



CITY COUNCIL AGENDA

Monday, August 3, 2026

CITY COUNCIL WORK SESSION, 6:00 P.M., COMMUNITY ROOM

Mayor Rafferty, Councilmembers Lyden, Nelson, Ruhland and Rennaker

City Administrator: Karen Anderson

1. Call to Order and Roll Call
2. Setting the Agenda: Addition or Deletion of Agenda Items
3. Woods Edge Monument Signage, Rick DeGardner
4. Housing Maintenance Assistance Programs, Michael Grochala
5. Police Department Update, Curt Boehme
6. City Administrator Update, Karen Anderson
7. Notices and Communications

ADJOURNMENT

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 3.**

STAFF ORIGINATOR: Rick DeGardner, Public Services Director

MEETING DATE August 3, 2026

AGENDA ITEM: Woods Edge Monument Signage

INTRODUCTION

In 2023, the City Council initiated the Lino Lakes Gateway Design Plan to establish a consistent design standard for highlighting and identifying key gateway entrances throughout the City. The plan was completed in June 2024 and included a conceptual design for a monument sign at the WoodsEdge/Civic Center entrance located at the intersection of Lake Drive and Town Center Parkway.

BACKGROUND

Staff is now requesting authorization to move forward with the construction of the monument sign. As a prominent feature within the Lake Drive Gateway Corridor, the sign will serve as a key wayfinding and promotional element for The Rookery Activity Center, the Civic Complex (Town Center), and existing and future businesses within the Woods Edge development.

The monument sign has been designed with flexibility to accommodate changing tenant needs over time, allowing signage panels to be modified as businesses change or additional tenants are added. Revenue generated through tenant signage is anticipated to help offset a portion of the project's overall cost.

The monument sign is an important component of the City's ongoing efforts to enhance the identity and visual appeal of both The Rookery Activity Center and the Civic Complex, while creating a cohesive gateway feature for the surrounding development.

The estimated construction cost is between \$50,000 and \$100,000. Staff recommends funding the project through the Closed Bond Fund.

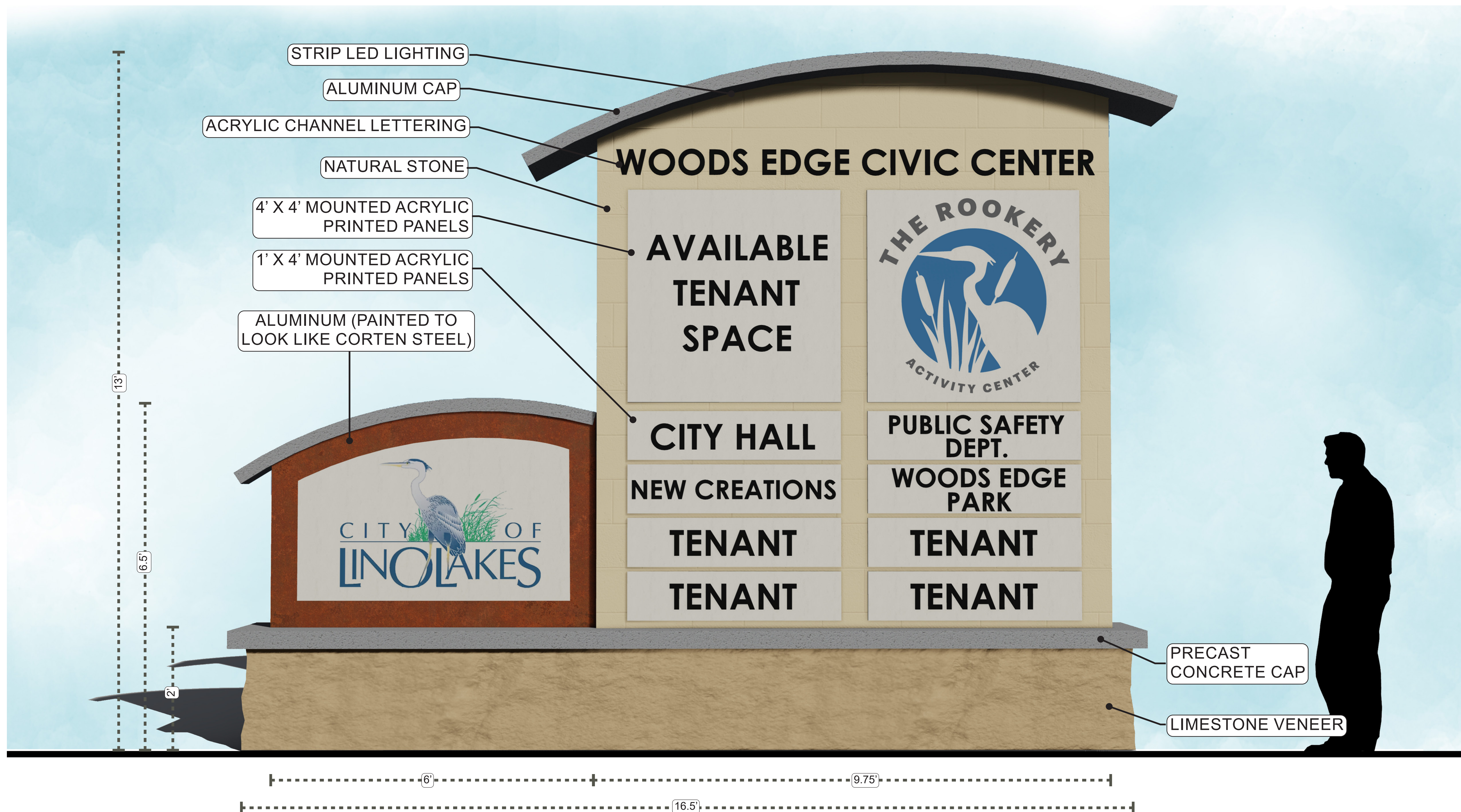
WSB, LLC prepared the conceptual design for the Woods Edge Tenant Monument Sign. Ms. Candace Amberg, Senior Professional Landscape Architect II with WSB, will assist the City in soliciting competitive bids from a few qualified sign manufacturers and contractors for fabrication and installation of the monument sign.

REQUESTED COUNCIL DIRECTION

Staff is seeking consensus to move forward with seeking bids. The City Council will review bids and consider awarding a contract in September-October, 2026.

