



CITY COUNCIL AGENDA

Monday, July 27, 2026

Broadcast on Cable TV Channel 16
and northmetrotv.com/lino-lakes-stream

***Mayor Rafferty, Councilmembers Lyden, Nelson, Ruhland and Rennaker
City Administrator: Karen Anderson***

CITY COUNCIL WORK SESSION, 6:00 P.M. Community Room (not televised)

- Call to Order and Roll Call
- Setting the Agenda: Addition or Deletion of Agenda Items
- A. Review Regular Agenda
- B. City Administrator Update
- C. Adjourn

CITY COUNCIL MEETING, 6:30 PM Council Chambers (televised)

- Call to Order and Roll Call
- Pledge of Allegiance
- Setting the Agenda: Addition or Deletion of Agenda Items

SPECIAL PRESENTATION

- A. Lino Lakes Ambassadors & Candidates Presentation

PUBLIC COMMENT

Sign-in prior to the start of the meeting per Rules of Decorum

1. Consent Agenda

- A. Approval of Expenditures for July 27, 2026 (Check No. 125367 through 125442) in the Amount of \$2,877,831.99
- B. Approval of July 6, 2026, City Council Work Session Minutes
- C. Approval of July 6, 2026, City Council Special Closed Meeting Minutes
- D. Approval of July 13, 2026, City Council Work Session Minutes

- E. Approval of July 13, 2026, City Council Meeting Minutes
- F. Resolution No. 26-147, Approving Acquisition of Certain Real Property, Parcel 4, 3 & 4, 6 and 8, Right of Way Plat No. 4, Otter Lake Road Improvement Project
- G. Resolution No. 26-141, Approving Site Improvement Performance Agreement for a Commercial Building on Lot 2 of Otter Crossing South 2nd Addition

2. Finance Department Report

3. Administration Department Report

- A. Appointment of Police Officer, Meg Sawyer
- B. Appointment of Police Officer, Meg Sawyer

4. Police Department Report

5. Fire Department Report

6. Public Services Department Report

7. Community Development Report

- A. Resolution No. 26-140, Approving Payment No. 1 and Final, 2026 Seal Coat and Crack Fill Project, Diane Hankee
- B. Resolution No. 26-146, Approving Purchase of Wetlands Credits, Otter Lake Road Extension Project, Michael Grochala
- C. Resolution 26-142 Approving Professional Services Agreement with WSB for Materials Testing Associated with the Otter Lake Road Extension Project, Tom Hoffman
- D. 2026 Birch Street Sewer Crossing, Diane Hankee
 - i. Resolution No. 26-143, Accepting Bids, Awarding Construction Contract
 - ii. Resolution No. 26-144, Approving Construction Services Contract with WSB LLC
- E. Resolution No. 26-145, Approving Payment No. 2 and Final, Andall Street Culvert Project, Diane Hankee

8. Unfinished Business

9. New Business

10. Notices and Communications

- A. Environmental Board Meeting, July 29th at 6:30 PM at City Hall

ADJOURNMENT



Expenditures

July 27, 2026

Check #125367 to #125442
\$2,877,831.99

Significant Disbursements this Period:

- Minnesota Utilities & Excavating, LLC - \$189,525.00 – Public Works Facility Pay App 1 – Earthwork & Demolition
- Staab Construction Corporation - \$685,901.85 – Water Treatment Plant Pay App 25
- Staab Construction Corporation - \$727,802.40 – Water Treatment Plant Pay App 24
- RJM Construction LLC - \$759,945.23 – Public Works Facility Pay App 1 – Construction Management

CHECK REGISTER FOR CITY OF LINO LAKES

CHECK NUMBER 125367 - 125442

- CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
07/17/2026	125367	NCPERS GROUP LIFE INSURANCE	Remittance Check	304.00
07/27/2026	125368	1ST CHOICE DOCUMENT DESTRUCTI	JULY RECYCLING SATURDAY	880.00
07/27/2026	125369	AARP	AARP JULY CLASS 2026	85.00
07/27/2026	125370	AFLAC	JULY 2026 INSURANCE PREMIUMS	322.68
07/27/2026	125371	AMCON CONSTRUCTION	P2026-0828 80% PARTIAL PERMIT REFUND	257.00
			80% REFUND 440 PARK CT SUITE #320-106	257.00
				514.00
07/27/2026	125372	ANOKA COUNTY TREASURY OFFICE	JULY 2026 CAC FIBER	825.00
07/27/2026	125373	ANY WAY YOU WANT IT MOVING &	SHIPPING CONTAINER	2,850.00
07/27/2026	125374	ASPEN MILLS, INC.	DEPT EXP - RECLASS CLASS A UNIFORM PATC	294.35
			UNIFORM ALLOWANCE - D. L'ALLIER	169.90
			REBRANDING -RESERVE A. BENNETT UNIFORM	108.95
				573.20
07/27/2026	125375	BENEFIT EXTRAS, INC.	JUNE 2026 COBRA ADMIN FEES	42.00
07/27/2026	125376	BROWN HAWK LLC	PW FACILITY PAY APP 1 - STRUCTURAL STEE	39,418.35
07/27/2026	125377	BUSINESS ESSENTIALS	TOILET PAPER & PAPER TOWELS	249.72
07/27/2026	125378	CAMFIL USA, INC	DECTRON AIR FILTERS	175.84
07/27/2026	125379	CENTENNIAL UTILITIES	NATURAL GAS	2,752.38
07/27/2026	125380	CENTURYLINK	TELEPHONE - ROOKERY FIRE PROTECTION EQU	70.50
			TELEPHONE - ROOKERY POOL EMERGENCY PHON	147.92
			TELEPHONE - CIVIC COMPLEX FIRE PROTECTI	71.53
				289.95
07/27/2026	125381	CITY OF SHOREVIEW	2ND QTR 2026 UTILITIES	1,333.65
07/27/2026	125382	COMCAST	FIRE STATION 2 INTERNET SERVICE	212.75
			PHONE & INTERNET SERVICES	167.66
				380.41
07/27/2026	125383	CONWAY SHIELD	DEPT EXP - PPE HELMET SHIELDS	425.12
07/27/2026	125384	CORE & MAIN LP	METER WASHERS	34.00
			METERS AND MXU'S	43,772.00
				43,806.00
07/27/2026	125385	DELTA DENTAL OF MINNESOTA	DENTAL INS PREMIUMS AUGUST 2026	5,482.63
07/27/2026	125386	DESIGN TREE ENGINEERING, INC.	PUBLIC WORKS BUFFER SURVEY & LEGAL	2,180.00
07/27/2026	125387	DIMKE EXCAVATING, INC.	ANDALL ST CULVERT FINAL PAY VOUCHER 2	3,818.43
07/27/2026	125388	ED & KATHY SLAGA	UB refund for account: 025825-000	127.07
07/27/2026	125389	EHLERS AND ASSOCIATES	JUNE HOURLY SERVICES - K. HORN	1,040.00
			2026 TIF MANAGEMENT PLAN	6,820.00
			2025 TIF REPORTING	3,653.75
			2026 CONTINUING DISCLOSURE REPORTING	4,250.00

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Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
				15,763.75
07/27/2026	125390	EMERGENCY TECHNICAL DECON	STRUCTURE FIRE GEAR REPAIR AND CLEANING	425.00
07/27/2026	125391	ENDURANCE FITNESS OF MN, LLC	Q2 2026 REVENUE SHARE	4,565.00
07/27/2026	125392	FACTORY MOTOR PARTS COMPANY	STOCK TAHOE BRAKE ROTORS (6)	564.66
			WATER PUMP #320	208.20
			STOCK ENGINE OIL	80.52
			STOCK COOLANT	54.24
			STOCK TAHOE BRAKE PADS (3)	174.00
				1,081.62
07/27/2026	125393	FINANCE & COMMERCE, INC.	AD FOR BID - I35E TRUNK WATER MAIN XING	297.16
07/27/2026	125394	FIRE SAFETY U.S.A.	#625 ENGINE 3 NEW YORK ROOF HOOK BRACKE	122.85
			FORESTRY HOSE REPLACEMENT	164.90
				287.75
07/27/2026	125395	FORD METRO INC	PW FACILITY PAY APP 1 - ALUMINUM GLASS	6,241.50
07/27/2026	125396	FRATTALLONES HARDWARE & GARDE	CLEANING SUPPLIES - MARSHAN PARK	40.96
07/27/2026	125397	FREIMUTH ENTERPRISES, LLC	MAY RECYCLING SATURDAY	700.00
			JUNE RECYCLING SATURDAY	700.00
				1,400.00
07/27/2026	125398	FRIENDLY CHEVROLET	REPAIR TRANSMISSION WIRING #318	789.32
07/27/2026	125399	GREAT LAKES SALT COMPANY	TREATED ROAD SALT	14,262.66
07/27/2026	125400	HALLBERG ENGINEERING	JUNE HVAC COMMISSIONING ROOKERY/CH	1,198.20
07/27/2026	125401	HAUGO GEO TECHNICAL SERVICES,	2026 LINO LAKES STREET REHAB	3,310.00
07/27/2026	125402	HAWKINS, INC.	WATER TREATMENT CHEMICALS	11,618.38
			CHLORINE CYLINDERS	100.00
			CHLORINE CYLINDERS	10.00
			CHEMICAL PUMP	945.00
				12,673.38
07/27/2026	125403	IMPERIAL DADE	FEBREZE	30.73
			JANITORIAL SUPPLIES	91.60
			JANITORIAL SUPPLIES	732.49
			JANITORIAL SUPPLIES	397.11
			JANITORIAL SUPPLIES	383.42
			VAC WAND COUPLER	3.40
				1,638.75
07/27/2026	125404	KLM ENGINEERING, INC.	FIX NET INSPECTION SERVICE ON TOWER	1,650.00
07/27/2026	125405	LEAGUE OF MN CITIES INSURANCE	CLAIM #GL502273 DEDUCTIBLE	1,000.00
07/27/2026	125406	LEAST SERVICES/COUNSELING, LL	COUNSELING SERVICES & RETAINER FEE	640.00
07/27/2026	125407	LORITA JANAS	MILEAGE REIMBURSEMENT	29.00

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07/27/2026	125408	Medica	HEALTH INSURANCE PREMIUMS AUGUST 2026	73,992.21
07/27/2026	125409	MENARDS - BLAINE	DRILL BIT AND REBAR	61.11
			CAT 6 CABLE	116.32
				177.43
07/27/2026	125410	MENARDS - FOREST LAKE	SUNRISE BALLFIELD REPAIR	396.60
			MULCH - CITY HALL	220.00
			HAND SOAP	14.82
			LANDSCAPE FABRIC AND BEE KILLER	338.08
			MULCH	220.00
			MULCH	220.00
			TILE REPAIR TOOLS	50.80
			PIPE FITTING	1.59
			LANDSCAPE FABRIC AND STAPLES	319.91
			D BATTERIES	18.79
			GARBAGE BAGS	49.47
			CEILING TILES	654.00
			EROSION CONTROL BLANKET AND ANCHORS	49.85
			WEED AND GRASS KILLER	159.96
				2,713.87
07/27/2026	125411	MERIDIAN ENERGY PRODUCTS	REPAIR OF FOUR LEGACY STREET LIGHTS	575.00
07/27/2026	125412	MET COUNCIL ENVIRONMENTAL SER	JUNE 2026 SAC	19,681.20
07/27/2026	125413	METRO SALES INCORPORATED	CITY HALL WIDE COPIER	52.79
			ROOKERY COPIER	466.83
			PUBLIC WORKS COPIER	103.71
				623.33
07/27/2026	125414	METROPOLITAN LIFE INSURANCE C	AUGUST 2026 LIFE & LTD INSURANCE PREMIU	2,641.10
07/27/2026	125415	MINNESOTA FIRE SERVICE CERTIF	HAZMAT RETEST FEE - S. MARTENSON	75.00
07/27/2026	125416	MINNESOTA UNEMPLOYMENT INSURA	Q4 2025 UNEMPLOYMENT	298.86
			Q1 2026 UNEMPLOYMENT	1,550.79
			Q2 2026 UNEMPLOYMENT	5,458.34
			Q4 2025 UNEMPLOYMENT CREDIT MEMO	(957.97)
				6,350.02
07/27/2026	125417	MINNESOTA UTILITIES & EXCAVAT	PW FACILITY PAY APP 1 - EARTHWORK & DEM	189,525.00
			PW FACILITY PAY APP 1 - SITE UTILITIES	5,303.37
				194,828.37
07/27/2026	125418	MISS LINO LAKES AMBASSADOR PR	2026 PROGRAM EXPENSES	2,000.00
07/27/2026	125419	MN DEPARTMENT OF HEALTH	2ND QTR 2026 WATER CONNECTION FEE	22,785.00
07/27/2026	125420	MN METRO NORTH TOURISM BOARD	MAY 2026 TOURISM TAX	7,752.00
07/27/2026	125421	NAC MECHANICAL & ELECTRICAL	PD CONDENSING UNIT REPAIR	1,467.50
07/27/2026	125422	NEO ELECTRICAL SOLUTIONS LLC	PW FACILITY PAY APP 1 - ELECTRICAL	74,519.92

