

INTRODUCTION

Staff is requesting City Council hold the 2nd Reading of Ordinance No. 04-26, vacating drainage and utility Easement, 6030 Blanchard Blvd, Lot 2, Block 2, & Outlot C, Lyngblomsten at Lino Lakes Addition.

BACKGROUND

The property at 6030 Blanchard Boulevard is a residential parcel, while Outlot C is a vacant commercial parcel owned by Lyngblomsten at Lino Lakes LLC. The existing drainage and utility easements dedicated across the parcels are no longer required, as the lots will be combined. New easements will be dedicated with the final plat per City ordinance.

The Drainage and Utility Easement Vacation Description Sketch prepared by Bolton & Menk received on March 11, 2026 details the proposed drainage area to be vacated.

RECOMMENDATION

Staff is recommending approval of the 2nd Reading of Ordinance No. 04-26 Vacating Drainage & Utility Easement, 6030 Blanchard Blvd, Lot 2, Block 2, & Outlot C, Lyngblomsten at Lino Lakes Addition and Resolution 26-77 Approving Summary Publication of Ordinance 04-26.

ATTACHMENTS

1. Ordinance No. 04-26
2. Drainage and Utility Easement Vacation Description Sketch
3. Resolution 26-77

Public Hearing: May 11, 2026	Website Notice: May 12, 2026
1 st Reading: May 11, 2026	Publication: June 2, 2026
2 nd Reading: May 26, 2026	Effective: July 2, 2026
Adoption: May 26, 2026	

**CITY OF LINO LAKES
ORDINANCE NO. 04-26**

**VACATING DRAINAGE AND UTILITY EASEMENT
LOT 2, BLOCK 2, OUTLOT C, LYNGBLOMSTEN AT LINO LAKES ADDITION,
ANOKA COUNTY, MINNESOTA**

The City Council of Lino Lakes ordains:

Section 1: Findings of Fact

1. The City Council of Lino Lakes has determined to vacate a drainage and utility easement (“Easement”).
2. The area of the vacated Easement is legally described as follows and shown in Attachment A-Vacation Exhibit.
All drainage and utility easements lying within Lot 2, Block 2, and Outlot C, LYNGBLOMSTEN AT LINO LAKES ADDITION, according to the recorded plat thereof, Anoka County, Minnesota, as created by and dedicated on said plat.
3. A public hearing was held on May 11, 2026 before the City Council in the City Hall Council Chambers after due published and posted notice had been given and reasonable attempts were made to give personal notice to all affected property owners, and all persons interested were given an opportunity to be heard; and
4. It appears to be in the best interest of the City to vacate such Easement; and
5. This ordinance shall be recorded with Anoka County; and
6. Four-fifths of all members of the City Council concur with this ordinance.

Section 2: Easement Vacated

The Easement described herein is hereby vacated.

Section 3: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter and upon filing of the ordinance.

Section 4: The vacation provided for by this ordinance is contingent on the dedication of new

drainage and utility easements on the Lyngblomsten PUD #4 plat. Should the new easements not be dedicated, the vacation provided by this ordinance shall be null and void.

Adopted by the Lino Lakes City Council this 26th day of May, 2026.