ATTACHMENTS

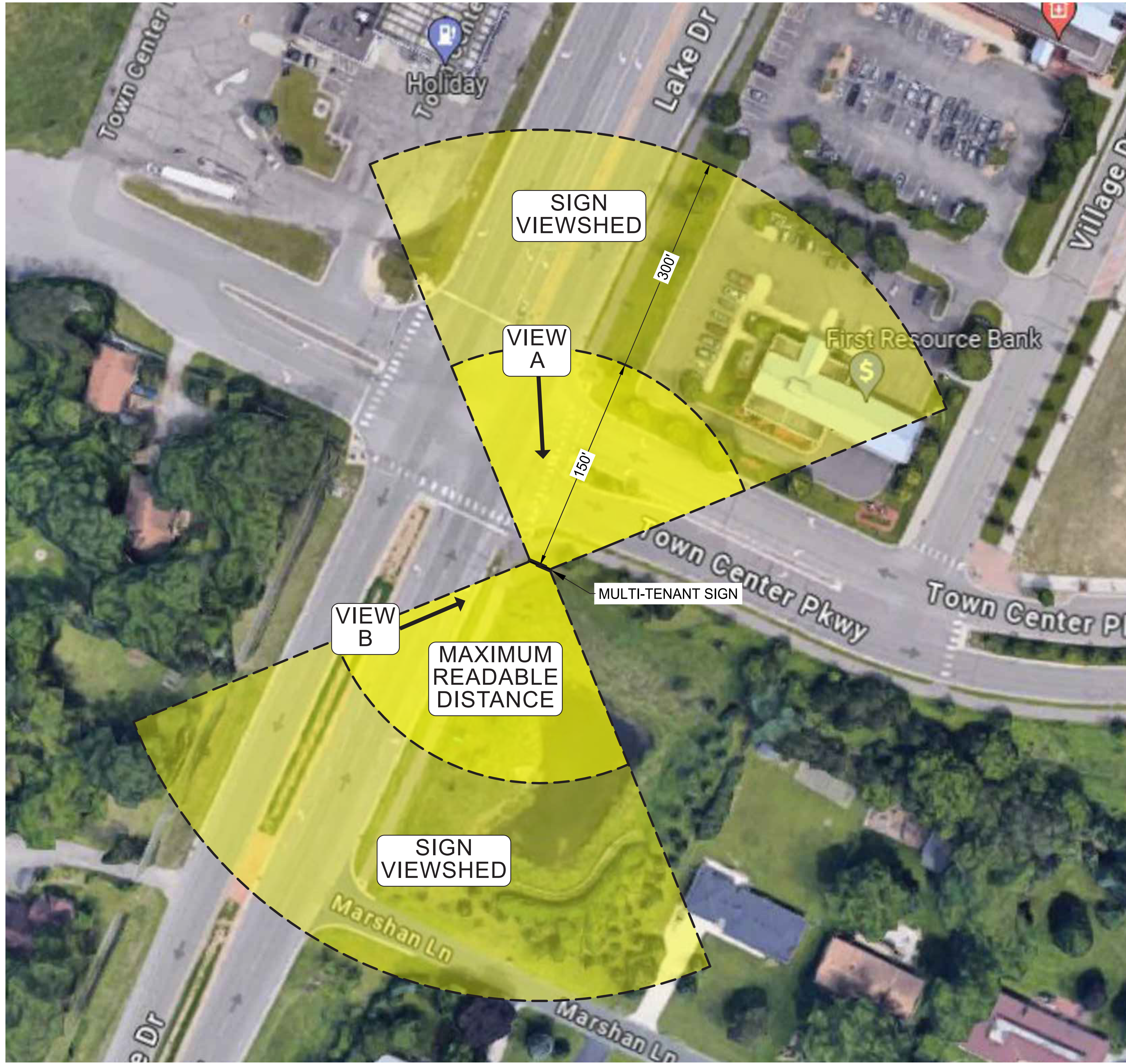
1. Signage Concepts Packet



Signage Concepts | Woods Edge Tenant Sign

Lino Lakes, MN

June 6, 2024 | WSB Project number: 021397-000



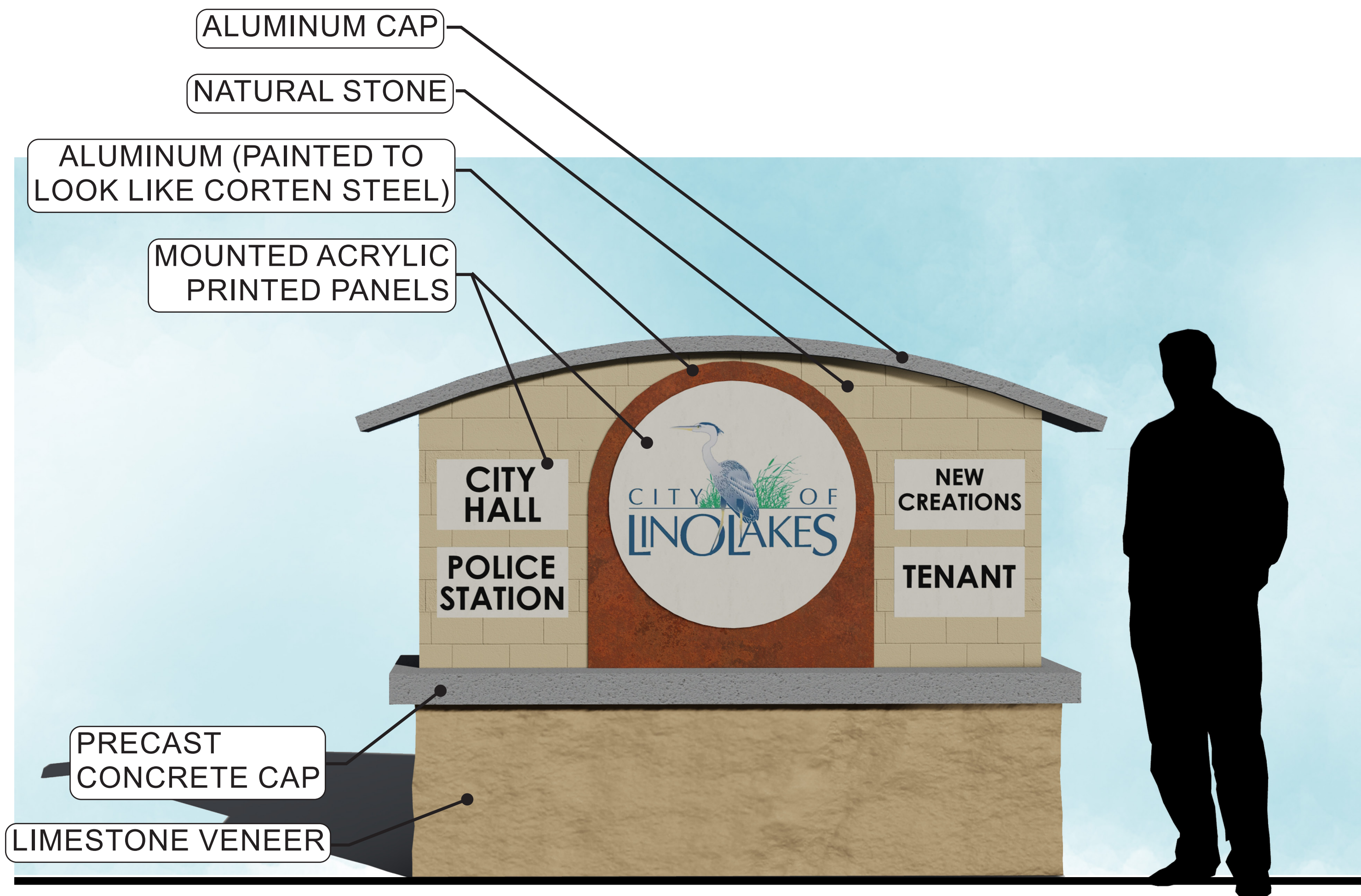
VIEW A: SOUTHBOUND ON LAKE DRIVE



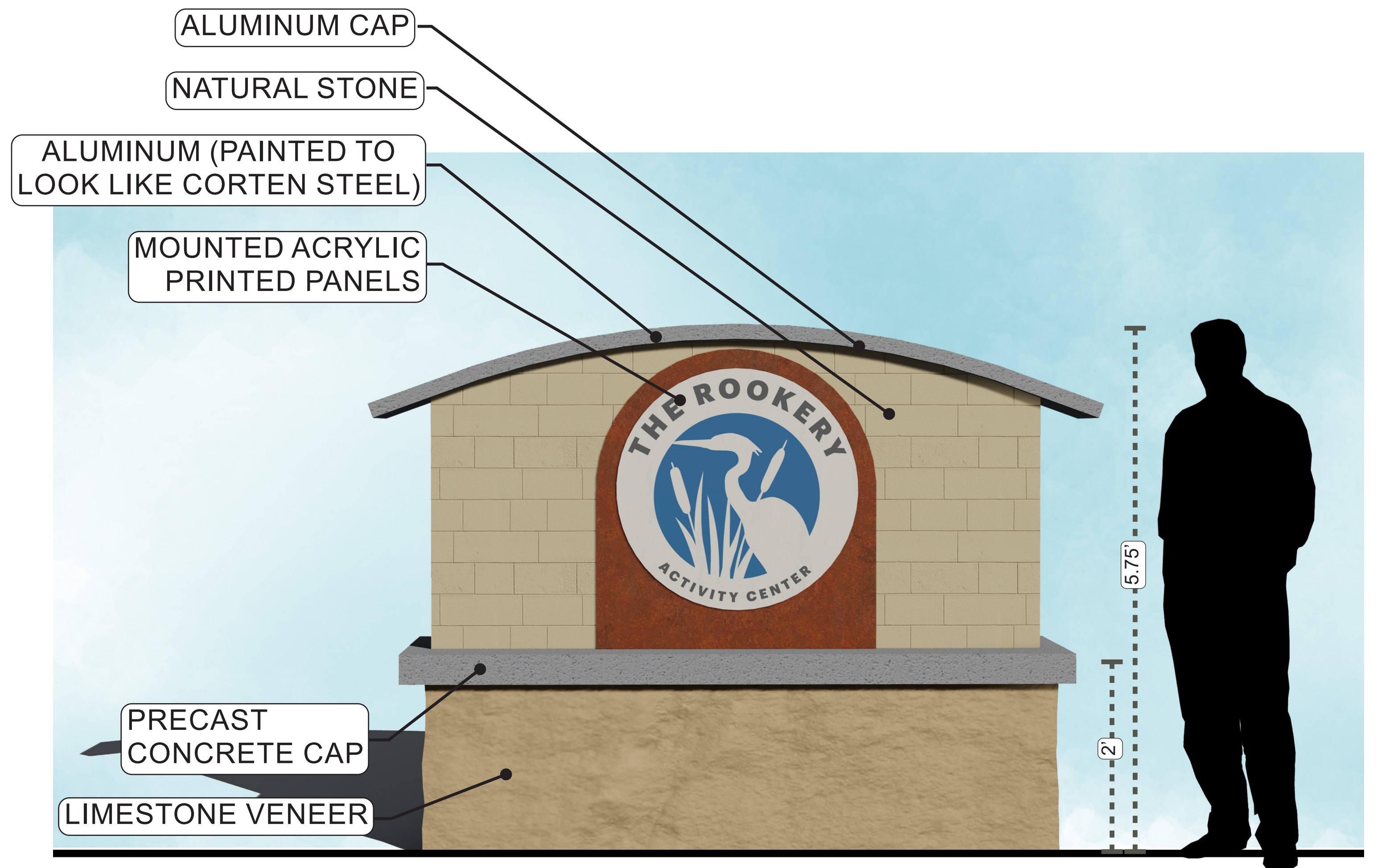
VIEW B: NORTHBOUND ON LAKE DRIVE

Signage Concepts | Woods Edge Tenant Sign

Lino Lakes, MN
 June 6, 2024 | WSB Project number: 021397-000



City Hall Sign



The Rookery Sign

Signage Concepts | Site Specific Signs

Lino Lakes, MN
June 6, 2024 | WSB Project number: 021397-000

**CITY COUNCIL
WORK SESSION STAFF REPORT
ITEM NO. 4**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

DATE OF WORK SESSION: August 3, 2026

TOPIC: Housing Maintenance Assistance Grant Programs

BACKGROUND

The City's 2040 Comprehensive Plan identifies preservation of the existing housing stock as an important strategy to support affordable and life-cycle housing opportunities, including maintaining high-quality neighborhoods and encouraging rehabilitation and reinvestment in aging housing.

In 2004, the City received funding through the Metropolitan Council Local Housing Incentive Account (LHIA) program to support workforce housing within the community. The funds were provided as a no-interest loan for the Lakewood Apartment Building and were repaid to the City in 2022. Under the terms of the LHIA program, the funds may be reinvested in eligible affordable housing activities that support the City's housing goals. In March 2023, the City Council reviewed the concept of establishing a Housing Maintenance Assistance Program utilizing available housing funds and directed staff to evaluate potential program options.

In 2023, the Minnesota Legislature established Local Affordable Housing Aid (LAHA), providing eligible metropolitan communities with funding to support affordable housing preservation activities. The City began receiving LAHA funds in 2024, which must be used for qualifying activities within three years of receipt or returned to Minnesota Housing.

In 2026, the Economic Development Advisory Committee (EDAC) identified a Housing Maintenance Assistance Program as a strategic priority to encourage reinvestment in the City's existing housing stock and support long-term housing affordability.

Implementation of the program was impacted by organizational transitions, including changes in City administration and finance leadership. Following these transitions, staff continued evaluating community housing needs and has developed two complementary draft grant programs for consideration. Staff will continue refining the program requirements, application materials, and grant agreements, including coordination with Ehlers, the City's financial advisor,

to ensure the proposed Home Improvement Grant Program aligns with LAHA requirements prior to final adoption.

Proposed Housing Maintenance Grant Programs

1. Home Improvement Grant Program

The proposed Home Improvement Grant Program is intended to preserve the City's existing affordable owner-occupied housing stock by encouraging investment in aging homes through reimbursement grants for eligible exterior and essential home system improvements. The program would improve housing conditions, enhance curb appeal, promote health and safety, and extend the useful life of existing homes.

The program would be limited to owner-occupied single-family homes located within the City. Household income would be limited to no more than 80 percent of the greater of State or Area Median Income (AMI), as established annually by the U.S. Department of Housing and Urban Development (HUD), consistent with LAHA requirements. Eligible properties would also be required to be at least 30 years old.

The program would provide reimbursement of 20% of eligible project costs, up to a maximum grant award of \$6,000 per property. Eligible costs would include eligible materials and applicable connection fees associated with connecting a property to municipal water and sanitary sewer infrastructure. Labor and equipment costs would not be eligible for reimbursement, except for approved hazardous tree removal projects.

Eligible improvements would include:

- Roofing
- Siding
- Windows
- Entry doors
- Garage doors
- Hazardous tree removal when necessary due to a health or safety concern
- Septic system repair or replacement
- Connection to municipal water and sanitary sewer infrastructure

The Home Improvement Grant Program would be funded through the City's annual Local Affordable Housing Aid (LAHA) allocation. The City Council will determine annual program funding levels based on available LAHA funds and program priorities.

2. Multi-Family Affordability Improvement Grant Program

The proposed Multi-Family Affordability Improvement Grant Program is intended to encourage reinvestment in existing affordable rental housing by providing financial assistance for eligible property improvements. The program would support preservation of affordable rental units, improve property conditions, and maintain quality housing opportunities within the community.

The program would provide grants of up to 50% of eligible material costs, with a maximum grant award of \$50,000 per property. Labor and equipment costs would not be eligible for reimbursement.

Eligible improvements would focus on exterior enhancements, landscaping improvements, and code-related safety improvements, including:

- Landscaping improvements
- Exterior architectural enhancements
- Code-related safety improvements

To qualify, at least 50% of dwelling units must be affordable to households earning no more than 60% of Area Median Income (AMI). Property owners would also be required to execute and record an affordability covenant with the City requiring the property to remain affordable for a minimum of ten years following receipt of grant funds.

The Multi-Family Affordability Improvement Grant Program would be funded through the City's remaining Local Housing Incentive Account (LHIA) funds.

EDAC RECOMMENDATION

The EDAC recommended that staff proceed with development of the proposed Housing Maintenance Grant Programs.

REQUESTED COUNCIL DIRECTION

Staff is requesting City Council feedback and direction on the draft Housing Maintenance Grant Programs, including proposed eligibility requirements, funding approach, reimbursement structure, and draft program materials.