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Bank CKING POOLED CHECKING				
07/27/2026	125423	NORTHLAND CONCRETE & MASONRY	PW FACILITY PAY APP 1 - CONCRETE	24,880.50
			PW FACILITY PAY APP 1 - MASONRY	4,674.00
				<u>29,554.50</u>
07/27/2026	125424	O'REILLY AUTOMOTIVE STORES	A/C SCHRADER VALVE KIT #256	19.03
			BATTERIES #262 (2)	387.98
			BATTERY #600	148.57
			FLEXIBLE MAGNETIC PICKUP TOOL	12.99
			SERPENTINE BELTS #320	66.97
			SERPENTINE BELTS #323	90.36
				<u>725.90</u>
07/27/2026	125425	OPENGOV, INC.	OPENGOV ASSET BUILDER	2,910.60
07/27/2026	125426	PIONEER MANUFACTURING COMPANY	BALL FIELD MARKING PAINT	826.83
07/27/2026	125427	PLAYPOWER LT FARMINGTON, INC.	INCLUSIVE SWING FOR MARSHAN PARK	1,839.00
07/27/2026	125428	PRESS PUBLICATIONS, INC.	PN AFB BIRCH ST SEWER XING	352.56
			ORD PUB 02-26 - REZONING HARVEST GRANGE	54.24
			AFB 2026 TRUNK WATERMAIN PROJECT	325.44
				<u>732.24</u>
07/27/2026	125429	QUADIENT LEASING USA, INC.	POSTAGE MACHINE LEASE	527.04
07/27/2026	125430	RJM CONSTRUCTION LLC	PW FACILITY PAY APP 1 - CONSTRUCTION MA	759,945.23
07/27/2026	125431	ROBERTA COLOTTI	MILEAGE REIMBURSEMENT	26.10
07/27/2026	125432	SAFE-FAST, INC.	HARD HATS	96.12
07/27/2026	125433	SHERBURNE SLATER CONSTRUCTION	HYDRANT METER RENTAL REFUND	295.00
07/27/2026	125434	SIR LINES-A-LOT	CROSSWALK PAINTING	8,004.00
07/27/2026	125435	STAAB CONSTRUCTION CORPORATIO	WTP PAY APP 24	727,802.40
			WTP PAY APP 25	685,901.85
				<u>1,413,704.25</u>
07/27/2026	125436	STAR TRIBUNE	CH NEWSPAPER SUBSCRIPTION (5/28/26 - 8/	95.16
07/27/2026	125437	STREICHER'S, INC.	DEPT EXP - NEW HIRE CALHOUN VEST	1,993.00
			UNIFORM ALLOWANCE - K. KRAEMER	45.97
			UNIFORM ALLOWANCE - B. PETRIE	527.92
				<u>2,566.89</u>
07/27/2026	125438	U.S. BANK	LEADERSHIP TRAINING SUPPLIES	43.23
			WIRELESS KEYBOARD & MOUSE	29.99
			COMMAND STRIPS (2)	48.44
			COMMAND STRIPS	8.86
			SIGN HOLDERS	15.99
			DEPT EXP - TIE BARS	18.99
			HEAVY DUTY SHEARS	19.99

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Check Date	Check	Vendor Name	Description	Amount
Bank	CKING POOLED CHECKING			
			N95 MASKS	80.97
			SCREEN PROTECTOR	6.78
			HDMI CABLE	9.96
			MONITORS (2)	239.98
			PATCHES - FIRST AID & ID , THERMAL BLAN	73.91
			TV MOUNT	33.24
			TV MONITOR	399.99
			COMMUNITY DEVELOPMENT JUNE CELL PHONE B	50.51
			CITY COUNCIL JUNE CELL PHONE BILL	191.94
			FIRE JUNE CELL PHONE BILL	477.03
			POLICE JUNE CELL PHONE BILL	2,045.14
			ROOKERY JUNE CELL PHONE BILL	45.46
			ADMINISTRATION JUNE CELL PHONE BILL	202.04
			UNIFORM ALLOWANCE - M. REINEKE	68.00
			UNIFORM ALLOWANCE - A. HALLIN	41.95
			ANNUAL MEMBERSHIP	65.00
			UNIFORM ALLOWANCE - K. KRAEMER	133.24
			NIGHT TO UNITE SWAG	2,297.50
			AWARD CEREMONY SUPPLIES	29.00
			WASP SPRAY, WIRES	42.68
			SLEEVE ANCHORS AND DRILL BITS	48.69
			STAIN REMOVER	28.12
			SWIM TRAINER REPLACEMENT BELT	9.35
			INSTANT COLD PACKS	59.02
			PAPER TOWLES, RATCHETING WRENCHES (2),	49.59
			WATER HARDNESS TEST KIT	7.57
			AAA BATTERIES	26.39
			SPRAYER WAND	17.09
			3 RING BINDERS (4)	44.88
			SUMMER CAMP STORAGE BINS	36.99
			WIRELESS MOUSE	18.99
			FIRST AID RESPONDER BAG	29.69
			COFFEE	35.09
			WEBCAM	18.99
			SIDE MIRROR #140	38.00
			TOILET BOWL CLEANER (2)	10.48
			LAUNDRY DETERGENT (2)	27.96
			WRISTBANDS (2)	19.76
			SUMMER CAMP SUPPLIES	50.04
			FLASHLIGHTS	30.59
			TAPE MEASURE	61.54
			TABS FOR VEHICLE #309	16.60
			VEHICLE TABS FOR #306, #307	33.20
			MCFOA MEMBERSHIP - A. THORSON	50.00
			MONTHLY SUBSCRIPTION FOR COMMUNICATIONS	45.00
			TUITION - L. CLAYTON	175.00
			MEDICAL & CLEANING SUPPLIES, SILVERWARE	61.09
			VELCRO	20.31
			PENS, PHONE CASE, SCREEN PROTECTOR	50.17
			EMS NOTEPADS	54.68

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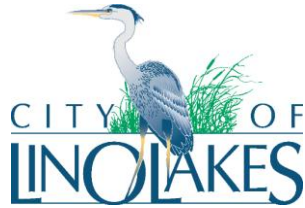
Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
			AWARD CEREMONY SUPPLIES	27.78
			ACTIVE ALERT ADDITIONAL LICENSE - NEW H	12.41
			LIVESCAN MOVE	350.00
			UNIFORM ALLOWANCE - W. OWENS	161.98
			TUITION - R. CALHOUN	858.00
			TRAILCAM SUBSCRIPTION	85.00
			TRAILCAM SUBSCRIPTION	72.95
			ICE CUBES FOR EMPLOYEE APPRECIATION EVE	25.96
			ICE CUBES FOR EMPLOYEE APPRECIATION EVE	25.96
			ELECTRICAL CONDUIT SUPPLIES, FLOOR MATS	225.67
			GRADING BUCKET RENTAL	38.50
			CONCRETE BUCKET RENTAL	374.00
			SUPPLIES FOR WATER PIPE REPAIR	244.71
			PAINT AND FOAM BOARD	247.66
			KILLS PAINT	33.97
			METAL EDGING	1,110.66
			SUMMER CAMP FIELD TRIP	1,377.50
			SUMMER CAMP FIELD TRIP	924.00
			PROGRAM CHECK-IN SOFTWARE JUNE FEE	129.00
			CHILD WATCH CHECK-IN SOFTWARE JUNE FEE	129.00
			SUMMER CAMP SUMMER SUPPLIES	125.22
			SUMMER CAMP SUPPLIES	206.19
			SUMMER CAMP SUPPLIES	6.64
			SUMMER CAMP SUPPLIES	224.63
			SUMMER CAMP SUPPLIES	16.44
			JUNE UB STATEMENTS	1,275.98
			GFOA COA PROGRAM	1,170.00
			MCFOA MEMBERSHIP - T. THOMA	50.00
			MNGFOA CONFERENCE LODGING DEPOSIT - T.	138.51
			FOOD VENDOR FOR EMPLOYEE APPRECIATION E	375.00
			DOCUSIGN BUSINESS PRO ANNUAL SUBSCRIPTI	650.17
			REFRESHMENTS FOR EMPLOYEE APPRECIATION	79.44
			COUNTY RECORDING FEE - BERNIER	5.13
			COUNTY RECORDING FEE - BLINO	5.13
			2026 DROPBOX SUBSCRIPTION	540.00
			TUITION - B. PETRIE	175.00
			ANNUAL ALLDATA SUBSCRIPTION	1,500.00
			MILWAUKEE BATTERIES (2)	199.00
			FIRST AID/CPR/AED TRAINING CLASSES (13	546.00
			FIRST AID/CPR/AED TRAINING CLASSES (3)	126.00
			MONTHLY SUBSCRIPTION FEE	440.00
			FIREFIGHTER LICENSES - DUTY CREW	75.00
			COUNTY RECORDING FEE - CM PROPERTIES	5.13
			OVERNIGHT MAILING PW AGMT	35.65
			TIE BARS - REFUND	(18.99)
			COMMAND STRIPS - REFUND	(24.22)
				22,276.44
07/27/2026	125439	U.S. BANK EQUIPMENT FINANCE	S1 & S2 PAYMENT PRINTER/COPIER	537.18
07/27/2026	125440	UPPER CUT TREE SERVICE	6566 SHERMAN LAKE COTTON WOOD REMOVAL	1,450.00

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Check Date	Check	Vendor Name	Description	Amount
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07/27/2026	125441	WALTERS RECYCLING & REFUSE	TRASH & RECYCLING	314.87
			TRASH & RECYCLING	1,969.09
			PW CLEANUP EXTRA DUMPSTERS	3,300.11
				<u>5,584.07</u>
07/27/2026	125442	XCEL ENERGY	ELECTRIC - WTP	24.58
			ELECTRIC - STREET LIGHTS	4,995.19
			ELECTRIC	27,173.20
			ELECTRIC	9,631.04
				<u>41,824.01</u>
CKING TOTALS:				
Total of 76 Checks:				2,877,831.99
Less 0 Void Checks:				0.00
Total of 76 Disbursements:				<u>2,877,831.99</u>



Electronic Funds Transfer
MN Statute 471.38 Subd. 3

Council Meeting July 27, 2026

Transfer In/(Out)

7/9/2026 Transfer from FRB MM to Checking	6,000,000.00
7/9/2026 Transfer to MCM MM	(9,000,000.00)
7/10/2026 Building Permit Surcharge	(2,040.11)
7/9/2026 PR#14 - Andrew Turi	(289.84)
7/17/2026 Payroll #15	(246,734.30)
7/17/2026 Payroll #15 Federal Deposit	(69,725.41)
7/17/2026 Payroll #15 PERA	(65,160.56)
7/17/2026 Payroll #15 State	(15,843.57)
7/17/2026 Payroll #15 H.S.A. Bank Pretax	(3,986.49)
7/17/2026 Payroll #15 TASC Pretax	(1,655.75)
7/17/2026 Payroll #15 Mission Sq 457 Def. Comp #301596	(3,270.00)
7/17/2026 Payroll #15 Mission Sq Roth IRA #706155	(720.00)
7/17/2026 Payroll #15 MSRS HCSP #98946-01	(5,436.23)
7/17/2026 Payroll #15 MSRS Def. Comp #98945-01	(1,505.00)
7/17/2026 Payroll #15 MSRS Roth IRA #98945-01	(1,330.00)
7/20/2026 Sales & Use Tax	(5,319.00)
7/21/2026 Wire - Bond Trust Services (8/1 bond pmts)	(326,178.75)

**LINO LAKES CITY COUNCIL
WORK SESSION
MINUTES**

DATE: July 6, 2026
TIME STARTED: 6:00 PM
TIME ENDED: 7:02 PM
LOCATION: City Council Chambers
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Lyden, Nelson and Rennaker
EXCUSED ABSENT: Councilmember Ruhland

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Human Resources and Communications Manager Meg Sawyer, Community Development Director Mike Grochala and Chief of Police Curt Boehme.

1. CALL TO ORDER

Mayor Rafferty called the meeting to order at 6:00 p.m.

2. SETTING THE AGENDA

Councilmember Lyden requested to add a discussion of entrance signs to the agenda.

The agenda was adopted as amended to include a discussion of entrance signs.

3. ECONOMIC DEVELOPMENT STRATEGIC PLAN

The Community Development Director reported that as part of the City's economic development efforts, the Economic Development Advisory Committee (EDAC) is responsible for the preparation of a five-year Economic Development Strategic Plan. The plan was last updated in 2021.

The 2026-2030 Plan identifies six priorities, which include: Develop Balance of Woods Edge Property, Business Retention, Expansion, and Workforce Development Plan, Identification of potential redevelopment areas and strategic acquisitions, Continue to promote development of the I-35E/Main Street Corridor, Updating and expanding the city marketing materials, and Establish a Housing Maintenance Assistance Program.

Council Consensus

It was the consensus of the City Council to forward the Economic Development Strategic Plan, as prepared by the Economic Development Advisory Committee to the next regular City Council meeting for formal approval as presented.

4. PRELIMINARY DISCUSSION: DATA CENTERS IN COMMERCIAL AND INDUSTRIAL DISTRICTS

The Community Development Director stated that in accordance with the City's policies a request was made and seconded to discuss Data Centers in Commercial and Industrial Districts. He asked if there was Council consensus to pursue this topic further.

Councilmember Rennaker stated that he requested that this topic be discussed from a broad viewpoint.

Councilmember Nelson stated that she also supported reviewing the zoning code and the City's legal authority to regulate data centers. She stated that to clarify for the residents, the City has not been approached by any companies seeking to build a data center.

Council Consensus

It was the consensus of the City Council to direct staff to prepare comparative information regarding area cities regulations for data centers and to review Lino Lakes current zoning and land use regulations related to data centers at a future meeting.

5. TAX-EXEMPT FINANCING FOR LYNGBLOMSTEN

The Community Development Director reported that Minnesota Statutes Sections 469.152 to 469.1651 (the "Industrial Development Act") and Chapter 462C (the "Housing" act) authorize cities to issuance revenue bonds to finance eligible private development projects. These tools may be used for private activities that provide community benefit such as employment opportunities or affordable or elderly housing.

The City adopted guidelines for private activity tax exempt financing in 2005 and amended them in 2019. The policy requires reimbursement of City's cost and establishes an administrative fee equal to 1% of the bond amount. Part II, Section 9 of the policy allows the City Council to reduce the administrative fee when the borrower's request is related to a partnership with the City and/or provides a broad public service benefit.

The Community Development Director stated that because the City has already issued non-bank qualified bonds in 2026, staff has expressed interest in serving as the issuer for Lyngblomsten's refinancing. The current issuer is charging a flat fee of \$50,000, and staff recommends a fee closer to that amount, reflecting both the City's partnership with Lyngblomsten and the provision of senior housing within the community.