BY: _____
Rob Rafferty, Mayor

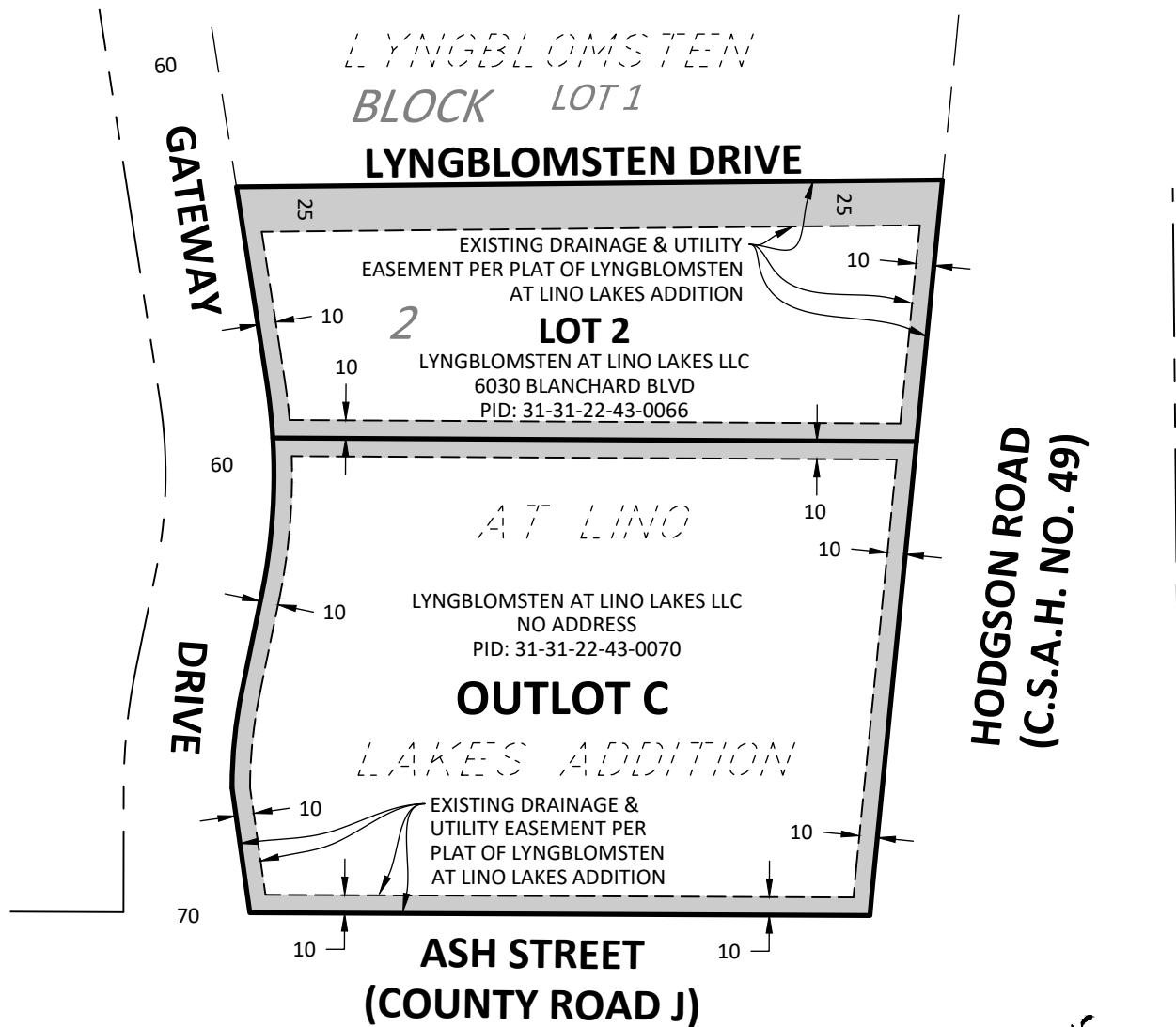
ATTEST:

Roberta Colotti, CMC, City Clerk



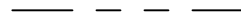


ATTACHMENT A
Vacation Exhibit

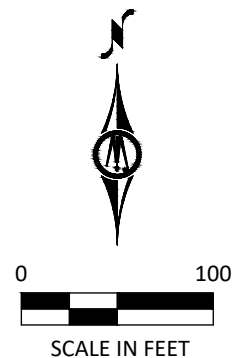
PROPOSED VACATION DESCRIPTION

All drainage and utility easements lying within Lot 2, Block 2, and Outlot C, LYNGBLOMSTEN AT LINO LAKES ADDITION, according to the recorded plat thereof, Anoka County, Minnesota, as created by and dedicated on said plat.