ATTACHMENTS

1. Draft Home Improvement Grant Agreement and Program Terms
2. Draft Multi-Family Affordability Improvement Grant Agreement and Program Terms

**City of Lino Lakes
Home Improvement Grant Program
Grant Agreement**

Grantee(s): Click or tap here to enter text. (hereafter, “Grantee”)
Property Address: Click or tap here to enter text.
Legal Description: Click or tap here to enter text. (hereafter, the “Property”)
Estimated Project Cost: \$Click or tap here to enter text.
Estimated Grant Amount: \$Click or tap here to enter text.

This Grant Agreement (hereafter, the “Agreement”) is made and entered into by the City of Lino Lakes and Click or tap here to enter text. (the “Grantee”) (collectively, the “Parties”).

Eligibility

- a. Application. Grantee has fully submitted a completed Home Improvement Grant Program application. The bids and materials list associated with the application are attached as “Exhibit A”.
- b. Determination of Eligibility. The Grantee, the Property, and the Project each meet the eligibility criteria under the terms of the Home Improvement Grant Program, which are attached hereto as “Exhibit B”.

Project Details

- a. Project Elements. The Project shall consist of one or more eligible improvements identified in Exhibit B.
Eligible Projects: Click or tap here to enter text.
Eligible Project Cost: \$Click or tap here to enter text.

Grant Funds

- a. Estimated Grant Amount. Grantee understands the estimated grant amount is the amount the City anticipates it will reimburse Grantee for the Project based upon either the bid or materials list submitted by Grantee as part of Exhibit A. Grantee understands the final grant amount will be reduced if the actual project cost is lower than the estimated project cost and the grant amount reimbursed will be lowered to the actual, reimbursable costs of the Project, as identified in Exhibit B. The grant amount will not be increased if the actual project cost is higher.
- b. Reimbursement. The final grant amount will reimburse Grantee for eligible costs associated with the Project, including costs paid to contractors issuing the bids in Exhibit A, eligible material costs for projects completed by the Grantee, and applicable connection fees associated with connecting a property to municipal water and sanitary sewer infrastructure. Homeowner labor and equipment are not eligible for reimbursement, except for approved hazardous tree removal projects. For hazardous tree removal projects, eligible grant costs may include contractor labor and necessary equipment costs associated with the removal of hazardous tree(s), as approved by the City. The City will reimburse the Grantee for 20% of the cost of eligible improvements, as listed in Exhibit B. The City will not reimburse Grantee any

amount in excess of \$6,000.00, which is the maximum available grant amount under the Home Improvement Grant Program, regardless of the total eligible project costs.

- c. Documentation required. Prior to disbursing the grant amount to Grantee, the City must receive the following documents from the Grantee:
 - i. Final paid invoice and/or receipts showing payment for the project
 - ii. Completion certificate signed by the homeowner and contractor, if one was employed;
 - iii. A completed W-9 form.

Additional Requirements

- a. Completion deadline. All work on the Project must be completed within 180 days of the date of execution of this Agreement, unless extended in writing by City staff.
- b. Permits Required. Any necessary permits must be obtained prior to beginning work and funds will not be disbursed until all final inspections on necessary permits have received a passing result. Updates to smoke and carbon monoxide detectors may be required prior to final inspection. **This project requires permits for** Click or tap here to enter text..
- c. Funds Disbursement. Upon project completion Grantee shall provide the documents listed in Exhibit B to the City. Prior to releasing the grant amount to Grantee, City staff must complete an inspection of the Property. A 1099-G shall be provided to the grantee by the City by January 31 of the year following the disbursement of funds.
- d. Project Promotion. The Grantee agrees to the placement of a *Home Improvement Grant Program* yard sign in their front yard from the signing of this agreement until the final inspection. The Grantee understands they may be contacted by the City to discuss documenting or showcasing their project and will allow the City to take before and after photos of the exterior of the home.

Execution

- a. Counterparts. This Agreement and any amendments, waivers, consents, or supplements hereto may be executed in counterparts, each of which shall constitute an original, but all of which taken together shall constitute a single contract. Delivery of an executed counterpart of a signature page to this Agreement by facsimile or in electronic ("pdf" or "tif") format shall be as effective as delivery of a manually executed counterpart of this Agreement.
- b. Electronic Execution. The words "execution," "signed," "signature," and words of similar import in this Agreement shall be deemed to include electronic and digital signatures and the keeping of records in electronic form, each of which shall be of the same effect, validity, and enforceability as manually executed signatures and paper-based recordkeeping systems, to the extent and as provided for under applicable law, including the Electronic Signatures in Global and National Commerce Act of 2000 (15 U.S.C. § 7001 *et seq.*) and any other similar state laws based on the Uniform Electronic Transactions Act.

IN WITNESS WHEREOF, the City and the Grantee have caused this Agreement to be executed by their duly authorized representatives. This Agreement is effective upon the date of execution by the City.

The City of Lino Lakes

By: _____
Michael Grochala, Community Development
Director

Dated: _____

Grantee

By: _____

Printed Name: _____

Dated: _____

DRAFT

EXHIBIT B**Home Improvement Grant Program Terms**

Program Intention	To provide financial assistance to eligible homeowners for improvements that preserve affordable housing, enhance curb appeal, improve health and safety, and extend the useful life of their homes.
Amount	Grant of up to \$6,000 (20% of project cost)
Minimum Project Cost	\$4,000
Total Projected Cost/Match	It is the applicant's responsibility to obtain the amount of funds necessary to complete the project. Fund source shall be identified by the grantee on the grant application.
Eligible Properties	Homesteaded single-family residential properties located within the City of Lino Lakes that are at least 30 years old. Applicants must occupy the property as their primary residence and have a household income at or below 80% of the greater of State Median Income or Area Median Income (AMI), as established annually by HUD.
Eligible Grantees	Legal residents of the United States with a valid Social Security Number, meet the program income requirements, and may receive only one Home Improvement Grant per calendar year.
Income Verification	Applicants shall provide documentation necessary to verify household income eligibility, including tax returns, pay statements, benefit statements, or other documentation requested by the City. The City shall determine eligibility based on the annual income limits established for the program.
Eligible Projects	1. Roof 2. Siding 3. Windows 4. Front Door 5. Garage door 6. Hazardous Tree Removal (must be determined necessary due to a health or safety concern) 7. Septic System Replacement or Repair 8. Connection to municipal water and sanitary sewer infrastructure
Ineligible Improvements	Any work initiated before grant agreement execution will not be eligible. Deposits for contractors or materials may be paid prior to grant approval, but no work may be completed.
Sweat Equity/Homeowner Labor	Work may be performed on a sweat equity basis. Grant funds may only be used for eligible material costs and applicable connection fees associated with connecting a property to municipal water and sanitary sewer services. Labor and equipment costs are not eligible for reimbursement, except for approved hazardous tree removal projects. For hazardous tree removal, eligible grant costs may include contractor labor and necessary equipment costs associated with the removal of the hazardous tree(s). Materials must be purchased and installed, and applicable connection fees paid, prior to the disbursement of grant proceeds. When applicable,

	required City permits must be obtained. The City may require documentation, including photographs, inspection reports, or other supporting information, to verify that tree removal is necessary due to a health or safety concern.
Property Inspection	A property inspection will be performed to determine project eligibility.
Post-Install Inspection	Prior to the release of grant proceeds, the property is subject to inspection by a City inspector and all required building permit inspections must be successfully completed.
Bids	1 bid is required. Bids must detail the scope of work to be completed, the associated costs and any rebates.
Application and Completion Timeline	Applications will be accepted on a rolling, first-come, first-served basis, subject to the availability of program funding. Applications will be reviewed in the order they are received and determined to be complete. A complete application includes all required application materials, supporting documentation, and contractor estimates. Applications that are incomplete will not be considered received until all required information has been submitted.
Disbursement of Funds	Funds are held by the City and payment is made to the homeowner. The following items must be received prior to final disbursement of funds: 1. Paid invoices and/or receipts for all work and materials 2. Final inspection completed by building inspector (if necessary) 3. Inspection by City staff 4. Completion certificate signed by homeowner 5. Completed W-9
Annual Budget	The Home Improvement Program will be funded through the City's Local Affordable Housing Aid (LAHA) allocation. The City Council will determine the amount of LAHA funds allocated to the program on an annual basis. Grant funds will be reserved upon execution of a grant agreement.

City of Lino Lakes
Multi-Family Affordability Improvement Grant Program
Grant Agreement

Grantee(s): Click or tap here to enter text. (hereafter, "Grantee")
Property Address: Click or tap here to enter text.
Legal Description: Click or tap here to enter text. (hereafter, the "Property")
Estimated Project Cost: \$Click or tap here to enter text.
Estimated Grant Amount: \$Click or tap here to enter text.

This Grant Agreement (hereafter, the "Agreement") is made and entered into by the City of Lino Lakes and Click or tap here to enter text. (the "Grantee") (collectively, the "Parties").

Eligibility

- a. Application. Grantee has fully submitted a completed Multi-Family Affordability Improvement Grant Program application. The bids and materials list associated with the application are attached as "Exhibit A".
- b. Determination of Eligibility. The Grantee, the Property, and the Project each meet the eligibility criteria under the terms of the Multi-Family Affordability Improvement Grant Program, which are attached hereto as "Exhibit B".
- c. Ownership Requirement. Grantee must demonstrate ownership interest in the Property or provide documentation authorizing the Grantee to act on behalf of the property owner.
- d. Affordable Housing Requirement. Grantee certifies that at least fifty percent (50%) of the dwelling units located within the Property are affordable to households earning no more than sixty percent (60%) of Area Median Income (AMI), as established annually by the U.S. Department of Housing and Urban Development (HUD). Grantee agrees to maintain the required affordability level for a minimum period of ten (10) years following execution of the Grant Agreement through an affordability covenant recorded against the Property.

Project Details

- a. Project Elements. The Project shall consist of one or more eligible improvements identified in Exhibit B.
Eligible Projects: Click or tap here to enter text.
Eligible Project Cost: \$Click or tap here to enter text.

Grant Funds

- a. Estimated Grant Amount. Grantee understands the estimated grant amount is the amount the City anticipates it will reimburse Grantee for the Project based upon either the bid or materials list submitted by Grantee as part of Exhibit A. Grantee understands the final grant amount will be reduced if the actual project cost is lower than the estimated project cost and the grant amount reimbursed will be lowered to the actual, reimbursable costs of the Project, as identified in Exhibit B. The grant amount will not be increased if the actual project cost is higher.

- b. Reimbursement. The City will reimburse the Grantee for fifty percent (50%) of eligible material costs associated with approved improvements identified in Exhibit B. The City will not reimburse Grantee any amount in excess of \$50,000, which is the maximum available grant amount under the Multi-Family Affordability Improvement Grant Program, regardless of the total eligible project costs. Labor, equipment, and other ineligible costs identified in Exhibit B are not eligible for reimbursement.
- c. Documentation required. Prior to disbursing the grant amount to Grantee, the City must receive the following documents from the Grantee:
 - i. Final paid invoice and/or receipts showing payment for the project
 - ii. Completion certificate signed by the property owner and contractor, if one was employed;
 - iii. A completed W-9 form.