Council Consensus

It was the consensus of the City Council to direct staff to:

1. Authorize a reduced administrative fee for Lyngblomsten's tax-exempt financing; and
2. Proceed with the procedural steps necessary to provide tax-exempt financing

6. FRANCHISE AGREEMENTS

The City Clerk reviewed that at the June 1, 2026 City Council Work Session, the Council reviewed the status of the current franchise and franchise fee agreements with gas and electric service providers. While the franchise fee enabling legislation is included in the draft franchise agreements a separate ordinance setting the franchise fee is proposed. The City has one existing utility franchisee fee set at 4%. At the meeting in June, the City Council considered adopting a 4% fee for the utilities that did not currently have a franchise fee agreement in place. It was requested that the Council provide further direction regarding the franchise agreements and franchise fee agreements.

Status of Agreements

- Circle Pines Utilities (DBA Centennial Utilities) – Gas Service, Current 20-year franchise adopted in 2012.
 - o Franchise Fee established as part of franchise agreement: Collecting 4% Fee on Residential/Non-Interruptible Customers
- CenterPoint Energy - Gas Service, Current 20-year franchise was adopted in 2013.
 - o Agreement identifies that a franchise fee may be collected if established by a separate ordinance. The fee must be of the same or a substantially similar amount to that charged to other energy suppliers.
- Xcel Energy - Gas & Electric Services, No current agreement
- Connexus Energy - Electric Service, No current agreement

Council Consensus

It was the consensus of the City Council to advance the franchise agreement ordinance drafts as presented with the amendment requested by the utility company to be reviewed by the City Attorney. Furthermore, to continue the discussion on the franchise fee ordinance to a future meeting with no further action taken this evening.

7. BOARD APPOINTMENT

The City Clerk reported that Planning and Zoning Board Member and Chair Michael Root submitted his resignation. His term ends December 31, 2027. She requested that the City Council review the current list of Board and Committee members for possible transfer to the Planning and Zoning Board, and any recent applications and provide direction to staff regarding the selection and appointment process. It was noted that the application to serve on the Planning and Zoning Board was posted to the City website.

Mayor Rafferty recommended that Economic Development Advisory Board Member Blakely LaCroix be appointed to fill the vacancy.

Council Consensus

It was the consensus of the City Council to schedule the appointment of Blakely LaCroix to fill the vacant term on the Planning and Zoning Board, for the next City Council meeting.

8. OUTSIDE COMMITTEE REPORTS

The representatives of the following committees that were present this evening provided an update on the committee work: North Metro Telecommunications Committee, Vadnais Lake Watershed District, Anoka Co. Joint Law Enforcement Council, Anoka Co. Fire Protection Council, Twin Cities Gateway, and Anoka Co./Blaine Airport Advisory Council.

9. CITY ADMINISTRATOR UPDATE

The City Administrator provided an update on the Fire Department. She reported that the department was unable to fill the four part-time Fire Department Lieutenant positions that were budgeted to start in July 2026 and therefore revised the staffing model to instead utilize Paid-On-Call Duty Officers to provide supervision for the shifts previously designated for those positions.

10. NOTICES AND COMMUNICATIONS

- A. Announcement: Mayor Rafferty provided a summary of the June 22, 2026, Closed Meeting. He stated that the meeting was closed to conduct the annual performance review for the City Administrator and that the review was completed.
- B. There will be a City Council Special Closed Meeting, to Discuss Labor Negotiations Strategies, Immediately Following this Meeting in the Council Work Room

5. ADJOURNMENT

Mayor Rafferty adjourned the meeting at 7:02 p.m.

These minutes were approved at the City Council Meeting on July 27, 2026.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**LINO LAKES CITY COUNCIL
SPECIAL CLOSED MEETING
MINUTES**

DATE: July 6, 2026
TIME STARTED: 7:08 PM
TIME ENDED: 7:43 PM
LOCATION: City Council Chambers
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Lyden, Nelson and Rennaker
EXCUSED ABSENT: Councilmember Ruhland

Staff Members Present: City Administrator Karen Anderson, Human Resources and Communications Manager Meg Sawyer and Chief of Police Curt Boehme.

1. CALL TO ORDER

Mayor Rafferty called the meeting to order at 7:08 p.m.

2. SETTING THE AGENDA

The agenda was adopted as presented.

3. ANNOUNCEMENT

Mayor Rafferty announced that Pursuant to Minnesota Statutes, Section 13D.05, the meeting will be closed to discuss labor negotiations strategy.

4. CLOSED SESSION

Motion to go in to Closed Session at 7:09 p.m. Pursuant to Minnesota Statutes, Section 13D.05, to discuss labor negotiations strategy.

RESULT:	Carried [4-0]
MOVER:	Lyden
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson and Rennaker
NAYS:	None

5. CLOSED MEETING DISUCSSION

Closed Meeting Discussion: Labor Negotiations Strategy

6. RETURN TO OPEN SESSION

Motion to return to Open Session at 7:43 p.m.

RESULT:	Carried [4-0]
MOVER:	Nelson
SECONDER:	Rennaker
AYES:	Rafferty, Lyden, Nelson and Rennaker
NAYS:	None
Roll Call Vote	

7. ADJOURNMENT

Mayor Rafferty adjourned the meeting at 7:43 p.m.

These minutes were approved at the City Council Meeting on July 27, 2026.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**LINO LAKES CITY COUNCIL
WORK SESSION
MINUTES**

DATE: July 13, 2026
TIME STARTED: 6:00 PM
TIME ENDED: 6:28 PM
LOCATION: City Council Chambers
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Lyden, Nelson, Ruhland and Rennaker
ABSENT: None

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Finance Director Tracy Thoma, Community Development Director Mike Grochala, City Planner Katie Larsen, City Engineer Diane Hankee, Public Service Director Rick DeGardner and Chief of Police Curt Boehme.

1. CALL TO ORDER

Mayor Rafferty called the meeting to order at 6:00 p.m.

2. SETTING THE AGENDA

The agenda was adopted as presented.

3. REVIEW REGULAR AGENDA

The City Council reviewed the Consent Agenda items.

The Finance Director reviewed the Utility Rate Study, reporting a reduction in the study cost from the last meeting discussion.

The Public Services Director reported that the City has successfully worked with the recommended contractor for the 2026 Trail Maintenance Project in the past.

The City Planner reviewed the Wilkinson Waters Second Addition and Peltier Ponds development projects.

Mayor Rafferty reported on the recent groundbreaking event hosted by the developer for the Wilkinson Waters project.

The Community Development Director stated that the Economic Development Strategic Plan being presented this evening for approval is supported by the Economic Development Advisory Committee (EDAC).

The City Engineer reviewed the 2026 Public Works Utility Extension Project. Highlighting the expected outcomes for the project.

The City Engineer reviewed the Well No. 7 project and the County Road J and Centerville Road Roundabout Landscaping project.

The Community Development Director reviewed the roadway improvement and easement agreement for Wilkinson Way.

4. CITY ADMINISTRATOR UPDATE

No Report

5. ADJOURNMENT

Mayor Rafferty adjourned the meeting at 6:28 p.m.

These minutes were approved at the City Council Meeting on July 27, 2026.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: July 13, 2026
TIME STARTED: 6:30 PM
TIME ENDED: 7:05 PM
LOCATION: City Council Chambers
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Lyden, Nelson, Ruhland and Rennaker
ABSENT: None

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Finance Director Tracy Thoma, Community Development Director Mike Grochala, City Planner Katie Larsen, City Engineer Diane Hankee, Public Service Director Rick DeGardner and Chief of Police Curt Boehme.

CALL TO ORDER

Mayor Rafferty called the meeting to order at 6:30 p.m.

SETTING THE AGENDA

The agenda was adopted as presented.

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT

Mayor Rafferty opened the Public Comment period at 6:33 p.m.

Chris Stowe, 426 Pine Street, Lino Lakes, stated regarding current and proposed gas and electric franchise fees of 4%, when his home was built the original builder paid the utility company to drag the natural gas line all the way up 4th Avenue out of their own pocket. Because that was the only way to serve their area. That was a private investment in infrastructure. Since then, the City has raised his taxes and his neighbors by roughly double digits percentages year after year, the exact numbers vary by year and by property, but the effect is the same, their property taxes continue to increase faster than their incomes.

Mr. Stowe stated that meeting packets, audits and bond resolutions are technically public, but most residents do not have a practical way to track the money trail. That's not real transparency.

Mr. Stowe stated that at the July 6, 2026, City Council Work Session the City talked about backing a loan to get 1% or \$60,000. That is not a free \$60,000, that comes with risks. He stated that the City did that three times before. One was for the YMCA which failed. He stated that according to the City's fiscal reports, it looks like one year the City spent between \$600,000 and \$700,000 bailing out the YMCA, which is now The Rookery and owned by the City. At one meeting the City spent \$10,000 on treadmills for The Rookery. He questioned why the City is taking a risk to make \$60,000?

Mr. Stowe stated that one of the City Councilmembers was disappointed by the number of trees that were cut down in their backyard by the utility company. He stated that those trees were cut down because that is a sub-station. The way a substation works is it changes the voltage, the reason they need to increase the voltage is because of all the development in Lino Lakes. With the Natures Refuge development, which resulted in trees being cut down impacting that area, the energy company needed extra power. So, now it's kind of ironic and poetic justice that the trees in the City Councilmember's backyard were cut down to be able to fuel the power going to the development, if his understanding is correct.

Motion to Close the Public Comment period at 6:36 p.m.

RESULT:	Carried [5-0]
MOVER:	Lyden
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

1. CONSENT AGENDA

- A. Approval of Expenditures for July 13, 2026 (Check No. 125242 through 125366) in the Amount of \$1,929,762.36
- B. Approval of June 22, 2026, City Council Work Session Minutes
- C. Approval of June 22, 2026, City Council Meeting Minutes
- D. Approval of June 22, 2026, City Council Special Closed Meeting Minutes
- E. Approval of Resolution No. 26-125 Authorizing the Issuance of a Solicitor's License to Custom Remodelers Inc. (CRI)
- F. Approval of Resolution No. 26-126 Authorizing the Issuance of a Solicitor's License to Pommier Window Washing LLC
- G. Approval of Resolution No. 26-133 Authorizing the Execution of License Agreement between the City of Lino Lakes and Anoka County for Landscape Median Improvements
- H. Appointment to the Planning and Zoning Board
- I. Hiring of Part-Time Staff for the Rookery Activity Center
- J. Approval of Resolution No. 26-139 Stormwater Re-use Agreement, Wilkinson Waters

Motion to Approve Consent Agenda Items 1A through 1J as presented.

RESULT:	Carried [5-0]
MOVER:	Rennaker
SECONDER:	Lyden
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

2. FINANCE DEPARTMENT REPORT

Motion to adopt Resolution No. 26-137 Authorizing Preparation of Utility Rate Study and Utility Rate Structure Review.

RESULT:	Carried [5-0]
MOVER:	Nelson
SECONDER:	Ruhland
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

3. ADMINISTRATION DEPARTMENT REPORT

No Report

4. POLICE DEPARTMENT REPORT

No Report

5. FIRE DEPARTMENT REPORT

No Report

6. PUBLIC SERVICES DEPARTMENT REPORT

Motion to adopt Resolution No. 26-136, Accepting Quotes and Awarding a Construction Contract, 2026 Trail Maintenance Project.

RESULT:	Carried [5-0]
MOVER:	Ruhland
SECONDER:	Lyden
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

7. COMMUNITY DEVELOPMENT REPORT

A. Wilkinson Waters Second Addition

Motion to adopt Resolution No. 26-127 for PUD Final Plan/Final Plat.

RESULT:	Carried [5-0]
MOVER:	Lyden
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

Motion to adopt Resolution No. 26-128 for Development Agreement.

RESULT:	Carried [5-0]
MOVER:	Lyden
SECONDER:	Rennaker
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

B. Peltier Ponds

Motion to adopt Resolution No. 26-131 for PUD Final Plan/Final Plat.

RESULT:	Carried [5-0]
MOVER:	Ruhland
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

Motion to adopt Resolution No. 26-132 for Development Agreement.

RESULT:	Carried [5-0]
MOVER:	Ruhland
SECONDER:	Rennaker
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

C. Economic Development Strategic Plan

Motion to adopt Resolution No. 26-130, Approving Economic Development Strategic Plan.

RESULT:	Carried [5-0]
MOVER:	Rennaker
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

D. 2026 Public Works Utility Extension Project

Motion to adopt Resolution No. 26-129, Order Project, Approve the Plans and Specifications and Authorize the Ad for Bid, 2026 Public Works Utility Extension Project.

RESULT:	Carried [5-0]
MOVER:	Ruhland
SECONDER:	Lyden
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

E. Production Well No. 7

Motion to adopt Resolution No. 26-134, Order Project, Approve the Plans and Specifications and Authorize Ad for Bid, Production Well No. 7.

RESULT:	Carried [5-0]
MOVER:	Ruhland
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

F. County Road J and Centerville Road Roundabout Landscaping Project

Motion to adopt Resolution No. 26-135, Accepting Quotes and Awarding a Construction Contract, County Road J and Centerville Road Roundabout Landscaping Project.

RESULT:	Carried [5-0]
MOVER:	Lyden
SECONDER:	Nelson
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

G. Roadway Improvement and Easement Agreement, Wilkinson Way

Motion to adopt Resolution No. 26-138, Approving Roadway Improvement and Easement Agreement, Wilkinson Way.

RESULT:	Carried [5-0]
MOVER:	Ruhland
SECONDER:	Rennaker
AYES:	Rafferty, Lyden, Nelson, Ruhland and Rennaker
NAYS:	None

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

None

10. NOTICES AND COMMUNICATIONS

The next City Council meeting is on Monday, July 27th, beginning with a Work Session at 6:00 p.m. followed by the Regular Meeting at 6:30 p.m.

ADJOURNMENT

Mayor Rafferty adjourned the meeting at 7:05 p.m.

These minutes were approved at the City Council Meeting on July 27, 2026.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1F**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

MEETING DATE: July 27, 2026

TOPIC: Resolution No. 26-147, Approving Acquisition of Certain Real Property, Parcel 4, 3 & 4, 6 and 8, Right of Way Plat No. 4, Otter Lake Road Improvement Project

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting City Council approval to acquire Parcel 4, 3 & 4, 6 and 8 for the Otter Lake Road Improvement Project.