LEGEND

-  SUBJECT PARCELS
-  ADJACENT PROPERTY LINE
-  RIGHT OF WAY LINE
-  EXISTING EASEMENT LINE
-  PROPOSED VACATION AREA = (27,334± SQ. FT. OR 0.628± ACRES)



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VACATION EXHIBIT
6030 BLANCHARD BLVD., LINO LAKES, MN 55014

LOT 2, BLOCK 2, & OUTLOT C,
LYNGBLOMSTEN AT LINO LAKES ADDITION



3507 High Point Drive North
Bldg. 1 Suite E130
Oakdale, MN 55128
Phone: (651) 704-9970

FOR: WOLD ARCHITECTS

JOB NUMBER: 26X.142666.000

FIELD BOOK:

DRAWN BY: ARK/RPW

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SHEET 1 OF 1

**CITY OF LINO LAKES
RESOLUTION NO. 26-77**

APPROVING A SUMMARY OF ORDINANCE NO. 04-26 FOR PUBLICATION

WHEREAS, the City Council approved Ordinance No. 04-26, vacating a drainage & utility easement on 6030 Blanchard Blvd, Lot 2, Block 2, & Outlot C, Lyngblomsten at Lino Lakes Addition; and

WHEREAS, the City Council approved the first reading on May 11, 2026, and the second reading and final passage on May 26, 2026; and

WHEREAS, Ordinance No. 04-26 is lengthy and MN statute 412.191 allows the city to publish a summary of an ordinance, and

WHEREAS, the City Council has determined that the summary clearly informs the public of the intent and effect of the ordinance, and

WHEREAS, the publication in the official newspaper will include a notice that a full printed copy of the ordinance is available at City Hall.

NOW, THEREFORE, BE IT FURTHER RESOLVED by The City Council of The City of Lino Lakes, Minnesota that the City Council approves the summary in Attachment A for publication according to state law and the City Charter.

Adopted by the City Council of the City of Lino Lakes this 26th day of May, 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, City Clerk

ATTACHMENT A

**CITY OF LINO LAKES
SUMMARY OF ORDINANCE NO. 04-26**

AN ORDINANCE VACATING DRAINAGE AND UTILITY EASEMENT

Section 1: Findings

The City Council of Lino Lakes has determined to vacate a portion of the drainage and utility easement dedicated over, under, and across 6030 Blanchard Blvd, Lot 2, Block 2, & Outlot C, Lyngblomsten at Lino Lakes Addition; and

A public hearing was held on May 11, 2026 before the City Council in the City Hall Council Chambers after due published and posted notice had been given and a reasonable attempts were made to give personal notice to all affected property owners, and all persons interested were given an opportunity to be heard; and

Section 3: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter and upon recording of the Drainage and Utility Easement Vacation.

Passed by the Lino Lakes City Council on May 26, 2026.

This is a summary of the adopted ordinance. A full printed copy of the ordinance is available at City Hall.

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 7B**

STAFF ORIGINATOR: Diane Hankee, PE City Engineer

MEETING DATE: May 26, 2026

TOPIC: Resolution 26-89, Order Project, Approve the Plans and Specifications and Authorize the Ad for Bid, 2025 Street Reconstruction Water Service Connection Project

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting Council approval to order the project, and authorize the ad for bid for the 2025 Street Reconstruction Water Service Connection Project.

BACKGROUND

The Water Service Connection project, subsequent to the 2025 Street Reconstruction project, is being completed to address the Minnesota Department of Health (MDH) correction orders. The project includes connecting identified properties in the Pine Haven neighborhood and one property on Red Maple Lane to the municipal water system and sealing their existing wells. The properties included in the project are outlined in Attachment 2. Some properties that are part of the correction order have already connected and are not included. The properties that are part of correction order and already connected are part of the Resolution Agreement for reimbursement.