Additional Requirements

- a. Completion deadline. All work on the Project must be completed within 180 days of the date of execution of this Agreement, unless extended in writing by City staff.
- b. Permits Required. Any necessary permits must be obtained prior to beginning work and funds will not be disbursed until all final inspections on necessary permits have received a passing result. Updates to smoke and carbon monoxide detectors may be required prior to final inspection. **This project requires permits for** Click or tap here to enter text..
- c. Funds Disbursement. Upon project completion Grantee shall provide the documents listed in Exhibit B to the City. Prior to releasing the grant amount to Grantee, City staff must complete an inspection of the Property. A 1099-G shall be provided to the grantee by the City by January 31 of the year following the disbursement of funds.
- d. Affordability Covenant. As a condition of receiving grant funds, Grantee agrees to execute and record an affordability covenant acceptable to the City requiring the Property to maintain affordable housing units for a minimum period of ten (10) years following receipt of grant funds. The affordability covenant shall identify the number of affordable units required, applicable income restrictions, monitoring requirements, and any other conditions required by the City. Failure to maintain the required affordability requirements may result in repayment obligations as outlined in the affordability covenant.
- e. Project Promotion. The Grantee understands they may be contacted by the City to discuss documenting or showcasing their project and will allow the City to take before and after photos of the exterior of the building.

Execution

- a. Counterparts. This Agreement and any amendments, waivers, consents, or supplements hereto may be executed in counterparts, each of which shall constitute an original, but all of which taken together shall constitute a single contract. Delivery of an executed counterpart of a signature page to this Agreement by facsimile or in electronic ("pdf" or "tif") format shall be as effective as delivery of a manually executed counterpart of this Agreement.

- b. Electronic Execution. The words "execution," "signed," "signature," and words of similar import in this Agreement shall be deemed to include electronic and digital signatures and the keeping of records in electronic form, each of which shall be of the same effect, validity, and enforceability as manually executed signatures and paper-based recordkeeping systems, to the extent and as provided for under applicable law, including the Electronic Signatures in Global and National Commerce Act of 2000 (15 U.S.C. § 7001 *et seq.*) and any other similar state laws based on the Uniform Electronic Transactions Act.

IN WITNESS WHEREOF, the City and the Grantee have caused this Agreement to be executed by their duly authorized representatives. This Agreement is effective upon the date of execution by the City.

The City of Lino Lakes

By: _____
Michael Grochala, Community Development
Director

Dated: _____

Grantee

By: _____

Printed Name: _____

Dated: _____

EXHIBIT B**Multi-Family Affordability Improvement Grant Program Terms**

Program Intention	To provide financial assistance to eligible multi-family property owners to encourage reinvestment in existing affordable rental housing, improve property conditions, preserve affordable housing opportunities, and support long-term housing stability within the City of Lino Lakes.
Amount	Grant of up to \$50,000 (50% of eligible material costs)
Total Projected Cost/Match	It is the applicant's responsibility to obtain the amount of funds necessary to complete the project. Fund source shall be identified by the grantee on the grant application.
Eligible Properties	Existing multi-family residential properties located within the City of Lino Lakes. At least 50% of dwelling units must be affordable to households earning no more than 60% of Area Median Income (AMI), as established annually by HUD.
Eligible Grantees	Property owners or authorized representatives of eligible multi-family residential properties.
Affordability Requirement	Property owners must execute and record an affordability covenant requiring the property to maintain the required affordable units for a minimum of ten (10) years following receipt of grant funds.
Eligible Projects	1. Landscaping improvements 2. Exterior architectural enhancements 3. Code-related safety improvements
Ineligible Improvements	Any work initiated before grant agreement execution will not be eligible. Deposits for contractors or materials may be paid prior to grant approval, but no work may be completed.
Property Inspection	A property inspection will be performed to determine project eligibility.
Post-Install Inspection	Prior to the release of grant proceeds, the property is subject to inspection by a City inspector and all required building permit inspections must be successfully completed.
Bids	1 bid is required. Bids must detail the scope of work to be completed, the associated costs and any rebates.
Application and Completion Timeline	Applications will be accepted on a rolling, first-come, first-served basis, subject to the availability of program funding. Applications will be reviewed in the order they are received and determined to be complete. A complete application includes all required application materials, supporting documentation, and contractor estimates. Applications that are incomplete will not be considered received until all required information has been submitted.
Disbursement of Funds	Funds are held by the City and reimbursement is made to the property owner following completion of approved improvements. The following items must be received prior to final disbursement of funds: 1. Paid invoices and/or receipts for all work and materials 2. Final inspection completed by building inspector (if necessary)

	3. Inspection by City staff 4. Completed W-9 5. Executed affordability covenant
Annual Budget	The Multi-Family Affordability Improvement Grant Program will be funded through the City's remaining Local Housing Incentive Account (LHIA) funds. Grant funds will be awarded based on available funding and City Council priorities.

DRAFT

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 5.**

STAFF ORIGINATOR: Curt Boehme , Chief of Police

MEETING DATE August 3, 2026

AGENDA ITEM: Police Department Update

INTRODUCTION

The January through June 2026 Police Department Update will be presented at the meeting.

BACKGROUND

Copy of Report Attached

REQUESTED COUNCIL DIRECTION

Presentation of Report — No Action Required

ATTACHMENTS

1. 2026 Police Department January - June Report



LINO LAKES POLICE DEPARTMENT

ACTIVITY REPORT JANUARY 2026 – JUNE 2026

INTRODUCTION

This report provides data for the time period of January 2026 through June 2026 and includes an overview of the police department's staffing levels and organizational structure, operational activity and crime statistics, community engagement efforts, and fleet equipment.

DEPARTMENT STAFFING

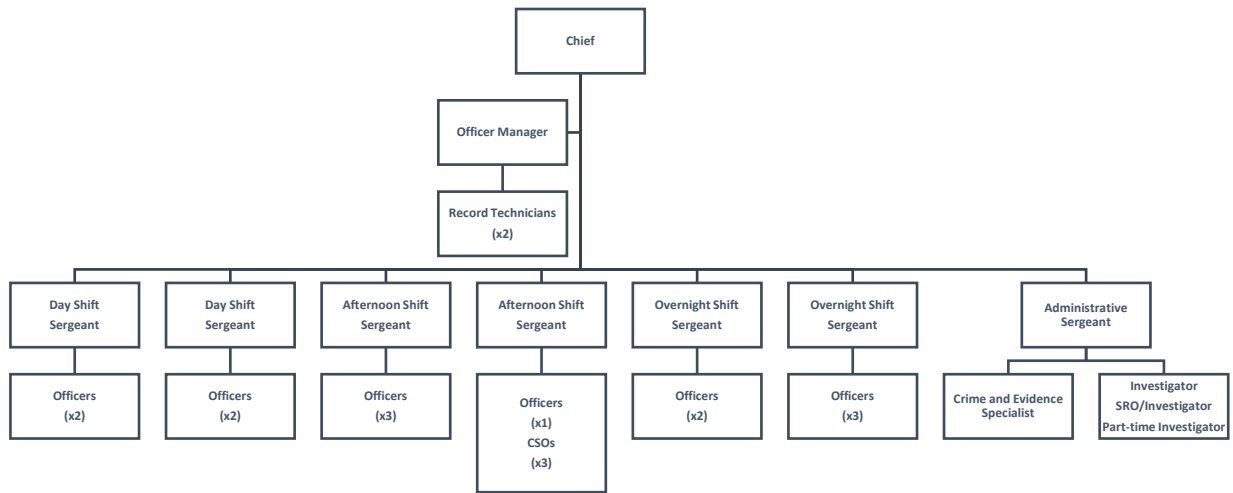
The police department is authorized for 29 sworn staff members and 9 professional staff members. As of July 29, 2026, there were five vacant police officer positions; however, conditional employment offers have been extended to three current Community Service Officers (CSOs) and one external applicant to fill those vacancies, meaning 28 of the 29 sworn positions are accounted for. These candidates are expected to begin training between August and October. Once the CSO positions are vacated, there will be a need to fill those roles.



Police department staffing	Current	Authorized
Officers	24 (4 with conditional offers)	29
CSOs	3	3
Records Technicians	2	2
Office Manager	1	1
Crime and Evidence Specialist	1	1
Part-Time Employees	1	2

CURRENT ORGANIZATIONAL STRUCTURE

There are 13 patrol officers, one school resource officer (currently assigned as an investigator), one full-time investigator, six patrol sergeants, one administrative sergeant, and the chief—totaling 23 sworn staff members available to perform solo-officer duties.



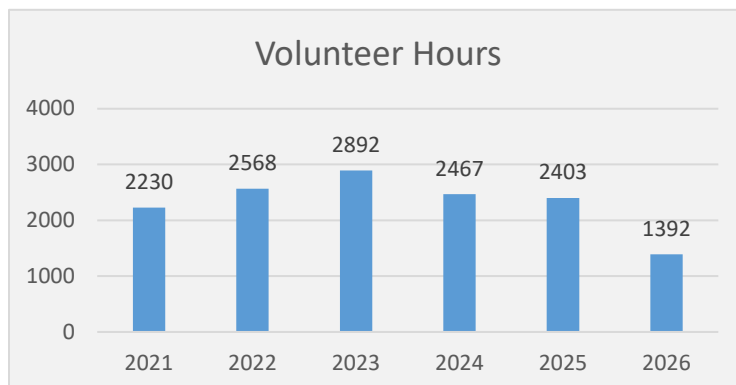
VOLUNTEER PROGRAMS

The Police Department is supported by four volunteer groups that provide valuable services to the community.

- The Chaplain Program helps both community members and department personnel during times of tragedy.
- The Reserve Program helps with patrol duties and special events.
- The Explorer Program provides support during special events. (The program activities were paused in July 2026.)
- The Trail Watch Program enhances monitoring of the many parks and trails throughout Lino Lakes.

Over the past five years, volunteer groups have collectively donated an average of 2,512 hours per year.

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	141.50	216.50	226.75	335.00	136.00	129.00	177.50	308.50	206.50	240.25	247.00	102.50	2467.00
2025	129.25	172.00	116.00	349.00	131.00	169.00	204.50	348.75	169.00	167.00	264.75	183.00	2403.25
2026	137.00	258.00	292.50	384.00	145.50	175.25							1392.25



PATROL UNIT ACTIVITIES

The following categories highlight common patrol activities; however, they do not encompass the full range of activities performed by the patrol unit.

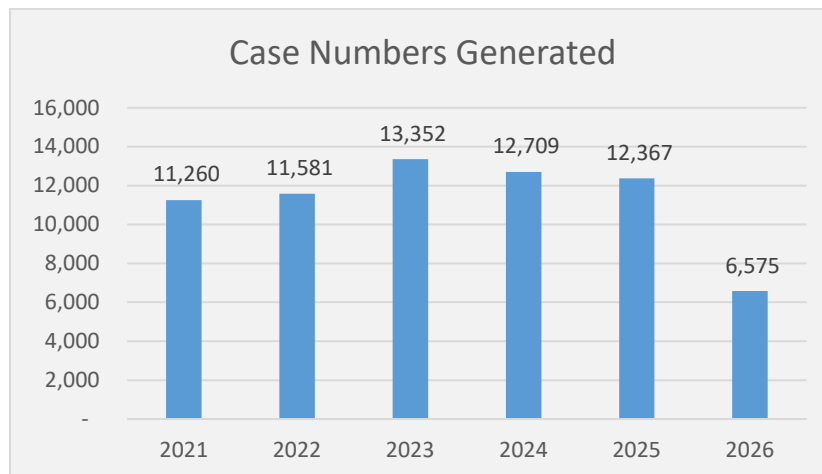
The data presented in this report is sourced from the Anoka County Computer-Aided Dispatch (CAD) system, the records management system, and patrol logs. The data reflects a snapshot in time based on when the analytical reports were generated. These figures may change due to updates to incident dispositions, the addition of new reports, or corrections to offense codes or the data. While minor fluctuations may occur, the data remains reliable and sufficiently accurate for illustrating activity and criminal offenses in Lino Lakes.