BACKGROUND

The City Council authorized the preparation of plans and specifications for the Otter Lake Road improvement project in August of 2023. The project requires the acquisition of permanent right-of-way, utility and drainage easements as well as temporary construction easements. Approximately 8 parcels are affected by the project. In August of 2025, the City Council authorized staff and consultants to make offers to property owners for direct purchase of the necessary land and easements. On December 8, 2025, the City Council authorized acquisition by eminent domain, if necessary.

Staff has continued to negotiate with property owners and have reached agreement with owner of Parcel's 4, 6 & 8. The City is acquiring the following interests from the property:

PARCEL	PID	R/W (ACRES)	PERM EASEMENT (ACRES)	TEMP EASEMENT (ACRES)
4	13-31-22-43-0002	.770	4.140	.011
3&4	13-31-22-43-0002	.015	0.0	.001
6	13-31-22-41-0005	5.923	.449	.088
8	13-31-22-42-0001	0.0	1.176	0.0
Totals		6.708	5.7066	.1

Under the terms of the Memorandum of Agreement (MOA) the parties agree that:

- The compensation for the land and easements is \$534,234.00.

- The City will reimburse the owner for appraisal costs of \$6,000.
- The City will be responsible for obtaining quotes and coordinating demolition of the existing pole barn, including any asbestos abatement and remediation work.
- Owner will share 50% of the cost of demolition and hazardous material assessment and abatement not to exceed \$60,000.00. City shall retain \$60,000 from the settlement proceeds until completion of the demolition work.
- City agrees that owner, subject to City and RCWD approvals, may expand the expand the drainage pond and excavated material from such expansion may be made available for Owner to use for site development.
- City will relocate pond access easement to a mutually agreeable location on the site with Owner's future development of the site. City would be responsible for any easement drafting as necessary. It is the intent that the new access would use drives and parking areas constructed by owner as part of any future development of the site.

The final agreement is within parameters discussed with the City Council at the May 4, 2026, Special Meeting. With the approval of this agreement all right-of-way and easements acquisitions necessary for the project will be complete. The City Attorney will be directed to close all eminent domain proceedings.

RECOMMENDATION

Staff is recommending approval of Resolution No. 26-147.

ATTACHMENTS

1. Resolution No. 26-147
2. Right of Way Plat No. 4
3. Memorandum of Understanding dated July 23, 2026

**CITY OF LINO LAKES
RESOLUTION NO. 26-147**

**APPROVING ACQUISITION OF PARCEL 4, 3 & 4, 6 AND 8,
RIGHT OF WAY PLAT NO. 4,
OTTER LAKE ROAD EXTENSION PROJECT**

WHEREAS, the City Council authorized preparation of plans and specifications for the construction of the Otter Lake Road Extension on August 14, 2023, and

WHEREAS, the construction of the Project requires the acquisition of certain land and easements involving properties located within the City, as depicted in City of Lino Lakes Right of way Plat No. 4, filed for record with Anoka County and Document No. 631999.001 and 2462426.001; and

WHEREAS, it is necessary that the City have title and possession of land interests for the Project before the construction contracts may be let, which is planned to occur in the summer of 2026; and

WHEREAS, on August 25, 2025, the City Council authorized the City representatives, City Community Development Director and City Attorney to make offers to property owners consistent with the appraisals obtained for the needed acquisition; and

WHEREAS, on December 8, 2025, the City Council authorized the acquisition of property by eminent domain; and

WHEREAS, the City and Owner of Parcel 4 and Parcel 3 & 4, 6 & 8 of Right of Way Plat No. 4, have reached agreement on just compensation due for the acquisition of the fee title, permanent and temporary easements shown in Right-of-Way Plat No. 4 as documented in a Memorandum Of Agreement (the "MOA") negotiated between the City and Owner;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Lino Lakes:

That pursuant to the MOA between the City and Owner, the purchase of property, identified as ROW Parcel 4, 3 & 4, and 6, Permanent Drainage and Utility Easement Parcel 4, 6 and 8, Temporary Easement Parcel 4, 3&4, 6 and 8 ROW Parcel 2A, on City of Lino Lakes, Right of Way Plat No. 4, in the amount of \$534,234.00 and other considerations agreed to by the parties pursuant to the MOA is hereby approved.

BE IT FURTHER RESOLVED, that the City Attorney and representatives are authorized to complete all steps necessary to record the conveyance documents and to remove the property from the eminent domain proceedings.

Adopted by the Council of the City of Lino Lakes this 27th day of July, 2026.

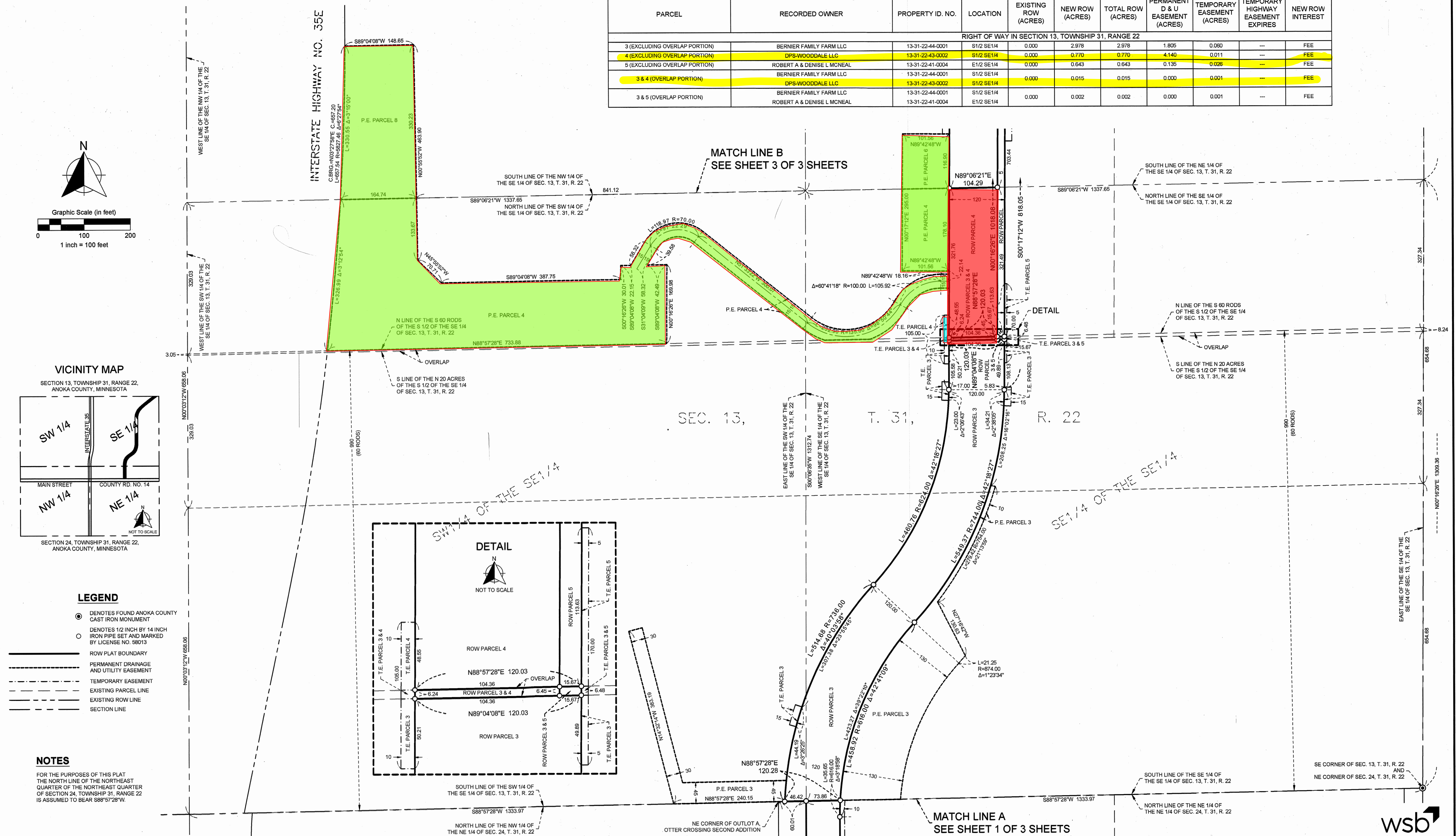
Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

CITY OF LINO LAKES RIGHT OF WAY PLAT NO. 4
OTTER LAKE ROAD

PARCEL	RECORDED OWNER	PROPERTY ID. NO.	LOCATION	EXISTING ROW (ACRES)	NEW ROW (ACRES)	TOTAL ROW (ACRES)	PERMANENT D & U EASEMENT (ACRES)	TEMPORARY EASEMENT (ACRES)	TEMPORARY HIGHWAY EASEMENT EXPIRES	NEW ROW INTEREST
RIGHT OF WAY IN SECTION 13, TOWNSHIP 31, RANGE 22										
3 (EXCLUDING OVERLAP PORTION)	BERNIER FAMILY FARM LLC	13-31-22-44-0001	S1/2 SE1/4	0.000	2.978	2.978	1.805	0.060	---	FEE
4 (EXCLUDING OVERLAP PORTION)	DPS-WOODDALE LLC	13-31-22-43-0002	S1/2 SE1/4	0.000	0.770	0.770	4.140	0.011	---	FEE
5 (EXCLUDING OVERLAP PORTION)	ROBERT A & DENISE L MCNEAL	13-31-22-41-0004	E1/2 SE1/4	0.000	0.643	0.643	0.135	0.026	---	FEE
3 & 4 (OVERLAP PORTION)	BERNIER FAMILY FARM LLC	13-31-22-44-0001	S1/2 SE1/4	0.000	0.015	0.015	0.000	0.001	---	FEE
	DPS-WOODDALE LLC	13-31-22-43-0002	S1/2 SE1/4	0.000	0.015	0.015	0.000	0.001	---	FEE
3 & 5 (OVERLAP PORTION)	BERNIER FAMILY FARM LLC	13-31-22-44-0001	S1/2 SE1/4	0.000	0.002	0.002	0.000	0.001	---	FEE
	ROBERT A & DENISE L MCNEAL	13-31-22-41-0004	E1/2 SE1/4	0.000	0.002	0.002	0.000	0.001	---	FEE

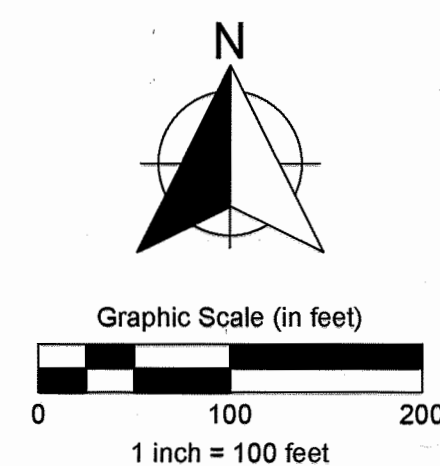


SECTION 24, TOWNSHIP 31, RANGE 125
ANOKA COUNTY, MINNESOTA

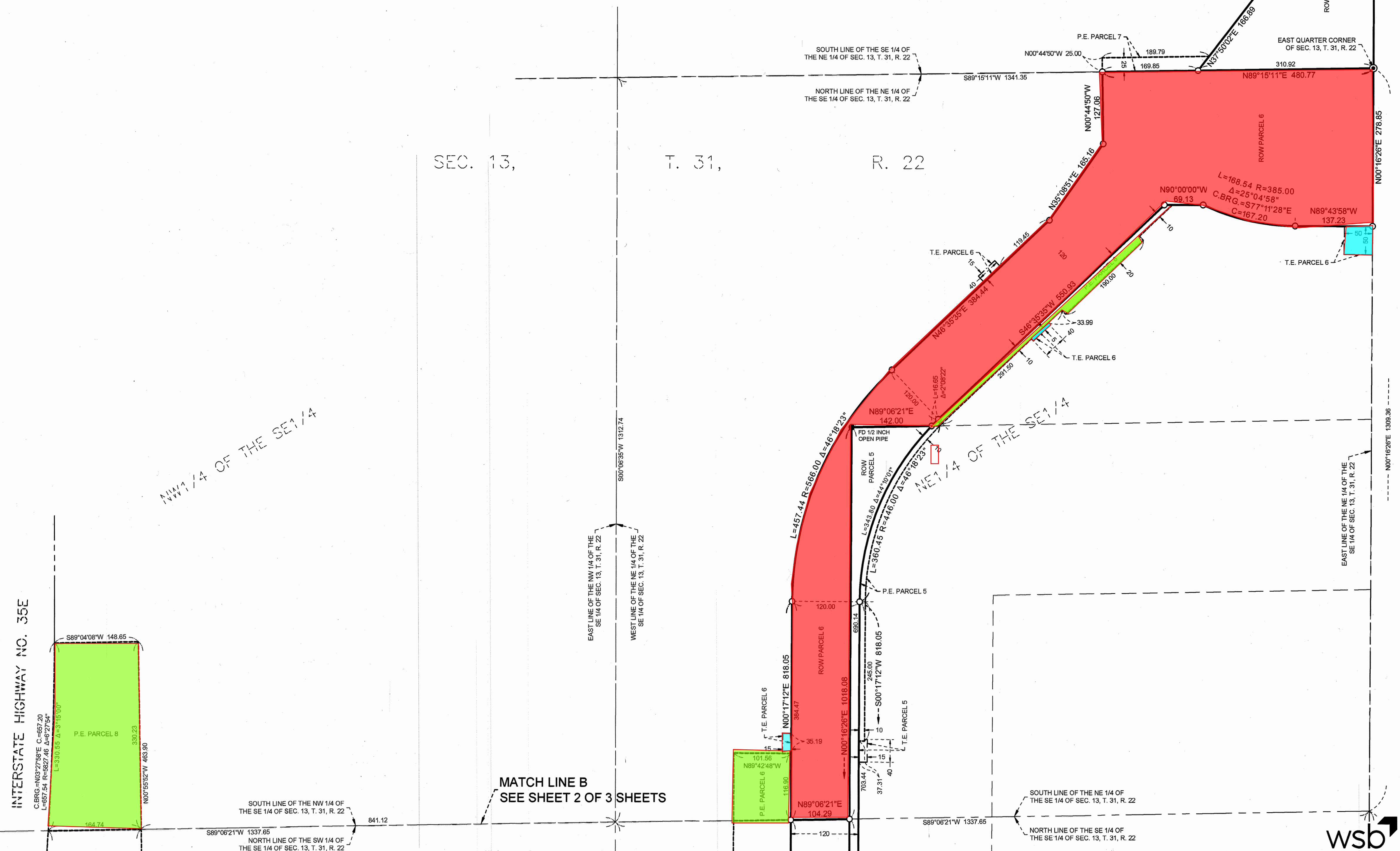
- DENOTES FOUND ANOKA COUNTY CAST IRON MONUMENT
- DENOTES FOUND MONUMENT, AS SHOWN
- DENOTES 1/2 INCH BY 14 INCH IRON PIPE SET AND MARKED BY LICENSE NO. 58013

- | | |
|-----------|---|
| ————— | ROW PLAT BOUNDARY |
| - - - - - | PERMANENT DRAINAGE AND UTILITY EASEMENT |
| - . - . - | TEMPORARY EASEMENT |
| — — — — — | EXISTING PARCEL LINE |
| — — — — — | EXISTING ROW LINE |
| — — — — — | SECTION LINE |

FOR THE PURPOSES OF THIS PLAT
THE NORTH LINE OF THE NORTHEAST
QUARTER OF THE NORTHEAST QUARTER
OF SECTION 24, TOWNSHIP 31, RANGE 22
IS ASSUMED TO BEAR S88°57'28"W.