The MDH is evaluating existing wells at two properties that may be able to remain, and one property that is interested in having a new well installed. All properties that are part of the correction order will be required to enter in an Agreement with the City and WSB LLC to receive reimbursement, or a constructed connection to the municipal water supply.

The estimated schedule for the project:

Authorize Preparation of Plans and Specifications	March 23, 2026
Order Improvement, Approve Plans and Specs, Authorize Ad for Bids	May 26, 2026
City Opens Bids	July 7, 2026
Property Owner Agreements Due	July 24, 2026
City Council Awards Contract	July 27 or August 10, 2026

Construction Begins
Substantial Completion (Connections installed)
Final Completion (Restoration)

August 17, 2026
September 30, 2026
November 15, 2026

The project will be funded as outlined in the Resolution Agreement with WSB LLC Resolution 26-31.

RECOMMENDATION

Staff is recommending approval of Resolution No. 26-89, Order Project, Approve the Plans and Specifications and Authorize the Ad for Bid for the 2025 Street Reconstruction Water Service Connection Project.

ATTACHMENTS

1. Resolution No. 26-89
2. Exhibit A List of Properties

**CITY OF LINO LAKES
RESOLUTION NO. 26-89**

**ORDER PROJECT, APPROVE PLANS AND SPECIFICATIONS, AND AUTHORIZE
ADVERTISEMENT FOR BIDS FOR 2025 STREET RECONSTRUCTION WATER SERVICE
CONNECTION PROJECT**

WHEREAS, the City Engineer has prepared plans and specifications for the 2025 Street Reconstruction Water Service Connection Project. Project plans and specifications have been presented to the City Council for approval;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. The City Clerk shall prepare and cause to be inserted in the official paper and in Finance and Commerce an advertisement for bids for the making of such improvement under such approved plans and specifications. The advertisement shall be published for two weeks, shall specify the work to be done, shall state that bids will be received by the Clerk, at which time they will be publicly opened at the City Hall by the City Clerk and Engineer, will then be tabulated, and will be considered by the Council at 6:30 p.m. on July 27, 2026, in the Council chambers of the City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Clerk for five (5) percent of the amount of such bid.

Adopted by the Council of the City of Lino Lakes this 26th day of May 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

Exhibit A

Properties to be Connected

8032 Elbe
8028 Elbe
8024 Elbe (Considering New Well Only Option)
8020 Elbe (Own Contractor)
8016 Elbe
8019 Elbe
8021 Elbe
8025 Elbe
8029 Elbe
953 81st
8074 Lake Drive (Keep Existing Well)
8020 Danube (Connection and Keep Existing Well)
8024 Danube
8028 Danube
6216 Red Maple Ln

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 7.C.**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

MEETING DATE May 26, 2026

AGENDA ITEM: Resolution No. 26-88, Approving Professional Services Agreement with WSB for Preparation of West Relief Sewer Feasibility Study

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting City Council authorization for the preparation of the West Relief Sewer Feasibility Study.

BACKGROUND

Sewer District 2 is located in northwest Lino Lakes, and includes the commercial and industrial developments along 35W and Lake Drive, Centennial Middle School, the Minnesota Correctional Facility, and the surrounding residential development. Sewer flows from this area are collected and routed to the Metropolitan Council interceptor in North Road. As identified in the City’s 2040 Comprehensive Plan and the Main Street Master Plan, long-term development in the northwestern corner of Lino Lakes will require improvements to the system to accommodate increased flow rates.

The West Side Relief sewer is proposed to run from Main Street to North Road. Flow from both new development and existing areas will be diverted to this system once completed. The project is currently included in the City’s Capital Improvement Program and is intended to coincide with both the 2027 Sunset Avenue reconstruction and the 2028 Street Reconstruction Project. The City Council recently authorized plans and specifications for the sewer and water improvements from Main to Lilac as part of the Sunset Avenue project. The feasibility study will examine routing and design alternatives from Lilac to North Road.