INCIDENT CASE NUMBERS

Incident case numbers reflect the total number of unique cases generated by the CAD system for incidents occurring within Lino Lakes. However, not all these cases resulted in a police response. These case numbers include, but are not limited to, domestic related incidents, DWIs, medical emergencies, public assists, alarm activations, traffic stops, and reports of suspicious activity.

Through June 30, 2026, 6,575 case numbers have been generated. Year-to-date (“YTD”), the department is projected to be 3.6% above the 5-year annual average of 12,254 cases.

Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
2024	919	1,027	1,007	1,068	1,017	1,105	1,122	1,140	1,067	982	1,157	1,098	12,709
2025	916	772	891	991	1,031	997	1,159	1,137	1,026	1,101	1,262	1,084	12,367
2026	1,004	1,047	1,048	1,047	1,214	1,215							6,575

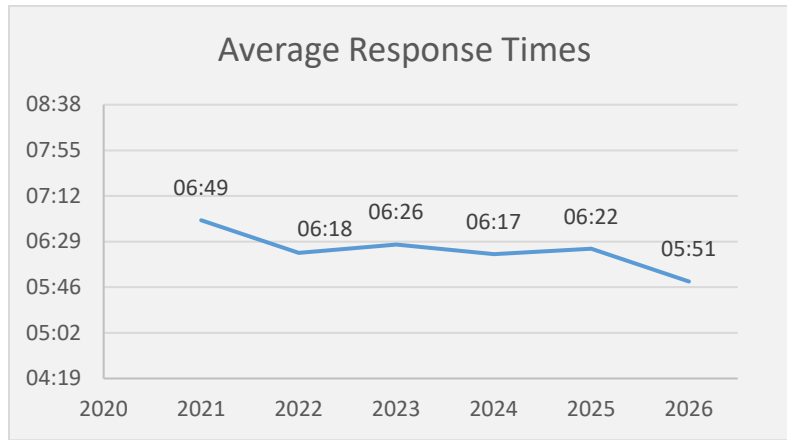


RESPONSE TIMES – ALL CALLS

The average response time for a police officer to arrive on scene is based upon the amount of time elapsed between when Anoka County Dispatch assigns an incident to a patrol unit and when the first unit arrives on scene. The response time report is generated through a query of data from the CAD system and includes all call types.

Through June 30, 2026, the average response time was 5 minutes and 51 seconds, which is 35 seconds faster than the 5-year annual average of 6 minutes and 26 seconds.

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
2024	05:38	05:37	06:08	05:28	05:49	06:54	06:18	07:06	06:43	06:28	06:10	06:57	06:17
2025	06:42	07:18	06:33	06:05	07:12	07:14	06:44	05:59	06:10	05:27	05:17	05:52	06:22
2026	05:54	05:28	06:09	05:46	05:52	05:55							05:51

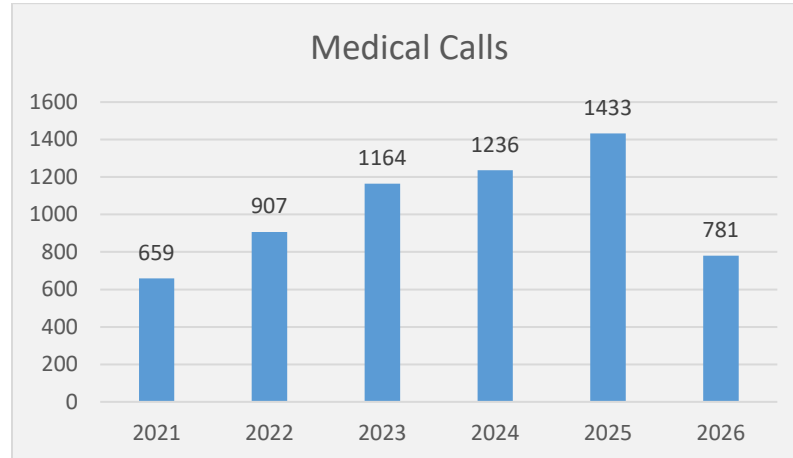


MEDICAL CALLS

The number of medical calls is based on data from the CAD system and includes only those incidents that Anoka County Dispatch specifically coded as medical in nature.

Through June 30, 2026, there have been 781 medical incidents. The department is projected to be 22% above the five-year annual average of 1,080.

Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
2024	90	124	136	102	113	79	107	106	97	67	88	127	1236
2025	131	109	98	107	119	107	141	129	105	118	106	163	1433
2026	150	123	119	133	123	133							781

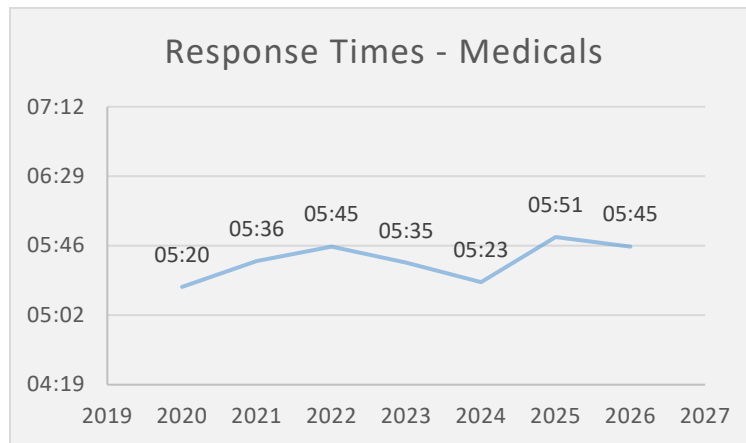


MEDICAL CALLS – RESPONSE TIMES

The average response time for a police officer to arrive at the scene of a medical incident is calculated based on the time elapsed between when Anoka County Dispatch assigns the incident to a patrol unit and when the first unit arrives on scene. The average medical response times, which includes emergency and routine response, are derived from CAD data and include only police responses to medical-type calls.

Through June 30, 2026, the average response time was 5 minutes and 45 seconds, which is 7 seconds slower than the five-year annual average of 5 minutes and 38 seconds.

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg
2024	05:14	05:23	05:34	04:46	05:08	05:24	05:21	06:06	05:21	04:41	05:25	05:44	05:23
2025	05:56	06:04	05:25	05:22	05:47	06:00	06:45	05:52	06:05	05:46	05:23	05:35	05:51
2026	06:24	05:42	05:29	05:52	05:08	05:48							05:45

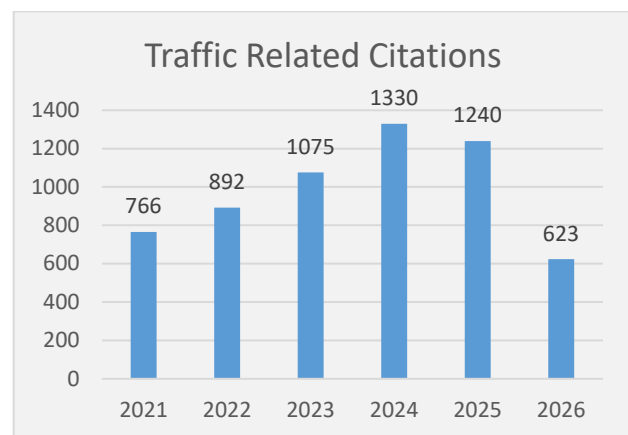
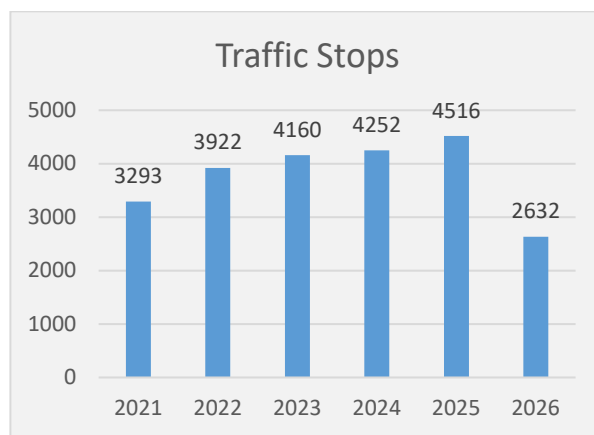


TRAFFIC STOPS

Traffic stops are a proactive policing strategy aimed at reducing traffic crashes, deterring crime, and identifying criminal activity.

Through June 30, 2026, officers have conducted 2,632 traffic stops. The department is projected to be 15% above the five-year annual average of 4,029. They have also issued 623 traffic-related citations, representing an 8% increase over the five-year annual average of 1,060.

Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
2024	327	379	326	279	306	409	378	378	317	349	416	388	4,252
2025	335	202	276	377	314	308	377	383	388	524	648	384	4,516
2026	438	493	487	411	385	418							2,632

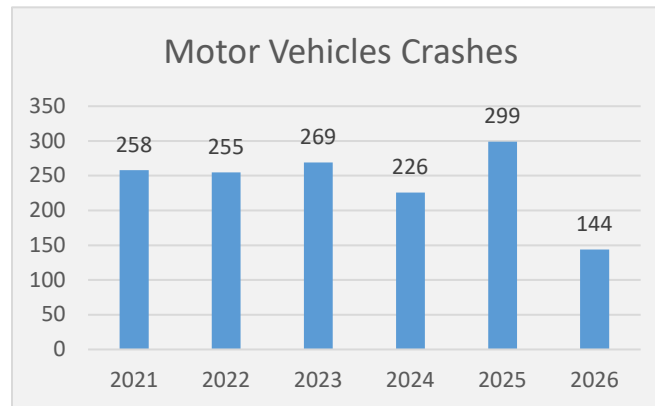


MOTOR VEHICLE CRASHES

Motor vehicle crashes result in property damage, injuries, loss of life, and have lasting impacts on those involved. For these reasons, traffic safety remains a priority for the department. Traffic related complaints are also a common concern for residents.

Through June 30, 2026, there have been 144 motor vehicle crashes. The department is projected to be 5% above the five-year annual average of 261.

Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
2024	8	17	12	17	18	24	14	19	23	27	25	22	226
2025	19	20	17	23	21	34	18	27	14	32	33	41	299
2026	27	20	19	22	24	32							144



STACKED CALLS AND MINIMUM SHIFT COVERAGE

“Stacked” calls refer to the amount of time a call for service remains in a pending status due to officers actively handling other police incidents. The delay in the officer’s response is often the result of high call volumes, with emergency calls taking priority, and limited personnel available to respond.

Through June 30, 2026, the total amount of time that calls remained in a pending status was 37 hours and 19 minutes, which is projected to be 1.9% above the three-year average for stacked call time.

STACKED CALLS TIMES													
Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2024	1:42:16	1:39:55	7:21:27	3:43:07	3:29:25	4:51:01	2:57:41	7:45:18	10:25:28	7:03:53	6:56:04	5:05:50	63:01:25
2025	2:51:23	5:45:20	10:41:02	5:26:13	8:04:09	6:21:43	6:41:21	11:12:12	7:48:44	3:56:27	5:06:38	4:52:36	78:47:48
2026	2:48:49	3:32:57	8:51:33	4:23:50	9:27:28	8:14:34							37:19:11

The police department maintains a minimum of two staff members working during each shift. The number of shifts staffed at a minimum level are monitored to assess the potential of stacked calls.

Through June 30, 2026, the department operated 136 shifts at minimum. The department is projected to be 18% below its three-year average of shifts at minimum.