PARCEL	RECORDED OWNER	PROPERTY ID. NO.	LOCATION	EXISTING ROW (ACRES)	NEW ROW (ACRES)	TOTAL ROW (ACRES)	PERMANENT EASEMENT (ACRES)	TEMPORARY EASEMENT (ACRES)	TEMPORARY HIGHWAY EASEMENT EXPIRES	NEW ROW INTEREST
RIGHT OF WAY IN SECTION 13, TOWNSHIP 31, RANGE 22										
3 & 5 (OVERLAP PORTION)	BERNIER FAMILY FARM LLC	13-31-22-44-0001	S1/2 SE1/4	0.000	0.002	0.002	0.000	0.001	---	FEE
5 (EXCLUDING OVERLAP PORTION)	ROBERT A & DENISE L MCNEAL	13-31-22-41-0004	E1/2 SE1/4	0.000	0.643	0.643	0.000	0.026	---	FEE
6	ROBERT A & DENISE L MCNEAL	13-31-22-41-0004	E1/2 SE1/4	0.000	0.643	0.643	0.135	0.026	---	FEE
6	DPS-WOODDALE LLC	13-31-22-41-0005	NE1/4 SE1/4	0.000	5.923	5.923	0.449	0.088	---	FEE
7	L. & D. WINTER 2023 CHARITABLE REMAINDER UNITRUST	13-31-22-14-0001	SE1/4 NE1/4	0.000	2.013	2.013	0.103	0.092	---	FEE
8	DPS-WOODDALE LLC	13-31-22-42-0001	NW1/4 SE1/4	0.000	0.000	0.000	1.176	0.000	---	FEE



MEMORANDUM OF AGREEMENT

Parcel No. 7, 10, and 11; Right of Way Plat Parcel Numbers 4, 3 & 4, 6, and 8
 Fee Owners: DPS-Wooddale, LLC

On this 23 day of July, 2026, DPS-Wooddale, LLC,
 ("Owner") of the above-described parcel of property located in the City of Lino
 Lakes, County of Anoka, State of Minnesota, did execute and deliver a
 conveyance to the aforesaid real estate to the City of Lino Lakes.

This agreement is now made and entered as a Memorandum of all the terms,
 and the only terms, agreed upon in connection with the above transaction. It is
 hereby acknowledged and agreed upon between the parties that:

1. The Owner has been furnished with the approved estimate of just compensation for the property acquired and a summary statement of the basis for the estimate. The Owner understands that the acquired property is for use in connection with the construction of Otter Lake Road.
2. The Owner understands and acknowledges that WSB's Representative has no direct, indirect, present or contemplated future personal interest in the property or in any benefits from the acquisition of the property.
3. That in full compensation for the conveyance of said property, the City of Lino Lakes shall pay Owner the sum of \$534,263.00 for land and damages for the conveyance of the fee and easement interests shown in City of Lino Lakes Right of Way Plat No. 4, Parcels 4, 3 & 4, 6, and 8, and the City of Lino Lakes shall purchase and accept from Grantor all of Grantors' rights, title and interest in the described property. Owner understands that payment by the City must await approval by the City, recording of the conveyance, and processing of a payment voucher. The additional compensation terms are provided for in Paragraph 7 of the agreement.
4. If requested by the City of Lino Lakes, the Owner will cooperate and adjust for clerical errors, any or all documentation if deemed necessary or desirable at the reasonable discretion of the City of Lino Lakes. The Owner agrees to comply with this request within 30 days from the date of mailing the request.
5. To the extent any tenant or other third party claims compensation arising from the conveyance of the property interests described in this agreement, Owner agrees that any such claims shall be the responsibility of the

Owner and not the City. Owner agrees to indemnify and hold the City harmless from any such claims.

6. Owner acknowledges that the compensation paid under this agreement fully satisfies all claims for compensation arising from the City's acquisition of the property interests described herein, and Owner waives and releases any right to seek additional compensation from the City related to that acquisition. The parties agree that this settlement is made under the threat of condemnation.
7. In addition to the compensation provided for in Paragraph 3, the City and Owner agree to the following:
 - a. The City will pay Owner \$6,000 as reimbursement for Owner's appraisal cost.
 - b. The City shall be responsible for obtaining quotes for and coordinating the demolition and removal of the existing pole barn located on the property, including any asbestos assessment, abatement, or remediation work determined to be necessary. At closing, the City shall retain \$60,000 from the settlement proceeds as security for Owner's share of such costs. Following completion of the demolition and related work, the City shall determine Owner's share, which shall be fifty percent (50%) of the actual demolition, removal, and asbestos-related costs incurred by the City, not to exceed \$60,000. If Owner's share is less than \$60,000, the City shall release the remaining balance of the retained funds to Owner within thirty (30) days after completion of the work and determination of the final costs. If Owner's share equals or exceeds \$60,000, the City shall retain the full \$60,000 and Owner shall have no further obligation for such costs.
 - c. Subject to any necessary approvals and permitting requirements of the City and the Rice Creek Watershed District, and in connection with Owner's future development of the property and expansion of the drainage pond, the City agrees that excavated material generated from the permitted expansion of the pond, including excavation of the berm and the area beneath the berm associated with the City's drainage pond improvements, may be made available to Owner for use in connection with the development of the property. At the time of Owner's development and pond expansion, the City and Owner shall cooperate in good faith to evaluate and determine the scope and design of any modifications to the berm associated with the City's drainage pond improvements, provided that any such modifications are subject to applicable permitting requirements and the City's determination that the drainage facility will continue to function as intended and can be adequately accessed, operated, and maintained.

- d. In connection with Owner's future development of the property, the City agrees to relocate the City's drainage access easement to a location mutually agreeable to the City and Owner, subject to the City's determination that the relocated easement adequately serves the operational and maintenance needs of the drainage facility. City shall be responsible for all costs associated with the easement relocation, including survey, engineering, drafting, recording, and related expenses unless otherwise agreed to in writing by the City. Owner shall be solely responsible for all costs associated with the development of the property and construction of the relocated access route and related improvements.
8. If required in connection with the City's encroachment agreement with the owner of any pipeline crossing Owner's property, Owner shall not unreasonably withhold, condition, or delay its consent to such encroachment; provided, however, that Owner shall incur no cost or expense in connection with providing such consent.

It is understood and agreed that the entire agreement of the parties is contained in this Memorandum of Agreement and the Warranty Deed dated July 22, 2026 and Easement agreement dated July 22, 2026, and that these Agreements supersede all oral agreements and negotiations between the parties.

DPS-Wooddale, LLC

By: Alan Dale

Its: Chief Manager

City of Lino Lakes

By: _____

Its: _____

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1G**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: July 27, 2026

TOPIC: Resolution No. 26-141, Approving Site Improvement Performance Agreement for a Commercial Building on Lot 2 of Otter Crossing South 2nd Addition

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting that City Council approve the Site Improvement Performance Agreement for the commercial building located on Lot 2 at Otter Crossing South 2nd Addition.

BACKGROUND

The City reviewed a land use application and site and building plans for a commercial building on Lot 2 of Otter Crossing South 2nd Addition, located on a commercial lot south of Main Street and west of Otter Lake Road. The proposed commercial plans meet ordinance and performance standards, and staff recommends approval of the project.

City Code Section 1007.020(5)(d) requires the execution of a Site Performance Agreement prior to issuance of a building permit.

RECOMMENDATION

Staff is recommending that the City Council approve Resolution 26-141, approving the Site Improvement Performance Agreement for the commercial building located on Lot 2 of Otter Crossing South 2nd Addition.

ATTACHMENTS

1. Resolution No. 26-141
2. Site Improvement Performance Agreement

**CITY OF LINO LAKES
RESOLUTION NO. 26-141**

**APPROVING SITE IMPROVEMENT PERFORMANCE AGREEMENT WITH CLINO LLC
AT OTTER CROSSING SOUTH 2ND ADDITION**

WHEREAS, the City has completed review of the site and building plans for a commercial building; and

WHEREAS, the legal description of the property is Lot 2, Block 1, Otter Crossing South 2nd Addition; and

WHEREAS, City Code Section 1007.020(5)(d) requires the execution of a site performance agreement prior to issuance of a building permit.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes that the Site Improvement Performance Agreement between the City of Lino Lakes and CLINO LLC is hereby approved and the Mayor and City Clerk are authorized to execute such agreements on behalf of the City.

Adopted by the Council of the City of Lino Lakes this 27th day of July, 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

**CITY OF LINO LAKES, MINNESOTA
SITE IMPROVEMENT PERFORMANCE AGREEMENT**

THIS AGREEMENT made this _____ day of _____, 2026, is by and between the City of Lino Lakes, a municipal corporation organized under the laws of the State of Minnesota, and CLino LLC ("Developer").

WHEREAS, the Developer has received approval of certain Site Development Plans, dated (the "Plans"), by the City on the 27 day of July, 2026, and in accordance with the Plans all of which are made a part hereof by reference. In consideration of such approval, Developer, its successors and assigns, does covenant and agree to perform the work as set forth in the Plans, in the aforesaid approval, and as hereinafter set forth upon the real estate (hereinafter referred to as "Property") described as follows:

Lot 2 Block 1, Otter Crossing South 2nd Addition

NOW, THEREFORE, in consideration of the mutual promises of the parties made herein,

IT IS AGREED BY AND BETWEEN THE PARTIES HERETO:

I. DESIGNATION OF IMPROVEMENTS.

- A. Improvements on the Property set forth in the Plans and Specifications to be installed at Developer's expense by Developer as hereinafter provided are hereinafter referred to as "On-Site Work".
- B. Improvements off the Property set forth in the Plans and Specifications to be installed at Developer's expense, if any, by Developer as hereinafter provided are hereinafter referred to as "Off-Site Work".
- C. The On-Site Work and the Off-Site Work are collectively referred to herein as the "Improvements".

II. ON-SITE WORK.

- A. On-Site Work. The On-Site Work shall consist of the improvements described in the approved Plans, to include any approved subsequent amendments, and shall be in compliance with all applicable statutes, codes and ordinances of the City. The On-Site Work includes all on-site exterior amenities as shown on the approved Plans and as required by the plan approval, such as, but not limited to: landscaping, private driveways, parking areas, sanitary sewer extension, water system extension, storm drainage

systems, curbing, lighting, fencing, fire lanes, sidewalks, exterior building architectural design and building elements, site grading and erosion control measures.

Such improvements shall be completed in accordance with Section VIII herein.

- B. Cost Estimates. The Developer shall provide the City with a written estimate of all applicable costs of the On-Site Work, itemized by type; the estimates shall be based upon the actual estimates provided by the contractors who are to do the On-Site Work. Said cost estimates shall be reviewed by the City, and the City shall establish the actual amount of the financial guarantee based on such estimates. The description and estimated cost of Developer's On-Site Work are as follows:

	Description of Improvements	Estimated Costs
1.	Lighting	\$ 15,000.00
2.	Fences / Screen Structures	\$ 0.00
3.	Trash Disposal Structures	\$ 25,000.00
4.	Curbing / Islands / Delineators	\$ 29,000.00
5.	Storm Drainage Systems / Sewers / Catch Basins / Culverts / Swales	\$ 82,000.00
6.	Public Trails and / or Sidewalk	\$ 0.00
7.	Private Trails and / or Sidewalk	\$ 11,000.00
8.	Driveway / Curb cut / Parking Lot / Fire Lane	\$ 87,000.00
9.	Water mains / Hydrants / Sanitary Sewers	\$ 62,000.00
10.	Landscaping	\$ 51,000.00
11.	Site Grading	\$ 22,000.00
12.	Erosion Control	\$ 6,200.00
	Total Estimated Cost of Developer Improvements	\$ 390,200.00
	Security Requirement (Total * 35%)	\$ 136,570.00

III. OFF-SITE WORK

- A. Off-Site Work. There are no off-site improvements.

IV. EASEMENTS/RIGHT OF WAY

Developer shall be responsible for acquiring any right-of-way, permanent easements or temporary easements necessary for the making of such Off-Site Work.

V. MAINTENANCE OF STORMWATER IMPROVEMENTS.

Developer/owner shall be responsible for maintenance of all on-site stormwater facilities. A Declaration for Maintenance of Stormwater Facilities shall be executed by the Developer and recorded against the property.

VI. DEVELOPER FEES.

A. Trunk Sanitary Sewer Connection Fees

The City established trunk utility connection fees to uniformly distribute the costs of public trunk sanitary sewer infrastructure. The Trunk Utility Connection Fee consists of two components; a Trunk Charge and an Availability Charge.

Trunk Charge

Previously paid at the time of subdivision.