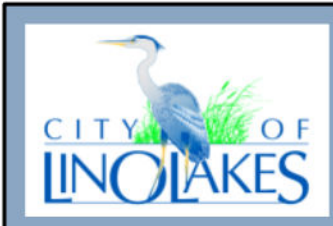
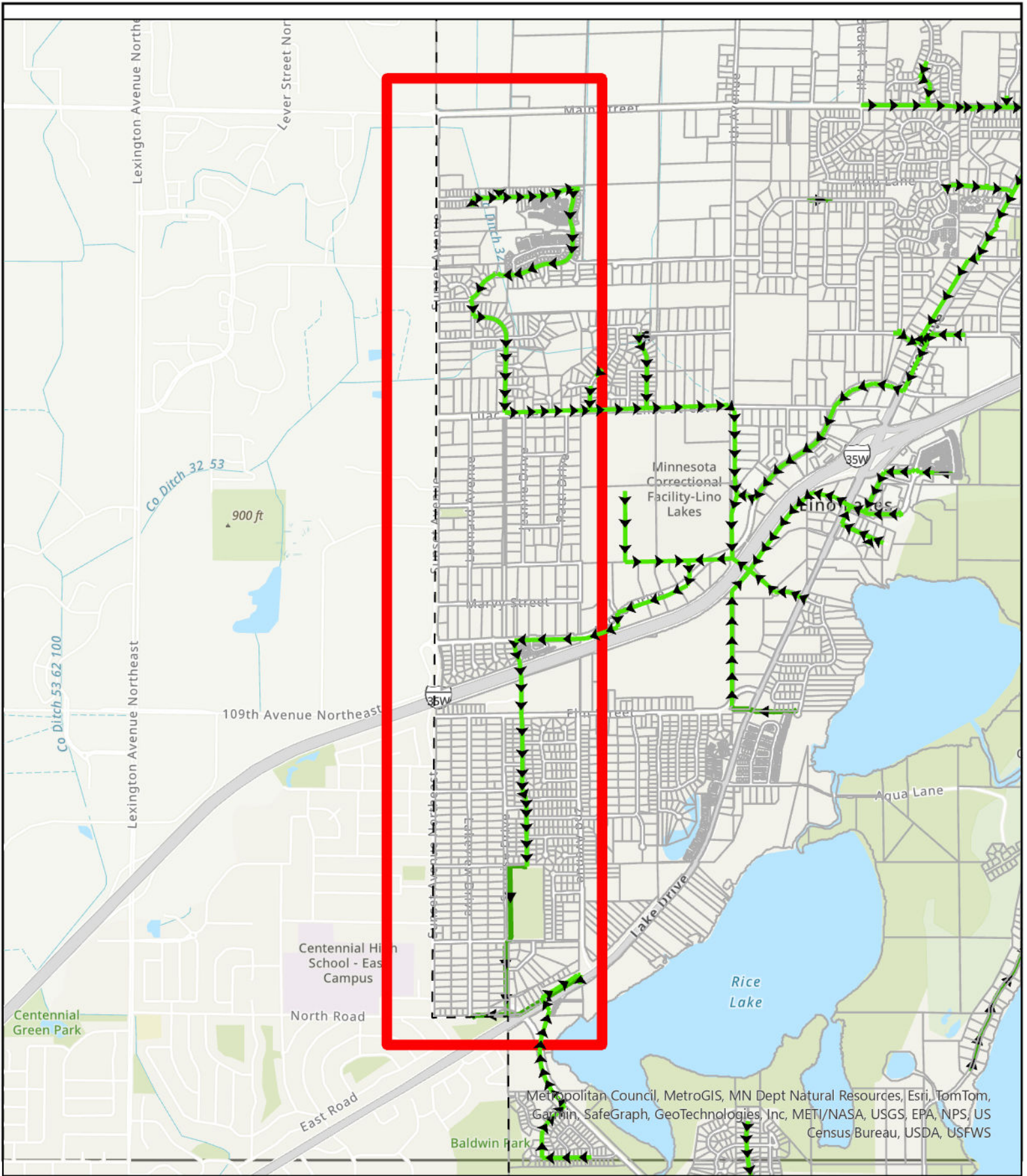
WSB is proposing to complete the study on a hourly basis, with a not-to-exceed fee of \$76,714. The project will be funded by the Area and Unit Trunk Fund.