SHIFTS AT MINIMUM													
Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
2024	23	29	40	28	29	21	38	25	34	38	40	40	385
2025	43	51	45	25	38	44	26	40	47	45	38	13	455
2026	23	21	16	32	26	18							136

CRIME REPORTING

The Lino Lakes Police Department participates in the FBI's **National Incident-Based Reporting System** (NIBRS) to calculate and report crime statistics. NIBRS was developed to provide a more detailed and comprehensive view of crime compared to the traditional **Uniform Crime Reporting** (UCR) system.

The previously used UCR system only captured the most serious offense committed during an incident referred to the hierarchy rule, while NIBRS records all distinct offenses that occur during a single incident and includes a broader range of offense types. As a result, one incident may have multiple offenses associated with the incident. For example, an officer could respond to an assault incident and learn also damage cause to property – this would result in two offenses for one incident.

Under NIBRS, offenses are categorized into two groups: Group A and Group B. Group A offenses are classified into one of three categories:

1. Crime Against Person
2. Crime Against Property
3. Crime Against Society

These three categories encompass 24 Group A offense categories (e.g., Assault Offenses), which are further broken down into 52 specific offense types (e.g., Aggravated Assault, Simple Assault, Intimidation).

There are 10 Group B offenses which only reflect arrest data for specific crime types. See the table below for examples.

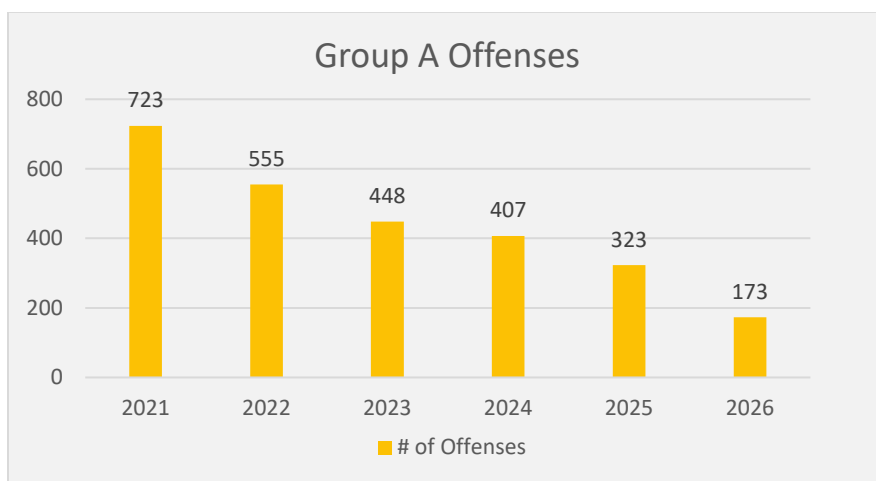
GROUP A – EXAMPLES		
Crime Against Person	• Murder and nonnegligent manslaughter • Negligent manslaughter • Sex offenses ○ Rape ○ Sodomy ○ Sexual assault with an object ○ Forcible fondling ○ Incest ○ Statutory rape	• Kidnapping/abduction • Assault offenses ○ Aggravated assault ○ Simple assault ○ Intimidation • Human trafficking ○ Commercial sex acts ○ Involuntary servitude
Crime Against Property	• Arson • Bribery • Burglary/Breaking and entering • Counterfeiting/Forgery • Destruction/Damage/Vandalism of property • Embezzlement • Extortion/Blackmail • Fraud offenses ○ False pretenses/Swindle/Confidence game ○ Credit card/Automatic teller machine fraud ○ Impersonation ○ Welfare fraud ○ Wire fraud ○ Identity theft ○ Hacking/Computer invasion	• Larceny/Theft offenses ○ Pocket-picking ○ Purse-snatching ○ Shoplifting ○ Theft from building ○ Theft from coin operated machine or device ○ Theft from motor vehicle ○ Theft of motor vehicle parts or accessories ○ All other larceny • Motor vehicle theft • Robbery • Stolen property offenses
Crime Against Society	• Animal cruelty • Drug narcotic violations • Drug equipment violations • Gambling offenses ○ Betting/wagering ○ Operating/promoting/assisting gambling ○ Gambling equipment violations ○ Sports tampering	• Pornography/obscene material • Prostitution offenses ○ Prostitution ○ Assisting or promoting prostitution ○ Purchasing prostitution • Weapon law violations

GROUP B – ARREST TYPES		
Arrest Data for Targeted Offenses	• Curfew/Loitering/Vagrancy violations • Disorderly conduct • Driving under the influence • Nonviolent family offenses	• Liquor law violations • Trespass of real property • All other offenses

GROUP A TOTALS

Group A includes 52 offenses categorized as crime against person, crime against property, and crime against society. These numbers reflect all offenses associated with incidents that occurred in Lino Lakes.

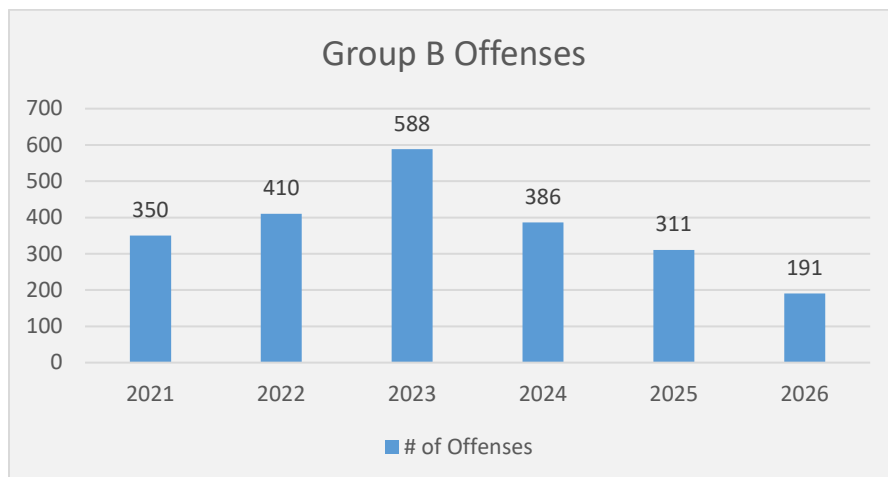
Through June 30, 2026, there were 173 Group A offenses which is an increase over 2025. However, the department is projected to be 14.8% below the annual five-year average of 491 offenses.



GROUP B TOTALS

Group B offenses only reflect arrest data for bad checks, curfew, loitering violations, disorderly conduct, driving under the influence, drunkenness, nonviolent family offenses, liquor violations, peeping tom offenses, trespassing and a broad “all other offenses” category.

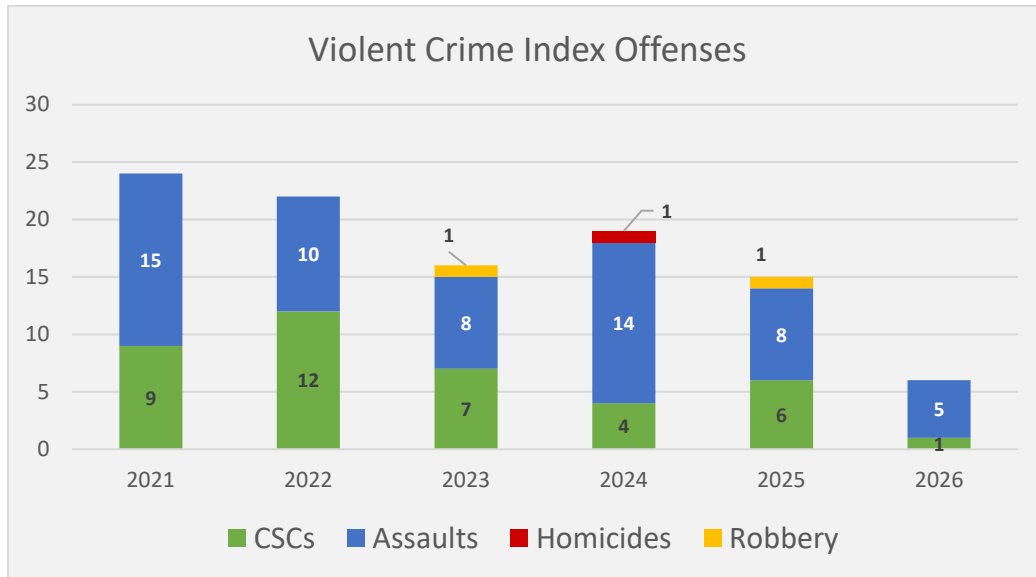
Through June 30, 2026, there were 191 Group B offenses which is an increase over 2025. However, the department is projected to be 3% below the annual five-year average of 409 offenses.



VIOLENT CRIME INDEX

The violent crime index reflects the number of aggravated assault, homicide, rape, and robbery offenses that occurred in Lino Lakes. Over the past five years, the department has averaged 19.2 of these types of violent crime offenses annually.

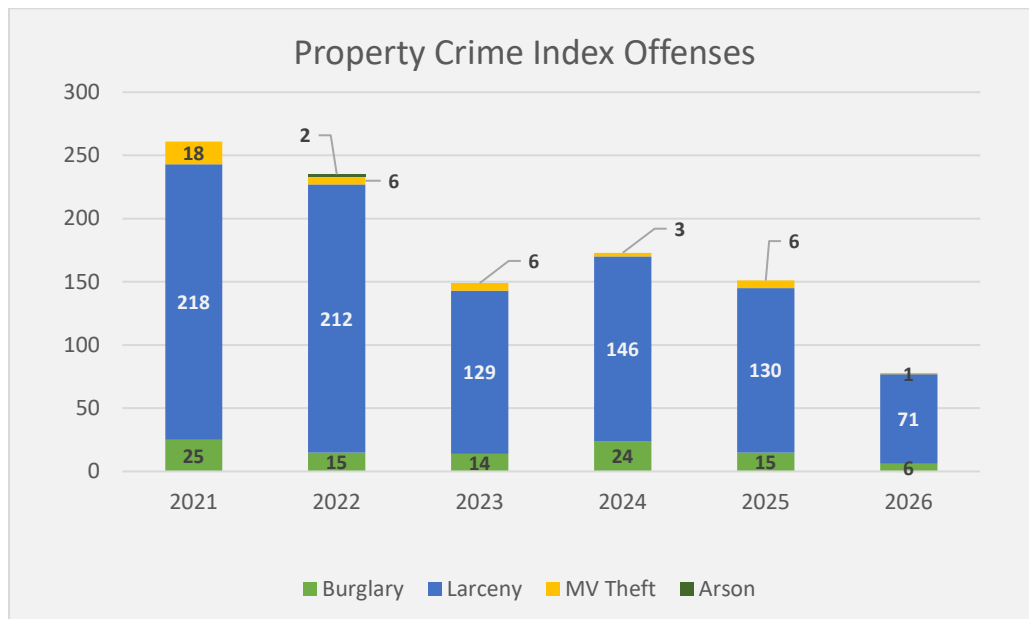
Through June 30, 2026, there were 6 offenses. The department is projected to be 18.75% below the annual five-year average.



PROPERTY CRIME INDEX

The property crime index reflects the number of burglary, larceny, motor vehicle theft, and arson offenses that occurred in Lino Lakes. Over the past five years, the agency has averaged 194 of these types of property crime offenses annually.

Through June 30, 2026, there were 78 offenses. The department is projected to be 9.7% below the five-year annual average.