Availability Charge

Commercial/Industrial/Institutional availability charges shall be paid at the time of building permit. Fees are based on the number of sanitary access charge (SAC) units assigned by Metropolitan Council Environmental Services (MCES).

City Sewer (CSAC)	\$1,737.00 Per SAC Unit
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Trunk sewer unit charges addressed under this paragraph are in addition to any SAC charges imposed by Metropolitan Council Environmental Services.

B. Trunk Water Connection Fees

The City established trunk utility connection fees to uniformly distribute the costs of public trunk water infrastructure. The Trunk Utility Connection Fee consists of two components; a Trunk Charge and an Availability Charge.

Trunk Charge

Previously paid at the time of subdivision.

Availability Charge

Commercial/Industrial/Institutional availability charges shall be paid at the time of building permit. Fees are based on the number of sanitary access charge (SAC) units assigned by Metropolitan Council Environmental Services (MCES).

City Water (CWAC) \$1,677.00 Per SAC Unit

C. Surface Water Management Area Charges

The City established a trunk area charge to uniformly distribute the costs of public trunk surface water infrastructure and water quality improvements. The Surface Water Management Charge was previously paid at the time of subdivision.

		Acre	Fee
1.	Sanitary Sewer Trunk Unit Fee (\$1,855/unit; 2.92 units/Acre)		Paid Previously
2.	City Sewer Availability Fee (\$1,737/SAC Unit)		To be Paid w/Building Permit
3.	Water Trunk Unit Fee (\$2,666/unit; 2.92 units/Acre)		Paid Previously
4.	City Water Availability Fee (\$1,677/SAC Unit)		To be Paid w/Building Permit
5.	City Surface Water Management Fee (\$/Acre)		Paid Previously
	Total Estimated (Budget) Developer Fees		w/Building Permit

- D. Metropolitan Council Environmental Services (MCES) Sewer Availability Charges (SAC) are in addition to the fees referenced above and shall be determined by MCES, and shall be paid with the Building Permit.

VII. RECORD DRAWINGS.

- A. Within thirty (30) days after the completion of the Improvements, Developer shall submit record drawings, in electronic format, of all public and private infrastructure improvements, including grading, sanitary sewer, water main, storm sewer facilities, and roads, constructed by Developer. The as-built survey must include, but is

not limited to, proposed and final contours with adequate elevation shots to show conformance, property irons (to be exposed in field), low floor and low opening elevations, and the 100-Year High Water Level (HWL) of all ponds, lakes, and wetland areas. The files shall be drawn in Anoka County NAD 83 Coordinate system and provided in both AutoCAD .dwg and Adobe .pdf file formats. The plans shall include accurate locations, dimensions, elevations, grades, slopes and all other pertinent information concerning the complete work. The Developer shall also submit certified compaction testing results for the site grading operations.

- B. A summary of the record plan attribute data for the storm sewer, water main, and sanitary sewer structures and pipes shall be submitted in the form of an Excel Spreadsheet as provided by the City Engineer.
- C. No securities will be fully released until all record drawings have been submitted and accepted by the City Engineer.

VIII. COMPLETION DATE.

If the activities authorized by site and building plan approval are not initiated within twelve (12) months from the final execution of this Agreement, then Developer will need to start the site and building plan approval process from the beginning. If after twenty-four (24) months from the final execution of this Agreement the Developer has not completed the project the City reserves the right to use securities to address site issues to ensure compliance with City Codes.

IX. GUARANTEE.

- A. Developer will fully and faithfully comply with all terms and conditions of any and all contracts entered into by the Developer. Concurrently with the execution hereof by the Developer, the Developer will furnish to, and at all times thereafter maintain with the City, a cash deposit, certified check, or Irrevocable Letter of Credit, based on thirty-five (35%) percent of the total estimated cost of Developer's On-Site Work and one hundred and twenty-five (125%) percent of Developer's Off-Site Work. An Irrevocable Letter of Credit shall be for the exclusive use and benefit of the City of Lino Lakes and shall state thereon that the same is issued to guarantee and assure performance by the Developer of all the terms and conditions of this Development Contract, construction of all required improvements in accordance with the ordinances and specifications of the City and guarantees the workmanship and materials for Improvements for a period of one year following the City's acceptance of the On-Site Work and Off-Site Work. The City

reserves the right to draw, in whole or in part, on any portion of the Irrevocable Letter of Credit for the purpose of guaranteeing the terms and conditions of this contract, if Developer has been found to be in default of this agreement and only after providing Developer with written notice and opportunity to cure any default. The Irrevocable Letter of Credit shall be automatically extended for additional periods of one year from present or future expiration dates unless sixty (60) days prior to such the City Clerk or Administrator is notified in writing by certified mail or overnight mail that the Letter of Credit will not be renewed.

- B. Upon written request, The City will grant a reduction of the Letter of Credit or cash deposit based on prepayment or the value of the completed Improvements at the time of the requested reduction. The Developer may make such requests three times throughout the life of this agreement, with the third and/or final request being at the final completion of the project. The City will respond to such request within 30 days time after delivery of such request. Prior to the final acceptance of the Developer's Improvements the City shall require a Letter of Credit or Cash Escrow to cover the warranty provisions of this agreement. The amount shall be agreed to by the City Engineer and Developer and Developer may use the Letter of Credit described in Section IX.A above.

X. REIMBURSEMENT OF COSTS.

- A. Developer agrees to establish a non-interest bearing escrow account with the City in an amount established by the City Engineer or his designee for the payment of all City fees and costs incurred by the City related to the On-Site Work, including, but not limited to, the following:

1.	Site Plan Review Fee	\$1,500.00
2.	Administration (Legal, Engineering, Planning and Contract Administration)	\$12,000.00
3.	Negative Short Term Escrow Balance	\$0.00
	Total Estimated (Budget) Costs for Escrow Account	\$13,500.00

- B. If it appears that the actual costs incurred will exceed the estimate or that the actual costs incurred will be less than the estimate, then Developer and City shall review the costs required to complete the Improvements. In such case, if the actual costs exceed the estimate, then Developer shall promptly pay the additional sums to the City to pay for the agreed upon increase. However, in such case where the actual costs are less than the estimate, the City shall promptly reimburse to Developer any amounts overpaid by the

Developer. The Developer may request a statement of the account each month for review.

XI. REMEDIES FOR BREACH.

- A. Developer shall not be deemed to be in default under this Agreement unless and until: (i) the City shall give prior written notice to the Developer of any default and/or breach hereunder; and (ii) Developer has not, within twenty (20) days after receipt of such default notice from City, notified the City by stating in writing the manner in which the default will be cured and the time within which such default will be cured (each an "Event of Default"). In the Event of Default the City shall proceed to enforce such financial guarantee or undertake any work for which the City will be reimbursed through the financial guarantee, or otherwise exercise and other remedy it deems reasonably appropriate.
- B. At any time after the completion date and any extensions thereof, if any of the work is deemed incomplete, the City may proceed in any one or more of the following ways to enforce the undertakings herein set forth, and to collect any and all expenses reasonably incurred by the City in connection therewith, including, but not limited to, engineering, legal, planning and litigation costs and expense. The enumeration of the remedies hereunder shall be in addition to any other remedies available to the City.
 - 1. Specific Performance. Following an Event of Default, the City may in writing direct the surety or the Developer to cause the Improvements to be undertaken and completed within a specified reasonable time. If the Developer fails to cause the Improvements to be done and completed in a manner and time reasonably acceptable to the City, the City may proceed to bring an action for specific performance to require completion of any incomplete improvements.
 - 2. Completion by the City. Following an Event of Default, the City, after written notice, may enter the Property and proceed to have the Improvements completed either by contract, by day labor or by regular City forces. The Developer may not question the manner of doing such Improvements or the letting of any such contracts for the doing of any such Improvements; provided that all such work is performed in a reasonable manner, the costs are reasonable and the Improvements are completed in a good and workman-like manner and in accordance with the approved plans and specifications. Upon completion of such

work, the Developer shall promptly pay the City the full cost thereof as aforesaid.

3. Deposit of Financial Guarantee. In the event the financial guarantee has been submitted in the form of a Letter of Credit, the City may, following an Event of Default, draw on the Letter of Credit the sum equal to the reasonably estimated cost of completing the Improvements, plus the City's reasonably estimated expenses as defined herein, including any other reasonable costs, expenses, and damages for which the surety may be liable hereunder, but not exceeding the amount set forth on the Letter of Credit. The money shall be deemed to be held by the City for the purpose of reimbursing the City for any reasonable costs incurred in completing the Improvements as hereinafter specified. Any funds remaining after completion of the Improvements shall be promptly returned to the Developer.

XII. OCCUPATION OF PREMISES.

The Developer agrees that it will not cause to be occupied any portion of the building or Improvements to be constructed upon the premises until completion of the building and site improvements as more fully described in the approved plans and following issuance of a Certificate of Occupancy.

XIII. INSURANCE.

Developer or its general contractor shall take out and maintain until one year after the City accepts the Improvements, public liability and property damage insurance covering personal injury, including death, and claims for property damage which may arise out of the Developer's or general contractor's work, as the case may be, or the work of its subcontractors or by one directly or indirectly employed by any of them. Limits for bodily injury and death shall be not less than Five Hundred Thousand and no/100 (\$500,000.00) Dollars for one person and One Million and no/100 (\$1,000,000.00) Dollars for each occurrence; limits for property damage shall be not less than One Million and no/100 (\$1,000,000.00) Dollars for each occurrence; or a combination single limit policy of Two Million and no/100 (\$2,000,000.00) Dollars or more. The City, its employees, its agents and assigns shall be named as an additional insured on the policy, and the Developer or its general contractor shall file with the City a certificate evidencing coverage prior to the City signing the plat. The certificate shall provide that the City must be given ten days advance written notice of the cancellation of the insurance. The certificate may not contain any disclaimer for failure to give the required notice.

XIV. REIMBURSEMENT FOR LITIGATION EXPENSES.

The City and Developer agree that the prevailing party in any litigation pertaining to the enforcement of this Agreement shall be entitled to reimbursement from the non-prevailing party for all reasonable costs incurred by said prevailing party including court costs and reasonable engineering and attorneys' fees.

XV. VALIDITY.

If a portion, section, subsection, sentence, clause, paragraph or phrase in this Agreement is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect or void any of the other provisions of this Agreement.

XVI. GENERAL.

- A. Binding Effect. The terms and provisions hereof shall be binding upon and inure to the benefit of the heirs, representatives, successors and assigns of the parties hereto and shall be binding upon all future owners of all or any part of the Property and shall be deemed covenants running with the land.
- B. Notices. Whenever in this Agreement it shall be required or permitted that notice or demand be given or served by either party to this Agreement to or on the other party, such notice or demand shall be delivered personally or (i) mailed by United States mail by certified mail (return receipt requested) or (ii) sent by nationally recognized overnight carrier to the addresses hereinbefore set forth on Page 1. Such notice or demand shall be deemed timely given when delivered personally or when deposited in the mail or the overnight carrier in accordance with the above. The addresses of the parties hereto are as set forth on Page 1 until changed by notices given as above.
- C. Incorporation by Reference. All plans, special provisions, proposals, specifications and contracts for the improvements furnished and let pursuant to this Agreement shall be and hereby are made a part of this Agreement by reference as fully as if set out herein in full.
- D. Hours of Construction Activity. Construction activity shall be limited to the hours set out as follows:

Monday through Friday	7:00 a.m. to 7:00 p.m.
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Saturday	9:00 a.m. to 5:00 p.m.
Sunday and Holidays	No working hours allowed

XVII. VIOLATIONS/BUILDING PERMITS.

In the event that Developer violates any of the covenants and agreements contained in this Site Improvement Performance Agreement and to be performed by the Developer, the City, at its option, and after providing written notice and opportunity to cure to Developer in addition to the rights and remedies as set out hereunder may refuse to issue building permits to any property within the development and/or stop building construction within the development until such time as such default has been corrected to the satisfaction of the City.

CITY OF LINO LAKES

By _____
Mayor

ATTEST:

By _____
City Clerk

STATE OF MINNESOTA)
) SS
COUNTY OF ANOKA)

This instrument was acknowledged before me on _____ day of _____, 2026, by Rob Rafferty as Mayor of the City of Lino Lakes on behalf of said City.

Notary Public

STATE OF MINNESOTA)
) SS
COUNTY OF ANOKA)

This instrument was acknowledged before me on _____ day of _____, 2026 by Roberta Colotti as City Clerk of the City of Lino Lakes on behalf of said City.

Notary Public

DEVELOPER

By _____
[Name/Owner of Developer]

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, 2026, before me, a Notary
Public within and for said County, personally appeared,
_____, who executed the foregoing instrument.

Notary Public

This instrument was drafted by:

City of Lino Lakes
600 Town Center Parkway
Lino Lakes, Minnesota 55014

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 3.A.**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE July 27, 2026

AGENDA ITEM: Appointment of Police Officer

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the appointment of Chloe Solorzano to the Police Officer position within the Police Department.

BACKGROUND

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Solorzano for the full-time position.

Solorzano earned a Bachelor of Science in Criminal Justice and Psychology through the University of Northwestern, Saint Paul, and completed her POST mandated Law Enforcement curriculum in July of 2026.

Solorzano has served as a Community Service Officer with the department since April of 2025.

The starting wage for Solorzano will be \$44.75 per hour, which is the Starting Step in a 7 step wage scale for the Police Officer position.

With the Council's approval, Solorzano will start in the Police Officer position once she receives her POST licensure.

The hiring of Solorzano as an officer will bring the police department to 25 sworn officers with funding for up to 29. Approval of this request will not result in an increase to personnel costs for the police department.

RECOMMENDATION

Please approve the appointment of Chloe Solorzano to the Police Officer position.

ATTACHMENTS

None

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 3.B.**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE July 27, 2026

AGENDA ITEM: Appointment of Police Officer

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the appointment of Cohen Vang to the Police Officer position within the Police Department.

BACKGROUND

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Vang for the full-time position.

Vang earned an Associate Degree in Emergency, Public & Social Service through Hennepin Technical College, and completed his POST mandated Law Enforcement curriculum in July of 2026.