RECOMMENDATION

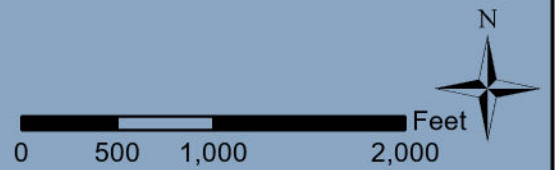
Staff is recommending approval of Resolution No. 26-88 authorizing the preparation of West Side Relief Sewer feasibility study.

ATTACHMENTS

1. Projection Location Map
2. Resolution No. 26-88
3. WSB Proposal



West Relief Sewer Study Area



**CITY OF LINO LAKES
RESOLUTION NO. 26-88**

**APPROVING PROFESSIONAL SERVICES AGREEMENT WITH WSB FOR
PREPARATION OF WEST SIDE RELIEF SEWER FEASIBILITY STUDY**

WHEREAS, the City of Lino Lakes 2040 Comprehensive Plan identifies the need for a sanitary sewer west side relief interceptor; and

WHEREAS, Anoka County is planning to reconstruct Sunset Avenue (CR 53) from Apollo Drive (CSAH 12) to Main Street (CSAH 14) in 2027, and

WHEREAS, the City is preparing for 2028 Street Reconstruction projects, in areas where the relief interceptor may be located; and

WHEREAS, development in the northwestern portion of the City will increase sewer flows necessitating the improvement; and

WHEREAS, it is in the best interests of the City to determine the preferred routing and design alternatives to incorporate into future capital improvement projects; and

WHEREAS, WSB, City Engineer, has provided a proposal to prepare the West Side Relief Sewer feasibility study, in the amount of \$76,714; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the Professional Services Agreement with WSB for the West Side Relief Sewer feasibility study is hereby approved and staff is authorized to execute the proposal on behalf of the City.

Adopted by the City Council of the City of Lino Lakes this 27rd day of May, 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk



April 17, 2026

Michael Grochala
Community Development Director
City of Lino Lakes
600 Town Center Parkway
Lino Lakes, MN 55014

Re: Proposal to Provide Professional Engineering Services for
West Relief Trunk Sanitary Feasibility Study

Dear Mr. Grochala:

We appreciate the opportunity to submit this proposal to the City of Lino Lakes to provide professional engineering services for the West Relief Trunk Sanitary Feasibility Study. The West Relief Trunk Sanitary Sewer was identified in the City's 2040 Comprehensive Sanitary Sewer Plan. This study will evaluate the existing sanitary sewer system capacity, projected wastewater flows, feasible utility corridors, and estimated costs for the West Relief Trunk Sanitary Sewer.

Project Understanding

WSB understands that the upcoming Sunset Avenue and 2028 Street Reconstruction projects along with recent development interests are motivating the City to finalize the alignment and sizing of the West Relief Trunk Sanitary Sewer. The study will synthesize several topics:

- What are feasible locations for the intermediate lift station?
- What are feasible locations to cross under interstate highway I-35W?
- What is the residual capacity of the existing trunk sanitary sewer south of I-35W?
- Do existing private well locations and separation distances constrain the alignment?
- Should the layout and improvements incorporate existing Lift Station No. 4?
- How will the West Relief Trunk Sanitary Sewer connect to the MCES Interceptor, and will there be any impacts to the shared LS2 and LS4 forcemain?
- Where will the sanitary sewers in sub-district 2E be diverted to the West Relief Trunk Sanitary Sewer once in service?