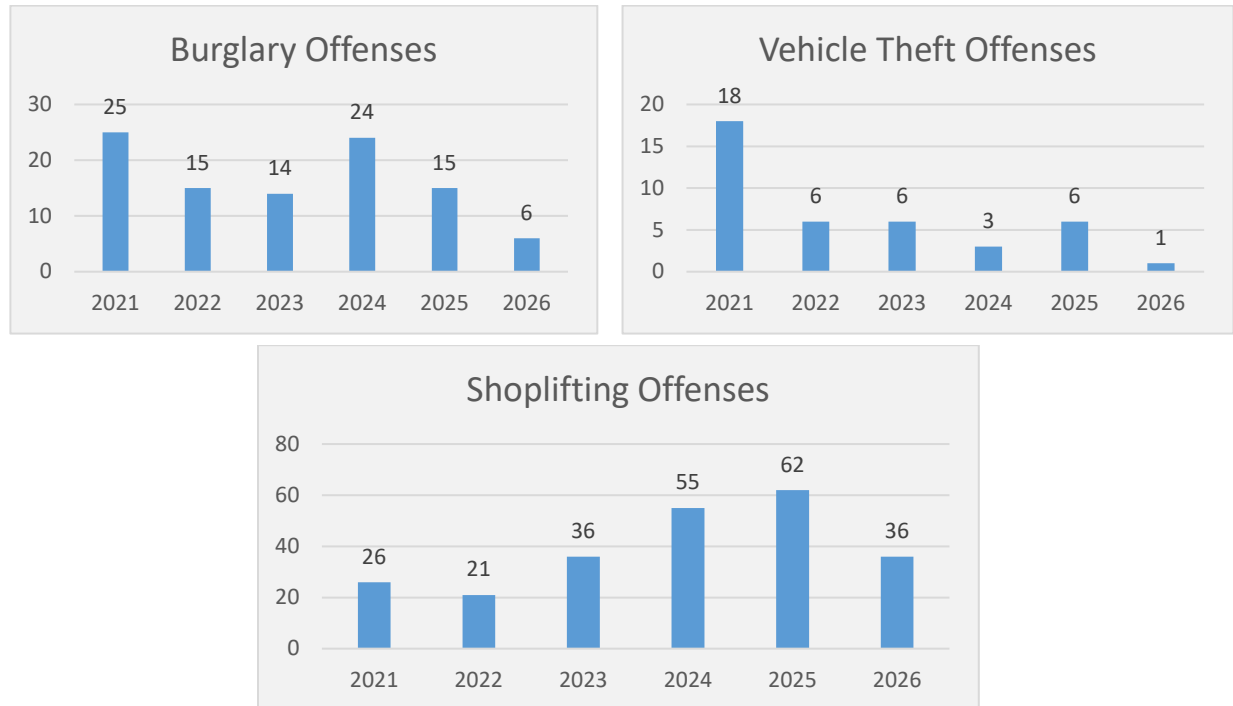


BURGLARY, MOTOR VEHICLE THEFT & SHOPLIFTING OFFENSES

Through June 30, 2026, there have been 6 burglary offenses. **The department is projected to be 17.7% below the five-year annual average of 18.6 burglary offenses.**

There has been one motor vehicle theft. **The department is projected to be 37% below the five-year annual average of 7.8 vehicle theft offenses.**

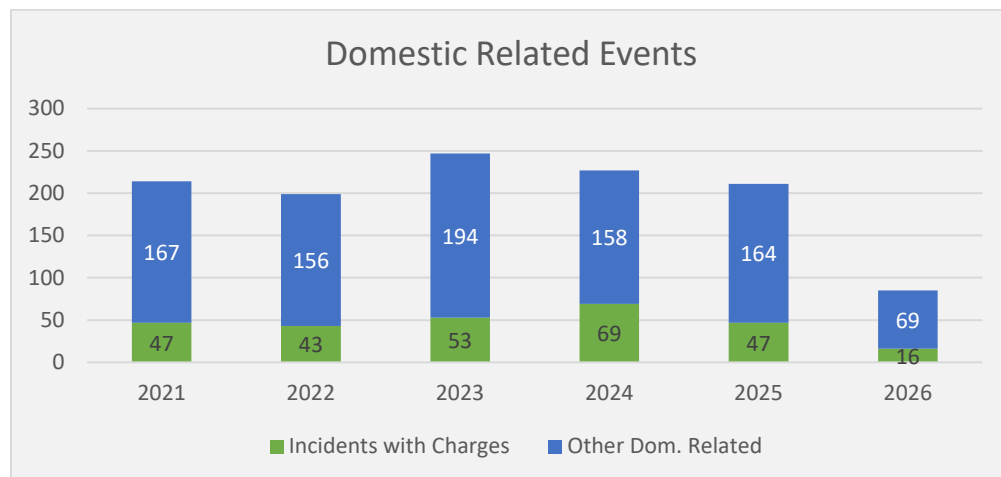
Additionally, there have been 36 shoplifting related offenses. **The department is projected to be 40% above the five-year annual average of 40 shoplifting offenses.**



DOMESTIC RELATED EVENTS

Over the past five years, the department averaged 222 domestic-related events annually, of which 52 involved criminal offenses.

Through June 30, 2026, there have been 85 domestic-related events of which 16 that involved criminal offenses. The department is projected to be 11.75% and 19.11% below the five-year averages, respectively.

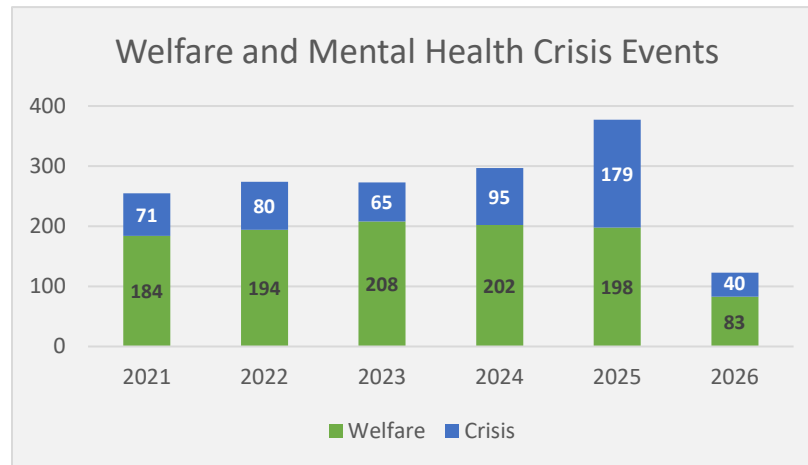


MENTAL HEALTH RELATED EVENTS

Over the past five years, on average the department responded to a combined total of 295 welfare and mental health crisis events.

Through June 30, 2026, there have been 83 welfare check events and 40 mental health crisis events. The department is projected to be 28.7% and 36.7% below the five-year average, respectively.

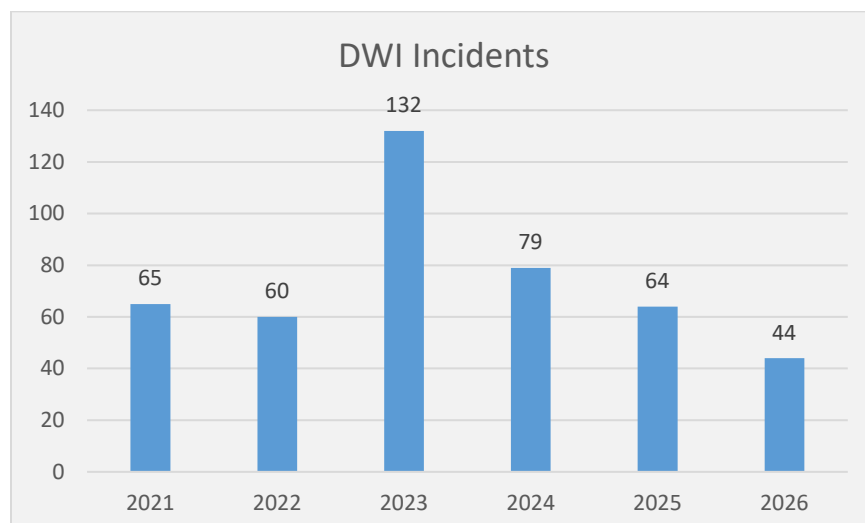
Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
2024	37	21	21	27	19	28	16	22	25	20	34	27	297
2025	36	25	24	24	46	31	32	60	38	23	18	20	377
2026	23	16	16	15	28	25	-	-	-	-	-	-	123



DWI INCIDENTS

Through June 30, 2026, there have been 44 DWI incidents. The department is projected to be 5% above the five-year annual average of 80.

Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
2024	6	11	4	4	5	8	4	12	7	8	4	6	79
2025	6	2	1	9	5	6	3	4	10	6	8	4	64
2026	9	10	6	5	8	6							44



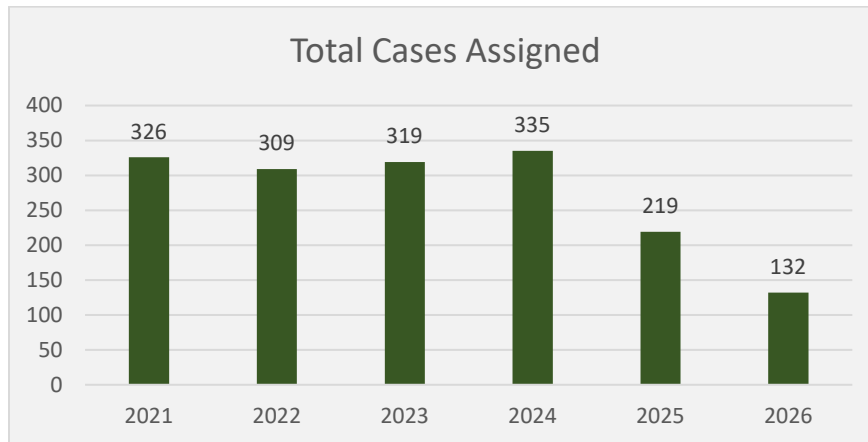
INVESTIGATIONS UNIT

CASES ASSIGNED

Cases assigned to the Investigations Unit include criminal cases and referrals from child and adult protection agencies.

Through June 30, 2026, 132 cases were assigned. The department is expected to be 6% below the five-year annual average of 302 cases.

Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
2024	33	31	28	37	33	25	32	28	12	25	24	27	335
2025	19	22	9	14	16	22	23	17	14	30	20	13	219
2026	16	13	27	22	22	22	10	0	0	0	0	0	132

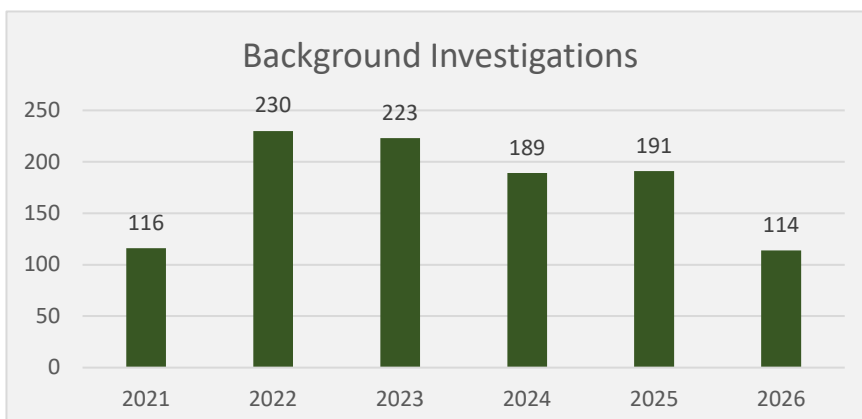


BACKGROUND INVESTIGATIONS

Background investigations are completed for city employment and city permits, including peddler's, liquor, tobacco, alcohol, cannabinoid, and special event licenses.