Vang has served as a Community Service Officer with the department since February of 2026.

The starting wage for Vang will be \$44.75 per hour, which is the Starting Step in a 7 step wage scale for the Police Officer position.

With the Council's approval, Vang will start in the Police Officer position once he receives his POST licensure.

The hiring of Vang as an officer will bring the police department to 26 sworn officers with funding for up to 29. Approval of this request will not result in an increase to personnel costs for the police department.

RECOMMENDATION

Please approve the appointment of Cohen Vang to the Police Officer position.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 7A**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: July 27, 2026

TOPIC: Resolution No. 26-140, Approving Payment No. 1 and Final, 2026 Seal Coat and Crack Fill Project

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting council consideration to finalize the 2026 Seal Coat and Crack Fill Project.

BACKGROUND

On April 27th, 2026, the City Council accepted the quote for the 2026 Seal Coat and Crack Fill Project from Pearson Brothers Inc. in the amount of \$112,477.76. The project included seal coating and crack filling approximately 3.3 miles of streets in the Stoneybrook neighborhood and the Rohavic neighborhood. A project location map is enclosed. Construction of the Project began in July 2026 and is now complete.

The project was successfully completed in July, 2026 with a final contract amount of \$111,475.76. Funding the project is through Pavement Management funds.

RECOMMENDATION

Staff recommends approval of Resolution No. 26-140, Approving Payment No. 1 and Final, 2026 Seal Coat and Crack Fill Project, in the amount of \$111,475.76 to Pearson Brothers Inc.

ATTACHMENTS

1. Resolution No. 26-140
2. Location Map
3. Final Pay Voucher

**CITY OF LINO LAKES
RESOLUTION NO. 26-140**

**APPROVING PAYMENT NO. 1 AND FINAL FOR THE 2026 SEAL COAT & CRACK FILL
PROJECT**

WHEREAS, on April 27, 2026, the City Council passed resolution 26-58, awarding the contract for the 2026 Seal Coat & Crack Fill Project to Pearson Brothers, Inc. in the amount of \$112,477.76;

WHEREAS, a complete summary of costs are detailed in Payment No. 1 and Final for the 2026 Seal Coat & Crack Fill Project and can be found on file at the offices of the City of Lino Lakes;

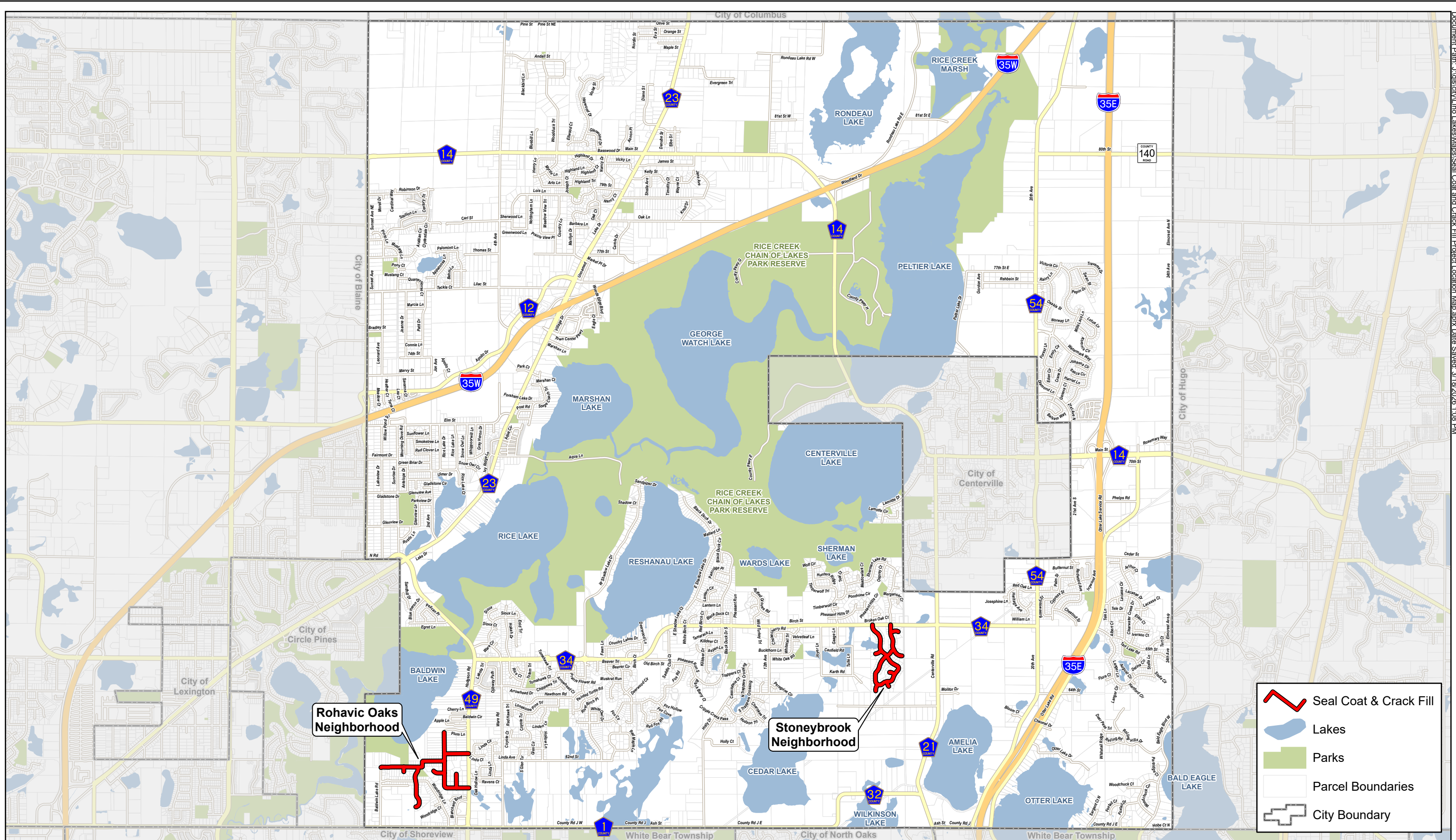
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes that Payment Request No. 1 and Final is approved for a final payment amount of \$111,475.76 for the 2026 Seal Coat & Crack Fill Project:

Adopted by the Council of the City of Lino Lakes this 27th day of July, 2026.

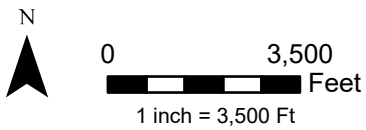
Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, City Clerk



2026 Seal Coat & Crack Fill Project Location Map
Pavement Management
City of Lino Lakes, Minnesota



The logo for Pearson Bros. Inc. features the word "Pearson" in a large, red, cursive script font. Below it, the words "BROS. INC." are written in a bold, black, sans-serif font inside a red rectangular box with a white border.

*City of Lino Lakes
600 Town Center Parkway
Lino Lakes, MN 55014-1182*

<i>DATE</i>	<i>INVOICE NO.</i>
7/13/2026	6478

[illegible]

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 7B**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

MEETING DATE: July 27, 2026

TOPIC: Resolution No. 26-146, Approving Purchase Agreement for Wetland Credits, Otter Lake Road Improvement Project

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting City Council approval to a purchase agreement with MPJWR, LLC. (Bank #1722) for .7617 acres of wetland credit.

BACKGROUND

The Otter Lake Road Construction project, awarded on June 22, 2026. includes wetland impacts totaling 3.4034 acres. The Rice Creek Watershed District (RCWD) is the Local Government Unit (LGU) responsible for administration of the Wetland Conservation Act (WCA) in Lino Lakes. As part of the RCWD permit requirements the City must provide wetland replacement in this amount. RCWD rules also require that the replacement be provided from banks within the watershed district if available.

To fulfil the requirement the City is providing 2.6417 credits from the City-owned Wollan Park bank (Bank #1601) and purchasing the remaining .7617 credits. Purchase prices from two banks within the RCWD where obtained.

BANK	PRICE/SF	CREDITS (ACRES)	CREDITS (SF)	TOTAL PRICE
1722	2.70	.7617	33,179.652	89,585.06
1762	2.90	.7617	33,179.652	96,220.99

In addition to the purchase price the City is responsible for both the required bank withdrawal and stewardship fees charged by the State of Minnesota in the amount of \$1,517.31 and \$230.03 respectively. The total amount of the purchase including fees is \$91,332.40. The purchase of wetland credits was included in the overall project budget and project financing.

RECOMMENDATION

Staff is recommending approval of Resolution No. 26-146.

ATTACHMENTS

1. Resolution No. 26-146

**CITY OF LINO LAKES
RESOLUTION NO. 26-146**

**APPROVING PURCHASE AGREEMENT FOR WETLAND CREDITS, OTTER LAKE
ROAD EXTENSION PROJECT**

WHEREAS, the City awarded the Otter Lake Road Extension project on June 22, 2026;
and

WHEREAS, the project will impact 3.4034 acres of wetland; and

WHEREAS, the Rice Creek Watershed District, acting as the Local Government Unit for administration of the Wetland Conservation Act has issued a permit for the wetland impacts requiring replacement of 3.4034 acres, and

WHEREAS, the City is fulfilling the requirement by use of 2.6417 acres of City owned wetland credits from Bank 1601 and purchase of the remaining credits from a local approved bank; and

WHEREAS, the City has obtained quotes from two banks located with the RCWD as shown below:

BANK	PRICE/SF
1722	2.70
1762	2.90

; and

WHEREAS, the City Council finds that it is in the best interests of the City to approve the purchase agreement with the owner of Bank 1722,

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that:

The Purchase Agreement with MPJWR, LLC is hereby approved in the amount of \$89,585.06 plus state withdrawal and stewardship fees and the Mayor and Clerk are hereby authorized to execute the agreement on behalf of the City,

Adopted by the City Council of the City of Lino Lakes this 27th day of July, 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 7.C.**

STAFF ORIGINATOR: Tom Hoffman, Environmental Coordinator

MEETING DATE July 27, 2026

AGENDA ITEM: Resolution 26-142 Approving Professional Services Agreement with WSB for Materials Testing Associated with the Otter Lake Road Extension Project

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City of Lino Lakes has authorized the construction of Otter Lake Road Extension Project. As part of the authorized project materials testing is a requirement for the construction of the project. The City solicited quotes for materials testing in accordance with 2026 MN DOT Specifications. Two quotes were received during the process meeting state requirements for materials and construction testing.

BACKGROUND

WSB was the low quote in the amount of \$70,979.00

RECOMMENDATION

Adopt Resolution NO. 26-143 Approving Professional Services Agreement with WSB for Material Testing For Otter Lake Road Extension Project.

ATTACHMENTS

1. Resolution No. 26-142

**CITY OF LINO LAKES
RESOLUTION NO. 26-142**

**APPROVING PROFESSIONAL SERVICES AGREEMENT WITH WSB FOR MATERIALS
TESTING FOR OTTER LAKE ROAD EXTENSION PROJECT**

WHEREAS, City of Lino Lakes is completing Otter Lake Road Extension Project, quotes were solicited for professional services for materials testing. Quotes were received and calculated as shown below:

Contractor	Total
WSB	\$70,979.00
AET Inc.	\$88,144.50

and

WHEREAS, two bids were received meeting project requirements; and

WHEREAS, WSB, of Golden Valley, Minnesota, is the lowest responsible quoter, and

WHEREAS, the City Council finds that it is in the best interests of the City to award the low quote,

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that:

1. The Mayor and Clerk are hereby authorized and directed to enter into a contract with WSB, in the amount of \$70,979, in the name of the City of Lino Lakes, for the materials testing in accordance to the Otter Lake Road Extension Project.

Adopted by the City Council of the City of Lino Lakes this 27th day of July, 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 7D**

STAFF ORIGINATOR: Diane Hankee PE, City Engineer

MEETING DATE: July 27, 2026

TOPIC: 2026 Birch Street Sewer Crossing

- i. Resolution No. 26-143, Accepting Bids, Awarding Construction Contract
- ii. Resolution No. 26-144, Approving Construction Services Contract with WSB LLC

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting Council's consideration to accept bids, award a construction contract, and approve a construction services contract for the 2026 Birch Street Sewer Crossing Project.

BACKGROUND

On February 9, 2026, the City Council ordered the project and authorized the advertisement for bid for the 2026 Birch Street Sewer Crossing Project. On May 11, 2026, the City Council rejected the bids after the apparent low bid was approximately 42 percent higher than the engineer's estimate and exceeded the approved project budget. Following discussions with contractors, staff determined that extending the construction schedule, and modifying the construction limits would likely result in more competitive bids, and the City Council authorized the project to be rebid.

The 2026 Birch Street Sewer Crossing Project includes boring or jacking a 24-inch diameter casing pipe and installing a 12-inch diameter sanitary sewer pipe from the north side to south side of Birch Street, approximately 200 feet west of the intersection of Birch Street and West Shadow Lake Drive. The project is necessary to increase capacity in the City's trunk sanitary sewer system. This increase will also accommodate the new Water Treatment Plant flushing effluent.

Bids were received on Thursday, July 16, 2026. A total of 3 bids were received and are summarized in the following table:

CONTRACTOR	GRAND TOTAL BID
Minger Construction Co. Inc.	\$613,000.00

New Look Contracting, Inc.	\$897,749.50
Bituminous Roadways, Inc.	\$1,025,337.51

The low bid was submitted by Minger Construction Co. Inc. of Jordan, MN in the amount of \$613,000.00. Minger Construction Co. Inc has previously completed a projects in Lino Lakes.

The base bid amount is within the budgeted amount and recommended for award. The estimated total project cost is \$795,000.00 which includes construction contingency. Funding for the project is through the Area & Unit Trunk Fund. The rebid of the project resulted in low bid reduction of \$230,000.00.

The project will start in late fall of 2026, and the final completion date for this project is May 31, 2027.

WSB LLC has submitted a proposal to complete the construction services for the 2026 Birch Street Sewer Project in the amount of \$48,800.00.