Scope of Services

Identify and evaluate feasible routes for the West Relief Trunk Sanitary Sewer, from the sod farms to the MCES Interceptor, including alignments through existing developed neighborhoods. The study will compare gravity and pumped alternatives and recommend a preferred route based on cost, constructability, property impacts, and long-term system performance.

1. Project Definition and Criteria
 - Establish service area, design flows, and applicable design standards. Confirm downstream connection points and capacity constraints.
 - Survey trunk sanitary sewer invert elevations of the existing 24" diameter trunk sanitary sewer from I-35W to LS4.

2. Existing Conditions and Base Mapping

- Use lidar and known topography, parcel data, ROW, utilities, environmental constraints, and known geotechnical information. Map conflicts and sensitive areas within existing development.
- Survey up to sixty (60) private well locations. City to coordinate flagging and property access with residents.
- Provide an assessment of existing system constraints.

3. Wastewater Flow Projections and Design Assumptions

- Develop land-use-based flow projections for ultimate build-out. Document design assumptions for pipe sizing, slopes, lift station sizing, and future expansion.

4. Alternatives Development

- Prepare two conceptual alignments, including gravity and pumped options. Develop plan-view routes and preliminary depths, critical crossings, and constructability considerations. Identify phasing opportunities for near-term development.
- Include evaluation of upgrading existing system to accommodate new flows using the City's SewerCAD hydraulic computer model of the sanitary sewer system.

5. Hydraulic and Constructability Evaluation

- Size trunk gravity mains, lift stations, and forcemains. Incorporate trench depths, dewatering, traffic control, private utility conflicts, access constraints, and trenchless needs within existing neighborhoods.

6. Property, Easements, and Coordination Needs

- Identify parcels requiring easements, potential impacts to driveways, landscaping, and private utilities.
- Outline anticipated coordination with utilities, county/MnDOT, watershed districts, and permitting agencies.

7. Cost Estimates and Lifecycle Considerations

- Prepare planning-level cost estimates for each alternative, including restoration and easements. Consider long-term O&M implications such as lift station count, depth of infrastructure, and maintenance access.

8. Evaluation and Recommended Route

- Develop a comparative decision matrix addressing cost, constructability, environmental impacts, property needs, expandability, and O&M. Recommend a preferred route and summarize key risks and next steps.

Deliverables

- Base map and constraints exhibit
- Conceptual alignment plans and preliminary profiles
- Cost estimates for each alternative
- Decision matrix
- Recommendation memo suitable for council or leadership review

Schedule

WSB will complete the scope of work outlined above based on the following preliminary schedule:

Description	Date
Authorization to Proceed	Apr. 2026
Capacity Analysis	May - July 2026
Field Survey	June - Aug. 2026
Alternatives Analysis	Aug. - Oct. 2026
Draft Feasibility Report	Nov. 2026
Final Feasibility Report	Dec. 2026

Estimated Fee

WSB proposes to complete the scope of services outlined within this proposal for an hourly, not-to-exceed fee of **\$76,714**.

This letter represents our understanding of the project scope. All work under this letter proposal will be governed by the Professional Services Agreement entered into between the City of Lino Lakes and WSB on January 1, 2014. If you are in agreement, please sign on the space provided below and return one original signed copy to us for our records.

We look forward to working with you and greatly appreciate the opportunity to assist the City of Lino Lakes in the completion of this project.

Sincerely,

WSB



Jon Christensen
Project Manager



Mark Erichson
Director, Municipal Services

Acceptance

I hereby authorize WSB to proceed with the above-referenced work under the terms and conditions of the Professional Services Agreement entered into between the City of Lino Lakes and WSB on January 1, 2014.

Name _____

Title _____

Date _____