Through June 30, 2026, 114 background investigations were completed. The department is expected to be 10% above the five-year annual average of 189 investigations.

Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
2024	11	10	9	16	69	43	8	9	4	3	4	3	189
2025	5	5	25	16	10	48	23	8	12	2	25	12	191
2026	9	12	11	19	12	51							114

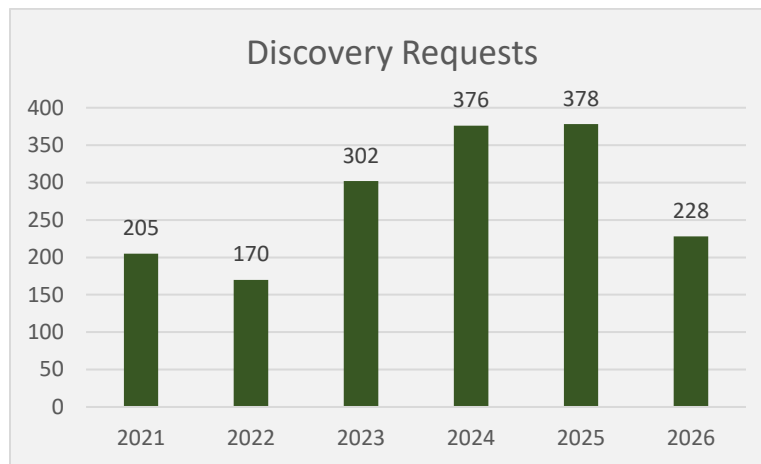


DATA AND DISCOVERY REQUESTS

Data and discovery requests represent inquiries from criminal, civil and public entities for police investigative video, audio, and digital data processed by the investigations unit.

Through June 30, 2026, the unit has responded to 228 data and discovery requests. The department is projected to be 29.7% above the five-year annual average of 286 requests.

Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
2024	21	19	38	30	20	26	40	33	30	28	66	25	376
2025	27	25	19	38	34	34	22	39	41	37	31	31	378
2026	28	33	39	46	39	43							228

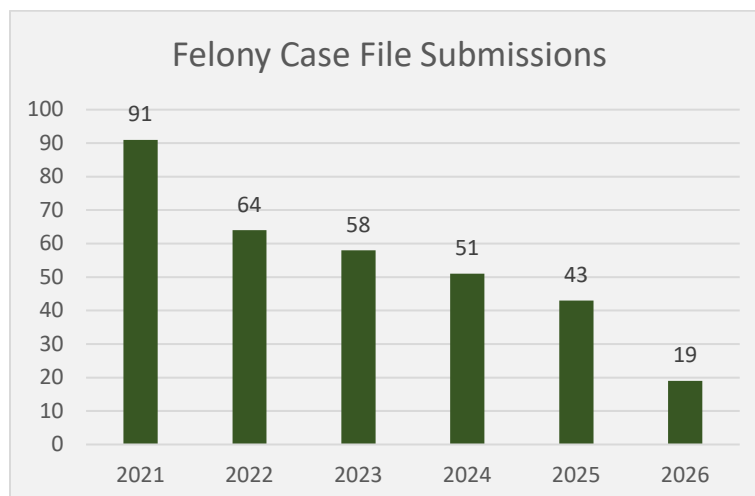


FELONY CASE FILES

Felony case files are complex cases that are compiled by the Investigations Unit and submitted to the Anoka County Attorney's Office for charging consideration.

Through June 30, 2026, 19 cases have been submitted. The department is projected to be 19% below the five-year annual average of 61 cases.

Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
2024	5	4	8	7	2	3	3	3	6	4	4	2	51
2025	3	2	2	3	2	8	2	5	3	5	2	6	43
2026	3	3	1	6	1	5							19



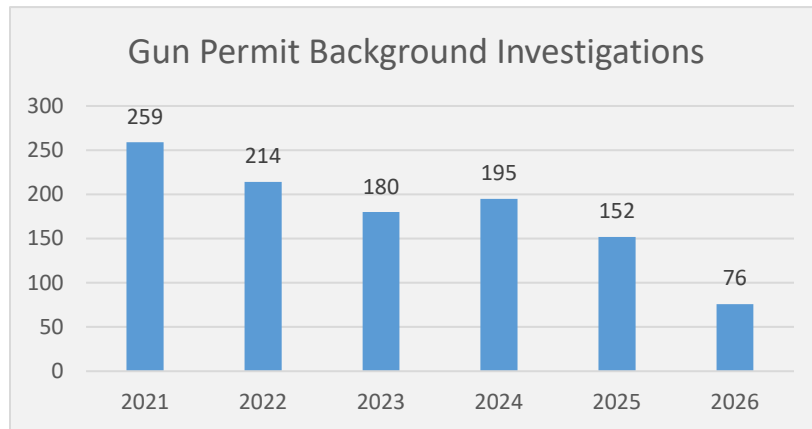
RECORDS UNIT

GUN PERMIT BACKGROUND INVESTIGATIONS

Gun permits require a thorough background investigation, which is generally completed by a technician in the Records Unit.

Through June 30, 2026, 76 gun permit investigations have been completed. The department is projected to be 12% below the five-year annual average of 200.

Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
2024	15	23	27	13	14	11	18	15	9	21	13	16	195
2025	10	22	17	13	0	13	8	18	18	15	8	10	152
2026	22	12	19	12	4	7							76

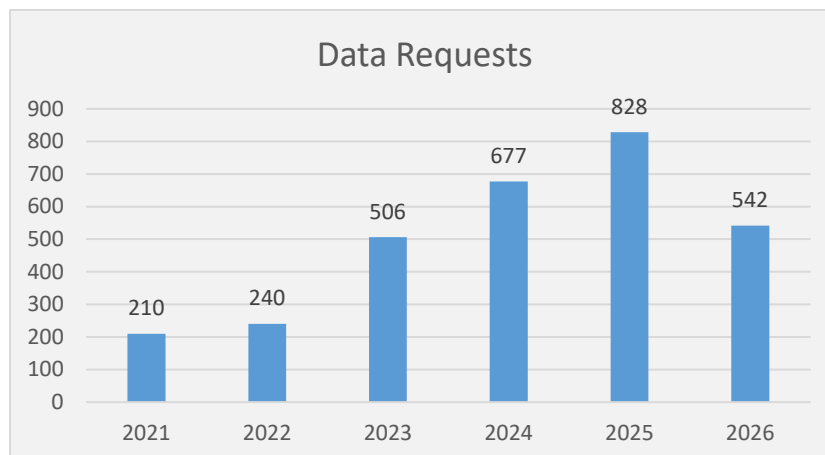


DATA REQUESTS

Record Technicians respond to requests for police reports from crime victims, parties involved in traffic crashes, news media, and commercial business. The technicians are required to thoroughly review and ensure compliance with all Minnesota data practices standards and perform required redactions prior to the release of data.

Through June 30, 2026, the unit has processed 542 requests for police data. The department is projected to be 60% above the five-year annual average of 492 requests.

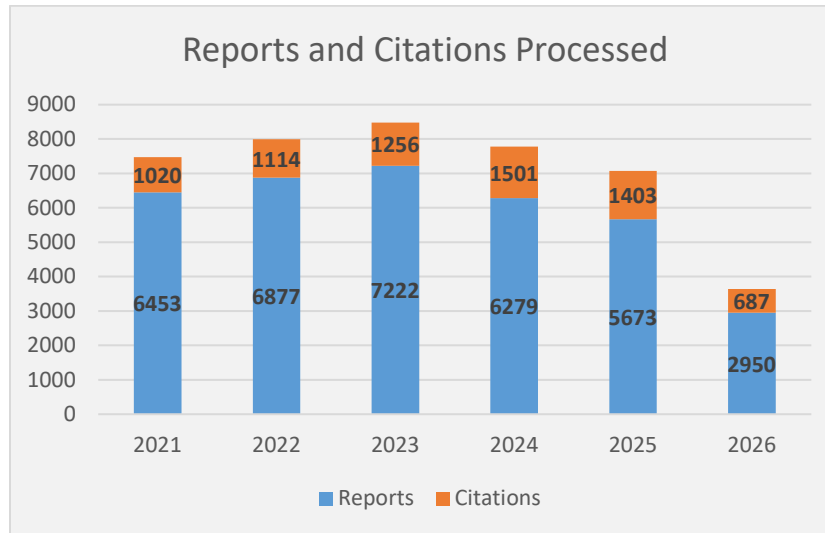
Year	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
2024	14	7	23	91	67	59	65	84	76	76	60	55	677
2025	77	65	57	69	62	72	61	58	66	108	62	71	828
2026	72	55	83	88	106	138							542



REPORT AND CITATION PROCESSING

The Records Unit reviews and approves all initial and supplemental reports and ensures the reports comply with FBI and BCA criminal offense reporting requirements. In addition, they review and submit all citations to the courts.

Through June 30, 2026, the unit reviewed and approved 3637 records. The department is projected to be 3% below the five-year annual average of 7760 records.



PUBLIC EVENTS

Quarter 1, 2026

- Feb. 5 Alexandria Technical & Community College Career Fair
- Feb. 25 Centennial High School Career Fair
- Feb. 26 MSU Mankato Career Fair

Quarter 2, 2026

- Apr. 15 FDLTCC Careers in Criminal Justice Expo
- Apr. 29 Coffee with a Cop, Caribou West
- May 2 Centennial Early Childhood Truck Day
- May 2 Back Your Buddy Shoot Event
- May 12 Coffee with a Cop, Target Starbucks
- May 15 Law Enforcement Memorial Day Salute
- May 15 Special Olympics Dunkin' Cop on a Rooftop
- May 15 Blue Heron Elementary Family Fun Night
- May 17 Rice Lake Elementary Carnival

2026 FLEET INVENTORY

The Lino Lakes Police Department patrol fleet underwent significant upgrades in 2025 with the arrival and upfitting of several previously ordered replacement vehicles. These enhancements are part of the Department's ongoing commitment to maintaining a reliable, safe, and modern fleet to support daily operations.

In total there are 14 patrol squads and 6 Investigations and administrative vehicles.



PATROL VEHICLES				
	Squad #	Type	Status	Replacement Plan
1	308	2018 Sierra	In Service	Possible Replacement 2028
2	318	2021 Tahoe	In Service	Possible Replacement 2027
3	319	2021 Tahoe	In Service	Possible Replacement 2027
4	320	2021 Tahoe	In Service	Possible Replacement 2027
5	321	2023 Tahoe	In Service	Possible Replacement 2028
6	323	2023 Tahoe	In Service	Possible Replacement 2028
7	324	2024 Tahoe	In Service	Possible Replacement 2029
8	325	2024 Tahoe	In Service	Possible Replacement 2029
9	326	2024 Tahoe	In Service	Possible Replacement 2029
10	328	2025 Tahoe	In Service	Possible Replacement 2030
11	329	2025 Tahoe	In Service	Possible Replacement 2030
12	330	2025 Tahoe	In Service	Possible Replacement 2030
13	333	2025 Tahoe	In Service	Possible Replacement 2030
14	334	2026 Tahoe	In Service	Possible Replacement 2031

INVESTIGATIONS AND ADMINISTRATIVE VEHICLES				
1	306	2017 Fusion	In Service	Possible Replacement 2028
2	307	2017 Fusion	In Service	Possible Replacement 2028
3	309	2018 Escape	In Service	Possible Replacement 2028
4	311	2017 Jeep	In Service	Possible Replacement 2028
5	327	2024 Durango	In Service	Possible Replacement 2031
6	331	2024 Durango	In Service	Possible Replacement 2031