RECOMMENDATION

Staff recommends adoption of Resolution No. 26-143, Accepting the Bid and Awarding a Construction Contract for the 2026 Birch Street Sewer Project, in the amount of \$613,000.00 to Minger Construction Co. Inc., and adoption of Resolution No. 26-144, Approving the Construction Services Contract with WSB for the 2026 Birch Street Sewer Project, in the amount of \$48,800.00.

ATTACHMENTS

1. Resolution No. 26-143
2. Resolution No. 26-144
3. Project Map
4. Bid Summary
5. WSB Proposal

**CITY OF LINO LAKES
RESOLUTION NO. 26-143**

**ACCEPT BID AND AWARDING A CONSTRUCTION CONTRACT
2026 BIRCH STREET SEWER CROSSING PROJECT**

WHEREAS, pursuant to an advertisement for bids for the construction of the 2026 Birch Street Sewer Crossing Project, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement; and

CONTRACTOR	GRAND TOTAL BID
Minger Construction Co. Inc.	\$613,000.00
New Look Contracting, Inc.	\$897,749.50
Bituminous Roadways, Inc.	\$1,025,337.51

WHEREAS, it appears that Minger Construction Co. Inc. is the lowest responsible bidder;
and

WHEREAS, the base bid amount is within the budgeted amount and the City Council finds that it would be in the best interest of the city to proceed with the project,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes:

1. The Mayor and Clerk are hereby authorized and directed to enter into a contract with Minger Construction Co. Inc. in the amount of \$613,000.00 by the name of the City of Lino Lakes for the construction of the 2026 Birch Street Sewer Crossing Project according to the plans and specifications approved by the City Council and on file in the office of the City Clerk.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidder the Bid Bonds made with their bids, except that the deposits of the successful bidder and the next two lowest bidders shall be retained until a contract has been signed.

Adopted by the Council of the City of Lino Lakes this 27th day of July, 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, City Clerk

**CITY OF LINO LAKES
RESOLUTION NO. 26-144**

**APPROVING THE CONSTRUCTION SERVICES CONTRACT
2026 BIRCH STREET SEWER CROSSING PROJECT**

WHEREAS, pursuant to the City Council awarding a construction contract to Minger Construction Co. Inc. in the amount of \$613,00.00, on July 27, 2026; and

WHEREAS, WSB LLC has submitted a proposal to complete the construction services for the 2026 Birch Street Sewer Crossing Project in the amount of \$48,800.00; and

WHEREAS, the City Council finds that it would be in the best interests of the City to proceed with the construction oversight and administration,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes, the Mayor and Clerk are hereby authorized and directed to enter into a contract with WSB LLC, in the name of the City of Lino Lakes for the construction services of the 2026 Birch Street Sewer Crossing Project.

Adopted by the Council of the City of Lino Lakes this 27th day of July, 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

2026 Birch Street Sewer Crossing



- Sewer Manholes
- Service Connection
- Sewer Gravity Mains
- Address Labels
- Parcels



1 in = 162 Ft



June 10, 2025

Map Powered By Datafi

BID TABULATION SUMMARY

PROJECT:

Birch Street Sewer Improvement Project

OWNER:

City of Lino Lakes

WSB PROJECT NO.:

026692-000

Bids Opened: Thursday, July 15, 2026, at 10:00 am

Contractor		Bid Security (5%)	Grand Total Bid
1	Minger Construction Co. Inc.	X	\$613,000.00
2	New Look Contracting, Inc.	X	\$897,749.50
3	Bituminous Roadways, Inc.	X	\$1,025,337.51
Engineer's Opinion of Cost			\$622,595.00

I hereby certify that this is a true and correct tabulation of the bids as received on July 16, 2026.



Paul Hornby, Sr. Project Manager

 Denotes corrected figure

July 22, 2026

Mr. Michael Grochala
Community Development Director
City of Lino Lakes
600 Town Center Parkway
Lino Lakes, MN 55014

Re: Proposal for Construction Services for 2026 Birch Street Sewer Crossing Project
WSB Project No. R-026692-000

Dear Mr. Grochala:

WSB & Associates, Inc. is pleased to provide a proposal for construction services associated with the 2026 Birch Street Sewer Crossing Project. This construction services proposal would be subsequent to the City Council awarding the construction contract.

The proposed 2026 Birch Street Sewer Crossing Project includes boring or jacking a 24-inch diameter casing pipe and installing a 12-inch diameter sanitary sewer pipe from the north side to south side of Birch Street, approximately 200 feet west of the intersection of Birch Street and West Shadow Lake Drive.

Scope of Engineering Services

WSB is pleased to provide professional construction engineering services for the 2026 Birch Street Sewer Crossing Project including contract administration, construction observation, construction staking, and public notice and weekly updates for project stakeholders. Below is a detailed description of the engineering services and WSB's proposed approach.

I. Construction Services

- a. *Project Management/Contract Administration*
Contract Administration includes holding meetings with the contractor & City of Lino Lakes (preconstruction & weekly construction), processing monthly quantities for pay vouchers, and communicating with property owners on a weekly basis.
- b. *Construction Observation*
WSB will provide an experienced engineering specialist whose responsibilities will include communicating with the Contractor as an agent of the City, calculating and keeping track of daily construction quantities and costs, contact and meet with residents as necessary, and work with the Contractor to assist with a quality constructed product.
- c. *Construction Staking (Survey)*
WSB will provide Surveying staff as necessary to provide field staking for necessary utility alignments, elevations, and any necessary curbing or structure related information during construction. WSB will collect as-built information as necessary once construction is completed.

Proposed Fee

WSB will complete the scope of work the project discussed herein on hourly basis for a not-to-exceed amount of \$48,800.00. Tasks not shown are considered outside of the scope of services.

If additional work is necessary, we will prepare a detailed scope of work and include it as an addendum to this agreement.

This letter represents our complete understanding of the 2026 Birch Street Sewer Crossing Project and the proposed scope of services. If you agree with the scope of services and proposed fee, please sign in the appropriate space below and return one copy to us.

If you have any questions about this proposal, please feel free to call me at 763-287-8536.

Sincerely,



Brian Bourassa
Client Representative

Mark Erichson

Mark Erichson
Director

ACCEPTANCE:

The City of Lino Lakes hereby accepts the WSB proposal of \$48,800.00 for services outlined in this letter.

City of Lino Lakes

Name _____

Title _____

Date _____

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 7E**

STAFF ORIGINATOR: Diane Hankee, PE, City Engineer

MEETING DATE: July 27, 2026

TOPIC: Resolution No. 26-145, Approving Payment No. 2 and Final,
Andall Street Culvert Project

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting council consideration to finalize the Andall Street Culvert Project located on Andall Street.

BACKGROUND

On November 24, 2025, the City Council passed resolution 25-163, awarding the contract for the Andall Street Culvert Project to Dimke Excavating, Inc. in the amount of \$88,925.59. The project included replacing a 36" culvert and two catch basin structures along Rice Creek Watershed District (RCWD) Ditch 10-22-32, on Andall Street and maintenance on a skimmer structure on Blackbird Lane. Construction of the project began in March of 2026. The total cost of the project was \$76,368.67.

The project is now complete and is recommended for final payment. The project is to be funded through the Surface Water Utility fund.

RECOMMENDATION

Staff recommends approval of Resolution No. 26-145, Approving Payment No. 2 and Final, Andall Street Culvert Project, in the amount of \$3,818.43 to Dimke Excavating, Inc.

ATTACHMENTS

1. Resolution No. 26-145
2. Final Pay Voucher

**CITY OF LINO LAKES
RESOLUTION NO. 26-145**

**APPROVING PAYMENT NO. 2 AND FINAL FOR THE
ANDALL STREET CULVERT PROJECT**

WHEREAS, on November 24, 2025, the City Council passed resolution 25-163, awarding the contract for the Andall Street Culvert Project to Dimke Excavating, Inc. in the amount of \$88,925.59; and

WHEREAS, a complete summary of costs are detailed in Payment No. 2 and Final where the final amount of the Andall Street Culvert Project was \$76,368.67;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes that Payment Request No. 2 and Final is approved for a final payment amount of \$3,818.43 for the Andall Street Culvert Project to Dimke Excavating, Inc.

Adopted by the Council of the City of Lino Lakes this 27th day of July, 2026.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, City Clerk

Client: City of Lino Lakes
600 Town Center Parkway
Lino Lakes, MN 55014-1182Contractor: Dimke Excavating, Inc.
6535 Joyer Lane
Lino Lakes, MN 55038

WSB Project No.: 027721-000

Client Project No.:

State Project No.:

Federal Project No.:

Contract Amount

		Funds Encumbered	
Original Contract	\$88,925.59	Original	\$88,925.59
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$88,925.59	Total	\$88,925.59

Work Certified To Date

Base Bid Items	\$76,368.67
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$76,368.67

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$0.00	\$76,368.67	\$0.00	\$72,550.24	\$3,818.43	\$76,368.67
		Percent Retained: 0%			Percent Complete: 85.88%

FINAL PAY VOUCHER

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By Dimke Excavating, Inc.



Signature

Approved By WSB



Signature

Date 7-21-26

7/21/2026

Date

Approved By City of Lino Lakes

Signature

Date

Payment Summary

No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	05/07/2026	\$76,368.67	\$3,818.43	\$72,550.24
2	07/21/2026	\$0.00	(\$3,818.43)	\$3,818.43

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local	\$76,368.67	\$0.00	\$72,550.24	\$3,818.43	\$76,368.67

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	Local	\$3,818.43	\$68,925.59	\$68,925.59	\$76,368.67

Contract Item Status

Line No.	Item Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501 MOBILIZATION	LS	\$4,060.00	1	0	\$0.00	1	\$4,060.00
2	2101.505 CLEARING	ACRE	\$353.80	0.1	0	\$0.00	0.2	\$70.76
3	2101.505 GRUBBING	ACRE	\$353.80	0.1	0	\$0.00	0.2	\$70.76
4	2104.502 REMOVE MANHOLE	EACH	\$525.00	2	0	\$0.00	2	\$1,050.00
5	2104.503 SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$5.25	80	0	\$0.00	86	\$451.50
6	2104.503 REMOVE SEWER PIPE (STORM)	L F	\$17.50	90	0	\$0.00	90	\$1,575.00
7	2104.504 REMOVE BITUMINOUS PAVEMENT	S Y	\$0.58	140	0	\$0.00	74	\$42.92
8	2106.507 EXCAVATION - COMMON	C Y	\$32.03	100	0	\$0.00	100	\$3,203.00
9	2106.507 EXCAVATION - SUBGRADE	C Y	\$32.03	40	0	\$0.00	40	\$1,281.20
10	2106.507 EXCAVATION - CHANNEL AND POND	C Y	\$32.03	50	0	\$0.00	50	\$1,601.50
11	2106.507 SELECT GRANULAR EMBANKMENT (CV)	C Y	\$27.62	40	0	\$0.00	84.26	\$2,327.26
12	2106.601 DEWATERING	LS	\$2,233.00	1	0	\$0.00	1	\$2,233.00
13	2573.601 TEMPORARY STREAM DIVERSION SYSTEM	LS	\$1,740.00	1	0	\$0.00	1	\$1,740.00
14	2123.610 STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$203.00	10	0	\$0.00	5	\$1,015.00
15	2123.610 UTILITY CREW	HOURL	\$313.20	5	0	\$0.00	0	\$0.00
16	2211.507 AGGREGATE BASE (CV) CLASS 5	C Y	\$33.98	20	0	\$0.00	12.56	\$426.79
17	2360.509 TYPE SP 9.5 WEARING COURSE MIX (2.B)	TON	\$408.45	32	0	\$0.00	18	\$7,352.10
18	2451.603 AGGREGATE BEDDING	L F	\$17.40	10	0	\$0.00	10	\$174.00
19	2501.502 36" SPAN RC PIPE-ARCH APRON	EACH	\$2,064.80	2	0	\$0.00	2	\$4,129.60
20	2501.602 TRASH GUARD FOR 36" SPAN PIPE APRON	EACH	\$1,134.00	2	0	\$0.00	0	\$0.00

Contract Item Status

Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
21	2503.503	36" SPAN RC PIPE-ARCH SEWER CL IIA	L F	\$210.30	80	0	\$0.00	80	\$16,824.00
22	2501.602	SKIMMER	EACH	\$2,146.00	1	0	\$0.00	0	\$0.00
23	2505.601	UTILITY COORDINATION	L S	\$1,740.00	1	0	\$0.00	1	\$1,740.00
24	2506.502	CASTING ASSEMBLY(STORM)	EACH	\$2,250.40	2	0	\$0.00	2	\$4,500.80
25	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$359.60	11	0	\$0.00	11	\$3,955.60
26	2511.507	RANDOM RIPRAP CLASS III	C Y	\$58.85	16	0	\$0.00	16	\$941.60
27	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$118.34	40	0	\$0.00	40	\$4,733.60
28	2563.601	TRAFFIC CONTROL	L S	\$580.00	1	0	\$0.00	1	\$580.00
29	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$580.00	5	0	\$0.00	5	\$2,900.00
30	2573.503	SILT FENCE, TYPE MS	L F	\$4.06	200	0	\$0.00	0	\$0.00
31	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$4.06	200	0	\$0.00	400	\$1,624.00
32	2574.507	COMMON TOPSOIL BORROW	C Y	\$45.58	70	0	\$0.00	70	\$3,190.60
33	2574.508	FERTILIZER TYPE 3	LB	\$3.48	70	0	\$0.00	70	\$243.60
34	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	S Y	\$3.94	500	0	\$0.00	500	\$1,970.00
35	2575.505	SEEDING	ACRE	\$62.40	0.2	0	\$0.00	0.2	\$12.48
36	2575.608	SEED WET DITCH	LB	\$116.00	3	0	\$0.00	3	\$348.00
37	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	\$2.03	375	0	\$0.00	0	\$0.00
38	2572.506	WATER	GAL	\$5.80	20	0	\$0.00	0	\$0.00
Bid Totals:							\$0.00		\$76,368.67

Project Category Totals			Amount This Voucher		Amount To Date	
Category						
SCHEDULE A - STORM SEWER IMPROVEMENTS					\$76,368.67	

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:											

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining